WHITEHALL-COPLAY SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES

Monday, February 8, 2016 – 7:00 p.m.

1. CALL TO ORDER……………………………………………. President Mr. Grim

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ATTENDANCE (ROLL CALL)

The meeting was called to order at 7:01 p.m. by the President, Mr. Grim. Present were: Mrs. Abruzzi, Mr. Eberhart, Mrs. Gaugler, Mr. Kolb, Mrs. Koren, Mr. Leiner, Mr. Schafer and Mr. Taschler. Also present were Mr. Corby, Dr. Hackett, Mr. Malay, Dr. Chomik and Attorney Sultanik.

4. NOTICE OF EXECUTIVE SESSION(S)

A. Monday, February 8, 2016, 5:30 p.m., for discussion of contractual and personnel items.

5. MINUTES OF PREVIOUS MEETINGS

A. The minutes of the January 11, 2016 School Board Meeting be approved as presented.

Moved: Mr. Taschler; Seconded Mrs. Abruzzi,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.
6. RECOGNITIONS AND PRESENTATIONS

A. Student Council President/Vice President – Matt Kelly and David Labib updated the Board on the recent and upcoming events. January 15, cookies were enjoyed by staff on their professional development day. The winter dance was cancelled due to lack of interest. Mini-THON preparations are going extremely well, fundraisers and Canning events have been scheduled. The Region G conference is scheduled for March 11, 2016, titled “Lace it up for Leadership” and has 400 students registered.

B. Lehigh Carbon Community College video – Mr. Corby commented on the diversity LCCC’s program. Dr. Bieber and Mr. Alban also spoke about many programs offered.

C. 50 year Super Bowl football presentations- Mr. Corby presented the NFL gold footballs from Commissioner Roger Goodell, to honor Matt Millen and Dan Koppen, graduates who played in multiple Super Bowls.

7. CORRESPONDENCE TO THE BOARD

No formal correspondence presented.

8. PUBLIC PARTICIPATION

No public participation on agenda items.

9. EXECUTIVE COMMITTEE MATTERS

No agenda items presented for board action.

10. FISCAL REPORT

A. Treasurer’s Report:

Accept the report of the Treasurer as follows: (Attachment A)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as of 1/01/16</td>
<td>$ 209,710.44</td>
</tr>
<tr>
<td>Receipts</td>
<td>$ 10,804,558.74</td>
</tr>
<tr>
<td>Investments Matured</td>
<td>$ 0</td>
</tr>
<tr>
<td>Total Cash Available</td>
<td>$ 11,014,269.18</td>
</tr>
<tr>
<td>Expenses</td>
<td>$ 4,156,336.73</td>
</tr>
<tr>
<td>Funds Invested</td>
<td>$ 6,300,000.00</td>
</tr>
<tr>
<td>Cash Balance as of 1/31/16</td>
<td>$ 557,932.45</td>
</tr>
</tbody>
</table>
B. **Approve Bills and Salaries:**

Approve the bills and salaries for the various funds. (Attachment B)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund
4. Capital Reserve Fund

Moved: Mr. Taschler; Seconded Mr. Kolb,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.

11. **FINANCE/PERSOONNEL COMMITTEE MATTERS**

A. **Approve CLIU #21 2016 – 2017 General Operating Budget:**

Approve the Resolution for the adoption of the Carbon-Lehigh Intermediate Unit #21 General Operating Budget for the 2016-2017 school year in the total amount of $823,241, no increase from the prior year. The Whitehall-Coplay School District’s sponsor share is $60,177, a decrease of ($2.00) based on enrollment.

Note: General Operating Budget Only (Attachment C)

Roll Call

Moved: Mr. Taschler; Seconded Mr. Kolb,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.

B. **Approve Lehigh Career & Technical Institute Budgets 2016 – 2017:**

Approve the Resolution for the adoption of the Lehigh Career & Technical Institute, LCTI, General Fund and Academic Center Budgets for the 2016-2017 school year. The General Fund Budget is $25,607,300 an increase of 3.57% over the prior year’s budget, and member districts’ share will be $19,926,600 or 77.82%. The Whitehall-Coplay School District’s sponsor share is $1,679,493, a decrease of ($5,270), based on a five-year average enrollment of 219.04 students.

