We prepare your child to face
the challenges of rapidly changing global village

CHAIRMAN’S MESSAGE

I hope that teachers who teach and inspire the young students will continue their unmatched and noble services in the years to come, thus ensuring the mark of Indian brilliance in every field. I hope that NARAYANA students, with their innovative approach, will bring about a new dawn in the world. These students, after getting imbued with skills using technology, will use their skills to develop infrastructure, tele-medicine, etc. I hope they will transform the Nation into a knowledge society with IT as the linking tool.

Science was born and survives only by questions. Hence, “Child is the first scientist.” Science was born and lives only by questions. The whole foundation of science is questioning. And as parents and teachers, we should show the required dedication to shape the lives of the young. India would get a new life. As it is said: Behind the parents stands the school, and in front of parents stands the child. It is very important for every parent to be willing to make the effort to guide children to be good human beings – enlightened and hardworking. The teacher, the child’s window to learning and knowledge, has to play the role model in generating creativity in the child. This triangle is indeed the real birth model I can think of. I would even go to the extent of saying that if parents and teachers show the required dedication to shape the lives of the young, India would get a new life. As it is said: Behind the parents stands the school, and behind the teacher the home.

A proper education would help the children to nurture a sense of dignity and self-respect. These are qualities no law can enforce but they have to be nurtured among the children. Nation’s wealth is the young generation of the country. When they grow up, who can be the role models? Mother, father and Nation’s wealth is the young generation of the country. When they grow up, who can be the role models? Mother, father and Nation’s wealth is the young generation of the country. When they grow up, who can be the role models? Mother, father and

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A proper education would help the children to nurture a sense of dignity and self-respect. These are qualities no law can enforce but they have to be nurtured among the children. Nation’s wealth is the young generation of the country. When they grow up, who can be the role models? Mother, father and elementary school teachers play a very important role in transforming the young learners into the future Global Leaders.

01. Admission is confirmed only after submitting the required certificates at the time of admission and they should be kept with the school till the completion of the course. The list of certificates so required are made available with the Admission Co-ordinator and Principal.

02. School schedule, timings and holidays may be changed as per the convenience of the academic programmes from time to time.

03. All the students must come to school in prescribed uniform and should always carry their identity cards.

04. Students should be present in the class-room 5 minutes before the commencement of the class.

05. Students are responsible to the institutions administration for their conduct both in and outside the school. No student is allowed to go out during the class hours.

06. Irregular attendance, negligence of home-work, disobedience and disrespect towards teachers and other reprehensible behavior may entail dismissal from school.

07. Students are expected to have regular attendance and appearing for all the examinations and counseling sessions in mandatory.

08. Parents may meet the principal during lunch break or after school hours on working days.

09. Fee should be paid on or before the due date, the details of which are made available with the students Counselor / Principal.

10. The student shall be deemed to be on rolls officially till a written permission from the Administrative Officer / Principal.

11. The students are allowed to keep the prescribed text books and related study material in the room and no other non academic material is allowed.

12. Student should leave the hostel only after obtaining a written permission from the Administrative Officer / Principal.

13. The management shall not be responsible if any student absconds from the hostel or any mishap happens in the educational tours or picnics. However, strict security measures are taken for that purpose. Educational tours and picnics are optional. The management will not be responsible for any mishap that takes place in such cases.

14. Boarders should not keep any valuables or cash with them. The management is not responsible for loss of such things. Any complaint regarding such matter will not be entertained. Student should maintain a trunk with proper lock and key to put their belongings and pocket money can be deposited with the warden.

15. The students are also strictly prohibited from possessing FM Radios, MP3 Players, I-Pod, Mobile Phones, Video Games, Water Heaters, Iron Boxes and any such items.

16. Any visitor coming to meet the student will not let the student make any phone call from their mobile phone without prior permission. Doing so will be an infringement of the rule and will be sternly dealt with.

17. Strict discipline should be maintained in the classroom, dining hall, canteen, recreation room, library and during study hours. Students causing any inconvenience in the campus shall be punished by canceling his / her admission. Food should not be taken to the living rooms.

