
The Oracle E-Business Suite 12.1 General Ledger Essentials (1Z0-516) Exam Study Guide is designed to provide students with the training information meant to help them pass the Oracle E-Business Suite 12.1 General Ledger Essentials (1Z0-516).

Please note this exam targets intermediate-level implementation consultant. It is highly recommended that individuals planning to take the exam have attended current release level training or done extensive current release level self-study and possess strong field experience. The typical target audience for this type of exam is a functional consultant with two or more years of experience implementing the Oracle E-Business Suite General Ledger product and has participated in two or more full implementation cycle.

The exam objectives are defined by learner or practitioner level of knowledge.

Learner-level: questions require the candidate to recall information to derive the correct answer
Practitioner-level: questions require the candidate to derive the correct answer from an application of their knowledge, which can only be attained by extensive experience with the product.

For each exam topic there have been identified alternative training options that are available at Oracle. Please note that some of the training recommended can cover multiple exam topics.

The exam covers 19 topics.
The exam consists of two Sections: E-Business Essentials and General Ledger.
E-Business Essentials covers 6 topics and General Ledger covers 13 topics.

E-Business Essentials

Topic 1: Navigating in R12 Oracle Applications

Objectives

<table>
<thead>
<tr>
<th>Level</th>
<th>Learner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Log in to Oracle Applications</td>
<td>Learner</td>
</tr>
<tr>
<td>Navigate from Personal Home Page to Applications</td>
<td>Learner</td>
</tr>
<tr>
<td>Choose a responsibility</td>
<td>Learner</td>
</tr>
<tr>
<td>Create Favorites and set Preferences</td>
<td>Learner</td>
</tr>
<tr>
<td>Use Forms and Menus</td>
<td>Learner</td>
</tr>
<tr>
<td>Enter data using Forms</td>
<td>Learner</td>
</tr>
<tr>
<td>Search for data using Forms</td>
<td>Learner</td>
</tr>
<tr>
<td>Access online Help</td>
<td>Learner</td>
</tr>
<tr>
<td>Run and monitor Reports and Programs</td>
<td>Learner</td>
</tr>
<tr>
<td>Log out of Oracle Applications</td>
<td>Learner</td>
</tr>
</tbody>
</table>
Training Options

- Online Training
  - R12 Oracle E-Business Suite Essentials for Implementers Ed 1
- Boot Camp
  - Oracle E-Business Suite Essentials Implementation Boot Camp
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle E-Business Suite Essentials for Implementers
- Self-Study CD
  - R12 Oracle E-Business Suite Essentials for Implementers - Self-Study CD Course

**Topic 2: Introduction to Oracle Applications R12**

**Objectives**

- Explain the footprint of R12 E-Business Suite: Practitioner
- Describe the benefits of R12 E-Business Suite: Practitioner
- Describe R12 E-Business Suite architecture: Practitioner

**Training Options**

- Online Training
  - R12 Oracle E-Business Suite Essentials for Implementers Ed 1
- Boot Camp
  - Oracle E-Business Suite Essentials Implementation Boot Camp
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle E-Business Suite Essentials for Implementers
- Self-Study CD
  - R12 Oracle E-Business Suite Essentials for Implementers - Self-Study CD Course

**Topic 3: Shared Entities and Integration**

**Objectives**

- Explain shared entities within R12 E-Business Suite: Practitioner
- Describe key integration points and business flows between products in EBS: Practitioner
- Identify Key Business Flows and products involved in E-Business Suite: Practitioner

**Training Options**

- Online Training
  - R12 Oracle E-Business Suite Essentials for Implementers Ed 1
- Boot Camp
  - Oracle E-Business Suite Essentials Implementation Boot Camp
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle E-Business Suite Essentials for Implementers
- Self-Study CD
  - R12 Oracle E-Business Suite Essentials for Implementers - Self-Study CD Course
Topic 4: **Fundamentals of Flexfields**

**Objectives**

<table>
<thead>
<tr>
<th>Description</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe Flexfields and their components</td>
<td>Learner</td>
</tr>
<tr>
<td>Identify the steps to implement a Flexfield</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Define value sets and values</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Define Key Flexfields</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Define Descriptive Flexfields</td>
<td>Practitioner</td>
</tr>
</tbody>
</table>

