DEPARTMENT OF EXAMINATIONS, SRI LANKA
General Certificate of Education (Ordinary Level) Examination
December 2014

The Applications are called from 20.05.2014 to 20.06.2014 from all the school and private candidates who intend to sit the above examination. The Specimen Application Form given here is only for the private candidates. Every private candidate should read and understand this notice completely and complete the Application Form. **A special consideration should be given to write the accurate number when mentioning the town number and subject numbers in the Application.**

02. **Application Forms for school candidates:**

The relevant application forms have been sent in order to receive by 20.05.2014 to the government schools and approved pirivenas in which the students have sat the G.C.E. (O/L) Examination before.

If any school has not received the applications by now such schools should inform the School Examinations Organization Branch immediately.

> Only those who have left school can apply as private candidates. Any one applying for this examination as a private candidate while still being in school is illegal. If such an instance is revealed, it will result in being debarred from sitting examinations.

03. **Private Candidates:**

Any person not attending any state school, non fee-levying approved school or recognized Pirivena may sit as a private candidate. Applications for this examination will be received from private candidates only up to 20th June 2014.

04. **Private candidates should select the town closest to their permanent residence for the examination.**

05. Application Forms should be prepared by candidates themselves in accordance with the Specimen Application Form appearing in this notice.

06. The Application Form should be 28cm x 21cm in size and cages 01-12 should be on the first page while the cages 13-14 should be on the reverse. The application form sent by you should be in accordance with the specimen application form.

07. Completed Applications should be sent by registered post to the "Commissioner General of Examinations, School Examinations Organization Branch, P.O. Box 1503, Colombo". On the top left-hand corner of the envelope, please write legibly, “GCE (O/L) - December 2014 " and also the “Town No. " ........................."

08. One Candidate should submit only one Application. **If any candidate sends more than one application his candidature will be cancelled / results even though released, will be annulled. They also can be subjected to a long term suspension from the examination.** Furthermore one envelope should contain only one application. Applications should be completed correctly and clearly in one's own handwriting and for that matter given instructions should be followed thoroughly.

09. When using application forms prepared by outsiders, carefully check whether the subject numbers, town numbers and all the other details are in compliance with those given in this notice. The Department will hold no responsibility for any mis-prints in respect of the structure of the application form, subject lists, town numbers etc. It is the responsibility of the candidates to prepare their applications in compliance with the specimen given in this notification which is the official notification of the Department of Examinations.

10. **Proof of Identity at the Examination:**

Candidates should prove their identity at the examination centre each time they sit a paper. Valid documents are

(a) National Identity Card issued by the Department of Registration of Persons
(b) A Valid Passport.
11. **Examination Fees:**

All private candidates must pay the prescribed fees, relevant to the number of subjects they wish to appear for.

The prescribed fee has to be paid to a post office / a sub post office and the receipt obtained has to be pasted in the relevant cage in the application and forwarded. Money orders are not accepted. (It is advisable to keep a photocopy of the receipt and the receipt of registration of the application form with the candidate).

**Please Note**

(a) Examination Fees paid will not be refunded in full or partially or transferred as fees for any other Examination.

(b) After submitting the applications, the private candidates will not be allowed to change the examination centre, medium of language, subjects under any circumstances. Hence special attention will have to be paid on the above when completing the application.

(c) Applications for which examination fees have been paid to post offices after the closing date of applications and applications received after the closing date will be rejected.

(d) The applicants who apply for the following subjects in Section II should sit for a practical test. Final results will be released only for the candidates who sit for both written and practical examinations.

- (40) Music (Oriental)
- (41) Music (Western)
- (42) Music (Carnatic)
- (44) Dancing (Oriental)
- (45) Dancing (Bharatha)
- (50) Drama and Theatre (Sinhala)
- (51) Drama and Theatre (Tamil)
- (52) Drama and Theatre (English)

W.M.N.J. Pushpakumara  
Commissioner General of Examinations.

6/4/2014/1  
School Examinations Organization Branch,  
Department of Examinations, Sri Lanka,  
P. O. Box 1503,  
Colombo.  
16th May 2014
Specimen Application Form

GENERAL CERTIFICATE OF EDUCATION (ORDINARY LEVEL) EXAMINATION
DECEMBER 2014

(FOR OFFICE USE ONLY)

01. Town selected and Town Number:
   District:……………………………………….
   Town: …………………………………………
   (Private Candidates should select the town closest to their permanent residence to sit this examination).

