OREGON STATE SOCIETY
DAUGHTERS OF THE AMERICAN REVOLUTION

STATE INFORMATION PACKET [SIP]

Cynthia Parnell
State Regent 2014 – 2016

State Regent’s Theme: Celebrate Oregon, Rain or Shine!

State Regent’s Project: "Upgrading Avenues of Communication within DAR and Beyond"

Scriptures:
James 1:17 "Every good and perfect gift comes down from above."

Deut. 12:7 "Celebrate all that you and your family have accomplished under God's blessing."

Wisdom 8:18 "and in friendship with her, pure delight; and in the labors of her hands, unfailing wealth."

OSSDAR Members site:
http://www.rootsweb.ancestry.com/~orossdar/

OSSDAR Members only site:
http://www.rootsweb.ancestry.com/~orossdar/ORDARmembers.htm

Compiled by Alice Miles, State First Vice Regent
2014-2016 OSSDAR State Information Packet (SIP)

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UP-COMING OREGON & NSDAR CALENDAR - 2015-17

District meetings 2015 schedule:
District III  Lake View Chapter host - July 17, 2015
District II   Umpqua Chapter host      - July 18, 2015
District VI  David Hill Chapter host - July 31, 2015
District I   Tualatin Chapter host    - August 1, 2015 – a.m.
District VII Susannah Lee Barlow Chapter host - August 1, 2015 – p.m.
District IV  Abigail Scott Duniway Chapter host - August 14, 2015
District V   Bend Chapter host        - August 15, 2015

BOM - 2015
November 7, 2015…… OSSDAR Fall BOM, hosted by Linn Chapter

2016
March 5, 2016……BOM, host Portland Chapter
May 19- 22, 2016…102nd OSSDAR State Conference, Valley River Inn in Eugene,
    host – Oregon Lewis and Clark Chapter.
June 15-19, 2016….125th Continental Congress, Washington, DC

2016 District meeting chapter hosts:
   Astoria
   Cape Sebastian
   Latgwa
   Linn
   Juniper Butte
   Tabitha Moffatt Brown
   Wahkeena

National Board of Management meetings:
February 6, 2016
October 8, 2016

2017
May 18-21, 2017……103rd OSSDAR State Conference

Updated August 12, 2015
OREGON STATE OFFICERS 2014-2016

STATE REGENT

Celebrate Oregon, Rain or Shine! is the theme for the 2014-2016 administration, a theme that corresponds with the NSDAR theme of Celebrate America! In 2013 the members of the Oregon State Society Daughters of the American Revolution, led the northwest region in the number of Celebrate America! volunteer hours as proof of their commitment to service in state and local communities. Congratulations Daughters!

DAR’s mission is to promote historic preservation, education, and patriotism. Approximately 1,850 Oregon DAR members serve this mission within thirty-seven chapters and seven districts across the state. Chapters and state chairmen are encouraged to use the Oregon State Information Packet (SIP) as a tool to plan for the future. While we are focused on Oregon, members should also look to the goals of the National Society as found in the DAR Handbook and National Bylaws, 2014, and in the National Information Packet (NIP) on www.members.dar.org.

The over 180,000 members of the National Society, DAR, support a network of over forty-five service committees; there is something of interest for everyone! Chapter Regents are encouraged to provide chapter officers, chapter chairmen and members with current information from the NIP, SIP, the DAR Handbook, the NSDAR web-site, and the OSSDAR web-site, www.rootsweb.ancestry.com/~orossdar/ORDARmembers.htm. Use the OSSDAR Yearbook as a guide for report writing and in finding program ideas. Also, be sure to review the requirements and deadlines of the Chapter Achievement Award and Master Questionnaire (MQ) when planning programs for the coming DAR season.

Oregon DAR has been dedicated to preserving American history, securing America’s future through improved education, and the promotion of patriotism, for over one 118 years. Our thanks go to State Vice Regent Alice Miles for the compilation of the State Information Packet; one of many informational tools to guide us into the future.

In Celebration of Oregon DAR,

Cynthia Parnell
Oregon State Regent
# OSSDAR State Officers 2014-2016

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
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</thead>
<tbody>
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</tbody>
</table>
OSSDAR STATE OFFICERS 2014-2016 [Continued]

State Regent – Cynthia Parnell, Belle Passi Chapter
State Regent - The State Regent presides over Executive Committee meetings, Board of Management meetings, and annual state conferences. She is responsible for the general supervision of the state society. She also serves as an ex-officio member of most OSSDAR committees and makes appointments, as needed, to chairmanships and committees. She represents OSSDAR at Continental Congress and other organizations when asked, such as SAR and C.A.R.

Cynthia Parnell

State First Vice Regent – Alice Miles, Bend Chapter
The change in bylaws at the State Conference, May 2014, created two state vice regents and split the responsibilities originally assigned to one. The First Vice Regent - Performs the duties of the State Regent in her absence. She oversees the arrangements for the State Board of Management meetings, District meetings, and Continental Congress. She prepares a workshop style program for the annual district meetings. Throughout the year she compiles and inputs report information for the completion of the OSSDAR Yearbook.

State Information Packet (SIP): is intended to serve as a guide for chapter officers and committee chairmen while they “Celebrate Oregon, Rain or Shine.” Incorporating the ideas and suggestions from the state Regent and the state Vice Regent, the SIP is designed to supplement the National Information Packet (NIP) and provide the Oregon membership with access to vital information. In the SIP members will find how committee work is focused on: Oregon and National objectives, projects, contests and deadlines.

State Second Vice Regent – Kay Egle, Yamhill Chapter
Second Vice Regent - Serves as a member of the OSSDAR Buildings and Grounds Committees and serves as museum liaison to the Executive Committee. She also serves as chairman of the state Financial Planning Committee which oversees the Ruth Rose Richardson Fund and Ways and Means Committee. She also supervises the output of the state newsletter, state web-site, and the output of the OSSDAR pages submitted to the DAR magazine.

State Chaplain – Becky Taylor, Beaver Chapter
The State Chaplain attends all District, Board of Management, and Executive Committee meetings, besides the State Conference opening each with an invocation and prayers when appropriate. She keeps record of all Oregon deceased DAR members sending their families sympathy cards and prepares the annual State Conference Memorial Service to honor these deceased members. She maintains a biographical file on each State Executive Committee member. She maintains a file of Oregon DAR members who are 80 years of age and above, sending those aged 90 and above birthday greetings. The State Chaplain also makes an annual report to the Chaplain General on chapter chaplain activities as compiled from data received from the Master Questionnaire.

Becky Taylor
State Recording Secretary – Eleanor Fuhrer, Yamhill Chapter
The State Recording Secretary shall: keep a record of the proceedings of all meetings; receive reports for the annual Yearbook; assist in the compilation and publishing of the Yearbook; mail copies of minutes to State Officers; and perform other duties as may be required. [Signatures]

State Corresponding Secretary – Laura Wilsey, Latgwa Chapter
The State Corresponding Secretary shall: conduct the correspondence of her office and such other correspondence as the State Regent, Executive Committee, State Board of Management and State Conference may direct; send all necessary notices to the Executive Committee and/or Board of Management; keep a list of the names and addresses of all Chapter and District officers and shall publish same by Chapter and District in the State Directory; distribute directories, newsletters, yearbooks, and stationery as directed by the State Regent.

State Organizing Secretary – Diana Hale, Applegate Trail Chapter
The State Organizing Secretary shall: supervise the organization of Chapters and assist existing Chapters with membership problems; keep records of the following facts regarding Chapters: name and date of organization, date of issuance of NSDAR Charter, names of organizing members and officers, catalog of all officers, and disbandment and date; obtain a current list of names and addresses of all members-at-large residing within the State of Oregon and contact these members annually to encourage their affiliation with a chapter; coordinate her work with the State Regent, the State Registrar, the State Chairman of Membership and the State Chairman of Lineage Research.

State Treasurer – Nancy Slagle, Celilo Chapter
The State Treasurer shall: receive all funds of the State Society and shall deposit them to the credit of the Oregon State Society of the National Society Daughters of the American Revolution, in such federally insured financial institutions, as the Executive Committee shall direct; disburse these funds for all bills authorized by the State Conference, provided no bill is paid until endorsed by the State Regent and State Recording Secretary except current bills and those authorized by the budget; make a financial report at each State Board of Management meeting and an annual report at the State Conference. The Auditing Committee shall audit the books at the end of each year before the Treasurer makes her annual report to the State Conference. A Certified Public Accountant approved by the State Executive Committee may be hired, if necessary, to audit the books before the Treasurer-elect accepts them; (d) present the Annual Budget at the March State Board of Management meeting and at the State Conference; be bonded in such amount as shall be determined by the State Executive Committee; be authorized to secure a safety deposit box in which to keep all securities and all other valuable papers and records.

State Registrar – Pat Dorr, Tualatin Chapter
Office of State Registrar
Maintain the official membership records (data base) for the Oregon State Society (add new members and make changes to existing member records). Create the mailing label file for the Patriot Press Newsletter & send to the State Mailing Chairman. Submit a list of new members and transfers into the State for each issue of the Patriot Press Newsletter. Attend District meetings, State Board of Management meetings, Executive Committee meetings and Oregon State Conference. Give a report of State Registrar activities including membership information at the above meetings. Maintain an open dialogue with chapter registrars. Communicate new information and changes from National to chapter registrars.

Pat Dorr
OSSDAR STATE OFFICERS 2014-2016 [Continued]

State Historian – Tami Sneddon, Linn Chapter
The office of the State Historian is dedicated to helping members and chapter historians to continue achieving our Society's first objective of historic preservation. This is achieved by your State Historian maintaining a record of historical restorations and marking of historical places; encouraging chapters to promote the study of American history and the history of Oregon through education and programs; and honoring outstanding citizens and teachers who have contributed to the study and promotion of American history.
The State Historian has charge of and shall catalogue the historical records and biographical manuscripts of the Society. This includes assisting chapters to preserve their official records in a safe and appropriate location.

Tami Sneddon

State Librarian – Judy Gardner, Abigail Scott Duniway Chapter
The State Librarian shall: secure books of genealogical value and those which pertain to Oregon history and shall send them to the Daughters of the American Revolution Library at Memorial Continental Hall; also carry out any similar work which may be required by the National and State Societies.

Bylaws - May 30, 2014

Curator of Museums – Genie Bunge, Tualatin Chapter
State Curator of Museums - This state officer’s primary role is to support our Society’s goals of historic preservation, education and patriotism as expressed in the OSSDAR Museum Mission Statement adopted at the State Conference in May. Responsibilities include (a) supervision and custody of the collections of all four museums; (b) maintenance of a complete and accurate catalog of each museum’s contents and of the histories of the permanent exhibits; and (c) accession and de-accession of items into or out of the collections according to the established guidelines for each museum. Other duties include presentation of programs to chapters about the histories of the museums and of their collections and working with the Assistant Curators and docents at each location.
The State Curator is an ex-officio member of both Caples and Newell-PMMC Buildings & Grounds Committees. In addition, this officer is a member of the Financial Planning Committee and the Finance Committee.

Genie Bunge

State Custodian – Ruth Takahashi, Oregon Trail Chapter
The State Custodian shall: (a) have full charge of all properties belonging to the State Society and shall keep a record of them; be responsible for the care of all gifts to the State Society, for the Flags used at State Conference and for their transportation; also be responsible for the care of the ballot box which shall be available for use at all meetings of the State Board and the State Conference.

Section 15. When the State Custodian delivers State property to a State Officer or State Chairman for the use of her official duties in the Society, a receipt containing a description of each property shall be given to the State Custodian and entered in her record. At the end of her term of office, each State Officer and State Chairman shall deliver to the State Custodian all property in her possession belonging to the State Society and shall receive a receipt from the State Custodian with full description of the property delivered.

Bylaws May 30, 2014
NATIONAL COMMITTEES

AMERICAN HERITAGE
http://members.dar.org/committees/amerher/index.htm
Arleta Day, State Chair
503-581-1206 arletaday@aol.com

2015-2016 Theme - “Celebrating the Arts from the Time of Our Founding Daughters to the Present”
The American Heritage Committee was established to preserve our rich American heritage in the fields of art and sculpture, crafts, drama and literature, fiber arts, and music. Members are invited to participate in the various contests conducted by this committee.

Evelyn Cole Peters Awards for Excellence
Established in honor of Mrs. Albert G. Peters, the first national chair of the American Heritage Committee, these awards may be given in recognition of excellence in any of the contest categories.

Only Fiber Arts entries (photos) are submitted to State Chair. The deadline is Jan 25, 2016. State chair sends first place winners ONLY to the national vice chair of Fiber Arts postmarked by February 15, 2016. Entries in all other categories are submitted to national vice chair as outlined in NSDAR American Heritage Committee web pages with a copy to the state chair. The deadline for all other categories is between January 2, 2016 and February 15, 2016. Check the pages for names, rules and specific deadlines.

2015-2016 Historic Costume Theme: "Clothing Fashions of the Four Founding Daughters"

Download the NSDAR American Heritage pages to familiarize yourself with categories, rules, and names of National Vice Presidents to whom entries are to be sent. Download the winners from 2014 to see pictures of last year's winning entries and to familiarize yourself with the possibilities.

Remember all entries must be accompanied by an entry form also found on the web pages. Accompany your entries with as many pictures as it takes to tell the story of your entry. Expression of theme is important, but point count varies from category to category. Paragraphs explaining your expression are very important.

American Heritage Contest pin 1st, 2nd & 3rd place winners in the field of art, crafts, drama, music, or literature. Approvals Needed by the National Chairman

Women in the Arts Recognition Award - It is a non-competitive recognition award with no timeline for application. The recipient need not be a DAR member. Information about the award is available on the web site. It can be awarded on the chapter, state, or national level. It is an excellent way to recognize a person in your community.
The purpose of the American History Committee is to promote American history throughout the year by honoring significant historical people, places, dates, and events. It does this by sponsoring the American History Essay Contest and Christopher Columbus Essay Contest.

**American History Essay Contest Grades 5, 6, 7 and 8**

**Deadline for Chapter Winners:** State chair send winning essays to division vice chair, to be received by March 1. Division vice chair send division winners to the national vice chair, to be received by April 1 for the judging process.

Students in public, private or parochial schools, or who are home schooled are encouraged to use their imagination to relate to children their age of the Revolutionary period.

**2015-2016 Title:** “A Colonial Family’s Reaction to the Stamp Act.”

Please Note: National Winners (one in each grade level) receive a National Winner Certificate, gold pin, and monetary award, presented at Continental Congress. Winning essays may appear in official DAR communications.

**Christopher Columbus Essay Contest Grades 9 – 12**

**Deadline for Chapter Winners:** State chair send winning essays to division vice chair, to be received by March 1. Division vice chair send division winners to the national vice chair, to be received by April 1 for the judging process.

All grade 9 through 12 students in public, private, or parochial schools, or those who are home schooled, are eligible. **2015-2016 Title:** “Columbus and Lindbergh: A Journey Across the Atlantic”

For information about the National Columbus Day celebration in Washington, D.C., please visit the website of the National Columbus Celebration Association: http://www.columbuscelebration.com

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**WOMEN IN AMERICAN HISTORY**

March is Women’s History Month, so chapters may use this occasion to acknowledge the outstanding contributions of the woman of their choice. Please take into consideration individuals who have made a difference in their communities. Refer to www.womenshistorymonth.gov for the current theme and ideas. Seek those women who are, or who have been, intellectual, educational, social, religious, political, scientific, or cultural innovators.