**Training Options**

- Online Training
  - [R12 Oracle E-Business Suite Essentials for Implementers Ed 1](#)
- Boot Camp
  - [Oracle E-Business Suite Essentials Implementation Boot Camp](#)
- Instructor Led Training (delivered by Oracle University)
  - [R12.x Oracle E-Business Suite Essentials for Implementers](#)
- Self-Study CD
  - [R12 Oracle E-Business Suite Essentials for Implementers - Self-Study CD Course](#)

Topic 5: **Fundamentals of Multi-Org**

**Objectives**

<table>
<thead>
<tr>
<th>Description</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Define Multiple Organization (Multi-Org)</td>
<td>Learner</td>
</tr>
<tr>
<td>Describe the types of organizations supported in the Multi-Org model</td>
<td>Learner</td>
</tr>
<tr>
<td>Explain the entities of Multi-Org</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Explain how Multi-Org secures data</td>
<td>Learner</td>
</tr>
<tr>
<td>Identify key implementation considerations for Multi-Org</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Define Multi-Org Access Control</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Explain Multi-Org preferences</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Explain Enhanced Multiple-Organization Reporting</td>
<td>Practitioner</td>
</tr>
<tr>
<td>Explain the concepts of subledger accounting</td>
<td>Practitioner</td>
</tr>
</tbody>
</table>

**Training Options**

- Online Training
  - [R12 Oracle E-Business Suite Essentials for Implementers Ed 1](#)
- Boot Camp
  - [Oracle E-Business Suite Essentials Implementation Boot Camp](#)
- Instructor Led Training (delivered by Oracle University)
  - [R12.x Oracle E-Business Suite Essentials for Implementers](#)
- Self-Study CD
  - [R12 Oracle E-Business Suite Essentials for Implementers - Self-Study CD Course](#)

Topic 6: **Fundamentals of Workflow and Alerts**

**Objectives**

<table>
<thead>
<tr>
<th>Description</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Explain Workflow concepts</td>
<td>Learner</td>
</tr>
<tr>
<td>Describe the benefits of Workflow</td>
<td>Learner</td>
</tr>
</tbody>
</table>
Training Options

- Online Training
  - R12 Oracle E-Business Suite Essentials for Implementers Ed 1

- Boot Camp
  - Oracle E-Business Suite Essentials Implementation Boot Camp

- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle E-Business Suite Essentials for Implementers

- Self-Study CD
  - R12 Oracle E-Business Suite Essentials for Implementers - Self-Study CD Course
General Ledger

Topic 1: Oracle General Ledger Process

Objectives

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learner</td>
<td>Identify the steps required to complete the accounting cycle using Oracle General Ledger</td>
</tr>
<tr>
<td>Learner</td>
<td>Describe how Oracle General Ledger integrates with other Oracle eBusiness applications</td>
</tr>
<tr>
<td>Learner</td>
<td>Describe the integration of Oracle General Ledger with Oracle Subledgers &amp; non-Oracle systems</td>
</tr>
<tr>
<td>Learner</td>
<td>Explain implementation considerations for setting up and using Oracle General Ledger and Oracle eBusiness Suite</td>
</tr>
<tr>
<td>Learner</td>
<td>Describe an overview of Accounting Setup Manager, currency concepts, budgeting, EPB, reporting &amp; analysis</td>
</tr>
</tbody>
</table>

Training Options

- Boot Camp
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12 Oracle General Ledger Accounting Setup Overview
  - General Ledger with Accounting Setup Manager
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals

Topic 2: Basic Journal Entries

Objectives

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learner</td>
<td>Describe how journal entries are positioned in the accounting cycle</td>
</tr>
<tr>
<td>Learner</td>
<td>Describe the different Journal Posting options</td>
</tr>
<tr>
<td>Learner</td>
<td>Define how to perform Account Inquiries &amp; Drilldown to Oracle Subledger Applications</td>
</tr>
<tr>
<td>Learner</td>
<td>Import journal entry information using the GL_INTERFACE table</td>
</tr>
<tr>
<td>Practitioner</td>
<td>Plan the key elements of Web Applications Desktop Integrator (Web ADI)</td>
</tr>
<tr>
<td>Learner</td>
<td>Define Web ADI setup options for key flexfields</td>
</tr>
<tr>
<td>Learner</td>
<td>Utilize Web ADI profile options, forms functions, menus, and responsibilities</td>
</tr>
</tbody>
</table>