18. Student leaving the campus with permission for holidays should report on time.

19. Outside food, even on birthdays or any other special occasions also is not allowed into the hostel.

20. In case of children coming from far off places, the parents are advised not to take their children except in the vacation period declared by the institution.

21. No person is allowed to meet students under any circumstances unless an authorisation letter from the parents is given.

22. Hostlers should maintain decent dress code while staying in the hostel.

23. Parents are not allowed to interfere in the administrative affairs of the school. However, they can directly discuss with the Principal in case of any problem.

24. Resident Coordinators have every right to screen the letters of any student so as to avoid unwanted communication.

25. Facilities may vary from campus to campus. Parents are requested to clarify the same from the principal of the campus of their interest.

26. The parents and the visitors whose names are mentioned in the visitors list, will only be allowed to see the wards.

Note: Please read the rules and regulations clearly before submitting the form.
FOR THE STUDENTS

I hereby declare that I have gone through all the rules and regulations mentioned in the prospectus and I clearly understand them and I solemnly declare that I will abide by the rules and regulations of this institution currently in force and formed from time to time.

Date: ________________________________
Signature of the Candidate: ________________________________

DECLARATION BY THE PARENT

I, ________________________________ F/O ________________________________, hereby declare that I have gone through all the rules and regulations of this institution. I shall be responsible for his/her good conduct and I will withdraw him/her from the school if the authorities feel his/her attendance/performance/conduct is not to the satisfaction of the rules of the school. I will be legally liable for the acts of my son/daughter. I will pay all the fees due to the school as decided by the management. I accept the terms and conditions laid down by the institution for fee structure. I am aware of the deduction and refund formalities of the fee.

After satisfying myself with the facilities, conditions and rules/regulations of the school I am willingly admitting my child. The school shall not be responsible for the outside campus behavior. If my ward leaves from the campus without permission of the campus administrative authorities, I will not hold the school authorities responsible and I shall bear the responsibility. I am informed that such action on the part of the student may result in expulsion from the campus.

Admission Cancellation Procedure:
Reservation fee: If the student does not join owing to any reason, administration charges will be deducted.
Transfers: Transfer process will be initiated if (1) Vacancy exists in the new campus chosen. (2) Dues are cleared in the existing campus. (3) Agreed for the fee structure existing in the new campus. (4) Ready to forgo the concession availed.
Campus Shiftings: The management reserves the right to shift the campus if necessary.

Date: ________________________________
Signature of the Parent: ________________________________

FEE RENEWAL DETAILS

<table>
<thead>
<tr>
<th>Class</th>
<th>Academic Year</th>
<th>Tuition Fee</th>
<th>Signature of the Parent</th>
<th>Signature of the Principal</th>
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FOR OFFICE USE ONLY

1. Name of the student: ________________________________
   Application No.: ________________________________
   Admission No.: ________________________________
   Day Scholar: ________________________________
   Residential: ________________________________
   Branch Code: ________________________________

Date of Admission: ________________________________

Signature of the Principal: ________________________________
Signature of the DGM: ________________________________

SCHOOL DETAILS

Application No.: ________________________________

Class: ________________________________

Admission No.: ________________________________

1. Name of the student: ________________________________

2. Sex: Male ☐ Female ☐

3. Date of Birth: D H M Y D.O.B. in words: ________________________________

First Language: ________________________________
Second Language: ________________________________
Third Language: ________________________________

4. Class to which Admission is sought: ________________________________
   First Language: ________________________________
   Second Language: ________________________________
   Third Language: ________________________________

Programme Grid

<table>
<thead>
<tr>
<th>Programme Grid</th>
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</thead>
<tbody>
<tr>
<td>e-kids</td>
</tr>
<tr>
<td>Nursery, LKG, UKG</td>
</tr>
<tr>
<td>e-champs</td>
</tr>
<tr>
<td>I, IV, II, III</td>
</tr>
<tr>
<td>Olympiad, Techno</td>
</tr>
<tr>
<td>e-Techno, Medichamps</td>
</tr>
</tbody>
</table>

5. Identification Marks:

1. ________________________________
2. ________________________________

6. Name of the Father/Guardian: ________________________________
   Education: ________________________________
   Occupation: ________________________________