Recognition may be an invitation to speak at a chapter meeting, presentation of a certificate, writing a letter to the editor of a local newspaper, or publishing an article about the woman.
AMERICAN INDIANS
http://members.dar.org/committees/indians/school.htm
Tamara Goesch, State Chair
541-528-3572 eurotel@proaxis.com

APPROVED SCHOOLS:

Bacone College
2299 Old Bacone Road, Muskogee, OK 74403-1597
1-888-682-5514 ~ http://www.bacone.edu/
Bacone is an accredited four-year liberal arts college which includes a nursing school and x-ray technology program. It is the oldest college of continuous education in the State of Oklahoma and committed to provide students with 21st century knowledge and skills. Follow Bacone on Facebook and TWITTER.

Chemawa Indian School
3700 Chemawa Road NE, Salem, Oregon 97305
1-877-CHEMAWA ~ 503-399-5721 ~ http://www.chemawa.bie.edu
Chemawa celebrated its 125th anniversary in 2005. It is a fully accredited high school meeting the standards of the Northwest Association of Schools and Colleges, the State of Oregon, and the Bureau of Indian Affairs. Chemawa is a boarding school for Native American & Alaska Native high school students. More than 70 different Indian tribes are represented by 400 students attending Chemawa. Follow Chemawa on TWITTER: @ChemawaIndianHS

Scholarships
American Indian Scholarships benefit Indian youth and are an important part of this committee’s work. Scholarships are available for college found Native Americans.
1) The American Indian Scholarship is for $1,000, which requires a 3.25 GPA. Deadline: February 15.
2) The Frances Crawford Marvin American Indian Scholarship (one awarded per year) with a 3.25 GPA requirement and a variable award sum determined annually by the return on the endowment. Deadline: February 15.
3) Anne Trevarthen Memorial Scholarship – a one-time scholarship presented each April to a high-school senior who will be attending the College of William and Mary in Williamsburg, Virginia. The scholarship amount is based on the annual return of the endowment.

Programs
Chapters are encouraged to have a program on American Indians. See the National webpage for needs, donation lists and information about Indian Youth Of America Summer Camp.
http://www.indianyouthofamerica.org/
Native American Heritage Recognition Month established in 1990 is celebrated in November.

Donate $200 to the Friends of the American Indians Scholarship Fund.
AMERICANISM
http://members.dar.org/committees/americanism/index.htm
Kathleen Holt, State Chair
503-634-2245  katholt@monitorcoop.com

DAR Manual for Citizenship
The naturalization process is one way to be involved in this committee. Your chapter can participate in
naturalization process is one way to be involved in this committee.
http://www.dar.org/national-society/education/dar-manual-citizenship

Medals

DAR Medal of Honor
The most prestigious honor awarded by the DAR is given to an adult man or woman who is a United
States citizen by birth and has shown extraordinary qualities of leadership, trustworthiness, service and
patriotism.

DAR Americanism Medal
This medal is awarded to an adult man or woman who has been a naturalized United States citizen for at
least five years and has fulfilled the required qualifications following naturalization DAR Americanism
Medal recipients must have shown outstanding qualities of leadership, trustworthiness, service and
patriotism. They must have actively assisted other aliens to become American citizens or displayed
outstanding ability in community affairs, preferably with emphasis on the foreign-born community.

Policy – DAR members are not eligible to receive either medal. Nominees must be at least eighteen years
of age and the chapter sponsoring the nominee must follow instructions and guidelines. The proposed
recipient must be living at the time of national approval.
CHAPTER ACHIEVEMENT AWARDS
The Measure of Health of Our Chapters
http://members.dar.org/committees/achievement/index.htm
Donna Dial, State Chair
541-726-1780 fannyagnes62@yahoo.com

Please check the NSDAR web sites for expected reporting format changes.

Remember the Deadlines!

The chapter completes its report electronically OR submits two copies of the report to the state chair by **February 1**. The state chair reports to her division vice chair by **February 15**. The division vice chair reports to the national chair by **March 15**. The reporting year is the Calendar Year – that has not changed.

**WHAT'S NEW** - The Chapter Achievement Award is part of the Chapter Master Report. The deadline for the entire Chapter Master Report (including the CCA portion) is February 1. A chapter leader with e-membership access logs onto the e-Membership website, and she verifies and enters her chapter’s responses. There are NO paper copies; therefore, it must be completed online.

Changes for 2015 Chapter Achievement Awards form are listed below:

**Section 1:** The chapter will receive 20 points for at least 90% of all members are paid and postmarked on or before December 1, 2015. There is no longer a penalty for resigned or dropped members in this section.

**Section 2:** There are several ways to increase points in this section. Increasing membership is the goal of Section 2.

- If National dues at least 90% of all members were postmarked on or before December 1, 2015, the chapter will score 20 points.
- Chapters will receive 30 points for every new member admitted by application or reinstatement between 1/1/15 and 12/31/15. (A reinstated member must be dropped or resigned for more than two years to receive points.)
- Chapters will receive an additional 15 points for every Junior Member admitted by application or reinstatement between 1/1/15 and 12/31/15. (A reinstated member must be dropped or resigned for more than two years to receive points.)
- Chapters will receive an additional 10 points if the chapter has a net increase in membership between 1/1/15 and 12/31/15.
- Chapters will receive an additional 10 points if the chapter has a 10% or higher net increase in membership between 1/1/15 and 12/31/15.

**Section 3:** There is no change. However, it is worth noting that the total contribution of $75 (not a portion) is required to receive 135 points. Chapters are highly encouraged to make this contribution before December to allow time for posting.

**Section 4:** There is no change. However, it is worth noting that the magazine subscriptions must be activated and contributions must be submitted during the calendar year. Chapters are highly encouraged to make this contribution before December to allow time for posting.

**Section 5A:** The Sustaining Supporter Program has been added. Chapters will receive 10 points for each Sustaining Supporter Program Participant.

**Section 5B:** There is no change. However, chapters are highly encouraged to make this contribution before December to allow time for posting.

**Section 6:** There is no change.

**Section 7:** In the Patriotic Section, two items have been added: DAR Outstanding Cadet Medal and DAR Distinguished Citizen Medal. ALSO, please note the chapters must participate in at least 3 of the 4 objective areas to receive any points.

**Section 8:** Chapters may receive a total of 28 points in this section.

- The following schools are accepting Box Tops: KDS DAR School, Tamassee DAR School, Crossnore School, Hillside School, Hindman Settlement School, Chemawa Indian School.
- The following schools are accepting UPC Labels: KDS DAR School, Tamassee DAR School, Crossnore School, Hillside School, Bacone College, Chemawa Indian School.
- Only Tamassee DAR School and Crossnore School are accepting clothing.

The 2015 Chapter Achievement Awards form reflects all chapter contributions made and all participation in activities from January 1, 2015 through December 31, 2015.

The total number of points scored by each chapter will result in attaining a Level One [125 points], Level Two [200 points], or Level Three award [325 points].
CHILDREN of the AMERICAN REVOLUTION

http://members.dar.org/committees/CAR/index.htm
http://www.nscar.org/
Sarah White-Bowman, State Chair
503-714-4360 csnstw@comcast.net

2015-2016 National Theme: "Road to Independence"

The National Society of the Children of the American Revolution was created in 1895 by DAR at its fourth Continental Congress, and was chartered by an act of Congress. Ever since, C.A.R. has provided patriotic education and leadership training to children under the age of twenty-two whom, like DAR members, have proven descent from those who aided the cause of American independence during the Revolutionary War.

COMMUNITY SERVICE AWARDS
Community Service Awards Committee
http://members.dar.org/committees/community/index.htm
Lillian Eaton Stewart, State Chair
541-899-8465 waterlildar@gmail.com

Committee Overview
Community Service Awards Committee was established by the National Board of Management in April 1995 as an opportunity for chapter and states to recognize worthy individuals in their communities for outstanding unpaid voluntary achievements in cultural, educational, humanitarian, patriotic, historical, citizenship, or environmental conservation endeavors. A chapter may present two (2) awards per NSDAR year (January 1 – December 31).

The state chair of the Community Service Awards Committee administers the award process. The recipient should not be recognized until approval has been received from the state chairman.

Community Service Awards are chapter or state awards of recognition. They are not contests. There is no competitive judging on any level. If a potential award recipient is identified in another state, please notify the State Regent in that state rather than initiate the award yourself.
CONSERVATION
http://members.dar.org/committees/conservation/index.htm
Judy Coe Daily, State Chair
541-444-1255  ariesangelic@hotmail.com

Chapter Contest – “Celebrating America’s Natural Resources”

Conservation Tips: Everyday Matters
http://members.dar.org/committees/conservation/pdf/tips.pdf

DAR Forests – Oregon – A DAR Grove was planted in 1940 at Lythia Park, Ashland Reforestation Project, on Larch Mountain.  http://www.dar.org/natsociety/content.cfm?ID=262&FO=Y&hd=n

American’s Parks – “Experience your America.”
National Parks:  http://www.us-national-parks.net/
State Parks: http://stateparks.com/index.html

National Parks Trivia:  http://members.dar.org/committees/conservation/pdf/trivia.pdf

NSDAR Conservation Medal
The NSDAR Conservation Medal allows any chapter or state society to recognize an adult with a distinguished volunteer conservation record. The criteria for issuance should include outstanding efforts in wildlife and nature centers; resource management; park establishment; youth leadership; conservation related media; and education on the college, high school, junior high school, middle school, or elementary school level.

The candidate nominated must be sponsored by a chapter or a state organization and should have at least two letters of recommendation written by non-DAR members. Other material such as newspaper or magazine articles should be sent to substantiate the recommendation. This award may be given throughout the year; there is no deadline date. Please allow an eight week turn-around time from the date you submit your nominee and the date of the presentation of the award.

Instructions for NSDAR Conservation Award:
http://members.dar.org/committees/conservation/pdf/conservationinstructions.pdf

Recommendations for Presentation of NSDAR Conservation Award:
http://members.dar.org/committees/conservation/pdf/recommendation.pdf
Constitution Week Committee
http://members.dar.org/committees/cw/index.htm
Ruby Pantalone, State Chair
503-798-1683 rpantalone@aol.com

The Goals of this Committee:
Honoring Our Heritage – Focusing on the Future – Celebrating America

History of Constitution Week – 2014 is the 59th anniversary of Constitution Week. Miss Gertrude S. Carraway, while President General of NSDAR, was responsible for the annual designation of September 17-23 as Constitution Week. The DAR made its own resolution for Constitution Week, which was adopted April 21, 1955.

Preamble to the Constitution: "We the People of the United States, in Order to form a more perfect Union, establish Justice, insure domestic Tranquility, provide for the common defense, promote the general Welfare, and secure the Blessings of Liberty to ourselves and our Posterity, do ordain and establish this Constitution for the United States of America."

“To live under the American Constitution is the greatest political privilege that was ever accorded to the human race.” Calvin Coolidge

Your Constitution Week Toolbox: Activities & Planning Calendar
Constitution Minutes Ideas for Your Community
Proclamations Planning Calendar
Bells Across America Additional Resources
Media Spot Announcements State Awards
Youth Activities National Awards
Suggested Activities and Calendar Outstanding Constitution Week
What is Constitution Day Preparation Guidelines
What is Constitution Day? Constitution Week Poster Contest
Online DAR Resources Outstanding Scrap Book Contest

"Our safety, our liberty, depends upon preserving the Constitution of the United States as our fathers made it inviolate. The people of the United States are the rightful masters of both Congress and the courts, not to overthrow the Constitution, but to overthrow the men who pervert the Constitution."
~ Abraham Lincoln

Working With Schools ~ U.S. Department of Education Directive
A provision in the federal-spending bill, Public Law 108-447, applies to colleges as well as secondary, and elementary schools that receive federal dollars and directs all education institutions that receive federal dollars to offer students instruction on the U.S. Constitution each September 17.
DAR GOOD CITIZEN
DAR Good Citizens Committee
http://members.dar.org/committees/goodcitizens/index.htm
Tonya Rawie, State Chair
503-339-7698  t-rawie@comcast.net

Each school's DAR Good Citizen receives a DAR Good Citizen pin, certificate, and wallet recognition card. This student is then eligible, if he/she wishes, to enter the DAR Good Citizens Scholarship Contest.

DAR Good Citizens pins, certificates, and recognition cards may be obtained only through your state chairman. Please use the chapter chair's order form. Do not contact Headquarters, as they are not able to fill these orders for chapters. Please send your orders to your state chair early in the fall, so she can plan the state’s order.

Calendar and Deadlines:
August: National chair sends packets to division national vice chairs and state chairs. State chair contacts all of her chapter chair.
Late Summer/Early Fall: chapter chairs begin contacting and giving information to the schools; order their DAR Good Citizens materials [using the chapter order form] from their state chair; state chairs order DAR Good Citizens materials for their state, using the state order form; chapter chairs process the scholarship contest entries and send the chapter contest winner’s packet to the District. District winner goes to the state chair.
February 1: chapter chair complete Master Questionnaire [MQ] by February 1 deadline.
February 15: state chair process the chapter scholarship contest entries and mails state scholarship contest winner’s packet to her division national vice chair by the DUE date of February 15.
March 15: Division national vice chairs process the state scholarship contest entries and send the national chair their division scholarship contest winner’s packet, which is DUE by March 15; state chairs prepare their report to send to their division national vice chair [includes MQ information and the State Chair’s Report form sent to them by the national chair in August] by the DUE date of March 15; state chairs download their state’s MQ results from the Electronic Master Questionnaire.
April 15: Division national vice chairs send the national chair their division reports [including the NVC Report sent to them by the national chair in August] by the reporting DUE date of April 15.

Deadlines – Scholarship Contest:
February 15 – State winning entry DUE to division national vice chair
March 15 – Division winning entry DUE to national chair

Deadlines – Reports:
March 15 – state chair’s report Due to division national vice chair
April 15 – national vice chair’s report DUE to the national chair [includes MQ information].
At just $18 for six editions per year, *American Spirit* and *Daughters* newsletter are affordable, enjoyable resources that help you celebrate our heritage and keep up with the latest news from Executive Officers, national chair, states and chapters. Subscribing to our wonderful magazine and newsletter is easier than ever before: Visit [www.dar.org/americanspirit](http://members.dar.org/committees/magazine/index.htm) to subscribe online, or call 1 (866) 327-6242.

**Submissions to the Daughters Newsletter:** Our "With the Chapters" and the reports of "State Activities" are both popular features of the Daughters newsletter, and the submission of articles of interest is encouraged. High-quality photographs, especially those that are action shots, are particularly helpful. One submission per year is accepted, and there is no charge. Submissions may be edited for space, clarity, and style. Simply send your item to newsletter@dar.org.

**Contest:** The DAR Magazine's prestigious "Traveling Trophy" will be awarded each year to the chapter with the greatest percentage of magazine subscriptions, and the winning chapter will be featured in the Daughters newsletter *Spread the American Spirit* contest: The contest is based not on how many individual subscribers you have, but on the percentage of subscribers relative to your total membership.

