2016 DAY CAMP PARENT GUIDE

Camp Season: July 5 - August 5
Camp Hours: 9:00 am – 3:30 pm

Visit us at Camp Central
www.scarsdale.com/campcentral
Find Camp Weekly Newsletters, Calendar of Events and Trip Information

Updated: March 1st 2016
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A Message from Jim Andreski, Day Camps Director

Dear Parents:

Welcome to our 2016 season. The Recreation Department works with the Scarsdale Board of Education to coordinate our summer camp programs around their maintenance schedule. The availability of the local schools is determined by the Board of Education on an annual basis.

My staff and I are looking forward to a fun filled and rewarding summer. I am very proud of the outstanding effort the Day Camp staff makes each summer in striving to attain the goal of giving the children of Scarsdale the very best recreational program possible. Each camp will have a Camp Director responsible for its schedule and activities. Each of them has worked with children in Scarsdale or in a neighboring community during the school year and brings with him/her expertise and enthusiasm. They are dedicated to helping their counselors and specialists, most of whom are Scarsdale High School students or graduates, provide an exciting, rewarding and safe summer for your children.

One of the fundamental goals of the camp is to give each of its approximately nine hundred campers the individual, caring attention that will help him/her have a rewarding summer. To help us better meet the needs of all camper’s we have established a separate camp for each of the following grades:

- Kindergarten
- First Grade
- Second Grade
- Third through Eighth Grade

Camp Sagamore
Camp Lenape
Camp Wapetuck
Camp Patthonke

Under the direct supervision of the Camp Director, each camp has its own challenging and age-appropriate program in sports, swimming, and the arts. A special feature of the camp include small camper groups ranging in size from 6 to 12 campers.

I hope this parent guide will answer any questions you might have about our summer day camp program. If you have further questions, please contact the Parks, Recreation and Conservation Department at 722-1160 or via email at recreation@scarsdale.com.

Sincerely,

Jim Andreski
Day Camps Director

Jim has been overseeing the Day Camps for thirty eight years. He has been an English teacher at the Scarsdale Middle School for forty three years.
Overview of Camps

CAMP SAGAMORE - “Sagamore” is the proper title for chiefs from the Algonquin tribe.
♦ For campers entering Kindergarten or those who will be at least 4 ½ years old by July 1, 2016.
♦ Located at the Greenacres Elementary School.

Director – Laurie Ciccone
This is Laurie’s fourth year as Director of Camp Sagamore. She is a seventh grade Science teacher at the Scarsdale Middle School.

CAMP LENAPE – “Lenape” – literally meaning “the people”- were a band of Native Americans in the lower Hudson Valley.
♦ For campers entering 1st grade.
♦ Located at the Fox Meadow Elementary School.

Director - Jennifer Goldenberg
This is Jennifer’s eleventh year as Director of Camp Lenape. She is a Fifth grade teacher in the East Village of Manhattan.

CAMP WAPETUCK – Chief Wapetuck was one of two Siwanoy Chiefs from whom Caleb Heathcote purchased the parcel of land that presently includes Scarsdale.
♦ For campers entering 2nd grade.
♦ Located at the Quaker Ridge Elementary School.

Director - Will Maldarelli
This is Will’s third year as Director of Camp Wapetuck. He is an eighth grade Social Studies teacher at the Scarsdale Middle School.

CAMP PATTHUNKE – Chief Patthunke was the other of two Siwanoy Chiefs who sold land to Caleb Heathcote.
♦ For campers entering 3rd through 8th grades.
♦ Located at the Scarsdale Middle School.

Director – Tina Foley
This is Tina’s second year as Director of Camp Patthunke. She has been with the Day Camp administration for five years. Tina worked 18 years at the Middle School as a paraprofessional and Teaching Assistant in collaborative classroom. She is currently working at the Edgewood Elementary School in the ESL classroom.

CAMP PATTHUNKE COMBINATION OPTION
For campers entering 3rd through 8th grades. Campers can choose to attend either the Sports Camp or the Soccer camp in the morning. These campers are then bused to Camp Patthunke for the afternoon session for lunch, swimming lessons, free swim, and two on-site activities.

