APPLICATION FOR CERTIFIED COPY OF KANSAS DEATH CERTIFICATE

DEATH CERTIFICATES ARE ON FILE FROM JULY 1, 1911 TO PRESENT

$13.00 FOR ONE CERTIFIED COPY AND $8.00 FOR EACH ADDITIONAL CERTIFIED COPY OF THE SAME RECORD

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<th>NUMBER OF CERTIFICATES REQUESTED</th>
<th>FEE INFORMATION ON REVERSE SIDE</th>
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<td>________ CERTIFIED COPIES ________</td>
<td>________ TOTAL FEE ________</td>
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NAME ON CERTIFICATE ____________

FIRST ____________ MIDDLE ____________ LAST ____________

DATE OF DEATH -

MONTH DAY YEAR

CHECK IF STILLBIRTH □ RACE ____________

SEX: M □ F □

PLACE OF DEATH ____________

CITY ____________ COUNTY ____________ STATE (MUST BE KANSAS)

MARRITAL STATUS AT DEATH ____________ NAME OF SPOUSE ____________

FATHER'S NAME/MOTHER MAIDEN NAME ____________

DATE OF BIRTH (OR AGE AT DEATH) ____________ PLACE OF BIRTH ____________

RESIDENCE OF DEATH ____________ FUNERAL HOME ____________

CITY/COUNTY WHERE BURIED ____________

YOU MUST INCLUDE A COPY OF PHOTO ID WITH THIS FORM OR TWO ALTERNATIVE DOCUMENTS (SEE REVERSE SIDE FOR LIST)

YOUR NAME (PLEASE PRINT) ____________

YOUR MAILING ADDRESS ____________

__________ CITY ____________ STATE ____________ ZIP CODE ____________

REASON FOR REQUEST (PLEASE BE SPECIFIC) ____________

(We ask this so that we can provide appropriate service for your needs)

YOUR DAYTIME TELEPHONE NUMBER ____________

YOUR RELATIONSHIP TO PERSON NAMED ON CERTIFICATE (REQUIRED) ____________

(See reverse side for eligibility requirements)

YOUR SIGNATURE (REQUIRED) ____________ TODAY’S DATE ____________

KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT
CENTER FOR HEALTH AND ENVIRONMENTAL STATISTICS

MAILING ADDRESS:
OFFICE OF VITAL STATISTICS
1000 SW JACKSON, SUITE 120
TOPEKA, KS 66612-2221

WALK-IN CUSTOMER SERVICE HOURS: 9:00 - 4:00, MONDAY - FRIDAY
OFFICE HOURS: 8:00 - 5:00, MONDAY - FRIDAY, PHONE (785) 296-1400

PLEASE ENCLOSE A BUSINESS SIZE SELF-ADDRESSED STAMPED ENVELOPE.
IDENTIFICATION

ID IS REQUIRED OF PERSON COMPLETING FORM

Due to identity theft and other fraudulent use of vital records, acceptable ID is limited. DO NOT send original ID with application.

YOU MUST PROVIDE A PHOTOCOPY OF A GOVERNMENT (STATE OR FEDERAL) ISSUED PHOTO ID. THIS CAN BE ISSUED BY THE U.S. OR OTHER COUNTRY OF RESIDENCE.

ACCEPTABLE IDENTIFICATIONS INCLUDES:

- Photocopy of Driver’s License
- Photocopy of State ID Card
- Photocopy of Passport or Visa
- Photocopy of Military ID

IF YOU DO NOT HAVE A GOVERNMENT ISSUED PHOTO ID, YOU MUST SEND PHOTOCOPIES OF ANY TWO OF THE FOLLOWING:

- Social Security Number
- Utility Bill With Current Address
- Bank Statement With Current Address
- Pay Stub (must include your name, social security number plus name and address of business)
- Car Registration or Title With Current Address
- Two Years after

FEE INFORMATION

K.A.R. 28-17-6 requires the following fee(s).

The correct fee must be submitted with the request. The fee for certified copies of death certificates is $13.00 for one certified copy and $8.00 for each additional certified copy of the same record ordered at the same time. This fee allows a 5-year search of the records, including the year indicated plus two years before and two years after, or you may indicate the consecutive 5-year period you want searched. You may specify more than one 5-year span, but each search costs $13.00.

IF THE CERTIFICATE IS NOT LOCATED, A $13.00 FEE MUST BE RETAINED FOR THE RECORD SEARCH.

Make checks or money orders payable to KANSAS VITAL STATISTICS. For your protection, do not send cash.

Fees expire 12 months from date of the request.

MULTIPLE REQUESTS FOR DIFFERENT RECORDS MAY BE HANDLED AND MAILED SEPARATELY.

ELIGIBILITY

By state law, vital records filed with this office are not open for public inspection and the requestor must meet eligibility requirements -- must be named on the record, an immediate family member, or someone who can provide legal proof the record is necessary for the determination of personal or property rights. [K.S.A 65-2422d]

WEBSITE

For additional information, please access the web site at: http://www kdhe state ks us vital

WARNING: COPYING OR ALTERING PROHIBITED

Except as authorized by the Uniform Vital Statistics Act, no person shall prepare or issue any certificate (vital record) which purports to be an original, certified copy or copy of a certificate [K.S.A. 63-2422d(g)]. Any person who willfully makes or alters any certificate or certified copy, except as authorized by the Uniform Vital Statistics Act, shall be fined or imprisoned, or both. [K.S.A. 65-2434(1)].