**American Spirit's Latest Awards:** The first year of the Young Administration saw the DAR Magazine continue its award-winning tradition while taking steps toward reducing the magazine’s deficit and creating well-informed, enthusiastic members who make a difference. The esteemed 2014 APEX (Awards for Publishing Excellence) competition honored American Spirit with two awards. The November - December 2013 issue won a Grand Award for Publication Excellence. American Spirit also won an Award of Excellence for the photography in the November/December 2013 feature story “The Role of Another Lifetime.” This article about historical interpreters featured a number of DAR members who bring history to life at historic sites across the country. We are delighted to report that the American Spirit subscription count has reached an all-time high since the magazine was launched in July 2001. The March/April 2014 issue went out to 45,919 subscribers. Forty-six thousand is within reach: Let’s surpass that total by the end of 2014!

**Friends of American Spirit Pin:** A total contribution of $190

**Friends of the DAR Magazine Pin:** $100 contribution to the DAR Magazine Endowment Fund

**Best Friend Pin and Bars**
DAR MUSEUM OUTREACH/CORRESPONDENT DOCENTS
http://members.dar.org/committees/museum/index.htm
Susan Glen, State Chair
503-861-0574  jglen@pacifier.com

DAR Museum Period Rooms - American period rooms are a phenomenon of the Colonial Revival period. Just as the NSDAR was at the forefront of the Colonial Revival, the DAR Museum period rooms are among the earliest in America. With each room sponsored by a different state organization of NSDAR, they reflect a wide range of time and place. The New Jersey Room, a "seventeenth-century council chamber," was the first period room to be installed and looks much as it did when it first opened in 1910. Other rooms, originally the administrative offices of the National Society, are funded by different states and range in date from a one-room Pilgrim century dwelling (the Wisconsin Room) to a Victorian parlor (the Missouri Room), a tavern (Georgia), a study (Delaware), and an attic filled with toys and dolls (New Hampshire).

Virtual Tours - DAR Memorial Continental Hall houses 31 Period Rooms, historically inspired scenes which display pieces from the DAR Museum collection. With each room sponsored by a different state organization of NSDAR, they reflect a wide range of time and place.

http://www.dar.org/museum/online-learning/online-exhibitions

Educational Programs: School Programs; Summer Camps; Colonial Life Traveling Trunk Educational Program; Scout Programs

DAR Museum Shop
DAR Museum Shop Trunk Show

Museum Docent Program - A "Docent In-Training" must complete the orientation and serve a 60-hour apprenticeship. Once these requirements have been met and the trainee has a successful "walk through," the trainee becomes a full-fledged docent and is eligible to purchase the DAR Museum Docent Pin from Hamilton Jewelers.

Correspondent Docent Program – A correspondent docent must present 12-15 programs, depending on the program option selected, to be eligible to purchase the Correspondent Docent pin from Hamilton Jewelers. Docent Newsletters

Museum Docent Program  Correspondent Docent Program  

Friends of the DAR Museum  . Adopt-An-Object Program  Museum Keeper Fund

Below is a link to a video showing the DAR headquarters in Washington, D.C. Besides explaining the origins of the DAR many of the museum pieces in the period rooms are shown and explained. Give-A-Book Program - Donations to the Give-A-Book fund allow DAR Museum to acquire books for the Museum Library, a reference library available to museum staff and docents, DAR members, students, and the general public.

DAR SCHOLARSHIP
http://members.dar.org/committees/scholarship/index.htm

J. Elaine Wagner, State Chair
541-852-3628  graymomma97735@yahoo.com

NSDAR Scholarships – General Scholarship
RICHARD AND ELIZABETH DEAN SCHOLARSHIP

Political Science, History, government, and Economics Scholarship
A separate application must be submitted for each scholarship in this group.

DR. AURA-LEE A. PITTENGER AND JAMES HobBS PittenGer AMERICAN HISTORY SCHOLARSHIP
ENID HALL GRISWOLD MEMORIAL SCHOLARSHIP
DAR CENTENNIAL SCHOLARSHIP
THE LUCINDA BENEVENTI FINDLEY HISTORY SCHOLARSHIP

Nursing School Scholarships: These are one-time awards of $1,000. It is only necessary to submit one application for consideration for any award in this group or for the Madeline Picket Halbert Cogswell Nursing Scholarship listed under Special Scholarships.

CAROLINE E. HOLT NURSING SCHOLARSHIP
MILDRED NUTTING SCHOLARSHIP
OCCUPATIONAL THERAPY SCHOLARSHIP
MADELINE PICKETT (HALBERT) COGSWELL NURSING SCHOLARSHIP

Medical Scholarships
IRENE AND DAISY MACGREGOR SCHOLARSHIP
ALICE W. ROOKE SCHOLARSHIP
DR. FRANCIS ANTHONY BENEVENTI MEDICAL SCHOLARSHIP

Specific Scholarships
A separate application must be submitted for each scholarship in this group.

MARGARET HOWARD HAMILTON SCHOLARSHIP
DISTRICT OF COLUMBIA SCHOLARSHIP
LILLIAN AND ARTHUR DUNN SCHOLARSHIP
NELLIE LOVE BUTCHER MUSIC SCHOLARSHIP
ARTHUR LOCKWOOD BENEVENTI LAW SCHOLARSHIP
MARY ELIZABETH LOCKWOOD BENEVENTI MBA SCHOLARSHIP
WILLIAM ROBERT FINDLEY GRADUATE CHEMISTRY SCHOLARSHIP
MICHAEL T. AND MARY L. CLOYD SCHOLARSHIP
EDWARD G. AND HELEN A. BORGENS ELEMENTARY AND SECONDARY TEACHER EDUCATION SCHOLARSHIPS

Friends of DAR Scholarship Pin  Best Friend Pin and Bars
DAR SCHOOLS
http://members.dar.org/committees/school/index.htm
Jane Henzel Buck, State Chair
541-7546900  janeehb@gmail.com

Theme 2013-2016: "Be wise, Focus on the Future with Education"

DAR Schools:
Kate Duncan Smith (KDS) DAR School ~ Grant, AL
   Website: www.kdsdar.com
Tamassee DAR School, Inc. ~ Tamassee, SC
   Contact: tamasseekids@juno.com

DAR Approved Schools
   Hillside School, Inc. ~ Marlborough, MA
      Website: www.hillsideschool.net
   Hindman Settlement School, Inc. ~ Hindman, KY
      Website: www.hindmansettlement.org
   Berry College, Inc. ~ Mount Berry, GA
      Website: www.berry.edu/advancement/dar
   Crossnore School, Inc. ~ Crossnore, NC
      Website: www.crossnore.org

“Whoo Gives a Hoot about Education?
   DAR Gives a Hoot”
http://members.dar.org/committees/school/pdf/What_Schools_collect.pdf

Friends of DAR Schools Donors who give $200 or more are eligible to purchase the Friends of DAR Schools pin.

Best Friend Pin and Bars A second donation of an equal amount to a contribution fund entitles a member to purchase the "Best Friend" pin with a gold hanging bar from Hamilton Jewelers to wear on the official ribbon.

Webinar – 2013 DAR Schools Tour:
http://members.dar.org/committees/training/webinar_92013-7.html
Nominate an Outstanding Volunteer - There are three awards for outstanding volunteer service.

1. Outstanding Veterans Volunteer Award
2. Outstanding Youth Volunteer Award
3. Outstanding DAR Service for Veterans Award

DEADLINE: All nominations must reach your State Chair by no later than December 15, or earlier if required by your state. For further information or questions regarding required documents, please contact your State Chair.

Help the Library of Congress Preserve Veteran History – Veterans History Project

Fulfill Your VAVS Representative Duties – All Veterans Affairs Voluntary Service [VAVS]

Representatives who have accepted a three-year appointment from the President General must fulfill the following duties:

- Attend all VAVS quarterly meetings.
- Attend all mandatory training sessions scheduled by your facility.
- Attend the annual Joint Review meeting

Encourage Youth Volunteerism

Projects

- Homeless Veterans and Operation Stand Down
- Salute to Hospitalized Veterans
- Holidays & Special Events
- Women Veterans
- Golden Age Games
- Extended Services
- Military Hospitals
- Fisher House
- Thank You Cards for Our Veterans
- Supporting Veterans from Home

Become a Partner with the United States of America Vietnam War Commemoration – 50th Anniversary of the Vietnam War Commemorative Event

Website: http://www.vietnamwar50th.com/commemorative_partners/

Friends of Veterans Pin    Best Friend Pin and Bars    DAR Service for Veterans

Outstanding DAR Member, VAVS Service for Veterans    DAR Serving the Nation    Available

only to DAR members who have served in the United States military.
GENEALOGICAL RECORDS
http://members.dar.org/committees/GRC/index.htm
Janet Baskerville, State Chair
541-388-3919 janet1938@bendbroadband.com

Members who participate in the GRC indexing project may earn personal Library Bookworm Credit towards a Bookworm Pin.

Committee History and Overview
The Genealogical Research Committee was established in 1913 and its name was changed to the Genealogical Records Committee [GRC] in 1932. In 1986, the committee was placed under the direction of the Librarian General because its work directly benefits the DAR Library. The purpose of this committee is two-fold: to collect, preserve, and increase the holdings of unpublished genealogical source materials in the DAR Library, and to make those same records available world-wide through an online, every-name index.

IS YOUR CHAPTER LOOKING FOR A NEW AND INNOVATIVE PROJECT FOR THE UPCOMING YEAR? If you enjoy roaming through cemeteries, collecting family histories, or sifting through dusty records, then this committee is for you! Many types of genealogical records exist in our communities and have yet to be published.

Three Projects

**Project #1 – Collect and Index Unpublished Records** - members at the chapter level copy or make abstracts of certain types of records in the chapter’s geographic area. The work may be done by computer or with a typewriter. The chapter chair sends these records to the state chairman, who in turn compiles the collected materials into an indexed volume or volumes, for mailing to the GRC office at the DAR Library. Detailed directions for gathering and transcribing source records can be found in the publication, Instructions for Copying Source Records and Preparing Them for Library Use [Form LG-GRC-2000]. A video tutorial and accompanying script is available for more detailed information on preserving bible records. http://members.dar.org/committees/GRC/index.htm

**Project #2 – GRC Every-Name Indexing Project** – the second project of this committee is the ongoing indexing of the names in the nearly 20,000 GRC volumes currently in the DAR Library collection. The indexing is done entirely online, from digitized images, using the GRC Indexing website. As each GRC volume is indexed, the names, along with the volume and page number are uploaded to the DAR Genealogical Research System. The DAR Genealogical Research System is the result of efforts from the DAR Genealogical Preservation Committee [includes databases for members, ancestors and descendants], the Genealogical Records Committee, and the DAR Library Catalog. Detailed instructions for the GRC Every-Name Indexing Project are available in the PDF document, DAR Library Genealogical Records Collection Indexing Program [Form LG-GRC-2001].
http://members.dar.org/committees/GRC/index.htm

**Project #3 – GRC Book Sync Project** – The Book Sync Project is designed to match the names indexed in Project #2 to the correct image. The project is done on the computer from the comfort of your home. As part of this project we are also identifying the individual Bible records within the GRC Collections. Detailed instructions: http://members.dar.org/committees/GRC/index.htm
Objective – Since 1890, the mission of the DAR has been to promote historic preservation, education, and patriotism. The Historic Preservation committee, established as a national Committee on March 1, 2008, seeks to honor the nation’s heritage, focus on the future, and celebrate America.

Awards –
- Historic Preservation Medal
- Historic Preservation Recognition Award

The Historic Preservation Project Contest – provides a path to recognize worth chapter and state projects at the state, division, and national levels.

The Historic Sites and Properties Database – recognizes and promotes an awareness of the wide array of DAR owned and maintained sites and properties throughout the nation. http://www.dar.org-national-society/historic-sites-and-properties

Helpful Tools
- Historic Preservation Committee Brochure
- Overview of Historic Preservation
- Historic Preservation Committee Slide Program [PowerPoint]
- Historic Preservation Committee Slide Program [PDF]
- Checklist for Developing Chapter Plan for Historic Preservation [MS Word]
- Checklist for Developing a Chapter Plan for Historic Preservation [PDF]
- Preserving Historic Cemeteries Video
- “I Heart Historic Preservation” button design
- Possible funding Sources & Grant Writing Tips
- National and International Tourism and Preservation Directory
Committee Purpose
The Junior American citizens Committee [JAC] is the National Society’s second oldest youth-oriented committee, preceded only by the Children of the American Revolution. The origins of JAC can be traced to October 1901, when the Cincinnati Chapter in Ohio organized a club “to teach….children some knowledge of the underlying principles of our government, of American sentiment, and of all that will go toward making them good citizens.” Today, through JAC Clubs and contests, the Society offers direct service to every school-age child in the United States, promoting good citizenship and appreciation of American heritage and history.

JAC clubs: Chapters are encouraged to assist schools and youth groups and service organizations in forming JAC clubs. Free supplies including membership cards, pins, certificates, and bookmarks are available from the DAR Store.

JAC contests: The JAC Committee offers contests in art, creative expression, and community service for grades 1-12.

JAC Prize fund: Daughters and chapters are encouraged to consider gifts to the JAC Prize Fund.

Friends of JAC: members and chapters who contribute $100 are entitled to purchase the Friends of JAC pin from Hamilton Jewelers.

Thatcher Award – The Thatcher Award was established in 1948 in honor of Mrs. Lillian Thatcher of Pueblo, Colorado, who presented $1,000 to the National JAC Committee to promote committee work. This award consists of the Thatcher Pin, a replica of the JAC Banner, and an embossed citation signed by the NSDAR President General and JAC national chair. This award is given to mature JAC members and adults who have shown outstanding leadership, dedication, and service to the JAC program. It is a very special award and should not be awarded lightly by the presenting chapter or state society.

Members and chapters who contribute $100 or more are entitled to purchase the Friends of Junior American Citizens pin from Hamilton Jewelers to wear on the official ribbon.

A second donation of an equal amount to a contribution fund entitles a member to purchase the "Best Friend" pin with a gold hanging bar from Hamilton Jewelers to wear on the official ribbon.
JUNIOR MEMBERSHIP
http://members.dar.org/committees/junior/index.htm
Kate Freitag, State Chair
503-366-4256  Kate_Freitag@hotmail.com

What is a Junior?
A Junior is a DAR member age eighteen through thirty-five years of age [until her 36th birthday]. She may page at state conference and Continental Congress until her forty-first birthday. She holds full DAR membership, and when qualified, may serve as an officer and chair at the national, state, and chapter levels.

Every state society appoints a Junior Membership Committee chair who works closely with the chapter Junior Membership chairs within her state to recruit new Juniors and to raise money for the Helen Pouch Memorial Fund. The national chair guides the work of the committee by working closely with the executive board liaison, the national vice chairs, and the state Junior Membership chairs.

History of Junior Membership – The National Junior Membership Committee was established in 1937. The goals are:

- To gain new Junior members,
- To build a well informed Junior membership,
- To encourage active participation in all phases of DAR service, and
- To support the National Junior Membership Committee’s official fund-raising project – the Helen Pouch Memorial Fund.