SOUTH EAST CONSORTIUM The Village of Scarsdale collaborates with the South East Consortium for Special Services, Inc. (SEC) to provide recreation for youths with developmental, physical, or learning disabilities. SEC’s specialized staff work in concert with the Day Camp to integrate SEC campers into our program.

View full bios and more on Camp Central website www.scarsdale.com/campcentral
Some Special Features Of The Camp Include:

**WELL QUALIFIED STAFF** – The Directors, Specialty Supervisors and other Camp Administrators are educators with camp experience. Staff members have several years’ experience supervising children and will make camp a fun & rewarding experience for all. Counselors are 16 years old or older. Every staff member is interviewed by the Camp Director. Each of the four camps has a full time certified Emergency Medical Technician on site.

**STAFF TRAINING** – The entire staff participates in a minimum of a two day orientation. The Camp Administration and selected Counselors are certified in CPR, First Aid, and EpiPen.

**EXCELLENT SAFETY RECORD** – We strive to create a safe environment for all campers. The overall staff to camper ratio is K = 1:6, 1st grade = 1:7, 2nd grade = 1:8, 3rd-8th grades starts at 1:8 and goes up to 1:12 for 6th – 8th graders.

**ARTS AND CRAFTS PROGRAM** – This program is coordinated by an Arts & Crafts Director. Campers will have arts & crafts throughout the week with dedicated art specialists.

**PERFORMING ARTS PROGRAM** – This program is coordinated by a Performing Arts Director. Performing Arts specialists work with campers to produce a Variety Show for parents.

**MUSIC PROGRAM** – Camp Patthunke is excited to be working with *Scarsdale Strings* who will offer campers the opportunity to be in a Rock Band. In this fun and exciting club, students will have the opportunity to play various instruments in an ensemble setting including guitar, bass, keyboard, drums, and voice. They will learn the technique of their particular instrument while playing the popular songs they love.

**INSTRUCTIONAL AND FREE SWIM** – Safety at the pool is paramount: buddy checks are performed every 15 minutes as per Board of Health guidelines and certified lifeguards teach according to American Red Cross guidelines. Campers will go to the Scarsdale Pool Tuesday - Friday for a ½ hour lesson and a ½ hour of free swim. On Mondays campers have a shorter schedule due to the hours the pool facility is open.

**SPORT ACTIVITY PROGRAM** – Backyard Sports, a professional sports company joins our camps sports programs and activities.

**ENTERTAINMENT** – This year campers will experience even more entertainment and performing throughout the camp season. Onsite entertainment has included game show activities, magicians, musicians, educational shows and special interest workshops.

*Visit us at Camp Central for the Calendar of Events Schedule*
HOW TO REGISTER

Register In- person at the Recreation Office during regular business hours
OR
Register online by visiting CAMP CENTRAL at www.scarsdale.com/campcentral.
Registration deadline is Friday, May 27th

Registration Procedures

Early Bird Rate: Through April 1st to receive discount.
The deadline to register is Friday, May 27th. Any registrations received after this date are not guaranteed and will not be able to begin the first week of camp. Refer to dates below for registration timeline after deadline.

**The Recreation Department reserves the right to limit enrollment at any point after the deadline. If this occurs there will be a waitlist and registrants will be notified of status as it becomes available.

Registration Timetable

<table>
<thead>
<tr>
<th>If your child registers between:</th>
<th>Your child can begin camp:</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 1 – May 27</td>
<td>Week 1 – July 5</td>
</tr>
<tr>
<td>May 28 – July 1</td>
<td>Week 2 – July 11</td>
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<tr>
<td>July 2 – July 8</td>
<td>Week 3 – July 18</td>
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<td>July 9 - 15</td>
<td>Week 4 – July 25</td>
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<td>July 16 - 22</td>
<td>Week 5 – August 1</td>
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Camp Fees