7. Name of the Mother: ________________________________
   Education: ________________________________
   Occupation: ________________________________

8. Details of the Parent:
   Father: ________________________________
   Mother: ________________________________

Instructions:
Please fill the application form in CAPITAL letters only. The application form is invalid without the signature of the parent/guardian. Submission of the application form does not mean granting of admission. The date of birth and the spelling of the pupil's name should be according to the previous schools records. The certificate from the previous school stating the date of birth and the progress report/transcript of the last examination appeared is mandatory. The registration fee is non-refundable. Please mention the National/International dialing code wherever applicable. It is the responsibility of the parent/guardian to intimate to the school in writing if there are any changes in the details provided in the application form. Approved visitors must be 18 years and above.
11. Previous class details:

<table>
<thead>
<tr>
<th>Class</th>
<th>Name of the School &amp; Address</th>
<th>% of Marks</th>
</tr>
</thead>
</table>

12. Academic and Extra-curricular Profile: (Attach the copies of certificates)

a) List the academic achievements, if any of your child:

b) List the extra-curricular achievements, if any of your child:

13. Address for communication (present)

<table>
<thead>
<tr>
<th>Name</th>
<th>D.No./H.No.</th>
<th>Street</th>
<th>Village / Town</th>
<th>Mandal</th>
<th>District</th>
<th>Pin</th>
<th>Phone No.s</th>
<th>e-mail</th>
</tr>
</thead>
</table>

14. Address for communication (permanent)

<table>
<thead>
<tr>
<th>Name</th>
<th>D.No./H.No.</th>
<th>Street</th>
<th>Village / Town</th>
<th>Mandal</th>
<th>District</th>
<th>Pin</th>
<th>Phone No.s</th>
<th>e-mail</th>
</tr>
</thead>
</table>

15. Medical History of the student (Medicines for which He / She is allergic)

16. Names of Brothers, Sisters, Relatives and Neighbours with their class of study

<table>
<thead>
<tr>
<th>Name</th>
<th>Relation</th>
<th>Class</th>
<th>Institution / School</th>
<th>Place</th>
</tr>
</thead>
</table>

PARTICULARS OF PAYMENTS

MODE OF TUITION FEE PAYMENT: *At the time of admission itself, A/C payee post dated cheques should be submitted for 2nd and 3rd Installments in favour of ‘Narayana Educational Society’.

* Fee once written on application will not be changed. Service Tax, VAT Extra as levied by the Government. No refund will be made towards it.

Fee once paid will not be refunded under any circumstances.

<table>
<thead>
<tr>
<th>Year</th>
<th>1st Installment</th>
<th>2nd Installment</th>
<th>3rd Installment</th>
<th>Cheque Details</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013-14</td>
<td>60% - At the time of Admission</td>
<td>20% - Ist week of August -2013</td>
<td>20% - Ist week of October-2013</td>
<td>Cheque No.: Bank.</td>
<td></td>
</tr>
<tr>
<td>2015-16</td>
<td>60% - At the time of Admission</td>
<td>20% - Ist week of August -2015</td>
<td>20% - Ist week of October-2015</td>
<td>Cheque No.: Bank.</td>
<td></td>
</tr>
<tr>
<td>2016-17</td>
<td>60% - At the time of Admission</td>
<td>20% - Ist week of August -2016</td>
<td>20% - Ist week of October-2016</td>
<td>Cheque No.: Bank.</td>
<td></td>
</tr>
</tbody>
</table>

FOR BOARDERS

ADDRESS OF THE GUARDIAN (Local)

<table>
<thead>
<tr>
<th>Name</th>
<th>H.No.</th>
<th>City / Dist</th>
<th>State</th>
<th>PIN</th>
<th>Phone(R)</th>
<th>PIN</th>
<th>Phone(R)</th>
</tr>
</thead>
</table>

ADDRESS OF THE NEAREST RELATIVE

<table>
<thead>
<tr>
<th>Name</th>
<th>H.No.</th>
<th>City / Dist</th>
<th>State</th>
<th>PIN</th>
<th>Phone(R)</th>
<th>PIN</th>
<th>Phone(R)</th>
</tr>
</thead>
</table>

If, any special instructions: ___________________________________________________________