Helen Pouch Memorial Fund – All funds raised through the Junior Membership Committee are designated for the Helen Pouch Memorial Fund, unless otherwise noted. Through the years, this fund has provided more than $2 million dollars in financial assistance for our schools.

Supporting Tamassee and KDS Schools

Friends of Junior Membership – What is a Friend of Junior Membership?
Any member or chapter donating to the Friends of Junior Membership Endowment Fund is considered a Friend of the Juniors. This Fund was authorized by the National Board of Management in October 1989 and endowed in October 1995. The interest income from this fund is reserved for Junior Membership projects during the third year of an administration. Members and chapters are encouraged to contribute any amount to this fund. Those who contribute $100 or more are entitled to purchase the Friends of Junior Membership pin from Hamilton Jewelers.

Working together, the number of new Junior members can grow, ensuring the continuity of DAR service to God, Hone, and Country!
LINEAGE RESEARCH
http://members.dar.org/committees/lineage/index.htm
Shirley O’Neil, State Chair
503-612-9596  shirleyho@aol.com

Lineage Research Committee Mission
The Lineage Research Committee was established by Continental Congress in 1961 to assist prospective members with research for additional documentation necessary to complete their applications. **We are your Research Assistants!**

- Any DAR member assisting with a prospective member should utilize the Lineage Research Lookup [LRL] Board.
- The Lineage Research Committee and the chapters share the same goal – to send well-prepared, well-documented applications to the Genealogy Department, enabling the genealogists to verify applications quickly and without additional research.
- The Lineage Research Committee’s work assisting prospective members is a very important investment in the future. Often the documents found by a volunteer from the Lineage Research Lookup [LRL] Board will complete an application, allowing your chapter to welcome new members!
- The state and chapter Lineage Research committees are encouraged to work as part of a team with the Membership and Volunteer Genealogists committees.

Plan and Promote DAR Workshops or Workdays for Prospective Members
Spanish Task Force
Minority and Ethnic Research
Forgotten Patriots – African American and American Indian Patriots of the Revolutionary War
Suggested Research Sources
Genealogy Information on the Internet – Online Genealogy Cautions

Important Research Addresses on Internet
http://members.dar.org/committees/lineage/pdf/Important%20Research%20Addresses%20on%20the%20Internet.pdf

Cold Closed Cases Project – To Open Closed Patriots Through Research
- Who are the Patriots to be researched?
- What are the Instructions?
- Where are the Patriots from?
- When the research is done what do I do next?
- What happens to the closed patriot then?
MEMBERSHIP
http://members.dar.org/committees/membership/index.htm
Jane Gray, State Chair
541-764-2639 graylady99@charter.net

Mission of the Committee
Honoring our Heritage – Focusing on the Future – Celebrating America – by building a bridge to new friendships through recruiting new members, involving current members, and keeping members interested and informed. This will make stronger chapters, and in whole a stronger National Society.

With New Members Come:
- New energy, ideas, talents, and varied experiences to enhance current programs and activities;
- New friends;
- A pool of new leaders to carry on the work of achieving the chapter’s goals;
- An expanded commitment to historic preservation, education, and patriotism.

Training
View the Membership Committee presentation from the 2012 Chapter Development & Revitalization Commission Forum at Continental Congress.
http://members.dar.org/committees/membership/video/Susan%20Tillman--Membership%20Committee--CDR%202012.html

Resources for Chapter Regents
Chapter Regent’s Manual and Parliamentary Procedure Guide
http://members.dar.org/darnet/forms/OSG-4000.PDF

Assisting Prospective Members
- Prospective Member Database [PMD] Tutorial
  http://members.dar.org/emem/tutorials/
- DAR Application Software
- Online training covering the basic steps for completing an application
  http://members.dar.org/apps/mainApps.cfm
- DAR Genealogy Research System
  http://members.dar.org/genres/

Soaring High Club – The goal of this administration is for every chapter and state to achieve at least a 10% net gain in membership every year. Chapters achieving 10% net gain from January 1 – December 31, will be members of the Soaring High Club, and will be recognized in the Daughters Newsletter each May issue. By working together, we’ll all soar to new heights!

Golden Eagle Club – Those Chapters that attain this level for three consecutive years will be recognized in the prestigious, Golden Eagle Club, celebrating with a special recognition at the 125th Continental Congress.
NATIONAL DEFENSE
http://members.dar.org/committees/defense/index.htm
Linda Banister, State Chair
503-769-5951 alinda_c@yahoo.com

Committee History
The National Defense Committee was established in 1926 to assist members in carrying out the patriotic, educational, and historical objectives of the National Society and to promote an enlightened public opinion. It has always advocated a strong American military defense.

National Defender
The National Defender is published monthly, September through May, and is available for downloading on the DAR Members’ Web Site. It contains items of national interest for use at chapter meetings. http://members.dar.org/publ_forms/?List=sec_natdef

Daughters Newsletter
The Daughters newsletter publishes national defense articles on a space-available basis.

Committee Activities
Chapter VII of the DAR Handbook has detailed information concerning suggested National Defense chapter activities. All chapters should give a three-minute National Defense report at every chapter business meeting or a full chapter meeting program.

Medals – The following medals are presented through the National Defense Committee. See Chapter XV of the DAR Handbook for specific selection criteria.

ROTC & Cadet Medals
The Gold ROTC Medal – is awarded to a college or university graduate being commissioned in one of the U.S. Armed Services.
The Bronze ROTC Medal – is awarded to either a junior or senior student in a secondary school JROTC program or to a Junior College graduating senior.
The Silver DAR Outstanding Cadet Medal – is awarded to a student for participation in a non-ROTC, military-affiliated cadet program funded by the school or privately, including, but not limited to, Naval Sea Cadet Corps; Civil Air Patrol Cadets Corps; National Defense Cadet Corps [NDCC]; United States Army Cadet Corps [formerly the American Cadet Alliance]; Young Marines; California Wing Cadet Corps; Navy League Cadet Corps; Army Cadets of America; and United States Army Cadet.

Citizenship Medals
The DAR Youth Citizenship Medal [formerly Good Citizenship Medal]
The DAR Distinguished Citizen Medal
PUBLIC RELATIONS AND MEDIA
http://members.dar.org/committees/pr/index.htm
Gayle Ellison Merz, State Chair
541-899-1547 genierose69@gmail.com

Jill Gentry, Vice Chairman (Social Media)
541-280-0503 mmegentry@gmail.com

Judy Gardner, OSSDAR Public Events Ambassador
503-769-2532 dvjdgardner@wvi.com

Public Relations and Media - NSDAR Media and Entertainment Award
Media and entertainment awards, including those for motion picture, radio, and television, are under the aegis of this committee and are an excellent way to share the DAR message with the public and to recognize work that promotes education, historic preservation, or patriotism. Individuals who receive this award are to be recognized for their media work, and not for work or activism outside the industry. There are two levels of awards: Local and National.

Each chapter is encouraged to recognize a program or a member of the film, radio, or television industries for outstanding work that promotes education, historic preservation, or patriotism. There is no approval process required for local awards, simply order an award certificate from the DAR Store and imprint it with the name of the winner and the award.

National Award
If the individual or program is nationally recognized and if your chapter would like to recommend this person or the program for a National Society award please:

• Send a nomination letter to the National Vice Chairman, NSDAR Media and Entertainment Award
• Programs nominated for this award should be released or air new episodes in the current DAR year.
• Individuals nominated for this award are to be recognized for their media or entertainment work, and not for work or activism outside the media industry.
• Award presentation is made at Continental Congress
• **DEADLINE:** The deadline for chapter to send nominations to the national vice chair is **March 1.**

Chapter Awards
Chapters that win outstanding media coverage and/or produce exceptional brochures and newsletters may be recognized for their accomplishments with certificates of merit from this national chairman. Please record your outstanding efforts on the Master Questionnaire and submit examples of your media coverage and promotional materials to the Public Relations and Media Committee state chair.

**Deadline** for Division Vice Chair to receive State Chair’s reports: **March 15**

**Deadline** for National Chair to receive Division Vice Chair’s reports: **April 15**
PUBLIC RELATIONS AND MEDIA (Continued) - Social Media

Why Does My Chapter Need Social Media?
- It serves as an excellent vehicle for reaching DAR Members and Prospective Members
- Helps engage and educate New Members and expand mentoring opportunities.
- Functions as a free tool to help define your chapter and broadcast DAR message.
- Allows chapter to reach Today’s Daughters instantaneously.

Where Do I Begin
- Start by contacting your Chapter and State Regent. Approval of State Regent is mandatory.
- Check your chapter and state bylaws before beginning.
- Decide how the network will be used.
- Consult Guidelines available at members.dar.org/committees/pr/social.htm and review often.

What’s In A Name?
- Daughters may not create and/or administer a social media site using “DAR,” “NSDAR,” or “Daughters of the American Revolution” without also naming their chapter and/or state organization. This applies to all social media channels, not just Facebook.

Designing the Site
- Use only the DAR logo, not the NSDAR insignia.
- All design rules in the VIS Handbook apply to social media design. Visit the Volunteer Information Specialists Committee website at Members dar.org/committees/pr.social.htm.
- Be sure to include the DAR disclaimer: “This site is not an official NSDAR Web site, and the content contained herein does not necessarily represent the position of the NSDAR. The President General is the official spokesperson on issues that have not been addressed as policy of NSDAR.”

Facebook - Profile or Page?
Profiles are for personal, non-professional use with timelines and “friends.”
Pages are for professional use, have no timeline, and join when you “like” the page.

Open, Closed or Secret?
Open: the most public - the group page, members, & content viewed by all, even non-members.
Closed: more private - group page & members visible to public but content only to group’s members.
Secret: maximum security - only group members can see the group, members & content.

Know the Unbreakable Rules
- No Posting of Chapter Information
- No Fund Raising
- No Photos of Minors
- Copyright Laws must be respected

Habits to Avoid: Focus only on yourself; fail to praise or acknowledge others; offer personal views that may be mistaken for criticism or post unflattering photos.
THE FLAG OF THE USA

http://members.dar.org/committees/flag/index.htm

Carol Hill, State Chair
503-266-3475   cjhill@canby.com

About the Committee

This committee was designed to promote a strong patriotic feeling and respect for our flag in 1909. Its principle objectives than are still fundamental today: to keep the flag flying, to protect it continuously under all conditions, and to educate citizens regarding its correct usage.

Your chapter can support these objectives by:

- Being familiar with the Flag Code. The DAR published leaflet *The Flag Code* has excerpts from the official United States Flag Code and may be purchased from the DAR Store in the Office of the Corresponding Secretary General.
- Distribute The Flag Code leaflets, table-size flags, flag pine to schools, retirement homes, veteran’s facilities, and at such patriotic events as Memorial Day, Veteran’s Day, Flag Day, and Fourth of July celebrations.
- Continue to serve as positive role models in your community by presenting certificates to individuals and groups to recognize correct flag usage. Assist with the replacement of worn and/or damaged flags.
- Celebrate Flag Day on June 14 with a special celebration in your community.

The flag should be displayed on all days, but especially:

New Year’s Day, January 1
Inauguration Day, January 20
Presidents’ Day, 3rd Monday in February
Easter Sunday
Armed Forces Day, 3rd Saturday in May
Flag Day, June 14
Labor Day
Constitution Day, September 17
Veterans Day, November 11
Thanksgiving Day

Martin Luther King’s birthday, January 15
Abraham Lincoln’s birthday, February 12
George Washington’s birthday, February 22
Mother’s Day
Memorial Day [half-staff until Noon]
Independence Day, July 4
Patriot Day, September 11 [half-staff]
Columbus Day, October 12
Election Day
Christmas Day

And other days as may be proclaimed by the President of the United States

Conduct and Respect for the Flag of the United States of America

During the recitation of the Pledge of Allegiance to the Flag of the United States of America, playing the National Anthem, or flag passing in review:

- Stand at attention, facing the flag. During the playing of the National Anthem, if no flag is present, stand facing the music.
- Persons in uniform should remain silent, face the flag, and render the military salute.
- Veterans, not in uniform, may render the military salute.
- The left hand should be holding nothing with your arm resting at your side.
- Men should remove their headdress with their right hand and hold it at the left shoulder, the hand being over the heart.

**REMINDER: the Flag of the USA is always on the right.**
What the VIS Committee Does
The computer has found its way into every corner of our lives. DAR chapters that have opened their doors through the Internet now experience membership growth through public contact with their web sites and avenues of social media. Both our chapters and the National Society reap the benefits of increased visibility in the community.

The Volunteer Information Specialist Committee is a group of Daughters who serve DAR at the chapter, state and national levels, using computer and technology skills to assist DAR.

VIS Handbook and Guides
- VIS Log Form - Track your VIS projects and time so that you can earn your VIS pin. http://members.dar.org/committees/vis2/pdf/logform.pdf

VIS Committee Announcements
Maximize your knowledge of eMembership with the presentation by Susan G. Tillman, Past National Chair, Membership Committee [originally presented at the VIS Committee workshop, 2012 Continental Congress].
PowerPoint - http://members.dar.org/committees/vis2/tips.htm

Tips from the VIS Committee
PowerPoint - http://members.dar.org/help/PowerP/Resizing%20Images.ppt
PDF - http://members.dar.org/help/PDF/ResizeImg.pdf
SPECIAL NATIONAL COMMITTEES

CELEBRATE AMERICA!
http://members.dar.org/committees/celebrate/index.htm
Patti Waitman-Ingebretsen, State Chair
503-244-6540 pattitwirler@comcast.net

Purpose of the Committee
NSDAR will celebrate its 125th anniversary in 2015. Since our 1890 founding, DAR members have worked tirelessly to promote historic preservation, patriotism and educational ideals through a comprehensive committee structure in communities across this nation and in Units Overseas. Yet, the NSDAR is often looked upon as purely a lineal society and its service organization mission often goes unappreciated by the general public and even by some members. It is time that we honor our heritage as we “Celebrate America” through our combined community service efforts.

With the 10 million hours within the three-year Young Administration goal in mind, members are challenged to discover the impact they make in their local communities. All DAR members will be encouraged to record their hours of community service regularly -- in whatever capacity they serve within their communities, providing that service supports the motto of the NSDA R of “God, Home and Country” and speaks to the promotion of historic preservation, education and/or patriotism. Hours performed January 1 through December 31 should be included.

PATRIOT RECORDS PROJECT
http://www.dar.org/members/committees/special-committees/patriot-records-project/patriot-records-project
Beverly Przybylski, State Chair
beverlyp9@comcast.net

The Patriot Records Project begun in the fall of 2014 will make finding and identifying Revolutionary War patriots in hard to search collections easier than ever. The project will bring the exploits of the American patriots, who sacrificed so much, to life. The project begins with the Continental Loan Books of Massachusetts, Connecticut, New Hampshire, Rhode Island, Delaware, Maryland, New Jersey and New York. The Continental Loan Books contain the names of men, women and businesses who helped to finance the War for Independence. Other collections scheduled to be indexed include the South Carolina Audited Accounts, New Jersey Revolutionary War Miscellaneous Records, North Carolina Audited Records and many, many more collections.