<table>
<thead>
<tr>
<th>Camps</th>
<th>Early Bird Fee (March 1 – April 1)</th>
<th>Fee</th>
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<tbody>
<tr>
<td><strong>Full Day Camps</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sagamore (entering Kindergarten)</td>
<td>$260 per week/ $925 full season</td>
<td>$310 per week/ $1,125 full season</td>
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<tr>
<td>Lenape (entering 1st grade)</td>
<td></td>
<td></td>
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<tr>
<td>Wapetuck (entering 2nd grade)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Patthunke (entering 3rd-8th grade)</td>
<td></td>
<td></td>
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<tr>
<td><strong>Morning Camp Options</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sports Camp (1st – 8th grade)</td>
<td>$80 per week/ $295 full season</td>
<td>$100 per week/ $345 full season</td>
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<tr>
<td>Soccer Camp (1st – 8th grade)</td>
<td>$100 per week/ $425 full season</td>
<td>$120 per week/ $475 full season</td>
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<tr>
<td><strong>Afternoon Camp Option</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Patthunke (3rd – 8th grade only when combined with Sports or Soccer Camp)</td>
<td>$190 per week/ $675 full season</td>
<td>$240 per week/ $875 full season</td>
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Bus Transportation options

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<th></th>
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<tbody>
<tr>
<td>Weekly</td>
<td>$30 per week each way</td>
</tr>
<tr>
<td>Full season</td>
<td>$115 per season each way</td>
</tr>
</tbody>
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INFORMATION REQUIRED TO REGISTER

Parents are required to have the following information available when registering:

1. All contact information for each parent, emergency contact person(s) (other than parent) and phone number, and your child’s doctor contact information.
2. Child’s medical information which includes all up to date immunization history and any medical information (ex. list of allergies, asthma, medicine or physical limitations).
3. Group Requests – see below for details.
4. Bus Transportation info – at an additional fee.

Please note: Your paid registration will not be valid unless you provide us with all the above medical and contact information at the time of registration. The Westchester County Board of Health requires us to receive all the above information in order for a camper to participate in the camp programs.

PROCEDURE FOR GROUP REQUESTS

At the time of registration you will be given an opportunity to submit your group request. Requests will only be accepted during the registration process so please think about your request prior to registering.
We do our best to honor each request although group requests are not guaranteed and are only granted when possible. Groups are formed keeping in mind the camper’s area, age, request and our group size requirements. Group number and assignment information is not given out to parents prior to the first day of camp. Additionally, due to privacy we do not share any camper contact information. We encourage parents to contact the camp office to discuss alternative options.

Please note there are no exceptions to these procedures.

CHANGES TO CAMPER REGISTRATION

If you would like to change your child’s registration, i.e. add week(s) or add transportation please see the chart registration timelines. Changes will be processed and follow the timeline indicated in the registration timeline chart on the previous page (page 6). The timeline ensures the mandated ratios are met and proper staff is provided for a safe camp experience.

MEDICAL INFORMATION

Physical exams are not required but immunization dates must be provided when registering for camp. Each of the four camps has a full-time certified Emergency Medical Technician to whom you may provide any medications or medical instructions. All medications – whether prescription or over-the-counter – MUST be accompanied by a doctor’s written instructions detailing the specific indication and dose. Alternatively, you may obtain a Medication Authorization Form from the Scarsdale Recreation Department or on our Camp Central website for this purpose. Please properly label any medication and place it inside a zip-loc bag, along with the doctor’s instructions and Medication Authorization Form, for safekeeping with the Camp EMT. (See page 17 for Medication Authorization form)

REFUND POLICY

Refunds are granted at the sole discretion of the Scarsdale Parks & Recreation Department; refunds submitted before the start of the camp season, if approved, will deduct one week of camp and processing fees; should a child fail to, or no longer continue to attend camp once the camp season has commenced, no refund will be considered except for cases of calamity in the immediate family or serious illness documented by a physician. All refund requests must be submitted before the end of the camp season to be considered.
Your Camper’s First Day

The season begins at 8:45 AM on Tuesday, July 5th, whereupon campers immediately follow a regular schedule.

If your child is attending Sagamore, Lenape, or Wapetuck, please give him/her a name tag on this first day to help us direct them to their group and to help everyone get acquainted. Campers riding a bus will be given name and bus route tags for their ride home.

We encourage parents to meet your child’s counselor on the first day. It goes a long way towards a successful experience for you and your child!