The Academic Center Budget is $1,657,500 an increase of $43,880 or 2.72% over the prior year’s budget. The WCSD current sponsor share is $92,621, a decrease of ($6,583) based on a five-year average enrollment of 23.64 (ADM).

(Attachment D)

Roll Call

Moved: Mr. Taschler; Seconded Mr. Grim,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.
C. **Approve Lehigh Carbon Community College 2016 – 2017 Budget Resolution:**

Approve the Resolution for the adoption of the Lehigh Carbon Community College Budget for the 2016-2017 school year in the total amount of $39,482,620, an increase of 2.1%. The sponsor district’s share of the total Operational, Debt and Capital budgets is $6,186,337, no increase from prior year. The Whitehall-Coplay School District’s sponsor share is $537,752, a decrease of ($928) or (0.2%) for the 2016-17 school year based on an average enrollment of 321.7 FTE. (Attachment E)

**Roll Call**

Moved: Mr. Taschler; Seconded Mrs. Abruzzi,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.

D. **Approve Joint Fuel Bid Request with Parkland School District – 2016 – 2017:**

The Board of Directors authorizes the administration to participate with Parkland School District in a joint purchasing bid for gasoline and diesel fuel for the 2016 – 2017 school year. Award will be based on the lowest qualified bidder meeting the specifications which include costs for transportation and delivery of fuel. Pricing is based on NYMEX. (Attachment F)

**Roll Call**

Moved: Mr. Taschler; Seconded Mr. Leiner,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.

E. **Approve Per Capita Tax Exonerations and/or Tax Refunds:**

1. Exonerate from the per capita tax to the Township of Whitehall numbers 976 to 1033 inclusive, for the fiscal year July 1, 2015 to June 30, 2016.

2. Authorize refund of the attached Whitehall-Coplay School District Per Capita and/or Real Estate Taxes in the amount of and for the reasons stated. (Attachment G)

Moved: Mr. Taschler; Seconded Mrs. Abruzzi,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.
12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS

A. **Approve Graduation Date:**

    Approve Monday, June 6, 2016, 7:00 p.m. at Stabler Arena, Lehigh University Campus, as the date and time for Whitehall High School graduation.

    Moved: Mrs. Gaugler; Seconded Mr. Leiner,
    Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.

B. **Approve Field Trip Requests:**

    Approve the following field trip requests:

    Approve request from Antonio Pangaio and David Stauffer, WCMS Tech Club advisors, for the Middle School Cyber Crew students, to travel to the PAECT Student Showcase in Harrisburg, PA on a date to be determined in May 2016. Cost to district: transportation and one (1) substitute teacher.

    B. **Approve Field Trip Requests- continued:**

    Approve request from Carolyn Radon and Timothy Cahalan, Student Council advisor and Social Studies teacher respectively, to travel to the State Capital in Harrisburg, PA participate in Student Voice and Civic Engagement on Thursday, February 18, 2016. Cost to district: Transportation and Substitute Teacher.

    Approve request from Carol Jo Reitz, FBLA advisor to travel to Hershey, PA and participate FBLA State Leadership Conference on Monday, April 11, 2016 and return Wednesday, April 13, 2016. Cost to district: Transportation and Substitute Teacher.

    Approve request from Boys Volleyball to travel to State College, PA on Friday, April 22, 2016 to participate in the State College Tournament.

    Moved: Mrs. Gaugler; Seconded Mrs. Abruzzi,
    Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.
13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS

A. **Approve Under Armour Contract:**

Approve contract between the Whitehall-Coplay School District, Under Armour, Inc. and BSN sports beginning July 1, 2016 for a period of one year. (Attachment H)

**Roll Call**

Moved: Mr. Grim; Seconded Mr. Leiner,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.