The Patriot Records Project index will be available as part of the DAR Genealogy Research System. It is hoped this index will provide not only genealogists but also history students, researchers, scholars and teachers with a tool to assist in their study of the Revolutionary War period. The records span over 75 years, starting at the very beginning of the Revolutionary War through the last petitions for remuneration.
COMMEMORATIVE EVENTS
http://members.dar.org/committees/events/index.htm
Mary Wedmore, State Chair
541-937-3559  marywedmore@gmail.com

Commemorative Events
Chapter Regents: The Commemorative Events Committee encourages states and chapter to celebrate the events cited by the National Society, to identify and plan local and regional commemorative events, and to join in celebrations that support the goals of the Society. As you plan your chapter’s activities or participate in local activities, strive to include all members of the community.

Reports are to be sent to your state chair by the date established by your state, but no later than March 15. The state chair will forward her report to the national division vice chair by April 1. The best report will be selected by the national division vice chair and forwarded to the national chairman by May 1.

Independence Day, 2015
50th Anniversary of the Vietnam War
   http://www.vietnamwar50th.com/
   http://www.thewall-usa.com/
   http://www.nps.gov/vive/index.htm
100th Anniversary of the National Park Service
100th Anniversary of World War I
125th Anniversary of Ellis Island Immigration Station
150th Anniversary of In God We Trust added to U.S. coins
225th Anniversary of George Washington elected first President of the United States of America
250th Anniversary of the Stamp Act
800th Anniversary of the Signing of the Magna Carta

Success Stories – Recipe for a Successful Commemorative Events Year
Committee Purpose
The DAR Genealogy Preservation Committee was established by the Executive Committee on September 30, 2003, as a National Special Committee. Our goal is to index DAR genealogical and membership information into computerized, searchable databases. Our work will assist in preserving these valuable records for posterity and significantly enhance the application approval and membership record retrieval processes.

The DAR Genealogical Research System is the end result of the data input by this committee’s Descendants Project. This database is a valuable tool which is being used to assist in the completion of applications. Indexing of all available applications was completed July 30, 2011.

Current Project - The committee’s current project is the Supporting Documentation Project.

Supporting Documentation Project
We will categorize over six [6] million documents used by members to support the lineage submitted on their DAR applications. A volunteer is assigned documents online. The document image appears on the lower portion of the screen. At the top part of the screen are various category selections to choose from. The volunteer may see the image of a tombstone. The volunteer decides if the image is readable, unreadable, unknown, etc. She will then select the correct “primary” and “secondary” categories. In the example of an image of a tax record she will select “legal other” as the primary category, then “tax record” as the secondary category, and confirm the selected categories. If the record is a vital record, the volunteer also enters the year of the event.

Committee Pin
Earn the DAR Genealogy Preservation pin while helping to preserve the vital information DAR has compiled for over a century. The DAR Genealogy Preservationist can purchase the DAR Genealogy Preservation pin after completing 100 hours of online date entry on the Descendants Project or 12,000 documents in the Supporting Documentation Project. Time can be prorated and combined between the two projects to obtain the 100 hours.
At the national level, DAR Project Patriot supports projects in four locations:
1) Chaplain’s Closet at Landstuhl Regional Medical Center in Landstuhl, Germany.
2) Clothes Closet at the Wounded Warrior and Family Support Center at Brooke Army Medical Center in San Antonio, Texas.
3) Loan Closet at the Warrior Transition Brigade at Walter Reed National Military Medical Center, in Bethesda, Maryland.
4) Camp Atterbury, Indiana, a 1A Mobilization Training Center for deploying service members from the Army and Air National Guard, Active and Reserve Army, Navy, Air Force, and Marines.

Thank you cards for our veterans - DAR members give out thank you cards to veterans when they are visiting them in VA facilities, shelters, and state facilities, when they see a car with a veteran sticker on it, and any occasion they have to thank our veterans for the tremendous sacrifice they have made for our freedom.

Deployed women in military service – Women will appreciate receiving beauty and feminine products, similar to what we use at home. Members are encouraged to send packages to deployed women, who are known to chapter members. Contact the National Chair for a current list.

DAR chapters support all branches of service personnel. Many thousands of personal care items, medical supplies, packages of popcorn, batteries, boots, cards, and gifts have been send by chapters to Army, Marine, and National Guard units on the front lines, as well as to Navy personnel onboard other Navy vessels. Multitudes of needed supplies have also been sent to regional military medical centers. DAR members continue to support the mission of the DAR Project Patriot Committee.

WISH LIST AS OF JUNE 2015!

GENERAL REQUESTS:
FOOD REQUESTS:
FOR THE LADIES (female-specific):
COUPONS:
PHONE CARDS:
MONETARY DONATIONS:

DAR Project Patriot Pin – The DAR Project Patriot pin is available for purchase after a donation of $100 to DAR Project Patriot. The pin should be worn on the official ribbon.
INSIGNIA
http://members.dar.org/committees/insignia/index.htm
Carolyn Monaco, State Chair
541-857-6015  no email

DAR Official Insignia
The official insignia was unanimously adopted by the National Board of Management on May 26, 1891, and patented September 22, 1891. The insignia is the property of the National Society and may not be used for commercial purposes or as an ornament. A ruling by the national board limits the use of the insignia by states and chapter to yearbooks, stationery, programs and, when necessary, to the work of the society. The insignia should appear in either top center or upper left hand corner, with no words written or printed above it, except on an official DAR Banner where the insignia may be placed in the center with designation of National Society, state society, or chapter by name above, below, or around the insignia.

Stationery bearing the insignia of the National Society may be used only for official purposes in connection with the society, unless otherwise authorized by the National Society. On official state stationery, the name of the State Regent must appear first.

Previously Owned Pins
The Insignia Committee has four national vice chair who serve as the Internet Monitoring Group. They monitor the Internet daily looking for DAR Insignia and other DAR-related items that are being offered online auction sites. They work with the state societies and chapters to recover these items. The Office of the Organizing Secretary General can no longer purchase previously-owned DAR pins. A member may donate her DAR pins to the National Society by contact the Organizing Secretary General’s office.

DAR members may purchase a variety of used DAR pins and insignia through the Office of the Organizing Secretary General. DAR Pins and Insignia are sold for cost, plus a slight markup to cover handling, administrative, and shipping expenses.

A list of sale items can be obtained by calling the Office of the Organizing Secretary General at 202-879-3325 or email at Organizing@dar.org.

Ordering DAR Insignia
- Hamilton Insignia became the DAR official jeweler in February 2010. 1-800-786-5890
Order directly from Hamilton or send orders to the Office of the Organizing Secretary General, NSDAR, 1776 D Street, NW, Washington DC 20006-5303. Hamilton will verify orders with the Office of the Organizing Secretary General.
Images of pins are on the Hamilton web site. http://www.hamiltoninsignia.com/

Bylaws of the National Society of the Daughters of the American Revolution – Article XVIII – Insignia

PLACEMENT OF DAR INSIGNIA AND PINS ON OFFICIAL RIBBON
http://members.dar.org/darnet/forms/INS-1000.PDF
About the Literacy Promotion Committee
The Literacy Challenge Committee was established in 1989 to meet the needs of the increasing number of illiterate individuals. In July 2007, the committee’s name was changed to the Literacy Promotion Committee to better reflect the work of the committee.

According to the most recent National Assessment of Adult Literacy, conducted by the U.S. Department of Education, as many as one in seven adults in the United States cannot read at levels necessary to succeed in today’s society.

Get Involved! Honor our Spirit of Partnership
Focus on Future Readers
Celebrate the DAR's Commitment to Literacy Promotion

Literacy Promotion Committee Contest
The purpose of the Literacy Promotion Committee national contest is to recognize outstanding service by DAR members, chapters, and states in the promotion of literacy. Contest winners should demonstrate outstanding activity in at least one of the three areas of emphasis:

- Honor our Spirit of Partnership with others in our area who work to promote literacy: public libraries, after school tutoring programs, adult education organizations, etc.
- Focus on Future Readers in an individual or chapter effort.
- Celebrate the DAR's Commitment to Literacy Promotion by publicizing the widespread problem of illiteracy and the importance of literacy at all ages.

A contest form must be completed and postmarked by January 27th. If you have any questions please feel free to e-mail or call!

- Outstanding Service of a DAR Member
- Outstanding Service of a Chapter
- Outstanding Service of a State Contest

Deadlines for Contests
Chapter to state chair – date is designated by the state
State chair to division vice chair – **February 15**
Division vice chair to national chair – **March 1**

Resources
- National Assessment of Adult Literacy
  http://nces.ed.gov/naal/
- Partnership
  http://wdcrobcopl01.ed.gov/Programs/EROD/org_list.cfm?category_cd=DAE
LITERACY PROMOTION (Continued)

- International Literacy Day – International Literacy Day was first celebrated by UNESCO in 1966 and is celebrated each September 8th to remind the international community that literacy is a human right and a basic tool to personal development.
  http://www.unesco.org/new/en/unesco/events/prizes-and-celebrations/celebrations/international-days/literacy-day/

PRESIDENT GENERAL’S PROJECT
http://members.dar.org/committees/pgproject/index.htm

Jeanette Rhodes, State Chair
541-479-2810 jcrhodes@charter.net

President General’s Project “Celebrate America!”

The President General’s Project, “Celebrate America” expresses the ideals and true spirit of the Daughters of the American Revolution. For more than a century, DAR members around the world have worked to promote historic preservation, education, and patriotism.

The goals of “Celebrate America!” are to:
- Restore and improve the NSDAR complex of historic buildings.
- Promote membership.
- Advance NSDAR’s technological capabilities in support of history, education and patriotism.
- Enhance awareness of the DAR and our valuable assets.
- Fund community grants for historic preservation, education and patriotism.

How to Contribute
http://members.dar.org/committees/pgproject/contribute.htm

Shop for the President General's Project Items
The DAR Store - http://www.dar.org/dar-shopping/dar-online-store

President General’s Project Forms
- DEV-1003 – Donations and Contributions for Special Committees and Funds
  http://members.dar.org/darnet/forms/DEV-1003-DON.PDF
  Form DEV-1003 Requires Adobe Reader 7 or higher.
- CSG-PGP-1000 – DAR Store State Conference Consignment Sheet
  http://members.dar.org/publ_forms/?List=csg
# UNIT OVERSEAS

http://members.dar.org/committees/units/index.htm
Susan Fiorentino, State Chair
011(39)06-501-6814  susan.fiorentino@yahoo.com

## Locations of Units Overseas Chapters:

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<th>Australia:</th>
<th>Guam</th>
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<tr>
<td>• Captain James Cook Chapter – Sydney</td>
<td>• Mariana Islands Chapter – Tamuning</td>
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<td>• Captain Matthew Flinders – Melbourne</td>
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<td>• Blue Danube Chapter – Vienna</td>
<td>• Pax Romana Chapter – Rome</td>
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<th>Bahamas</th>
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<td>• Bahamas Chapter - Nassau</td>
<td>• Sasebo Chapter - Tokyo</td>
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<td>• Guadalajara Chapter - Guadalajara</td>
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<td>• John Edwards Chapter - Mexico City</td>
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<td>• San Carlos Chapter - San Carlos, Sonora</td>
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<td>• Thomas Paine Chapter - Chapala, Jalisco</td>
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<td>• Bytown Chapter - Ottawa, Ontario</td>
<td>• Louisa Catherine Adams Chapter - Moscow</td>
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<td>• Canadian Prairies Chapter - Winnipeg, Manitoba</td>
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<td>• Heritage Chapter - Calgary, Alberta</td>
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<td>• New Caledonia Chapter - Vancouver, British Columbia</td>
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<td>• Upper Canada Chapter - Toronto, Ontario</td>
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<td>• Espana Chapter - Madrid</td>
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<td>• Palatinate Chapter – Ramstein</td>
<td>• St. James Chapter - Westminster</td>
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<td>• Walter Hines Page Chapter - London</td>
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Overseas Units rely on Associate members to fund their chapters because most of them cannot fundraise in their countries. **What can you do?** Becoming an Associate Member has its perks! Associate membership dues range from $10 to $35. As long as one is a member in good standing, there is no limit to how many Units Overseas chapters one can join as an Associate Member.

The Units Overseas Committee pin is available for purchase by a member or associate member of a chapter overseas from Hamilton Jewelers.
VOLUNTEER GENEALOGISTS
http://members.dar.org/committees/genies/index.htm
Mary Fox, State Chair
541-469-4529 foxfam65@gmail.com

Mission of the Committee
The Mission of the Volunteer Genealogists Committee is to train Volunteer Field Genealogists, Genealogy Consultants, and Volunteer Genealogists in the current standard of verification for completed applications and supplementals.

Volunteer Field Genealogists and Genealogy Consultants are Daughters who complete a NSDAR Genealogy Training, Volunteer Field Workshop, or Genealogical Educational Program I, II, and III. In addition to the training, Volunteer Genealogists have established at least ten lines to a new patriot or through a new child of an established patriot for either prospective member applications or member supplemental, including their own.

Volunteer Field Genealogists [VFG]
All DAR members who have completed the 2-day Volunteer Field Workshop in the states [prior to 2012], the Genealogy Consultant Training in DC [prior to 2012], or the Genealogical Educational Program, GEP I and GEP 2, are Volunteer Field Genealogists. The Volunteer Field Genealogy classes have been replaced by the online Genealogical Education Program, courses GEP I and GEP 2. The DAR recommends that all members update their training if they took a course before 2004 in order to be current with the DAR application verification standards.

View a brief tutorial on how to register for the GEP courses.
http://members.dar.org/Webinar/RG_Class_Registration/

NSDAR Outstanding Volunteer Genealogist
Nomination Packet
Approval Process:

- The chapter regent signs the recommendation and sends three [3] copies of the nomination with the letters of recommendation to her state Volunteer Genealogists Committee chair
- The state chair selects one candidate, and sends two [2] copies of the nomination with the letters of recommendation to the national division vice chair by February 15.
- The national division vice chair will select one candidate and send one [1] copy of the nomination, with the letters of recommendation, to the national chair by March 15.

Pins
Volunteer Genealogists Pin; Volunteer Field Genealogists Pin; DAR Genealogy Consultant Pin; Outstanding Volunteer Genealogists Pin; Membership Challenge Pin; Friends of Genealogy Pin; Best Friend Pin and Bars
WOMEN’S ISSUES

http://members.dar.org/committees/women/index.htm

Amanda Pool, State Chair
541-908-2107  Amanda.bpool@yahoo.com

Committee Overview

Women’s Issues is divided into three [3] sections or categories:

- Health Issues
- Career Issues
- Family Issues

Each chapter is encouraged to have at least one program per year concerning one of the categories listed above. Giving a spot announcement as a committee report at each chapter meeting should help bring awareness to these important issues.

Remember the Women’s Issues Essay Contest, for which a national Winner is chosen in each of the above categories.

All Women’s Issues Committee participation by the chapter should be recorded for the Master Questionnaire.

As we begin the new and exciting Young Administration, let us remember that we are Honoring our Heritage, Focusing on the Future and Celebrating America as we examine today’s issues among women and Celebrate the Spirit of America’s Women.

A Women’s Issue moment at each chapter meeting using short biographies of local and national American women who have made difference will help bring the celebration of American’s Women to each chapter.

Contest:

Share your experience in relation to family, career, or health. Only one essay per member per year will be accepted.