Reminder: No group changes will be made during the first two days of camp. (See grouping request section)

We will not make any group switches during the first two days because we encourage campers to meet their peers and develop new friendships. Experience has shown that most campers adjust to their group within the first few days. Of course, should any problems persist, please inform your Camp’s Director.

Regular Schedule

Morning drop-off begins at **8:45 am**. Afternoon pick-up begins at **3:30 pm**.

A typical day at camp consists of four to six activities plus swimming lessons, free swim time, lunch, and snacks (only for the three younger camps, Sagamore, Lenape, and Wapetuck). Campers rotate through activities in small assigned groups, each led by a counselor that remains with the same group for the duration of the season. Individual groups have unique schedules for each day of the week in order to maximize the number of different activities and to provide the opportunity for various groups to play together.

Activities are selected by the Camp Directors with your camper’s abilities in mind and are run by specialists, professional sports instructors, and staff. They may include:

- arts & crafts
- basketball
- music
- dance & drama
- quiet games
- tennis
- badminton
- kickball
- gymnastics
- scooters
- big wheels
- soccer
- softball
- pillow polo
- tee-ball
- floor hockey
- football
- playground
- volleyball
- ping pong
- music
- soccer
- softball
- ping pong

In addition, Sagamore, Lenape, and Wapetuck campers may visit the Weinberg Nature Center during the season, rain-or-shine. Weinberg activities will take place indoors if it is raining, but keep in mind when dressing your camper that there is a short walk from the bus to the Nature Center.

Pathunke campers can choose from select special elective activities in which to spend more time than a regularly scheduled period. These electives are an additional fee and offered once a week. You may view the available special electives at the time of registration. See “Camp Pathunke Special Electives” under the Day Camp section on the online registration page.
Swimming

All campers go to the Scarsdale Municipal Pool each day, with the exception of Mondays which Camp Sagamore campers play sprinkler games on-site on that day. Please provide your camper with swimwear, flip flops, and a towel every day regardless of the weather (a rainy morning could still yield a sunny afternoon!)

Every individual camper’s swimming ability is assessed by certified swimming instructors on his/her very first visit to the pool. Thereafter, campers receive daily a half hour of swimming lessons from the instructors and a half hour of free swim supervised by lifeguards and counselors.

Attention Sagamore/Lenape/Wapetuck parents:
We encourage you to dress your campers with their swimwear underneath in order to reduce time spent changing. Campers will always change back into dry clothes before returning from the pool.

Grouping

Campers are assigned to groups with the same counselor(s) for the duration of the season. Group sizes range from 6 campers for Sagamore, and up to 12 for the oldest Patthunke campers.

We strive to honor your requests when assigning groups but please understand that proper supervision is paramount and often prevents us from honoring every grouping request.

We will not make any group switches during the first two days because we encourage campers to meet their peers and develop new friendships. Group number and assignment information is not given out to parents prior to the first day of camp. Additionally, due to privacy we do not share any camper contact information. We encourage parents to contact the camp office to discuss alternative options.

*Reminder: No group changes will be made during the first two days of camp.*

Car Transportation

We have very precise traffic plans for drop-off and pick-up at each camp site. These plans are designed to maximize safety and efficiency and may not be what you’re accustomed to during the school year. As such, we ask that you give our staff your full cooperation during drop-off and pick-up.

A Vehicle Identification Card is required for parents to pick up their children by car (this will be provided to parents the first day of camp). Please display your card prominently so that our staff can serve you faster. If you do not have your card, you will have to provide a photo I.D.

- Morning drop-off: between 8:45 am – 9:00 am.  
  Afternoon pick-up: begins 3:30 pm

Note: Changes in regular transportation, such as pick-ups by a different guardian or play dates after camp, must be documented through the camp office with a written note from you.
Walking & Biking

If your child will be walking or biking home after camp, you must provide the Camp Office with your permission in advance with a written note.

**Note:** Changes in pick-ups by a different guardian or play dates after camp, or any change in a campers schedule of coming or leaving camp must be documented through the Camp Office with a written note from you.