14. ADMINISTRATIVE MATTERS

A. **Approve Resignation/Retirement:**

Approve the following resignation/retirement:

Echo Kramlich, nursing assistant for the District, effective January 11, 2016. (Resignation)

Patricia Lorenz, counselor at the High School, effective at the end of the 2015-2016 school year. (Retirement- 23 years)

B. **Approve FMLA:**

Approve FMLA leaves for the following:

Melissa Franz, Kindergarten teacher at Gockley Elementary School, effective March 7, 2016 and not to exceed 12 weeks.

Beth Snyder, Speech teacher at Gockley Elementary School, effective February 2, 2016 and not to exceed 12 weeks.

Sarah Herot, Music teacher at Steckel Elementary School and the Middle School, effective March 15, 2016 and not to exceed 12 weeks.

Donald Ryan, Music teacher at the Middle School, effective January 13, 2016 and not to exceed 12 weeks.

Amy Kahora, Special Education teacher at the High School, effective May 18, 2016 and not to exceed 12 weeks.

Amy Miller, 5th grade teacher at Zephyr Elementary School, effective April 13, 2016 and not to exceed 12 weeks.
B. **Approve FMLA- continued:**

Vance Moyer, bus driver for the district, effective February 11, 2016 and not to exceed 12 weeks.

Moved: Mr. Leiner; Seconded Mrs. Abruzzi,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.

C. **Approve Appointments:**

Approve the following appointments, upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Proposed Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TEMPORARY PROFESSIONAL</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emotional Support</td>
<td>B Step 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>(Replacing Ryan Folk- resigned and subsequent transfers)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SALARIED SUBSTITUTE EXTENSION</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nicole Charles</td>
<td>Zephyr Elementary</td>
<td>$42,749</td>
<td>8/31/2015</td>
</tr>
<tr>
<td>5th grade</td>
<td>B Step 1</td>
<td></td>
<td>through</td>
</tr>
<tr>
<td><strong>(pro-rated)</strong></td>
<td></td>
<td></td>
<td>3/14/2016</td>
</tr>
<tr>
<td><strong>LONG TERM SUBSTITUTE (45-89 days)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elena Krupa</td>
<td>Gockley Elementary</td>
<td>$150.00</td>
<td>3/7/2016</td>
</tr>
<tr>
<td>Kindergarten</td>
<td></td>
<td></td>
<td>through</td>
</tr>
<tr>
<td><strong>CAFETERIA</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shannon Smith</td>
<td>Zephyr Elementary</td>
<td>$12.50/hr.</td>
<td>2/9/2016</td>
</tr>
<tr>
<td>Cashier</td>
<td></td>
<td>3 hrs. daily</td>
<td></td>
</tr>
<tr>
<td><strong>(Replacing Denise Adorno- resigned)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
C.  **Approve Appointments- continued:**

**COACHES 2015-2016 Season**

Appoint the following coaches for the 2015-2016 season pending receipt of all credentials and clearances.