- Essay must be titled, typed, and no more than 1800 words. All words count and only essays will be accepted.
- A cover page must give the member’s name, chapter, national number, address, telephone number, email address [if available], essay title, and category [family, career, or health]. Any submission failing to meet the requirements will be disqualified.
- All entries must reach your state Women’s Issues chair by her deadline. She will send the best entry from each category to her respective division vice chair by April 1. The division vice chair will select the best essay from each category from all received and send to the corresponding national vice chair of Family, Career, or Health. Winners will be announced at Continental Congress.
STATE COMMITTEES

Audit
Ruby Pantalone, Chair
503-393-8334 ~ rpantalone@aol.com

Article XII – Standing Committees
Section 1. Auditing Committee: This committee shall be composed of three [3] members appointed by the State Regent, approved by the Executive Committee.

Bylaws
Nedra Brill, Chair
503-282-1393 ~ ndbrill@comcast.net

Section 4. Bylaws Committee
The Bylaws Committee shall consist of three [3] members appointed by the State Regent. At least one [1] member shall have served as State Parliamentarian or State Regent. Amendments and recommendations from previous State Conference, The State Board of Management or Chapters shall be presented to this committee ninety [90] days prior to State Conference. This Committee shall present to each Chapter all such recommendations sixty [60] days prior to the Annual State Conference. It shall pass upon matters referred to it.

Chapters amending or revising their bylaws must send a copy to the State Parliamentarian.
Kathy Nakvasil ~ 503-668-5341 ~ dar1896@gmail.com

Finance
Nancy Slagle, Chair
541-352-4156 (H) ~ nj slagle@gmail.com – ossdartreasurer@gmail.com
The Finance Committee, composed of the State Treasurer, State Recording Secretary, the State Curator, and four [4] members appointed by the State Regent, shall prepare an annual budget which the Treasurer shall submit at the March State Board of Management. The action taken thereon by the State Conference shall be binding for the ensuing year.

Financial Planning
State Second Vice Regent, Chair – Kay Shidler Egle
The Financial Planning Committee shall consist of seven [7] members: The Second Vice Regent, who shall serve as Chairman, the State Treasurer, State Curator, State Chairman of the Champoeg Buildings and Grounds Committee, and two [2] members appointed by the State Regent with the approval of the Executive Committee. This committee shall formulate plans for restoration and preservation of the three [3] museums stipulated in the Ruth Rose Richardson will. The committee shall present recommendations to the OSSDAR State Conference for restoration and preservation work using the income from the Ruth Rose Richardson Memorial. OSSDAR State Conference shall vote on all expenditures.
Commission Overview
The CDR: Helping Membership Soar to New Heights!
The goal of the Chapter Development and Revitalization [CDR] Commission is to encourage chapter to post a net increase of 10% annually during the Young Administration through the development and promotion of resources that support chapters in: 1) gaining new members; 2) engaging and retaining current members; and 3) assisting chapter leadership to strengthen skills that enhance effectiveness, teambuilding and flexibility.

State CDR Commission: Identify
- Chapters that need assistance;
- Chapters that need training

Determine
- Which chapters should be contacted, using the suggested contact ideas;
- Which chapters will accept assistance after contacting the chapters.

Develop
The State CDR Commission to develop a plan tailored for the chapter’s needs to consist of any or all:

Chapter Leadership Training and/or assistance;
- Training about the Membership, Lineage Research and Volunteer Genealogists Committees and the resources available through them;
- Training about how to utilize the eMembership Prospective Member Database [PMD] System;
- Training about how to utilize the Lineage Research Lookup [LRL] Board with specialty research for supporting documentation on prospective member applications;
- Training about the current standards and the Genealogy Education Programs [GEP] available through the Volunteer Genealogists Committee;
- Training about DAR, perhaps a DAR 101, its history, mission, committees, meetings both state and national, and pins.
- Additional tools, such as Webinars, Build-an-App, the Genealogy Research System [GRS] and the Applications/Supplementals web pages on the Members DAR org website;
- Assist a chapter or a group of chapters with prospective member applications and prospective member workshops;
- Training about getting new members involved with the chapter and for retaining current members.
The Page Committee for Continental Congress dates from the early days of the DAR, when thirteen young women, one from each of the thirteen original states, were selected to act as pages. Now every state, the District of Columbia, and the Units Overseas send pages to Congress. A page must be a member in good standing and not more than forty years of age.

The President General appoints all pages, but state regents may submit a list of names for the President General’s consideration. Chapter regents, in asking their State Regents for these appointments, should submit the names of members who expect to serve throughout Congress week.

General information for pages

- **Clothing**: Simple white street dresses, white pantsuits and white shoes for daytime sessions and white evening dresses for evening meetings.
- **Hotel**: The Page Committee arranges with the hotel for a block of special page rooms.
- **Pages Meeting**: Rehearsal is held before the opening of Congress, when all duties are explained and the young women are given the page ribbon to be worn during Congress.

Service and courtesy are essential to good paging.

Oregon Pages served 124th Continental Congress in the following capacities:

- **Kate Freitag** - Chief of Flag Pages
- **Caitlin Popp** – Personal Page to the Director of Development Sandy Pollock, Office of Organizing Secretary General
- **Laura Wilsey** - Personal Page to the Director of Development Sandy Pollock, Office of Organizing Secretary General.
- **Sara Ward** – National Vice Chair of the Page Committee

During congress the Office of Development puts on events to thank donors and update them on how their money is being used. Caitlin and I assisted with a running of a breakfast, two lunches, three teas and a dinner. We also took part in the gift giving ceremony, the pledging ceremony, and in our free time assisted members in signing up for the different giving campaigns such as Sustaining Supporter and Guardian Trust Fund, the direct mailings, and printing custom address labels.

Kate was a Chief Flag Page, in charge of the ladies who carry the state flags in every night. She was in charge of running flag practice for the opening ceremony’s as well as practice for the pages who hold their state flag during their state regents report.

Sara as her role as National Vice Chair was in charge of the block of page rooms. With ladies coming and going all week, Sara managed to keep the rooms full with three or four pages each night to help bring the cost down. As a member of the committee she also got to deal with unusual requests. When a page can’t solve a problem on their own, they go to their chief, and if their chief doesn’t know, it gets bounced to a vice chairman. I overheard Sara solve a wheelchair wheel replacement problem, wardrobe malfunction problems, missing flags, missing supplies, and unexpected guests. Sara also carried the huge DAR flag or American flag during evening sessions.

Laura Wilsey
Protocol
Lynne Schneider, Co-Chair & Donna Dial, Co-Chair
503-492-2722 ~ blschneid@aol.com / 541-726-1780 fannyagnes62@yahoo.com

BASIC RULES OF DAR PROTOCOL
The hallmark and essence of protocol are thoughtfulness, courtesy, and knowing a few simple rules. The following are some simple guidelines, which should be followed at all meetings: The State Regent is the highest-ranking officer in the State Society and recognition as such should be accorded to her. In the State she outranks a Vice President General or National Officer.

Since the State Regent is the highest-ranking officer in the State Society, she is always introduced first at chapter or state functions. The following is the order of precedence after the State Regent:

- Person presiding (if not the Chapter Regent)
- President General or her representative.
- Current National DAR Officers in order of official listing followed by Vice Presidents General (Within the state, the National Office is listed before the Honorary State Regent title.)
- Honorary Vice Presidents General • State Senators and Representatives
- Honorary State Regents in order of seniority of service as State Regent (Within the state, the Honorary State Regent title is listed first followed by her past national office(s).)
- Active State Officers in the following order: State Vice Regent, State Chaplain, State Recording Secretary, State Corresponding Secretary, State Organizing Secretary, State Treasurer, State Registrar, State Historian, State Librarian, District Directors
- DAR National Chairmen • DAR National Vice Chairmen
- State Chairmen (national committees followed by state committees)
- State Vice Chairmen (national committees followed by state committees)
- Hostess Chapter Regents
- Visiting Chapter Regents (alphabetical by chapter name) (For a more complete list, refer to the Protocol Chapter in the DAR Handbook)

Chapter Meetings

- No other program should be planned when the State Regent is the speaker at the meeting. The State Regent is escorted to her seat at the luncheon table or is escorted to be first in line at a buffet or tea table.
- At chapter luncheons or banquets the Chapter Regent, as hostess and presiding officer, has the center seat; or, if a podium is on the table, the first seat to the right of the podium with the State Regent seated at the right of the Chapter Regent.
- All should rise when the State Regent is introduced.
- The guest should be met on arrival, introduced to others and escorted to his/her assigned seat. A guest speaker sits at the front of the room for a business meeting and at the head table for a luncheon or banquet.
- The business of the meeting should be planned so that the guest speaker is not kept waiting after the scheduled time.
- It is customary to give a small gift or honorarium as a “thank you” to a guest speaker. When the speaker has traveled a distance to attend the chapter’s meeting, a monetary gift towards the speaker’s gasoline would be very appropriate.
- When the State Regent is the speaker, a monetary gift towards her state project is most welcome.
Protocol (Continued)

State Meetings
- All should rise when the State Regent is introduced.
- All those seated in the audience should remain in their places until the recessional has left the room.
- Anyone wearing a ribbon sash is accorded the privilege of going to the head of the line in the ladies lounge. Out of state guests are accorded the same privilege.

Duties of Officers
- There are no additions to any minutes, only corrections.
- Do not sign your report “Respectfully Submitted,” just your name.

Miscellaneous
- All should rise when the President General and the State Regent are introduced.
- At Continental Congress, the state delegation should rise briefly when the State Regent comes forward to give her report.
- DAR pins and ribbons are only worn on the left shoulder over the heart.
- The Flag Pin should be worn on the left lapel, in accordance with the United States Flag Code. When wearing the DAR Insignia, the Flag Pin is the only emblem that may be worn on the left and should be worn on the left lapel and not on the official ribbon.
- Introductions should be brief but not flowery. Give enough information about the speaker to make the audience wish to listen. Just because you know about the background of the speaker does not mean that everyone else does.
- A person who is known to the audience is presented, but a stranger is introduced. It is the presiding officer who thanks a speaker by giving a few gracious words of appreciation on behalf of the organization.
- A presiding officer never applauds.
- A presiding officer never relinquishes the chair unless a motion or action refers to her only.
- It is the custom to remove the glove from the right hand before placing the hand over the heart while reciting the Pledge of Allegiance to the Flag of the United States of America and while singing The National Anthem.
- Receiving lines should be as short as possible. A general rule is to include no more than one-tenth of the group attending the event.
- Customarily, DAR members wear gloves in a receiving line. This is not mandatory and the hostess should set the example. If the State Regent is in attendance, she will set the example.
- Guests are introduced in descending order of rank.
- When giving a report, address only the chair of the presiding officer.

All Chapter Regents and officers should have a DAR handbook, which is available on NSDAR website under DAR Handbook and Bylaws. Answers to 99% of all questions are found there. The 2014 Edition of the DAR Handbook is available from the DAR Store.
Ways and Means
Arleta Day, Chair

Seven Oregon Daughters, one from each District, will be elected during the 2014 District meetings. This committee shall consist of one [1] member elected from each District. They shall elect from within this committee their own chairman. This committee shall work in accordance with the recommendations of the Financial Planning Committee. These members shall serve a term of two [2] years, corresponding to the term of the State Officers.

Yearbook
Alice Miles, State First Vice Regent
541-389-9694 ~ amilesdar@gmail.com

This committee shall consist of the First Vice Regent, State Recording Secretary, State Corresponding Secretary, and two [2] members to be appointed by the State Regent. It shall be the duty of the committee to compile and publish the annual proceedings of the Oregon State Conference, including the minutes of the Board of Management meetings. The cost of the report shall not exceed the amount set in the budget. Any added material shall be approved by the Finance Committee.
Chemawa Indian School
Chris Meinicke, State Chair
503-645-3124 ~ chris.meinicke@frontier.com

Chemawa Indian School dates back to the 1870's when the U.S. Government authorized a school for Indian children in the Northwest. The official philosophy at that time was to integrate the Indian population into general society through education. The school was first located at Forest Grove, Oregon and moved to the current location in 1885, when the school moved to a site five miles north of Salem. The first buildings were made of wood, and were later razed to make way for more permanent brick structures. On June 1, 1885, the Chemawa Indian School was opened. October 1, 1885, Mr. John Lee became superintendent of Chemawa Indian School (then known as Salem Indian Training School).

DAR has been supporting Chemawa Indian School since 1990. The state chairman is appointed by the President General for the duration of her term in office. The chairman meets with a small group of students monthly planning DAR’s annual Christmas Party for the school and with the student’s help determining the best use of DAR funds.

Chemawa Indian School provides students with required academic classes plus Indian literature and history are required. The school also provides the students with the opportunity to learn about their native tradition within an intertribal setting.

Debutantes
Ruby Pantalone, Chair
503-393-8334 ~ rpantalone@aol.com

The committee recognizes young women in their eighteenth year who are welcomed into DAR as accomplished new members.

State Chorus
Caitlin Popp, Chair
609-271-0713 ~ caitlinpopp01@gmail.com

The State Chorus is comprised of OSSDAR volunteer members who perform together during the annual Oregon State Conference.
The 2014-16 State Regent’s Project is “Upgrading Avenues of Communication in DAR and Beyond.” Its purpose is to generate funds for use in the redesign and development of OSSDAR websites, chapter websites, internal guides, handbooks, promotional material, and forms.

In effect, OSSDAR will upgrade and enhance all material used to communicate with its own members as well as material used in reaching out and informing the public, such as brochures, handouts, and other marketing material.

State Conference Standing Rules:
Reports of state officers shall be limited to three [3] minutes with the exception of the State Regent and State Treasurer whose report shall not be timed. All other reports and nominations shall be limited to two [2] minutes. The delegates of the state conference may extend the time of reports, granted by a two-thirds vote.

Board of Management Meeting
Please limit your oral report to finish within the time allowed for your position. State officers [excluding the State Regent] are allowed three [3] minutes. State Chairmen, with the exception of Museums, State Chairman of Buildings and Grounds, have two [2] minutes. Chapter Regents have two [2] minutes to report on chapter events that have occurred since the last BOM meeting or State Conference.

The Tribute Book is to honor or remember someone. The reason for a Tribute is: a memorial; appreciation; graduation; anniversary; other. The dedication can be made to: Caples House Museum; Schminck Memorial Museum; Newell Pioneer Village; OSSDAR General Fund; Chemawa School; State Regent Project; Pages; Jr. Membership; Other DAR Project. The form is found on the OR State Society DAR Members Only Site. It can be filled in online and printed.
Section 2. **Caples House Buildings and Grounds Committee:**

(a) This committee shall have jurisdiction over the Caples House complex in Columbia City. The committee shall consist of no less than five (5) members and no more than seven (7) members appointed by the State Regent, each member serving a term of two (2) years. Immediately following each Oregon State Conference at which State Officers were elected, the State Regent shall replace those members whose term has expired by appointing new members, and designate one member as State Chairman of the Caples House Buildings and Grounds Committee, subject to approval by the State Executive Committee. The members on the committee shall elect from their own membership a secretary and any other officers deemed necessary. This committee shall hold regular monthly meetings, weather permitting. Special meetings may be called by the chairman or upon request of two (2) members of the committee. Three (3) members shall constitute a quorum.