**Bus Transportation**

Transportation by Scarsdale School District buses is offered to and from specific locations throughout the camp season (at an additional charge – see below).

Morning pickups – campers must be waiting at their stop by 8:25 AM. Buses will depart from their first location promptly at 8:30 AM. The buses have multiple stops and as a result, times will vary at each stop.

Afternoon drop-offs - take place between 3:45 and 4:00 PM.

**Reminder:** Changes in regular transportation, such as pick-ups by a different guardian or play dates after camp, must be documented through the camp office with a written note from you.

**Bus pick-up and drop-off locations:**

**Edgewood**
Rodney Road traffic circle behind the chain-link fence separating the playground and traffic circle.

**Fox Meadow**
Grassy area near the southwest corner of Chesterfield and Hampton Roads (next to fire hydrant #4.82 and green USPS relay box).

**Greenacres**
Corner of Huntington Road and Sage Terrace by the Greenacres sign.

**Heathcote**
Back parking lot of school off of Innes Road.

**Hyatt Field**
Corner of Potter Road and Boulevard.

**Pool**
Bus lane adjacent to Boulder Brook field.

**Middle School**
Flagpole by the octagonal music room (facing Mamaroneck Road).

**Quaker Ridge**
Front door of school off of Weaver Street.

**Bus Transportation Fees**

Each weekly one way = $30
Each season one way = $115
Special Events

Visit our Camp Central website at www.scarsdale.com/campcentral for details on special events such as visits by performers, trips, theme days, and other camp-wide activities. Should weather or any contingencies require changes to the calendar, you will be notified via email with updates.

Visit us at Camp Central for the Calendar of Events Schedule
www.scarsdale.com/campcentral

Picture Day
We invite a professional photographer to take individual and group photos for the four camps and the Sports Camp. Click on the links below to pre-register online for your child’s camp picture.

CAMP SAGAMORE
Picture Day: 7/19/2016
URL Link: https://preorder.groupphotographers.com/?wo=933782

CAMP LENAPE
Picture Day: 7/18/2016
URL Link: https://preorder.groupphotographers.com/?wo=933780

CAMP WAPETUCK
Picture Day: 7/25/2016
URL Link: https://preorder.groupphotographers.com/?wo=933783

CAMP PATTHUNKE
Picture Day: 7/20/2016
URL Link: https://preorder.groupphotographers.com/?wo=933781

Camp Olympics/Color War Games
A few days of camp are set aside for the Camp Olympics and Color War, respectively, during which the entire camp divides into two teams and competes in both athletic and non-athletic events. See the Camp Calendar for dates.

Hot Dog BBQ
One of the highlights of every season occurs when Director Jim Andreski becomes Chef Andreski as he grills up hot dogs for our campers! (Kosher hot dogs are provided). Check the Camp Calendar for your camp’s Hot Dog BBQ!

Family Carnival Night
One evening in the middle of July, we will host a complimentary carnival for campers and their families. See the Camp Calendar on our Camp Central Website for additional information.
What to (and not to) Bring to Camp

Lunch
Campers will need to bring lunch every day, including trip days if not otherwise specified. Please pack your camper’s lunch in a durable soft bag, labeled with his/her name and group number. Lunches will be refrigerated on site.

Clothing
Campers should be dressed comfortably for outdoor play and sports. We suggest shorts and tee shirts without any distasteful or provocative logos or prints. For safety, sneakers are required at camp while flip flops and sandals are permitted only at the pool.

Campers will need to bring swimwear, flip flops, and a towel every day.

Other Belongings
Video games, music players, trading or playing cards, and toys are not permitted at camp. Campers may not use cell phones during camp and must keep them in their backpacks. However, as camper’s backpacks will sometimes be left unattended we strongly recommend these items not be brought to camp. The Scarsdale Parks and Recreation Department is not responsible for any personal items at camp.

Nut Aware
All our camps are Nut Aware. We make every effort to work with parents regarding their child who has a nut allergy. Each camp handles these cases individually since they are each at different locations. Parents will receive a notice informing them if their camp has a camper with a peanut allergy. In most cases campers avoid making contact with other campers with nut products. Depending on the severity of the allergy, parents in the entire camp may be asked to provide their children with an alternative to nut products in order to avoid any serious medical reactions for the camper with the nut allergy.