02. Full name: (See No.2 of the Instructions Schedule)
   I. In English (in Block Letters):
   …………………………………………………………………………………………………………..
   …………………………………………………………………………………………………………..
   II. In Sinhala/Tamil:
   …………………………………………………………………………………………………………..
   …………………………………………………………………………………………………………..

03. Address:: (In Block Letters).

04. Sex: Male 0  Female 1

05. Date of Birth :
   Year  Month  Date  

06. National Identity Card No.:  

07. Telephone No.:  

08. Medium of Language:
   Sinhala 2  Tamil 3  English 4  Bilingual 5

09. Examination Fees paid:
in Figures Rs. ……………………… in words Rs. ………………………………………
(II) Date ………………………
(I) Receipt No. …………………….. (II) Date ………………………
(III) Post Office/Sub Post-Office at which the fees were paid …………………

10. Total number of subjects applied:  

11. Subjects and Subject Numbers:
    Only the candidates those who appear in two mediums state the medium in which they appear for each subject in the relevant cage.

<table>
<thead>
<tr>
<th>Subjects Applied</th>
<th>Medium</th>
<th>Subject No.</th>
<th>Medium</th>
<th>Subject No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>01.</td>
<td></td>
<td></td>
<td>SUBJECTS IN SECTION I</td>
<td></td>
</tr>
<tr>
<td>02.</td>
<td></td>
<td></td>
<td>07.</td>
<td></td>
</tr>
<tr>
<td>03.</td>
<td></td>
<td></td>
<td>SUBJECTS IN SECTION II</td>
<td></td>
</tr>
<tr>
<td>04.</td>
<td></td>
<td></td>
<td>08.</td>
<td></td>
</tr>
<tr>
<td>05.</td>
<td></td>
<td></td>
<td>SUBJECTS IN SECTION III</td>
<td></td>
</tr>
<tr>
<td>06.</td>
<td></td>
<td></td>
<td>09.</td>
<td></td>
</tr>
</tbody>
</table>

12. Declaration by the Candidate:
   I hereby declare that the particulars furnished by me in this application are true and correct and that I agree to abide by the examination regulations and the rules applicable to candidates and any decision taken by the Commissioner General of Examinations regarding this Examination.
   Date:…………
   …………………………………………..
   Signature of Candidate
13. Paste in this box, the original receipt received for payment of the examination fees. Keep a photocopy of the receipt with you. If the original receipt has not been pasted your application will be rejected.

<table>
<thead>
<tr>
<th>No of Subjects</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6 to 9</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fees</td>
<td>Rs. 60/-</td>
<td>Rs. 100/-</td>
<td>Rs. 120/-</td>
<td>Rs. 140/-</td>
<td>Rs. 160/-</td>
<td>Rs. 200/-</td>
</tr>
</tbody>
</table>

Receipt obtained from the P.O./Sub P.O. for payment of Examination Fees should be pasted here. Candidates are advised to keep a photocopy of the receipt or note down the receipt number, date and the post office.

14. **Attestation of signature:**
Candidate should place his/her signature in the presence of the attester. The attester should personally enter the Identity Card number and the Date of Birth as it appears in the Birth Certificate of the candidate in the application.

(a) The applicant …………………………………………………………………………………………………
who forwards this application is known to me personally.

(b) I certify that his/her date of birth according to the Birth Certificate is ………………….,
the number of the Birth Certificate is ………………………………………………………………………
National Identity Card Number is ………………………………………………………………………
and that he/she placed his/her signature in my presence.

……………………………………
Signature of Applicant

………………………………………………………………………………………………………………
(Address of the Applicant)

Signature of the attesting Grama Niladhari: ……………………………………………………………

Name of the attesting Grama Niladhari: …………………………………………………………………

Grama Niladhari Division and No.: ………………………………………………………………………
(Official Rubber Seal)

Address: ………………………………………………………………………………………………………

Date: ………………………………………
INSTRUCTIONS FOR FILLING THE APPLICATION FORM

01. Select from the list of towns nominated for Examination Centres, the Town closest to your place of permanent residence and indicate the selected District, the town and the number of that town in this cage clearly.

02. Write your full name in Block Letters and in Sinhala or Tamil
   E.g. I. MALAGE CHAMARA JAYASINGHE
   II. මෙලාගේ මාලමා ජයසිංහේ

03. Write your Address. (in Block Letters)
   E.g. I. GALKULAMA, ANURADHAPURA.
   II. ගල්කුලම, ආනරුදහාපුරයේ

04. Mark a cross in the relevant cage.
   e.g. If you are a Female,    Male 0    Female X

05. Write your date of birth in the relevant cages, as it appears in the birth certificate.

06. Write the number of your National Identity Card.  
    (Do not write your Postal Identity Card number or the Passport number here)

07. Write your Telephone number here to use in an instance when it is needed to inquire about the shortcomings of the application form.

