It is the Department’s intention to promote equity (race, gender and disability) through the filling of this post with a candidate whose transfer / promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

CLOSING DATE: 11 April 2016 at 16:00

NOTE: Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The fully completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as recently certified copies of all qualification(s) including a Senior Certificate and ID-document [Driver’s license where applicable]. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. All shortlisted candidates for SMS posts will be subjected to a technical competency exercise that intends to test relevant technical elements of the job, the logistics of which be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend generic managerial competencies using the mandated DPSA SMS competency assessment tools. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. Successful candidates will be expected to sign a performance agreement.

MANAGEMENT ECHELON

POST 11/46:
PROVINCIAL CHIEF INSPECTOR: INSPECTION AND ENFORCEMENT
SERVICE REF NO: HR 4/16/03/02HO

SALARY: R864 177 per annum (All inclusive)
CENTRE: Provincial Office: North West

DUTIES: Develop and implement programmes, work plans and policies for Inspections and Enforcement. Manage and monitor the execution of legal proceedings. Monitor, evaluate and report on impact of Inspection and Enforcement Programmes. Provide technical advice on all areas of Inspection and Enforcement. Execute IES strategies and Directives.

ENQUIRIES: DDG: IES Ms A Moloa, Tel: 012 309 4553
APPLICATIONS: Chief Director: Human Resources Management: Private Bag X 117, Pretoria, 0001 Or hand deliver at 215 Francis Baard Street.
FOR ATTENTION: Sub-directorate: Human Resources Operations, Head Office

POST 11/47:
DIRECTOR: MULTILATERAL RELATIONS REF NO HR 4/16/03/01HO

SALARY: R864 177 per annum (All inclusive)
CENTRE: Chief Directorate: International Relations, Head Office

DUTIES: Develop systems to manage and effect relations between the Department and Multilateral Institutions such as the AU, SADC ARALC, G20, EU, BRICS. Manage and coordinate the implementation of the Decent Work Country Programme. Develop systems to ensure that South Africa discharges its international obligations in terms of the International Labour Organisation (ILO) and is able to participate effectively in ILO meetings and activities. Manage all resources of the Directorate.

ENQUIRIES: Mr S Ndebele, Tel: 012 309 4039
APPLICATIONS: Chief Director: Human Resources Management: Private Bag X 117, Pretoria, 0001 Or hand deliver at 215 Francis Baard Street.
FOR ATTENTION: Sub-directorate: Human Resources Operations, Head Office

OTHER POSTS

POST 11/48: DEPUTY DIRECTOR: LABOUR CENTRE OPERATIONS 4 POSTS

SALARY: R674 979 per annum (All inclusive)
Labour centre: Randburg –Reference No: HR 4/4/16/14GP
Labour Centre: Rustenburg –Reference No: HR 4/4/16/41 NW
Labour Centre: Kysna –Reference No: HR 4/4/16/50 WC


DUTIES: Manage the service delivery objectives as per the mandate of DOL. Manage the budget of the Labour Centre. Represent the Department in key stakeholder forums including interdepartmental structures of government and municipalities. Manage all the resources of the Labour Centre. Manage and ensure compliance with ALL HRM policies directives and legislation including the Public Service Act and regulations.

ENQUIRIES: Mr K Fick, Tel: (011) 853-0302
Ms A Bobani, Tel: (021) 441 8125
Mr J Zitha, Tel: (018) 387 8100
APPLICATIONS: Chief Director: Provincial Operations: PO Box 4560, Johannesburg, 2001Hand deliver at 77 Korte Street, Braamfontein, For Attention: Sub-directorate: Human Resources Management, Gauteng, Chief Director: Provincial Operations: PO Box 872, Cape Town, 8000, For Attention: Sub-directorate: Human Resources Management, Western Cape
Chief Director: Provincial Operations: Private Bag X 2040, Mmabatho, 2735Hand deliver at University Drive, provident House, Mmabatho, For Attention: Sub-directorate: Human Resources Management, Mmabatho

POST 11/49: PSYCHOMETRIST / REGISTRED COUNSELLOR GRADE 1 9 POSTS

SALARY: R 445 608 to 494 556 (OSD) appropriate salary will be determined according to the regulatory frame work Based on OSD.
CENTRE: Labour Centre: Phuthaditja –Ref No: HR 4/16/3/1FS
Labour Centre: Bethlehem –Ref No: HR 4/16/3/2FS
Labour Centre: Aliwal North –Ref No: HR 4/16/3/3EC
Labour Centre: Beaufort West–Ref No: HR 4/16/3/4WC
Labour Centre: Ladysmith–Ref No: HR 4/16/3/5KZN
Labour Centre: Upington–Ref No: HR 4/16/3/6NC
Labour Centre: Calvinia–Ref No: HR 4/16/3/7NC
Labour Centre: Ermelo–Ref No: HR 4/16/3/8MP
Labour Centre: Mkhondo–Ref No: HR 4/16/3/9MP

**REQUIREMENTS**

- Four years B Psych qualification or a B Psych equivalent Qualification. Valid Drivers licence.
- Registration with Health Professional Council of South Africa as a Registered Counsellor (Independent practice) or Psychometrist (Independent practice).

**DUTIES**

- Provide and implement employment counselling services. Provide and implement recruitment, psychometric assessment and selection services. Liaise with different organisations (Government, non-government, non-profit and private) to facilitate employability enhancement interventions for designated groups.
- Manage operations and personnel resources of the employment counselling support.

**ENQUIRIES**

- Mr A Senakhomo, Tel: (053) 8381545
- Mr C Dlamini, Tel: (036) 638 1906
- Ms L Mashego, Tel: (017) 819 7632
- Mr R Mnyakeni, Tel: (017) 826 1883/4
- Ms M Bronkhorst, Tel: (051) 5056203
- Mr S Ngonti, Tel: (043) 701 3083/3038
- Ms Z Maimane, Tel: (021) 441 8125

**APPLICATIONS**

- Chief Director: Provincial Operations: Private Bag X 5012, Kimberly, 8301 or hand deliver at Cnr Compound and Pniel Road, FOR ATTENTION: Sub-directorate: Human Resource Management, Kimberly
- Chief Director: Provincial Operations: PO Box 872, Cape Town, 8000 or hand deliver at (No 21 Wes bank House 4th -6th floors, Cnr Riebeek & Long Street, Cape Town ,FOR ATTENTION: Sub-directorate: Human Resources Management, Western Cape
- Chief Director: Provincial Operations: Private Bag X 7263, Emalahleni, 1053 or hand deliver at labour building, Cnr Hofmeyer Street and Beatty Avenue, Witbank.
- FOR ATTENTION: Sub-directorate: Human Resources Management, Emalahleni
- Chief Director: Provincial Operations: P O Box 522, Bloemfontein, 9300 or hand deliver at Laboria House, 43 Charlotte Maxeke Street, Bloemfontein, FOR ATTENTION: Sub-directorate: Human Resources Management, Bloemfontein
- Chief Director: Provincial Operations: P O Box 940, Durban, 4000 or hand deliver at 267 Anton Lambede Street, Royal Hotel Building, Durban, FOR ATTENTION: Sub-directorate: Human Resources Management, KwaZulu-Natal