Sunscreen
Due to Westchester County Board of Health requirements parents are now required to provide a written permission form for their child to carry, use, and allow personnel to assist with the application of sunscreen. The form is available to download on our Camp Central website. Please hand in the form to your child’s counselor the first day they start camp if you would like them to carry, use, and/or allow staff to assist in applying sunscreen. (See page 16 for Sunscreen Authorization Form)
Other Important Information

Communication - All non-emergency communication to parents such as newsletters, the Camp Calendar, trip info, etc. will be via email to parents throughout the summer. In addition, each camp has its own homepage on our Camp Central website where parents can view all newsletters, the Camp Calendar, trip info, etc. Email correspondence to the camp is not available although parents may call the camp during camp hours. Phone numbers will be posted on our Camp Central website at the start of camp. Camp phone numbers are school district phone numbers and will not be active until the first day of camp. You may reach the camp during the hours of 8:30 am – 4:00 pm. If you have any questions, please feel free to call the Recreation Department and speak to a staff person during normal business hours.

Lost and Found - Please label all of your camper’s belongings because, inevitably, things are lost at camp. Your child’s counselor will be happy to check the lost and found at the pool and/or camp, or you may call the camp office. The Scarsdale Parks and Recreation Department is not responsible for any personal items at camp. Each camp office has a lost and found located in the camp office. Items left after the last day of camp will be donated.

Special Attention - Should your camper have difficulty adjusting or need a little extra attention for any problem, do not hesitate to contact your Camp Director. As a matter of course, we will protect your privacy.

Rainy Days/Extremely Hot Days - Camp will still be in session on days with inclement weather. We have rainy day schedules with indoor activities and movies. When temperatures become too hot for regular outdoor activities, the Camp Directors will adapt the schedules for less strenuous activities and sprinkler/water games.

Medical Emergencies - Each camp has a full-time certified Emergency Medical Technician to provide medical care and to supervise any medications. In case of an emergency requiring immediate hospital care, our staff will call upon the Scarsdale Police Department and Scarsdale Volunteer Ambulance Corps and contact you immediately. When registering please provide us with a phone number you are available at during the day.

Absences, Late Arrivals, and Early Pick-Ups – As per our Board of Health guidelines we take attendance and perform Buddy Checks diligently throughout the day. If your camper will be late or absent, please call the Camp Office by 9:00 am to avoid delaying your camper’s group. **If you must pick up your camper outside of the regular dismissal period, you must provide written notice in advance to the camp office.** You will be required to sign your child out and collect your camper in person from the Camp Office. We recommend you speak with the Camp Office in advance and they can recommend the time which will be least disruptive for the camp groups while still maintaining our appropriate supervision of the campers. **Please note:** For the safety and proper supervision of the campers during pool activities, sign outs at the Pool are not permitted.

Emergency Pickup of Campers – At the time of registration parents will be asked to provide at least three (3) contact names and phone numbers of someone who can pick up their child in case of an emergency. **Please note:** Campers will not be released if identification is not provided and if the camp does not have prior authorization to release the camper to an individual.

Visiting Camp/Camp Security – Our camp sites are closed to the public during camp hours but we encourage parents to visit and attend our special events. Please call the Camp Office to arrange a visit with the Camp Director. There will be a security guard placed at the main entrance for each camp site. **Identification will be required for anyone entering or visiting the camp.** Specific information will be provided in each Camp Welcome Letter which is emailed out to parents and posted on our Camp Central website prior to the start of the camp season.
Purpose:
At times, disciplinary action may be necessary in order to ensure the safety of campers and staff. When identifying a situation that requires disciplinary action, implementing a fair and reasonable solution not only provides protection of health and ensures the safety of camp participants, but also supports the Mission to create an enriched environment for all campers.