08. Mark a cross in the relevant cage

   E.g. If you appear in English Medium.

   In two mediums,

   Sinhala 2 Tamil 3 English X Bilingual 5

09. Examination Fees

    I Pay the examination fees to a Post Office / Sub Post-Office and obtain a receipt for it and enter the relevant particulars in the application. Note down the receipt number before posting. (Keep a photocopy of the receipt with you).

    II Rs.60/= (Sixty) for one subject, Rs.100/= (Hundred) for 2 subjects, Rs.120/= (Hundred & twenty) for Three subjects, Rs.140/= (Hundred & Forty) for four subjects, Rs.160/= (Hundred & Sixty) for five subjects, Rs.200/= (Two Hundred) for six to nine subjects.

10. Indicate the total number of subjects for which you wish to appear.

    e.g. If you appear for 09 subjects

11. According to the subject list at the end, enter the subjects, subject numbers and the medium correctly.

    The subjects which are mentioned in the application form are not allowed to change later.
    (Sinhala medium – 2, Tamil medium – 3, English medium - 4)

   Very Important:
   Only the candidates those who appear in two mediums should state the medium in which they appear for each subject in the relevant cage. If, appear for all subjects in one medium no need to complete these cages of medium of language.

Selection of Subjects:

(a) An applicant can select 09 subjects from the following list of subjects.

<table>
<thead>
<tr>
<th>Subject No.</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>(11-16)</td>
<td>Religion</td>
</tr>
<tr>
<td>(21, 22)</td>
<td>Language and Literature (21) Sinhala (22) Tamil</td>
</tr>
<tr>
<td>(31)</td>
<td>English Language</td>
</tr>
<tr>
<td>(32)</td>
<td>Mathematics</td>
</tr>
<tr>
<td>(33)</td>
<td>History</td>
</tr>
<tr>
<td>(34)</td>
<td>Science</td>
</tr>
<tr>
<td>(60 -72)</td>
<td>Section I subjects</td>
</tr>
<tr>
<td>(40 – 52)</td>
<td>Section II subjects</td>
</tr>
<tr>
<td>(80 – 94)</td>
<td>Section III subjects</td>
</tr>
</tbody>
</table>
Only one subject should be selected from each Section. A candidate who applies for subject (21) Sinhala Language and Literature cannot apply for the subject (64) Second Language (Sinhala).
A candidate who applies for subject (22) Tamil Language and Literature cannot apply for the subject (65) Second Language (Tamil).

12. Your Birth Certificate and the National Identity Card should be shown to the person attesting your signature. If you have not obtained the National Identity Card at the time of applying, state about it in the application.

13. Please paste securely the receipt obtained from a Post Office / Sub Post Office for the payment of Examination Fee paid.

14. Attestation of signature
This has to be attested only by the Grama Niladhar of the area of your residence and the rubber stamp should contain the Name of the Grama Niladhari, Grama Niladhari Division and its Number.

15. Visually Handicapped Candidates / Candidates with Special needs
The words "Visually Handicapped Candidates/ Candidates with Special needs" should be written in red on the top left-hand corner of the application forwarded on behalf of a Visually handicapped Candidate/Candidate with Special Needs.

LIST OF SUBJECTS

- Religion
  11 Buddhism
  12 Saivanery
  14 Catholicism
  15 Christianity
  16 Islam

- Language & Literature
  21 Sinhala Language & Literature
  22 Tamil Language & Literature

- Subjects - Section II
  40 Music (Oriental)
  41 Music (Western)
  42 Music (Carnatic)
  43 Arts
  44 Dancing (Oriental)
  45 Dancing (Bharatha)
  46 Appreciation of English Literary Texts
  47 Appreciation of Sinhala Literary Texts
  48 Appreciation of Tamil Literary Texts
  49 Appreciation of Arabic Literary Texts
  50 Drama & Theatre (Sinhala)
  51 Drama & Theatre (Tamil)
  52 Drama & Theatre (English)

- Subjects - Section III
  80 Information & Communication Technology
  81 Agriculture & Food Technology
  82 Fisheries & Food Technology
  83 Design & Technology
  84 Arts & Crafts
  85 Home Economics
  86 Health & Physical Education
  87 Communication & Media Studies
  92 Electronic Writing & Shorthand (Sinhala)
  93 Electronic Writing & Shorthand (Tamil)
  94 Electronic Writing & Shorthand (English)