(b) The respective duties of the Caples House Buildings and Grounds Committee shall be the supervision and maintenance of the real property owned by the Oregon State Society. They shall hire and supervise the caretaker of the Caples House complex.

(c) Not later than February 1st of each year, the chairman shall present to the State Regent and State Treasurer an itemized list of anticipated expenditures for the coming year. These items shall be included in the State Treasurer's Annual Budget report. If an emergency arises, the chairman should notify the State Regent before proceeding with the work.

(d) The State Chairman of the Caples House Buildings and Grounds Committee shall report at each Board of Management meeting and State Conference.

- The chairman shall present this list of anticipated expenditures by November 1, 2013, for the 2014-2015 budget.  
  

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**Caples House Museum and Knapp Memorial Social Center**

**P.O. Box 263**

**1915 First Street**

**Columbia City, OR 97018-0263**

**503-397-5390  http://capleshouse.com/**
Champoeg Buildings and Grounds
Marilyn Olson, Chair
503-620-9571 ~ olson4@aol.com

Section 3. **Champoeg Buildings and Grounds Committee:**
(a) This committee shall have jurisdiction over the Robert E. Newell House DAR Museum complex and the Pioneer Mothers Memorial Cabin Museum and caretakers cottage in Champoeg. The committee shall consist of no less than five (5) members and no more than seven (7) members appointed by the State Regent, each member serving a term of two (2) years. Immediately following each Oregon State Conference at which State Officers were elected, the State Regent shall replace those members whose term has expired by appointing new members, and designate one member as State Chairman of the Champoeg Buildings and Grounds Committee subject to approval by the State Executive Committee. The members on the committee shall elect from their own membership a secretary and any other officers deemed necessary. This committee shall hold regular monthly meetings, weather permitting. Special meetings may be called by the chairman or upon request of two (2) members of the committee. Three (3) members shall constitute a quorum.
(b) The respective duties of the Champoeg Buildings and Grounds Committee shall be the supervision and maintenance of the real property owned by the Oregon State Society. They shall hire and supervise the caretakers of the Robert E. Newell House DAR Museum complex and the Pioneer Mothers Memorial Cabin Museum.
(c) Not later than February 1st of each year, the chairman shall present to the State Regent and State Treasurer an itemized list of anticipated expenditures for the coming year. These items shall be included in the State Treasurer's Annual Budget report. If an emergency arises, the chairman should notify the State Regent before proceeding with the work.
(d) The State Chairman of the Champoeg Buildings and Grounds Committee shall report at each Board of Management meeting and State Conference.

- The chairman shall present this list of anticipated expenditures by November 1, 2013, for the 2014-2015 budget.

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**Newell Pioneer Village**
Judy Van Atta, Director
8089 Champoeg Road NE
St Paul, OR 97137-9709
503-678-5537 ~ http://www.newellhouse.com/

**Visiting the Newell Pioneer Village**
The Historic Newell House is located on a hillside west of the entrance to Champoeg State Heritage Area, above the banks of the Willamette River. The home was originally built in 1852, and was then reconstructed by the Daughters of the American Revolution (DAR) in the 1950's and has become a center for Living History activities, archives, and artifacts in the French Prairie region of the northern Willamette Valley.
Come visit Newell Pioneer Village, historical tours and other events are open to the public throughout the year, and also available as a wedding venue.
Champoeg OSSDAR Museums (Continued)
Robert Newell House ~ Pioneer Mothers Memorial Cabin
To be known collectively as Newell Pioneer Village

Hours: March 1 through October 31 Friday, Saturday, Sunday & Major Holidays 11 to 3 p.m. or tours any day, any time by Appointment.
Admission: Adults $6; Children $3; DAR Member and Seniors $5

September 5, 2015, Pancake Breakfast Fundraiser 8:00 - 11 A.M. $5 per person
Our Annual Pancake Breakfast kicks off the day at Pioneer Mothers Memorial Cabin. Enjoy a stack of pancakes with maple syrup and all the sides.

Blues, Brews & Chili Cook Off! October 3, 2015, 1:00 -3:00 P.M.
$8/adults or $4/children through age 12
It’s time once again for our annual Blues and Brews Chili Cook Off! Come enjoy an afternoon, tasting delicious local family recipes, Dutch oven cornbread and your favorite beer on the Newell House

Harvest Dinner- November 21, 2015, 1:30 – 4:30 P.M. By reservation - $30
Join us for a rustic Thanksgiving harvest dinner.

Newell Pioneer Village Candlelight Tour - December 5, 2015, 3:00 -6:00 P.M.
Ever wonder what the Holidays were like for the pioneers of the 1850's? Come see an evening of living history while visiting with the Newells and their guests.

Yuletide Tea - December 11 & 12, 2015 - 1:30- 3:30 P.M.
Enjoy a lovely Northwest Tea surrounded by the decorations provided by DAR Chapters from around the Willamette Valley. Visit the gift shop for some last minute gifts for family and friends! $30 per person
Call 503-678-5537 for reservations.
Schminck Memorial Museum  
Joan Hunter, Chair  
541-461-7328 ~ joanahunt@aol.com

Article XIV — The Schminck Memorial Museum

Section 1. A Board of Management named the Schminck Memorial Museum Board of Management, consisting of three (3) members especially designated shall have jurisdiction over the Schminck Memorial Museum in Lakeview, Oregon.

Section 2. The Schminck Memorial Museum Board of Management shall consist of five (5) members: The State Regent of the Oregon State Society Daughters of the American Revolution, the Regent of the Lake View Chapter NSDAR, a third member elected by ballot the year of a State election by the Board of Management of the Oregon State Society DAR, and two (2) members from either District III or District V appointed by the Chairman of the Schminck Memorial Museum Board of Management with approval of the State Regent. The third (elected) member shall serve as Chairman of the Schminck Memorial Museum Board of Management for a term of two (2) years coinciding with the term of the State Regent. In case of death or resignation of the Chairman of Schminck Memorial Museum Board of Management, the Oregon State Society DAR Board of Management shall elect a new chairman to fill the unexpired term.

Section 3. The Board of Management of the Schminck Memorial Museum shall operate in accordance with the stipulations and provisions of the Will of Artie Lula Schminck; and subject to the approval of the Oregon State Society DAR Board of Management, as per paragraphs 2 and 4 of the “Declaratory Judgment, Restraining Order and order of Transfer” of Judge Charles H. Foster, Circuit Judge of the Circuit Court of the State of Oregon for Lake County, 30 January 1981.

Section 4. The Board of Management of the Schminck Memorial Museum shall keep an accurate record of all receipts from the Museum. The Board of Management shall make reports to the Executive Committee and the Board of Management of the Oregon State Society DAR, and shall make an annual report at State Conference. The Financial Report of the Schminck Memorial Museum shall be included as a separate item in the Treasurer’s Annual Report.

Section 5. No later than February 1st of each year, the Chairman of the Schminck Memorial Museum Board of Management shall present to the State Treasurer an itemized list of anticipated expenditures for the coming year. These items shall be included as a separate item in the State Treasurer's Annual Budget.

Schminck Memorial Museum  
128 South E Street  
Lakeview, OR 97630-1721  
541-947-3134

In 1845 and 1846, James Foster and Elizabeth Currier crossed the Oregon Trail as children, arriving in Oregon by different routes. They were married several years later. Lula, their youngest of 15 children, spent her early years on their cattle ranch at Summer Lake. In 1901 she married Dalpheus Schminck in Lakeview, where he clerked for over 50 years in a general mercantile store.

Dalphy and Lula were avid collectors of pioneer artifacts, including her mother's lovely quilts. They gathered together more than 5,000 items. In 1948 Lula, a past Regent of Lake View Chapter, willed their bungalow in trust to the OSSDAR, as a museum. It was opened to the public by the Oregon Daughters in 1962. Elizabeth Currier Foster's quilts are featured in the NSDAR Museum Exhibit, "Bound for the West: Women and their Families on the Western Trail."
Schminck Memorial Museum [Continued]
The museum has quilt patterns available for purchase from our collection of quilts dating from early 1800s to 1930s.

Schminck Museum was open to the public in 1938 while Dalph and Lula resided in the home. After their deaths in 1960 and 1962 the Oregon State Daughters of the American Revolution continued public tours of the museum. There is a small admissions charge to the museum.
## INFORMATION FOR OSSDAR CHAPTER REGENTS & TREASURERS

**OSSDAR STATE TREASURER’S EMAIL:** ossdartreasurer@gmail.com  
**OSSDAR State Treasurer:** Nancy Slagle  
6070 Trout Creek Ridge Rd., Parkdale, OR 97041  
541-352-4156

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<thead>
<tr>
<th>NSDAR FISCAL YEAR</th>
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<td>OSSDAR FISCAL YEAR</td>
<td>July 1 – June 30.</td>
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<td>CHAPTER FISCAL YEAR</td>
<td>Per Chapter Bylaws</td>
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### CAA Report Period
- 3 A-D Contributions due by 12/10/2015  
  - Report is for Jan 1 – Dec 31; Report due by 2/1/2016

### IRS Form 990-N E-postcard
- File annually; due date is by 15th day of 5th month following your fiscal/IRS year end.

### REMITTANCES BY CHAPTERS:

| Magazine Advertising | $50 Contribution  
|----------------------|-----------------|
|                      | Check Payable to OSSDAR State Treasurer  
|                      | Send to State Treasurer by OCTOBER 15th |

| NSDAR Dues | $37/Member  
|------------|-------------|
|            | Check Payable to Treasurer General, NSDAR  
|            | Mailed to Organizing Secretary General, NSDAR  
|            | MUST BE POSTMARKED BEFORE DECEMBER 1 |

### CAA [Chapter Achievement Award]
- Items 3 A,B,C,D Minimum Donation $75  
  - Check Payable to OSSDAR State Treasurer  
  - Send to State Treasurer by DECEMBER 10th

### OSSDAR State Dues
- $16/Member  
  - Check Payable to OSSDAR State Treasurer  
  - Send to State Treasurer by DECEMBER 31st

### President General’s Project
- $2/Member/Year/3 Years or $6/Member/3 Years  
  - Based on Chapter Member Count on eMembership as of 1/1/2014  
  - The 1/1/2014 count x $6/member/3 years = total contribution  
  - Contributions are accepted from 8/1/2013 – 3/31/2016  
  - Check Payable to OSSDAR State Treasurer; send to State Treasurer  
  - 100% Certificates awarded to chapter in year of 100% attainment

### OTHER CONTRIBUTIONS – Send to State Treasurer

| State Regent’s Project - Parnell | Check Payable to OSSDAR State Treasurer |
| State Regent’s Project - Hopkins | Check Payable to OSSDAR State Treasurer |

| Caples House Museum | Check Payable to OSSDAR State Treasurer |
| Newell House – PMMC Museums | Check Payable to OSSDAR State Treasurer |
| Schminck Memorial Museum | Check Payable to OSSDAR State Treasurer |

**INFORMATION FOR OSSDAR CHAPTER REGENTS & TREASURERS (Continued)**
Jr. Member Page Fund Check Payable to OSSDAR State Treasurer
Museums Endowment Fund Check Payable to OSSDAR State Treasurer

OTHER CONTRIBUTIONS – Send directly to Payee
DAR Schools, including Chemawa Check Payable to the School
Oregon Veterans Check Payable to the Oregon Veterans or Oregon VA
Oregon C.A.R. Check Payable to C.A.R. Oregon Society
Contributions to NSDAR Check Payable to Treasurer General: Send with Form DEV-1003

IMPORTANT WEBSITES:
NSDAR MEMBERS ONLY WEBSITE http://members.dar.org/finance
OSSDAR MEMBERS ONLY WEBSITE http://www.rootsweb.ancestry.com/~orossdar/ORDARmembers.htm
IRS Epostcard Filing Website http://epostcard.form990.org/

7/10/2015
Nancy Slagle, 6070 Trout Creek Ridge Rd., Parkdale, OR 97041  
ossdartreasurer@gmail.com  541-352-4156

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- Unless otherwise noted, checks are to be made payable to OSSDAR State Treasurer.

Please keep 1 copy of this completed form for your files and send 1 copy to the State Treasurer along with your remittance. Questions? Email your State Treasurer at ossdartreasurer@gmail.com

| AMOUNT |
|-----------------|-----------------|
| STATE DUES: # members x $16/ea – Due by Dec 31 (Enclose copy of NSDAR Dues Sheets) |
| DAR MAGAZINE ADVERTISING – Due by Oct 15 $50 per chapter |
| CAA CONTRIBUTIONS: Minimum required for 135 points is $75 – Due by Dec 10 |
| 3A. Historic Programs & Funds $25 |
| 3B. Educational Programs & Funds $25 |
| 3 C. Patriotic Programs & Funds $5 |
| 3 D. Membership Programs & Admin. funds $20 |
| PRESIDENT GENERAL’S PROJECT 2013 – 2016 |
| $2/member/year or $6/member/3 years |
| Other donations by chapters/individuals: make check payable to Treasurer General & send directly to NSDAR Office of Development with Form DEV -1003 |
| STATE REGENT’S PROJECT – Cynthia Parnell |
| OREGON MUSEUMS |
| “Friends of OSSDAR Museums”; Donations may be made to any museum or all four |
| Caples $25 minimum |
| Newell $25 minimum |
| PMMC $25 minimum |
| Schminck $25 minimum |
| General Donations (e.g., Caples Heritage Orchard Fund) |
| Specify Museum(s) &/or Project(s) |
| Museums Endowment Fund |
| JUNIOR MEMBERSHIP – Check payable to Jr. Membership & mail directly to Jr. Membership Treasurer |
| JUNIOR MEMBERSHIP – PAGE FUND |
| HISTORIC MARKERS FUND – State Regent Project E. Hopkins |
| C.A.R. Oregon Society – Make check payable to C.A.R. & mail directly to C.A. R. President |
| CHEMAWA INDIAN SCHOOL – Make check payable to Chemawa & mail directly to the school |
| OREGON VETERANS – Make check payable to Oregon VA & mail directly to Portland, White City or other VA facility |
| NSDAR SCHOOLS – Make check payable to the school & mail directly to the school |
| TRIBUTE BOOK – Make check payable to OSSDAR State Treasurer with Tribute form to Tribute Chairman |
| OTHER: please specify |
| TOTAL REMITTANCE |

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OSSDAR Board of Management Meeting Reminders & Guidelines
State Officers, State Chairmen and Chapter Regents

1. Be sure to limit your oral report so as to finish within the time allotted for your position. State officers (excluding the SR) are allowed three minutes. State Chairmen, with the exception of Museums, State Chairman of Buildings and Grounds, have two minutes. Chapter Regents have two minutes to report on chapter events that have occurred since the last BOM meeting or State Conference.

2. When writing your report, use third person in relation to your position to avoid overuse of the word “I”. Written reports should be no more than 350 words and should be typed in Times New Roman, 12 point.

3. Once your report is written, a copy should be e-mailed, as an attachment if possible, to the State Regent, State Vice Regent, and the State Recording Secretary fourteen (14) days prior to said meeting. Amended December 1, 2012. Make one copy for yourself. (Chapter Regents: use the chapter report format in the OSSDAR yearbook for your Annual/State Conference report.) Please remember to submit your report timely.