Establishing a course of action:
Disciplinary action will be in response to any one of the following:
1. Camper’s repeated refusal to follow the instructions of Counselors/Division Head/Director.
2. Camper’s verbal abuse of a staff person or fellow camper.
3. Camper’s striking, biting, kicking or physically abusing a staff person or fellow camper.
4. Intentional damage or taking of private property.
5. Repeated instigation or physical or mental aggression.
6. Behavior that puts the camper and others in a hazardous situation.
7. Leaving the group without permission from Counselors/Division Head/Director.
8. Any form of behavior that a Counselors/Division Head/Director finds inappropriate or an unreasonable standard of camp behavior.

Behavior:
All campers must be mature and acknowledge their responsibility for their own behavior, as well as their own property. Additionally, campers must acknowledge their understanding of the rights and property of others.

There is to be no excessive horseplay, loudness, and unruly or abusive language. There will be no physical or emotional abuse, such as hitting, punching, taunting or verbal bashing.

It is to be expected that campers will pay attention and follow the rules and regulations in place with regard to all facilities and areas of camp. Violators of the rules and regulations results in the loss of opportunity to participate in future camp programs and activities and/or an immediate return home under parental responsibility with no refund of fees paid. Decisions are at the discretion of the Camp Director, or the Recreation Administration.

Policy:
In determining a camper in need of Disciplinary Action, the following steps will be implemented:
1. Verbal warning to the camper (including an explanation).
2. Verbal conversation with parent(s) via phone or by appointment to discuss the situation prior to continued attendance.
3. Dismissal from camp without refund.

As incidents are reviewed individually, some may warrant more serious disciplinary action. The Camp Directors and The Scarsdale Parks and Recreation Department reserve the right to bypass the above-mentioned policy/procedure and dismiss or suspend a camper from the program without refund.

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE CAMP OFFICE BETWEEN THE HOURS OF 8:30AM TO 4:00PM OR THE SCARSDALE RECREATION DEPARTMENT DURING NORMAL BUSINESS HOURS.
Parent Rights

Responsibilities of the Camp Director
- To inform you and the local health unit if your child is involved in any injury, illness, or abuse incident.
- To screen the background and qualifications of all staff.
- To provide supervision for all Campers.
- To maintain all camp facilities in a safe and sanitary condition.
- To have and follow required plans for camp safety, health, and fire safety.

Rights of Parents and Guardian
- To be informed by the Camp Director or his/her designee, of any incident involving your child, including serious injury, illness, or abuse.
- To review inspection and investigation reports for a camp, which are maintained by the local health unit issuing the camp a permit to operate (present and past reports are available).
- To notify a parent or guardian, with the enrollment application or enrollment contract, that the camp must have a permit to operate from the New York State Department of Health or the designated permit – issuing official. The camp is required to be inspected twice yearly and the inspection reports and required plans are filed and available for review.

Responsibilities of Local Health Units
- To review and approve the required camp safety, medical, and fire safety plans.
- To inspect camps to assure that: (1) all physical facilities are properly operated and maintained and (2) adequate supervision exists to provide a healthy and safe environment in accordance with the New York State Sanitary Code.
- To investigate all reported incidents of injury, illness, and abuse or maltreatment allegations.
- When requested, provide parents or guardians of prospective campers with an opportunity to review inspection reports and required plans.
- The time and effort spent in selecting the camp your youngster will attend is important. Keep in touch, especially if it is your child’s first camp experience. If possible, visit the camp before and during the camp season.

NEW YORK STATE PUBLIC HEALTH LAW DISCLOSURE
The Scarsdale Day Camp is licensed by the New York State Department of Health. Every camp site is inspected twice per season by the Westchester County Health Department. Information may be obtained from: Westchester County Health Department, Mt. Kisco District Office, 25 Moore Avenue, Mt. Kisco, NY 10549.
Scarsdale Day Camp
Sunscreen Authorization Form

Chapter 242 amended NYS Public Health Law permitting a child to possess and use sunscreen at camp when all the following apply:

1. It is used to protect against overexposure to the sun.
2. It is approved by the FDA for over-the-counter use.
3. The parent or guardian provides written permission for the child to carry and use sunscreen.

Please complete and sign this form if you would like your child to use, carry and/or would like assistance applying sunscreen during camp hours.

