Vice President for Academic Affairs

POSITION PROFILE
# Table of Contents

Opportunity Overview ........................................ 3

College Overview ............................................ 4
  The Adirondack Agenda .................................. 6
  Vision & Mission .......................................... 6
  Students by the Numbers ............................... 6
  Recent Major Awards .................................. 6

Community Overview ....................................... 7

Required Experience / Skills ............................ 8

Application Process ........................................ 8
OPPORTUNITY OVERVIEW

The Vice President for Academic Affairs serves as the Chief Academic Officer reporting to the President. The VPAA leads the Dean for Special Academic Services and ten Division Chairs who develop, implement and assess all credit and non-credit course and program offerings. For complete details of job duties, please follow this link.

This leader must have a strong academic background with more progressively responsible leadership roles. He/she needs a balanced approach in preserving the college’s long standing reputation for liberal arts education, while fostering growth in creating workforce readiness programs and services. Additionally, skills in using data to assess current programs and develop new programs will be highly valued.

A strong academic background with a deep understanding of assessment is essential. This vice president will lead the College in the management of the assessment process at the course, program and institutional level. SUNY Adirondack is accredited through The Middle States Commission on Higher Education and will begin its next Self-Study in 2018.

The College is a unionized environment and contract negotiations will begin near the end of 2016. The College administration and Faculty union leadership meet regularly to proactively address labor concerns. The Vice President is expected to support this type of environment. The College has also been developing a stronger governance process and, therefore, willingness and respect for a collaborative and transparent governance system is necessary to be successful in this role.

Dr. Kristine Duffy, President, has been in her role at the College for nearly three years. She is an engaging leader with a great deal of energy and creativity. Her background is in enrollment management and student affairs. Someone who works well with a team, is a clear and respectful communicator, sets clear boundaries, and is good with follow through are characteristics important to Dr. Duffy and the College. The successful candidate should be a visible and active participant in campus events, and should frequently engage with college partners in the community. Lastly, the successful leader will be open to effecting positive change while being a critical thinker and voice of reason.
COLLEGE OVERVIEW

SUNY Adirondack opened its doors in 1961 and has since been a comprehensive community college committed to open access. The College currently enrolls nearly 4,000 students in more than 30 programs in the fields of Business, Creative & Performing Arts, Criminal Justice, Health Sciences, Hospitality & Tourism, Information Technology, Liberal Arts, and STEM. Our programs connect students with hands-on, experiential learning opportunities that prepare them to transfer, join the workforce, and become engaged citizens of their community. Our mission is clear: We are a teaching- and learning-centered community college that offers innovative instructional and student support programs, responds to the educational needs of its community, and serves as a stimulus for economic development, partnerships and leadership.

The Regional Higher Education Center on our Queensbury campus provides students with the opportunity to complete both baccalaureate and master’s degree programs through partnerships with SUNY Plattsburgh, Paul Smith’s College and Empire State College. In addition to the Queensbury campus, our Wilton Center serves credit- and non-credit students, adult learners, business professionals, and the Saratoga community. A unique blend of collaborative work spaces, state-of-the-art labs, connected meeting rooms and a flexible schedule at Wilton provide more convenient options for residents of Saratoga and Washington counties interested in experiencing all that SUNY Adirondack has to offer.

Other Facts:

- Residence hall, with just over 400 students, achieved 100% occupancy in just three years.
- 150 active military, veteran, or reserve students.
- 7-in-10 graduates transfer to four-year institutions.
- 54% of our students complete their degree debt-free.
- 56 students currently enroll in two Early College High School Career Academies (Advanced Manufacturing and IT Networking), with a third in New Media planned for Fall 2016.
- The college has approximately 100 full time faculty and 160 adjuncts, all dedicated to creating an experience that provides both academic and personal growth during a student’s time at Adirondack.
- Average age of all students is 24.
- Top five degree program enrollment in Fall 2014:
  1. Liberal Arts: Humanities & Social Science
  2. Liberal Arts: Math & Science
  3. Business Administration
  4. Criminal Justice: Police
  5. Nursing

Continued on next page...
Unique programs such as the Writer’s Project, on campus theatre productions, community chorale and band, an extensive collection of artwork and an active Art Gallery, are all open to the public and foster a community of scholars, artists, and musicians to round out the comprehensive college experience.

Articulation agreements in place with 36 institutions offering transfer opportunities to 237 baccalaureate degree granting programs.

86% of graduates from our career programs complete internships.

SUNY Adirondack has worked with over 300 regional businesses over the past five years to develop internships, provide customized training, serve on our advisory boards, and hire our graduates.

In addition to our many academic degree programs, SUNY Adirondack serves over 3,000 non-credit students each year with business and career development, personal enrichment, youth and senior programming, and workforce training.

70% of full time students receive financial aid.

Athletics: member of the National Junior College Athletic Association and the Mountain Valley Collegiate Conference.

Over 25 student-run clubs and organizations.

Average class size is 18.

64 Chancellor’s Award for Excellence earned by SUNY Adirondack faculty and staff.

SUNY Adirondack (Adirondack Community College) is accredited by the Middle States Commission on Higher Education, 3624 Market St., Philadelphia, PA 19104 (267-284-5000). The Middle States Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. The College’s accreditation was re-affirmed by the Middle States Commission in 2010. The Nursing Program is accredited by the Accreditation Commission for Education in Nursing(ACEN).
Vision
We are the educational provider of choice and pathway to success.

Mission
SUNY Adirondack is a teaching- and learning-centered community college that offers innovative instructional and student support programs, responds to the educational needs of its community, and serves as a stimulus for economic development, partnerships and leadership.

