EXECUTIVE DIRECTOR SEARCH

The American Institute of Professional Geologists has initiated a search for an Executive Director to succeed the current Director who will retire in 2014. AIPG is a professional geoscience society with a membership of nearly 7000 and a dedicated staff of seven at its headquarters in Thornton, Colorado.

AIPG is a 501(c) 6 professional organization dedicated to advocacy, education and competence within the profession. AIPG is a prominent organization within the geosciences community and marketplace and as such is poised for growth and an increasingly influential role. AIPG actively promotes the crucial role of the geosciences in the service of public health, welfare, and economy.

The staff under the leadership of the Executive Director has been a key element in strengthening AIPG’s services to its membership and the profession of geology as a whole during its 50 year history. The Executive Director is responsible for headquarters operations, which include publication of The Professional Geologist, oversight of membership services, and management of event development. The Executive Director is also responsible for maintaining excellent relationships with appropriate professional and technical societies, especially sister geoscience societies such as the American Geosciences Institute.

The successful candidate will:

• Hold an advanced degree (MS or PhD) in the geosciences. An additional degree in marketing or business is considered a plus.

• Hold the AIPG certification credential, Certified Professional Geologist, by the date on which employment begins.

• Have a minimum of 15 years of technical and management experience at increasing levels of responsibility.

• Have a demonstrated record of increasingly challenging and successful leadership and management experiences.

• Have a background in fiscal management tied to annual profitability, growth, and program (services to members) expansion.

• Be a team-oriented leader with strong communication and interpersonal skills.

• Demonstrate an appreciation of policy issues affecting geoscientists and the geosciences, especially at federal and state levels.
• Demonstrate an obvious enthusiasm for service as a professional representative of the geosciences.

• Be willing to travel as needed. The responsibilities of this position often require weekend meetings and lengthy workweeks.

• Be committed to relocate to the Denver area within 6 months of accepting the position.

In addition to the specific qualifications, the AIPG Executive Committee expects the successor Executive Director to help propel AIPG to a higher level of involvement in the geosciences community and in increasing its services to members. The Executive Director must be entrepreneurial, dynamic, and able to commit to an aggressive campaign to increase membership and develop additional sources of non-dues revenue. The Executive Director is also expected to seek additional alliances and collaborative arrangements with other professional societies which will serve to benefit AIPG both professionally and financially.

The Executive Director is responsible to lead the implementation of the AIPG Strategic Plan and ensure that both AIPG leadership and AIPG membership are engaged in its implementation.

The future of all professional societies is dependent upon the younger members of the profession becoming actively involved in the governance of the societies. The successor Executive Director must vigorously engage younger members and students and encourage AIPG sections to increase section level efforts to bring young professionals into the organization.

The Executive Director will serve as ex officio board member of the Foundation of AIPG.

Salary is competitive with not-for-profit organizations of AIPG’s budget and size. The start date is February 10, 2014. Applicants are required to send 1) a complete, detailed resume, 2) the names and addresses of at least four professional references, 3) and a concise two page essay outlining the applicant’s interest and the applicant’s concepts for expanding AIPG service to members, visibility, influence, and financial strength. Applications are due by October 1, 2013. It is anticipated that interviews will be held during the AIPG Annual Convention.

Mailing address:

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