Alaska Apprenticeship
And Training Coordinators
Association
★
This information brochure outlines most of The Building Trades Union Apprenticeship Opportunities in the State of Alaska.

HOW THE APPRENTICESHIP PROGRAMS OPERATE
Definition of an Apprentice
“Apprentice” means a person who is engaged in learning a trade through employment and is covered by a written agreement with a Joint Apprenticeship and Training Committee. The written agreement is registered with the Apprenticeship Training, Employer and Labor Services. U.S. Department of Labor.

Standards of Apprenticeship and the JATC
All trades have a Joint Apprenticeship and Training Committee (JATC) which is composed of representatives appointed by the contractor’s association and by local unions. The JATC of each program establishes standards and is responsible for the operation and success of that Apprenticeship Program. Some of the policies adopted by the JATC’s in their standards are:

A. To encourage careful selection of young people coming into the trade with due regard to health, physical fitness, aptitude, attitudes, and personal characteristics.
B. To provide a plan of approved training that will equip apprentices for profitable employment as skilled workers in the trade and will promote honorable citizenship.
C. To relate the future supply of skilled workers to probable employment demands.
D. To assure that the employer may obtain the services of proficient workers.
E. To provide the public with the highest possible grade of products and services in conformity with the approved practices of safety and skill.

Funding
The program for training and developing a skilled craftsman (a journeyman) is provided for in the Collective Bargaining Agreement (Contract) between the contractors and unions in the several divisions of the construction industry. That contract may also provide for the establishment of a trust fund for the use of the Joint Apprenticeship Committee to cover expenses relating to the operation of the program. The employees on the basis of the hours worked by the union journeyman make the contribution to the fund, ranging from ten to eighty cents per hour, is made by the employees on the basis of the hours worked by the union journeyman.

Fees or Charges
No charge is made for the classroom instruction. However, some trades will require manuals, codes, texts, or tools which are used constantly by journeymen. A nominal charge is made for such essentials.

Indenture
Each apprentice signs an Apprenticeship Agreement with the Joint Apprenticeship Training Committee. If the apprentice is a minor, the parent or guardian must also sign the Agreement. This agreement is registered with the Apprenticeship Training, Employers and Labor Services (ATELS) U.S. Department of Labor.

Term of Apprenticeship
The term of apprenticeship for the construction trades will range from two to five years. Apprentices attend classes for related technical instruction, supplementing their training on the job, to give them a comprehensive understanding of the theoretical aspects of their work. This related technical instruction is a fundamental feature of apprenticeship. Usually the classes are held during the winter and slack seasons for construction work. Some trades provide several weeks or months of technical related training prior to beginning employment and on-the-job training. In class, apprentices learn the basic theories of their trade; on the job, under the direction and supervision of a skilled journeyman, they learn its practice.

Training Coordinator
Frequently, the Joint Apprenticeship Committee will employ a person to act as a coordinator to oversee the operations of the program and to supervise the training of apprentices. The Coordinator keeps records of work progress and acts for the committee between meetings. Such coordinators have proven to be of great value to both the effectiveness of the apprenticeship program and to the industry.

Procedure for Application
1. If you are interested, first fill out an application. Apply for the trade you wish to learn. An application will not be accepted unless it is dated and signed.
2. Make certain you meet all basic requirements, as outlined in this handbook: Age, education, residency, etc.
3. Furnish the following documents if required:
   a. Birth certificate (or reliable information on date of birth)
   b. High school transcripts & diploma.
   c. Alaska drivers license.
   d. D.D. 214
4. Complete application by deadline established by the JATC. Eligibility for the selection interview is determined by the date the application process (providing necessary documents) is completed.
5. All applicants meeting basic qualifications/requirements by the deadline for applications will be expected to appear for an interview. The JATC will inform you of the date, time and place you must appear. How you rate at the interview will be entirely up to you. Good Luck.
6. If you are deficient in any of the basic requirements by the established deadline for application you will not be eligible for the interview. Your application will inactivate and you will have to re-apply if you are still interested in the program.

7. Equal Employment Opportunity Pledge: The recruitment, selection, employment and training of apprentices shall be without discrimination because of race, color, religion, national origin, sex or age.

What you should expect
At the JATC Interview
Committee members will ask you questions to find out as much as they can about you!
A. Are you really interested in the trade or just looking for work?
B. What is your attitude toward hard work?
C. Do you have a sense of responsibility for performance, materials and safety?
D. Can you work under supervision and take orders?
E. Would you learn to work as part of a crew?
F. What are your feelings towards related trade instruction; is it an opportunity or just a requirement?

How will you rate?
A. Education (from transcripts).
   1. Additional math; two years of algebra, trig, etc. will receive additional consideration.
   2. Academic subject grades, examined as an indication of reading comprehension.
B. Transportation: Are you able to get to and from work? Some programs require a valid AK. Drivers license.
C. Physical condition and handicaps: Consider your overall physical condition in relation to the needs of the industry.
D. Motivation, ambition and willingness to accept directions are factors which are brought out in the interview. How Do You Rate?

Associate of Applied Science in Apprenticeship Technologies
The Associate of Applied Science degree in Apprenticeship Technologies was created through a joint effort of the University of Alaska Anchorage, the universities at Fairbanks and Juneau, the Apprenticeship Training, Employer and Labor Services U.S. Department of Labor, statewide employers and labor unions. This program partners the resources of the university, the Department of Labor and local industry to create opportunities for journeymen to earn higher education degrees.
Completion of a registered apprenticeship, accompanied with Associate degree requirements, further the individual’s knowledge and experience to offer a well-rounded, well educated individual. The Apprenticeship Technologies degree is a 60 credit hour program. Up to thirty-eight (38) credit hours are awarded in recognition of journeyman level status in registered apprenticeship programs.

Earning While Learning
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<tr>
<th>AGE</th>
<th>TRADES AND PHONE NUMBERS</th>
<th>EDUCATION</th>
<th>RESIDENCY</th>
<th>DOCUMENTS</th>
<th>TERM OF APPRENTICE</th>
<th>TRADE RELATED INSTRUCTION</th>
<th>WAGE INFORMATION</th>
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* Color Blindness testing required.
** 8 weeks vocational/technical training, or 12 months experience

This information is subject to change by individual J.A.T.C.s at any time. Wage rates subject to change with contract negotiations. The word journeyman used in this brochure does not denote gender.