Recent Major Awards

**NYSUNY2020 Challenge Grant:** In October 2015, SUNY Adirondack was awarded a $9.7 million NYSUNY 2020 grant to construct a Regional Workforce Readiness Center. Governor’s release [here](#).

**SUNY High Needs Grant:** In August 2015, SUNY Adirondack was awarded $77,300 to develop a Network Security Program under IT Networking. SUNY Adirondack release [here](#).

**Irving Tissue Donation:** In September 2015, local Washington County business Irving Tissue made a gift of $50,000 to SUNY Adirondack to fund Advanced Manufacturing Initiatives. SUNY Adirondack release [here](#).

**Health Profession Opportunity Grant:** In September 2015, we were awarded $350,000 as part of a $3,000,000 grant issued to a consortium of educational institutions headed by Schenectady County Community College. The purpose of the grant is to support low-income individuals to find employment in health care positions. Project Summary/Abstract [here](#).

Students by the Numbers
- Full Time: 59.4%, Part Time: 40.6%
- Male: 42.6%, Female 57.4%
- **Age Distribution:** Age 24 and Under: 74.0%, Age 25 and Over: 26.0%
- **Average Age:** All Students: 24, Full Time: 23, Part Time: 25
COMMUNITY OVERVIEW

SUNY Adirondack is one of 64 campuses that make up the State University of New York, the nation’s largest university system. Located in Queensbury, NY and Wilton, NY, SUNY Adirondack is situated in an environment that few places can match. Our main campus in Queensbury is only minutes away from downtown Glens Falls. Known as “Hometown U.S.A.” since 1944, Glens Falls has the perfect mix of city amenities and small town quality of life. An active, walkable city center hosts many locally-owned shops and restaurants, the Crandall Library, the Glens Falls Civic Center and the Charles R. Wood Theatre. Just north of Glens Falls is scenic Lake George, the “Queen of American Lakes,” surrounded by world-class hiking and skiing in the Adirondack Mountains. Our Wilton Extension Center, 18 miles south of the Queensbury campus, is a short drive from historic Saratoga Springs. Saratoga is one of the fastest growing cities in the Northeast; the Saratoga Race Course and the Saratoga Performing Arts Center paired with events like First Night and Chowderfest make it a destination town all year long.

SUNY Adirondack is sponsored by Warren and Washington counties, resulting in a total constituent population of just over 125,000. Warren County (population 65,707) is part of the Glens Falls Metropolitan Area, named among the Best Communities in the Country. The county provides its residents with recreational, historical and cultural activities; convenient access to major transportation; affordable housing; quality education; and a solid base for economic growth. A quality work environment combined with a wide variety of business locations and first class infrastructure has positioned the county to attract and sustain business. Additionally, the year-round beauty of the mountains and lakes along with events like the annual Adirondack Balloon Festival make the area a favorite destination for travelers. Major employers in the county include Glens Falls Hospital, C.R. Bard, AngioDymanaics, Finch Paper, Hudson Headwaters Health Network, CWI (Community, Work & Independence), and The Sagamore Resort.

Washington County, bounded on the east by the Green Mountains of Vermont, the north by Lake Champlain and Lake George, the west by Saratoga Springs and the south by the Capital District, is situated at the heart of a region with a multitude of offerings. The county is comprised of 17 towns and covers an area of 830 square miles. Events such as the Tour of the Battenkill, North America’s largest Pro/Am road cycling race, and the Washington County Fair, New York’s #1 Agricultural County Fair, draw visitors to the county’s beautiful countryside each year. Additionally, the county is home to a wide variety of accomplished performing art centers and presenting organizations with classes and programming for adults and children. Performances take place in unusual places: converted barns, century old opera houses, an 1840 church, a prison, and a dairy farm. Agriculture has been an economic mainstay of the area since before the Revolutionary War. Farmer’s markets and agricultural tours take place from spring to fall, and the number of wineries, craft breweries and small batch distilleries is growing across the county. In addition to many small- and large-scale farms, major employers in the county include Irving Tissue, Fort Hudson Nursing Center, Fort Miller Company, Saint-Gobain Performance Plastics, SCA Tissue and Adirondack Scenic.
REQUIRED EXPERIENCE / SKILLS:

**Required Qualifications**
- A doctorate from an accredited institution preferred, minimum of a master's degree from an accredited institution required.
- Significant full-time teaching experience.
- Demonstrated experience in progressively more responsible administrative roles in an educational setting; preference given for community college experience and working in a collective bargaining environment.

**Desired Traits & Characteristics**
- The successful candidate will possess strong communication, leadership, and visionary skills that engage the college community in advancing excellence in teaching and learning and support student success.
- She/he will also be a good listener that articulates and supports her/his passion for learning and interest in all disciplines.

APPLICATION PROCESS:

Please direct inquiries and nominations to the College’s search consultant:

Angela Provant, President Pauly Group, Inc.
3901 Wood Duck Drive, Suite E Springfield, IL 62711
Phone: 217-241-5400
Fax: 217-241-5401
E-mail: aprovant@paulygroup.com

Please submit a detailed cover letter (not to exceed five pages) that addresses the characteristics outlined in the Opportunity Overview section in the Position Profile and a detailed resume or CV to aprovant@paulygroup.com. All applicants who meet the minimum qualifications will be forwarded directly to the search committee for consideration.


The committee will begin review of applications immediately. Applications will be accepted until **Tuesday, January 19, 2016**. All applications are confidential and references will not be contacted without the expressed authorization of the applicant.

**SUNY Adirondack is an Affirmative Action/Equal Opportunity Employer.**