Child’s name _____________________________________________ Camp: _____________
Grade entering in Sept: ____________

Sunscreen Permission:

☐ I consent to have my child carry and use sunscreen she/he has brought to camp, which is FDA Approved for over-the-counter use to avoid overexposure to the sun.

Parent/Guardian Signature: ________________________________
Print Name: ________________________________ Date: ___/___/___

☐ I consent to have a day camp staff member assist with the application of sunscreen when my child is unable to do so, or if my child requests the assistance.

Parent/Guardian Signature: ________________________________
Print Name: ________________________________ Date: ___/___/___

Submit this form to your child’s camp counselor when they begin camp

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I hereby grant permission to the camp EMT and administrative staff to store and to supervise the self-administration of my child’s medication as detailed below by our physician.

Child’s name __________________________________________________ Grade in Sept. _____________
Address __________________________________________________________________________________
Parents’ names ____________________________________________________________________________
Mother’s cell (____)________ - _______ Home (____)_______ - _______ Work (____)_______ - _______
Father’s cell (____)_______ - _______ Home (____)_______ - _______ Work (____)_______ - _______
Emergency Contact Person ________________________________________ Phone (____)________ - _______

Check all that apply:
☐ I would like my child to carry their EpiPen / Benadryl / inhaler (circle one) at all times.
☐ I would like my child’s EpiPen / Benadryl / inhaler (circle one) to be stored in the camp office.
☐ I am providing a second EpiPen / Benadryl / inhaler (circle one) to be stored in the pool office.
(Please photocopy this form to attach to the second set of medication for the pool office)

Parent’s signature ________________________________________________________________

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In accordance with the Nurse Practice Act and the State Education Law, camp personnel may not dispense medication – whether prescribed or over-the-counter – to a camper unless it is authorized by the camper’s parents and their physician.

This form allows the camp EMT and administrative staff to store your child’s medication and to supervise your child in self-administration of their own medication. Please complete a separate form for each individual medication and submit it with your child’s medication in its original container to the camp office.

**Note:** Emergency medication (e.g. EpiPen, Benadryl, albuterol inhaler) may be carried by your child instead of being stored in the camp office.

Date _______/_______/________

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This portion must be completed by your child’s physician.

<table>
<thead>
<tr>
<th>child’s name</th>
<th>medication</th>
</tr>
</thead>
<tbody>
<tr>
<td>indication</td>
<td></td>
</tr>
</tbody>
</table>

Dose ________________ Route ________________ ☐ PRN or ☐ Frequency ________________

Notes __________________________________________________________

Physician’s name ___________________________ Signature ___________________________

Phone (____)_______ - _______ Address ____________________________________________
Have a great summer!

Additional Camp Programs we offer:

These programs have additional fees. More information is available at the Parks and Recreation Department or on our CAMP CENTRAL website at www.scarsdale.com/campcentral.

**Sports Camp**
Director Barney Foltman, a Scarsdale Middle School physical education teacher, leads a team of highly motivated Sports Camp Counselors who teach baseball, touch football, basketball, field hockey, STX lacrosse, and track & field. This camp emphasizes technique and sportsmanship for the enjoyment of sports.

**Soccer Camp**
Experience the excitement of the world’s most popular sport with United Soccer Academy. Children will thrive on the exciting and enjoyable atmosphere generated by our qualified, international coaches. Participants will engage in a variety of fun games and challenges designed to enhance a range of soccer skills including dribbling, passing, shooting and field awareness.

**Teen Travel Camp**
Every day is an adventure for the Teen Travel Camp! In past years, trips have included: water parks, pro baseball games, deep sea fishing, indoor rock climbing, day cruises, and New York City tours. This camp is for teens entering 6th through 8th grades in September and who have flexible schedules since departure and return times vary by trip.

**After Camp at the Pool**
This program will provide fun after camp activities including swimming, sports, games, crafts, and special events between the hours of 3:30 and 5:30PM. Limited space available.

**YOUR CHILD MUST BE REGISTERED FOR DAY CAMP, AFTERNOON BUS TRANSPORTATION & HAVE A 2016 POOL PERMIT BEFORE REGISTERING FOR THIS PROGRAM**