**2015-16 Coaching**

1. Steven Mondschein  
   Assistant Coach, Baseball  
   Volunteer

2. Chris Raber  
   Assistant Coach, Baseball  
   $3954

3. Todd Troxell  
   Assistant Coach, Baseball (1/2)  
   $1977

4. Steve Weidner  
   Assistant Coach, Baseball  
   $3954

5. Zachary Winter  
   Assistant Coach, Baseball (1/2)  
   $1977

6. Christopher Bastidas  
   Assistant Coach, MS Soccer  
   $2454

7. Todd Covert  
   Assistant Coach, MS Soccer  
   $2454

8. Nicole Charles  
   Assistant Coach, MS Softball (1/2)  
   $1977

9. Morgan Kelly  
   Assistant Coach, Softball  
   $3954

10. Kelly Maressa  
    Assistant Coach, Softball (1/2)  
    $1977

11. Dennis Miller  
    Assistant Coach, Softball (1/2)  
    Volunteer

12. Fred Nederostek  
    Assistant Coach, Softball  
    $3954

13. Michael Lengyl  
    Assistant Coach, MS Softball (1/2)  
    $1977

14. Richard Sechler  
    Assistant Coach, Softball (1/2)  
    $1977

15. Deanna Stinner  
    Assistant Coach, Softball  
    Volunteer

16. Kyle Stinner  
    Assistant Coach, Softball  
    Volunteer

17. Julie Cherry  
    Assistant Coach, Track and Field (1/2)  
    $1499.50

18. Adrienne Dieter  
    Assistant Coach, Track and Field (1/2)  
    $1499.50

19. Mark Dobil  
    Assistant Coach, Track and Field  
    $2999

20. Adam Konsavage  
    Assistant Coach, Track and Field (1/2)  
    $1499.50

21. Michael Lelko  
    Assistant Coach, Track and Field  
    $2999

22. Dereck Martinez  
    Assistant Coach, Track and Field  
    Volunteer

23. Tyler Miller  
    Assistant Coach, Track and Field (1/2)  
    $1499.50

24. Jordan Strause  
    Assistant Coach, Track and Field  
    $2999

25. Ralph Yeager  
    Assistant Coach, Track and Field  
    Volunteer

26. Andrew Fehnel  
    Assistant Coach, Boys’ Volleyball  
    Volunteer

27. Helene Quaintance  
    Assistant Coach, Boys’ Volleyball  
    $2454

28. Alex VanNatten  
    Assistant Coach, Boys’ Volleyball  
    Volunteer

29. Ryan Christman  
    Asst. Coach, MS Boys’ Volleyball  
    Volunteer

30. Erin Piff  
    Asst. Coach, MS Boys’ Volleyball  
    $2454

D.  **Approve Substitute Personnel:**

Approve the attached list of substitute personnel for the 2015 – 2016 school year.  
(Attachment I)

**Roll Call**

Moved:  Mrs. Abruzzi; Seconded Mrs. Koren,  
Vote:      Yes 7, No 0, Abstention 2, Absent 0.  Motion carried.
E. **Approve Residency of Institutional Children:**

Acknowledge residency of the attached and their legal guardians as residents of the Whitehall-Coplay School District while receiving education at the stated institutions as per the attached confidential list. (Attachment J)

F. **Approve Tutorial Agreements with National Hospital for Kids in Crisis:**

Approve the Tutorial Agreements between Whitehall-Coplay School District and the National Hospital for Kids in Crisis for the provision of education services for resident pupils. (Attachment K)

G. **Approve Affidavits:**

Approve the attached affidavits in order that the students may attend the Whitehall-Coplay School District during the 2015–2016 school year. (Attachment L)

Moved: Mr. Taschler; Seconded Mrs. Gaugler,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.

15. **SUPERINTENDENT’S REPORT**

A. Principals’ Reports- Building principals provided a summary of the various educational programs and events in their respective building and introduced recently hired staff to the board of directors.

B. PTO PLUS- Mrs. Gaugler read the report provided by Ms. Toni Fillman. February 19, from 6:30-8:30 p.m., the first book fair bingo will be at Steckel Elementary. Refreshments will be available. Also, the PTO is holding a Brax fundraiser, the items will be picked up at the Middle School.

C. Mr. Corby distributed a letter from the Executive Directors of PSERS regarding a special election this spring for a School Board member to serve on the Public School Employees’ Retirement Board.

16. **OTHER MATTERS/INFORMATION/DISCUSSION ITEMS**

A. Graduates of Distinction- Dr. Barbara Chomik and Mr. Robert Kolb
17. UPCOMING MEETING DATES

Monday  February 22  Committee Meetings
         Finance/Personnel  4:00 p.m.
         Education/Student Activities
         Operations/Transportation

Monday  March 14  School Board Meeting  7:00 p.m.

Tuesday  March 29  Committee Meetings
          Operations/Transportation  4:00 p.m.
          Finance/Personnel
          Education/Student Activities

18. ADJOURNMENT

A motion by Mr. Leiner, seconded by Mr. Taschler, to adjourn. The meeting adjourned at 8:10 p.m.

Respectfully Submitted,

J. Michael Malay, Jr.