4. Your report should have a title which includes your office or chairmanship. If you attach your report to your e-mail, please name and (chapter or committee) (date) the document title. Please remember to sign all e-mails!

5. When giving oral reports, address the chair by saying “Madam State Regent.” Do NOT add Honored Guests, Fellow Daughters, or the like.

6. Please state your position and your name if you have not been introduced by the Chair.

7. Remember to move up to the microphone as the preceding person finishes. If you have more than one committee report you may give both of your reports while at the microphone. Please, however, ask permission to proceed to each report.

8. A prayer is usually given before anyone begins to eat. Protocol says the presiding officer should be the first to begin eating.

9. Board of Management meetings do not have processions. Gloves are not required or encouraged except for State Conference Processions/Receiving Lines.

10. Please do not take table decorations unless otherwise directed.

11. Be sure to check your mailbox, if applicable, at lunch, and following the meeting’s adjournment. The items in your box will assist you in keeping up to date with what is happening in the State Society.

12. If you have any questions or concerns, please ask!!

Cynthia Parnell 2014-2016
Board of Management Hostess Guidelines

Board of Management Meeting:

A room to accommodate 80 people at rounds plus 14 positions at the head table is requested. The 14 positions are 13 people and the lectern. If possible, avoid having people sit with their backs to the head table. Thus, tables set at ¾ rounds would be desirable. (There may be 100+ attendees if the meeting is held in the metro Portland area.)

The head table should have a floor length skirt (any color), a microphone with a stand, a lectern (or podium). It is preferable if the lectern does not have raised edges. If there is no additional cost it would be nice to have the head table on a riser.

Water service is needed at the head table. The rounds (or ¾ rounds) should have water service either at the tables or at a water-well somewhere in the room. Please advise the wait-staff that the ladies seated at the head table should be served their meals first.

We would like a floor microphone, hopefully at no additional cost. Ideally this would be a podium with a microphone.

We need to know the ceiling height for our flags and, if it is questionable, contact the State Custodian. Ask the venue if there is a U.S. flag available.

The ladies have become accustomed to coffee and tea and pastries during the “social” time in the morning, but this is not required, especially if breakfast is available in the hotel.

If the lunch will be expensive, see if the dessert (if offered) can be eliminated to reduce costs. Beverage and gratuity should be included in the final price to the members and rounded up to the nearest dollar. There are no free meals for anyone. The total cost of the meal should be $25 or less to the members.

Exhibitor tables will need to be available at no cost to the State Custodian and others who wish to display items. Please keep a list of table reservations to avoid conflicts.

Please make sure there is handicap parking and entrance. If this entry way is not easily visible, please let the members know via signs, etc.

The hostess chapter(s) signs the contract with the hotel and is responsible for the paying of the final bill. The state is not to incur any expenses with this meeting.

Executive Board Meeting:

A room with a table and chairs to seat 13 comfortably is requested. A boardroom set-up works. Water service is always appreciated.
Board of Management Hostess Guidelines [Continued]

Explore the possibility of ordering dinner to be served in the same room. Individual checks are desirable unless the chapter wants the responsibility of paying for this bill. We meet for approximately two to four hours, including the serving of dinner, the evening prior to the BOM meeting.

We also have had Executive Committee meetings in private dining areas of restaurants, so that is another possibility.

Additional Hostess Responsibilities:

The hostess chapter is responsible for distributing the fliers at the BOM meeting prior to the one being hosted, and for getting the information out early enough to be published in the newsletter. Placing the information on the OSSDAR member web site and on ORDarlings e-mail, in addition to the paper formation, is helpful to ensure good attendance. The State Vice Regent and the State Corresponding Secretary should also be informed of the dinner and lunch particulars so that the Executive Committee may be informed. When making the fliers, please make sure there is one for each state officer, chapter regent, and committee chairman. Extra fliers are always nice for those who have lost their information.

Please keep the State First Vice Regent advised of your arrangements and any problems that may arise.

BOM Hostess Guidelines
Cynthia Parnell   2014-2016
**OSSDAR District Meeting Hostess Guidelines**

Host chapters for district meetings are chosen on a rotation basis within each district. The District Director will announce the next host chapter at the annual district meeting. Host chapters should begin their planning no later than six months prior to the upcoming district meeting.

**Location:** Depending on the district, a meeting space that accommodates up to 65 people is needed. The meeting space will be indoors and air conditioned. The location should have accessible parking. Church halls, fraternal halls, hotels, senior centers, and restaurants are all good options for meeting locations.

Round tables (banquet style) are preferred, with a head table that accommodates at least four people. The District Director will instruct the host chapter if more seats are needed at the head table. The table should have floor length skirting, a microphone (if the room is large), and a lectern or podium. It is helpful to have a second microphone off to the side, if possible.

A U.S. flag is required for the meeting. Many meeting venues supply them and, if posted, should be placed to the left and rear of the head table. The flags used for chapter meetings may be used as an alternative.

Most district meetings begin check-in at 9:30 a.m. with a meeting start time of 10:00 a.m. This allows time for district members to drive to the meeting locations that morning. The host chapter should assign members to man a check-in table for registration. A list of those who have paid for meals should be provided by the host treasurer to use at check-in. Remember, if an OSSDAR member wants to attend the meeting without receiving a meal she is not required to pay and is allowed to attend the meeting. You should provide attendees the option of a name tag, if possible.

**Hotels:** If the meeting is not held at a hotel it is customary for the host chapter to find a nearby hotel for out-of-town members to stay. The host chapter should negotiate with the hotel for discounted rates.

**Display Tables:** The State Custodian is the only person who requires a display table but you may be asked by a chapter or committee to provide tables for their use. Make sure the venue you choose has enough room to accommodate display tables.

**Decorations:** Host chapters are asked to provide table decorations for the meeting. The chapter may choose to also provide party favors, but this is not required. It can be a fun chapter activity to create favors with a theme that represents their community or the state regent’s logo.

**Meals:** Districts are accustomed to providing the option of coffee/tea and pastries during the “social time” in the morning, but it is not required. Having ice water available at each table is always a pleasant option.

Host chapters are responsible for planning a noon lunch. The district meal is often buffet style, but it may be plated. Dessert is not required, but often something simple such as cookies or brownies are provided by the chapter. The District Director will suspend the meeting for lunch at 12:00 p.m. and resume the meeting afterwards, if necessary.
**OSSDAR District Meeting Hostess Guidelines (Continued)**

The per-person cost for the luncheon should be $25 or less. The amount charged to each attendee should be the meal cost, plus overhead, so that the host chapter may recoup all its costs.

**Example:**

- Meal cost: $20 each
- Microphones: $100 (divided by 50 people) = $2 each
- Decorations/favors: $100 (divide by 50 people) = $2 each

**TOTAL COST PER PERSON = $24**

Everyone who is served a meal is expected to pay. The host chapter will not be asked to assume the cost of anyone’s meal.

**Flyers:** The host chapter is responsible for creating and distributing an informational meeting flyer. The flyer should be approved by the District Director and State Vice Regent prior to any distribution. After approved, a flyer in pdf format should be submitted to the VIS chairman for posting on the OSSDAR members’ web site. Printed flyers are to be placed in the “chapter” boxes at State Conference. There should be enough flyers available for placement in the boxes of the district’s chapters, all honorary state regents, and all state officers. It is always good to bring a few extras, too!

The following information should be included on the informational flyer:

- OSSDAR District Name and Host Chapter
- Date of Meeting
- Registration Time and Meeting Start Time
- Location of Meeting and Address
- Directions to Site
- Host Chapter Contact Name with phone number and e-mail address
- Meal Description (buffet style or meal options)
- Meal Cost, Check “Payable To” info, and Name/Address of Receiver
- Requested “Respond By” Date (However, you will want to accept registration up to the date of the meeting. $$$)
- Hotel Information and DAR Discounted Rate
- A Tear-off Reservation Form, on bottom of page, with lines for attendees’ name, chapter, phone, e-mail, and meal choice (when applicable)

Please contact your District Director and/or State First Vice Regent with questions.

_OSSDAR District Guidelines – Cynthia Parnell 2014-2016_
CHAPTER MASTER REPORT – eMQ
Please check the NSDAR web sites for expected reporting format changes.

Dear Chapter Regents, many of you are working diligently in preparation of filing your chapter report containing your many achievements throughout the past year. I am anxious to read all that you and your chapters have done in 2014!

The following Instructions are sent for your aid in filing your annual chapter Master Questionnaire:

TIP FOR STATE OFFICERS AND STATE CHAIRMEN: There are three ways to learn how to access and download state eMQ reports. The first is a recorded Webinar video, a PowerPoint presentation with voice audio that is 16 minutes long. Second are PDF files of the PowerPoint presentation (slides and script), and third is the PowerPoint Presentation itself. Please go to http://members.dar.org/help/tutorials.cfm to access these.

INSTRUCTIONS FOR CHAPTER REGENTS:

1. The eMQ and the chapter pin access codes are located at http://members.dar.org/mq or on the eMembership Website (http://emembership.dar.org) under: MQ Electronic. All chapters are strongly encouraged and requested to use the newer eMQ for reporting. It is similar to the MQ, but even easier to complete!

2. The MQ is located on the DAR Members’ Website (http://members.dar.org) under: Forms & Publications/Miscellaneous/Master Questionnaire. This form may be downloaded to use as a worksheet for a chapter or committee meeting prior to filing your reports electronically.

Our OSSDAR cut-off date for entry into the eMQ is January 30, 2016.
DUE DATE: February 1 to be completed electronically on the internet.

3. The reporting period for chapter activities and donations is from January 1, 2015 to December 31, 2015. The Official Membership Count is determined on January 1 each year. When using the electronic format, the Official Membership Count will automatically be added to each page of the final report when it is downloaded.

Please note the exception that the Official Membership Count for the President General’s Project is taken on January 1, 2014 and will remain the same throughout the current administration. For chapters completing the MQ using this form, use the “Find and Replace” feature (located in the “Edit” menu on the toolbar) to fill in the name of your chapter, “XXX”, and number of members, “ZZZ”, without having to do it on each form individually.

Additional TIPS FOR CHAPTERS:

- The chapter regent, with the aid of her officers and chairs, is responsible for answering the eMQ.

- A webinar on the use of the eMQ is available on the Members’ Website (http://members.dar.org) under the DAR Leadership Training committee. Additional instructions are also available on the Members’ Website under Help Desk>Tutorials.
CHAPTER MASTER REPORT (Continued)

- In order to increase your chapter’s opportunity for awards, please provide detailed information for those committees that request summary answers in the space provided on the bottom half of the sheet. In the electronic version, you are not limited for space for the essay/text questions at the end of each committee’s report. Use this space to elaborate on your chapter’s successes for that committee.

- Chapters should answer EVERY committee page. If your chapter has nothing to report for a specific committee, please indicate “NO REPORT.” This will allow your State Regent and state chairs to determine that all chapters have reported.

- To ensure accurate monetary reporting, all contributions and donations FROM INDIVIDUALS must be sent through the Development Office accompanied by the DEV-1003 Donations and Contributions form. All chapter contributions and donations continue to be sent through the proper DAR channels: chapter treasurer to the state treasurer to the Treasurer General. The exception is monetary assistance to veteran hospitals/homes.

- Chapter Regents: Please check with your chapter treasurer in order to verify correct amounts for all monetary contributions/donations that will be reported in the MQ and used for your chapter regent’s report. You do not have to wait until the last minute to work on your eMQ. Why not start on it after an event takes place? Example: Constitution Week is September 17th through the 23rd. You can post your activities then. Same thing applies for American Indian Committee, Lineage Research and many others. Post these events while they are fresh on your mind.

- When you have completed every page of the e MQ, be sure to hit the "Send" button upon completion or it won’t be considered as filed.

NOTES for Regents who are also STATE COMMITTEE CHAIRS:

- Following the cut-off date for electronic entry into the eMQ, each state committee chair can access the results (both narrative and statistical) by chapter for her committee. The report generated through the electronic MQ should be forwarded by email to the division or national chair for your committee.

- Pin access codes for accessing the eMQ for your committee will be provided by your national chair. If you do not receive a pin access code, send an e-mail to emq@dar.org.

Make Oregon State Society proud! Let’s have 100% chapter participation! Deadline is February 1.

Cynthia Parnell, Oregon State Regent
SOCIAL CLUBS of OREGON STATE SOCIETY

OREGON STATE CAMEO SOCIETY – 2015
President: Cindy Phillips
Vice President: Sue Glen
Registrar/Treasurer: Marilyn Carr
Eligibility: Oregon Daughters who can prove concurrent membership with a mother, a daughter, a grandmother or a granddaughter; who may belong to another state society or who may now be deceased.
Meetings: A breakfast meeting is held annually during the state conference.
Fees/Dues: $5/year or $75 lifetime membership.

OREGON STATE OFFICERS CLUB – 2014-2016
President: M. Ellen Hopkins
Vice President: Pat Dorr
Secretary/Treasurer: Kathy Nakvasil
Eligibility: Oregon state officers, past and present, provided they remain members in good standing in NSDAR. Current officers shall be invited to membership by the president.
Meetings: A meeting is held annually during the state conference.
Fees/Dues: $10/year or $75 lifetime membership,

NSDAR 50 YEAR CLUB
State Contact: Becky Taylor
The 50 Year Club NSDAR is a club of the National Society Daughters of the American Revolution. Membership is open to all Daughters who have paid dues to the National Society for 50 years. The 50 Year Club NSDAR has an annual meeting in Washington, D.C., during Continental Congress, for the purpose of making and renewing friendships and exchanging DAR experiences over the past 50 years or more. The Club makes contributions to the President General’s Project, the DAR Schools, and various other DAR projects. Dues are a one-time fee of $10.00 for Life Membership. Please make your check payable to Treasurer General, NSDAR and mail it with the application to Becky Taylor at the address below. Your check and application will be forwarded to the National Treasurer of the 50 Year Club NSDAR. Regents, may we suggest that when you order a 50 Year Certificate for your member, consider a gift of membership in the 50 Year Club as a reward for her dedicated service. We look forward to meeting, greeting and welcoming new members into the 50 Year Club.

Please mail to:
Becky Taylor
4315 SE Cullen Blvd.
Portland, OR 97221-3536
WEB SITES


NSDAR MEMBERS’ Web Site:  http://www.dar.org/members/dar-members-section

OSSDAR PUBLIC Web Site:  http://www.rootsweb.ancestry.com/~orossdar/

OSSDAR MEMBERS’ Web Site:
http://www.rootsweb.ancestry.com/~orossdar/ORDARmembers.htm

Caples House Museum web site:  http://www.capleshouse.com/
Facebook:  Caples House Museum

Facebook:  The Robert Newell House Museum Organization

Pioneer Mothers Memorial Museum web site:  http://newellhouse.com/PMMC.html
Facebook:  The Pioneer Mothers Memorial Cabin Organization

Newell Pioneer Village:  http://newellpioneervillage.com/

Schminck Memorial Museum web site:
http://www.rootsweb.ancestry.com/~orossdar/Schminck.htm
Facebook:  Schminck Memorial Museum

OSSDAR Facebook:  Oregon State Society DAR