Training Options

- Boot Camps
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12 Oracle General Ledger Improved Processing Efficiency Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals
**Topic 3: Advanced Security**

**Objectives**
- Manage Data Access Security for Legal Entities and Ledgers
- Explain key Advanced Security setups and process
- Manage Data Access Sets
- Control security of Management Reporting

**Level**
- Practitioner
- Learner
- Practitioner
- Practitioner

**Training Options**
- **Boot Camps**
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- **Online Training**
  - R12 Oracle General Ledger Functional Overview
  - R12 Oracle General Ledger Improved Processing Efficiency Overview
  - R12 Oracle General Ledger Functional Security Overview
- **Instructor Led Training (delivered by Oracle University)**
  - R12.x Oracle General Ledger Management Fundamentals

**Topic 4: Multi-Currency**

**Objectives**
- Explain Multi-Currency concepts
- Use Currency Rate Manager
- Perform Foreign currency journals Entry
- Perform Revaluation of foreign currency balances
- Translate functional balances into foreign currency
- Describe overview of Secondary Tracking Segment
- Use Foreign Currency Reports

**Level**
- Learner
- Learner
- Learner
- Practitioner
- Practitioner
- Learner
- Learner

**Training Options**
- **Boot Camp**
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- **Online Training**
  - R12 Oracle General Ledger Functional Overview
  - R12 Oracle General Ledger Accounting Setup Overview
- **Instructor Led Training (delivered by Oracle University)**
  - R12.x Oracle General Ledger Management Fundamentals
Topic 5: **Financial Reporting**

**Objectives**

| Explain the positioning of Financial Reporting within the Oracle General Ledger business flow | Learner |
| Build basic reports | Learner |
| Use key elements of the Financial Statement Generator for creating financial reports | Practitioner |
| Use Standard listing reports available for FSG report definitions | Learner |
| Create FSG Reports with XML Publisher | Practitioner |
| Use Web ADI for Financial Reporting | Practitioner |
| Explain key implementation issues regarding Oracle General Ledger financial reporting | Practitioner |

**Training Options**

- **Boot Camp**
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- **Online Training**
  - R12.1.1 TOI: Oracle Report Manager Functional Overview
  - R12.1 Readiness: Implement and Use Report Manager
  - R12: Oracle XML Publisher Functional Overview
- **Instructor Led Training (delivered by Oracle University)**
  - R12.x Oracle General Ledger Management Fundamentals

Topic 6: **Accounting Setup Manager**

**Objectives**

| Describe the components of Ledger Processing options | Learner |
| Describe Secondary Ledgers & Reporting Currencies | Learner |
| Describe Accounting Setup considerations with one legal entity | Practitioner |
| Describe Accounting Setup considerations with multiple legal entities | Practitioner |
| Describe Accounting Setup considerations with no legal entities | Practitioner |

**Training Options**

- **Boot Camp**
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- **Online Training**
  - R12 Oracle General Ledger Accounting Setup Overview
  - R12: Oracle Financials Advanced Intercompany Functional Overview
- **Instructor Led Training (delivered by Oracle University)**
  - R12.x Oracle General Ledger Management Fundamentals

Topic 7: **Accounting Setups**

**Objectives**

| Create Accounting Setups | Learner |
| Describe the various Subledger Accounting Options | Learner |
| Perform the Primary Ledger Setup steps | Practitioner |
| Describe Ledger Balancing Segment Value Assignments | Practitioner |
| Perform the Secondary Ledger Setup steps | Practitioner |
| Complete Accounting Setup | Practitioner |
Training Options

- Boot Camp
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12 Oracle General Ledger Accounting Setup Overview
  - R12.x Oracle General Ledger Management Fundamentals
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals

