Westminster Presbyterian Church
Facilities Use Fee Schedule
Effective: 1 September 2013

The following guideline is to be used when determining if a group is to be charged a per diem fee for the use of Westminster Presbyterian Church (WPC) facilities.

DIRECT WPC USE: NO fees will be charged for direct WPC use (e.g. Session, Committees, Presbytery, Ministerial Counseling, etc.)

WPC SPONSORED YOUTH GROUPS: NO fees will be charged for the following WPC sponsored youth events: BSA Troop 11, Cub Scouts, Girl Scouts, Brownies and their local scouts’ youth participation events, and other youth groups hosted by WPC.

SPECIFIC GROUPS: NO fees will be charged for Make a Difference Day, Hospice, People in Need, and Food Distribution.

ALL OTHER GROUPS will be assessed fees for room use, custodian and WPC equipment using the following fee structure. Custodian charges will be assessed at the rate of $30 per hour.

Sanctuary:
1. Weddings and Funerals
2. Recitals & One Rehearsal
3. Other Use
   See individual policies
   $ 75.00
   $ 75.00

Kitchen:
1. Incidental use
2. General/Full Use
   No Charge
   $ 75.00

Narthex:
   $ 10.00

Library:
   $ 10.00

Work Room:
   $ 25.00

Nursery:
   $ 25.00

Board Room:
   $ 25.00

Conference Room:
   $ 25.00

All Lower Level Rooms (Not Air Conditioned)
   $10.00

Fellowship Hall:
1. WPC Member Wedding Reception
2. Non Member Wedding Reception
3. WPC Member Funeral Luncheon
4. Non Member Funeral Luncheon
5. Dinners/Events/Meetings (with incidental use of kitchen ONLY)
6. All Other Dinners (Assumes Full Use of Kitchen)
   No Charge
   $ 150.00
   No Charge
   $ 150.00
   $ 75.00
   $ 150.00
# Westminster Presbyterian Church Facilities Use Fee Schedule

Effective: 1 September 2013

**Equipment available for use in various rooms (Note: fees are in addition to the room use fee):**

<table>
<thead>
<tr>
<th>Equipment</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sanctuary Piano</td>
<td>$ 10.00</td>
</tr>
<tr>
<td>Overhead Projector</td>
<td>$ 5.00</td>
</tr>
<tr>
<td>Portable Speaker System</td>
<td>$ 10.00</td>
</tr>
<tr>
<td>Podium</td>
<td>No Charge</td>
</tr>
<tr>
<td>TV (Small) &amp; DVD Player &amp; VCR</td>
<td>$ 10.00</td>
</tr>
<tr>
<td>Music Stand</td>
<td>No Charge</td>
</tr>
<tr>
<td>Easel</td>
<td>No Charge</td>
</tr>
<tr>
<td>White Board</td>
<td>No Charge</td>
</tr>
<tr>
<td>Portable Screen</td>
<td>No Charge</td>
</tr>
<tr>
<td>Digital Projector(^1)</td>
<td>$ 15.00</td>
</tr>
<tr>
<td>Sanctuary Organ(^2)</td>
<td>Not Available</td>
</tr>
</tbody>
</table>

---

\(^1\) Set up by WPC staff only unless otherwise approved by staff.

\(^2\) Exceptions (e.g. Weddings and Funerals – see Wedding and Funeral Policies)