Topic 8: Advanced Journal Entries

Objectives

- Create Recurring Journals Level: Learner
- Formulate Mass Allocation Journals Level: Practitioner
- Describe AutoAllocations and related implementation considerations Level: Practitioner
- Explain AutoScheduling Level: Learner
- Describe the Journal Scheduling process Level: Learner
- Describe key issues and considerations when implementing Advanced Journal Entry Level: Practitioner
- Describe the business benefits of using Oracle General Ledger’s Advanced Journal Entry functions Level: Learner

Training Options

- Boot Camp
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12 Oracle General Ledger Functional Overview
  - R12 Oracle General Ledger Improved Processing Efficiency Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals

Topic 9: Consolidations

Objectives

- Explain overview of Consolidations and their positioning within the Oracle General Ledger business flow Level: Practitioner
- Identify the key implementation issues regarding consolidations Level: Learner
- Use the features and functionality of Global Consolidation System (GCS) Level: Practitioner
- Use the elements of the Consolidation Workbench Level: Practitioner
- Create eliminating entries Level: Learner
- Use Standard reports and inquiry options available for consolidations Level: Learner

Training Options

- Boot Camp
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- Online Training
  - R12 Oracle General Ledger Improved Processing Efficiency Overview
- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals
Topic 10: **Ledger**

**Objectives**

Describe the elements required to create a ledger within Oracle General Ledger  
Describe the basic components of Accounting Setup  
Describe the important elements for creating a Chart of Accounts structure  
Creating a new Accounting Flexfield structure  
Utilize the Account Hierarchy Manager to view and maintain Accounting Flexfield values

**Level**

Learner  
Learner  
Practitioner  
Practitioner  
Practitioner

**Training Options**

- **Boot Camp**
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- **Online Training**
  - R12 Oracle General Ledger Functional Overview  
  - R12 Oracle General Ledger Accounting Setup Overview
- **Instructor Led Training (delivered by Oracle University)**
  - R12.x Oracle General Ledger Management Fundamentals

Topic 11: **Summary Accounts**

**Objectives**

Explain summary accounts and how they are used in General Ledger  
Define How Parent Values/ Rollup Groups are used in General Ledger  
Determine how Summary Templates are used  
Use Budgetary Control & maintain Summary accounts  
Plan and maintain Summary Account structures

**Level**

Learner  
Learner  
Learner  
Practitioner  
Practitioner

**Training Options**

- **Boot Camp**
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp
- **Instructor Led Training (delivered by Oracle University)**
  - R12.x Oracle General Ledger Management Fundamentals

Topic 12: **Financial Budgeting**

**Objectives**

Explain the anatomy of a budget  
Explain the components of budget accounting cycle  
Define budget and budget organization  
Explain Budget Entry methods  
Apply Budget Rules  
Transfer budget amounts  
Perform budget review and correction  
Translate budget balances  
Review balances in Master/Detail budgets  
Create budgets with Budget Wizards  
Use available Standard budget reports  
Plan Budget implementation requirements

**Level**

Learner  
Practitioner  
Learner  
Learner  
Learner  
Learner  
Learner  
Learner  
Practitioner
Training Options

- Boot Camps
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp

- Online Training
  - R12: Oracle Public Sector Budgeting Functional Overview
  - R12: Budgetary Control and Public Sector Accounting Error Handling and Alerts Functional Overview
  - R12: Oracle U.S. Federal Financials Budget Execution Functional Overview
  - R12.1.2 TOI: Implement and Use E-Business Suite Desktop Integration Framework

- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals

Topic 13: Period Close

Objectives

- Explain the accounting cycle
- Perform key steps in the close process
- Perform journal import of subledger balances
- Perform Subledger Reconciliation
- Explain the Period Closing Process and Reports
- Consolidate account balances

Level

- Learner
- Learner
- Learner
- Learner
- Practitioner

Training Options

- Boot Camp
  - Oracle E-Business Suite R12.1 General Ledger Implementation Boot Camp

- Online Training
  - R12 Improve Subledger Reconciliation for the Period End Close
  - R12 Close Process and Reconciliation for IT

- Instructor Led Training (delivered by Oracle University)
  - R12.x Oracle General Ledger Management Fundamentals