The Faculty of Education on the Groenkloof Campus attracts the best and brightest students who have the potential to exert a significant impact on the South African educational landscape.

Our students are leaders who are full of confidence and are equipped with a superb set of educational and professional skills. Their ‘set of skills’ is, however, not their most important attribute as graduates of the Faculty of Education. Their inclination towards critical scholarship, their subject expertise, their fully engaged citizenship and high scientific literacy are the attributes that will enable them to make a difference in education.

The Groenkloof Campus is home to more than 3 500 undergraduate education students and, from this group, approximately 500 to 800 of our students graduate to enter the teaching profession annually. It is clear that education is a high priority in a country in which some studies have shown that only 7% of matriculants enter public higher education, 12% enter other forms of further and higher education, 30% acquire a job and a total of 51% of the youth are unemployed.

The Faculty of Education therefore takes its responsibility to deliver top-quality graduates for the education sector seriously. We live in a time in which the age-old principles of effective education have become even more crucial to progress and development – and our graduates are vital in promoting and applying these principles.

To achieve this, teaching is by far the most meaningful way to occupy our time and it is the shortest route to long-term success for any nation, community, family or individual. As a professional field, it is one of those treasured sectors in which one can have a true sense of being able to influence the future on a daily basis. In addition, the field of education has the ability to span all scientific fields known in the world.

This is the one sector that will make an impression on the lives of future doctors, engineers, accountants, lawyers, teachers, philosophers, artists, musicians, sport heroes, presidents and royalty. This means that we have to seek excellence in everything we do.

We believe that, as a Faculty, we have much to offer in order to strengthen education in this country, to facilitate access to education for students and to deliver inspirational, caring and expert teachers.
# Content

Message from the Dean...................................................................................................................................................................................... ii
Undergraduate study programmes ........................................................................................................................................................................ 2
Faculty highlights ................................................................................................................................................................................................ 3
Faculty of Education ................................................................................................................................................................................................ 5
Purpose of the Bachelor of Education degree ................................................................................................................................................ 5
Preparation for a career in education.............................................................................................................................................................. 5
Undergraduate study programmes: Baccalaureus Educationis (BEd) ........................................................................................................ 5
General information .................................................................................................................................................................................................. 9
  - University of Pretoria campuses and contact information .......................................................................................................................... 9
  - Admission requirements .................................................................................................................................................................................. 9
  - Application for admission ............................................................................................................................................................................. 9
  - Language policy and medium of instruction ............................................................................................................................................. 10
  - Bursaries, awards and loans (financial aid) .................................................................................................................................................. 10
  - Special offer to academic achievers .............................................................................................................................................................. 11
  - UP banking details ....................................................................................................................................................................................... 11
  - Accommodation ......................................................................................................................................................................................... 11
  - Security services ....................................................................................................................................................................................... 12
  - International students ............................................................................................................................................................................. 12

Produced by the Client Service Centre in November 2014.
Comments and queries can be directed to csc@up.ac.za or tel: +27 (0)12 420 3111.

Disclaimer: This publication contains information about regulations, policies, tuition fees, curricula and programmes of the University of Pretoria applicable at the time of printing. Amendments to or updating of the information in this publication may be effected from time to time without prior notification. The accuracy, correctness or validity of the information contained in this publication is therefore not guaranteed by the University at any given time and is always subject to verification. The user is kindly requested to verify the correctness of the published information with the University at all times. Failure to do so will not give rise to any claim or action of any nature against the University by any party whatsoever.
Undergraduate study programmes

Important information on undergraduate study programmes for 2016

• In order to register for degree programmes, NSC/IEB/Cambridge candidates must comply with the minimum requirements for degree studies as well as the minimum requirements for the relevant study programme. • Life Orientation is excluded when calculating the APS. • Prospective students with an APS of 26–29 must write the National Benchmark Test (NBT). Final admission is determined by the Admissions Committee of the Faculty and is based on the results of the NBT. • As soon as candidates are admitted to the BED degree, they will be informed that they must register at the University in January of the following year. It is in the interest of prospective students to apply as soon as possible, particularly in respect of financial support and/or residence placement.

University of Pretoria website www.up.ac.za
National Benchmark Test website www.nbt.ac.za

<table>
<thead>
<tr>
<th>Study programme</th>
<th>Duration</th>
<th>Closing dates</th>
<th>Careers</th>
</tr>
</thead>
<tbody>
<tr>
<td>BEd (Early Childhood Development and Foundation Phase – Pre-primary to Grade 3</td>
<td>[4 years]</td>
<td>Closing dates: SA – 30 September, Non-SA – 31 August</td>
<td>Careers: Teachers and training officials in pre-primary or primary schools</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BEd (Intermediate Phase – Grades 4 to 6</td>
<td>4</td>
<td>Closing dates: SA – 30 September, Non-SA – 31 August</td>
<td>Careers: Teachers and training officials in primary schools</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BEd (Senior Phase – Grades 7 to 9</td>
<td>4</td>
<td>Closing dates: SA – 30 September, Non-SA – 31 August</td>
<td>Careers: Teachers and training officials in primary or secondary schools</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BEd (FET) (General) – Grades 10 to 12</td>
<td>4</td>
<td>Closing dates: SA – 30 September, Non-SA – 31 August</td>
<td>Careers: Teachers and training officials in secondary schools</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BEd (FET) (Natural Sciences) – Grades 10 to 12</td>
<td>4</td>
<td>Closing dates: SA – 30 September, Non-SA – 31 August</td>
<td>Careers: Teachers and training officials in secondary schools</td>
</tr>
</tbody>
</table>

Minimum requirements for 2016

<table>
<thead>
<tr>
<th>Study programme</th>
<th>Duration</th>
<th>Closing dates</th>
<th>Careers</th>
</tr>
</thead>
<tbody>
<tr>
<td>BEd (FET) (Economic and Management Sciences) – Grades 10 to 12</td>
<td>4</td>
<td>Closing dates: SA – 30 September, Non-SA – 31 August</td>
<td>Careers: Teachers and training officials in secondary schools</td>
</tr>
</tbody>
</table>
Faculty highlights

- The Faculty of Education is ranked in the Top 150 in the World on the QS World University rankings.
- The Faculty is rated as the top educational faculty in South Africa in terms of the number of NRF-rated researchers.
- The Faculty is internationally recognised for its academic reputation, employer reputation and citations of research.
- Networks exist with both local and international universities including, among universities in the USA, China, Australia and Europe.

Contact information
Prof Irma Eloff
Tel +27 (0)12 420 5721
Email irma.eloff@up.ac.za

Wanine Williamson a born leader

Community upliftment and strong leadership have become important factors in building a thriving South Africa.

Wanine Williamson, a final-year BEd student in the Faculty of Education, is a woman with many talents and an achiever in various fields.

She was selected to participate in leadership programmes such as the Golden Key International Honours Society, Tuks Top Junior and Senior, and UP Enactus, a global non-profit organisation. Students who join the Enactus programme are encouraged to develop programmes for needs they have identified in communities. Wanique finds her involvement in leadership programmes rewarding, because they bring her into contact with people who share her passion for improving communities.

The UP Enactus group won the annual national Enactus competition and will be representing South Africa at the World Cup event in Mexico, where they will meet directors and CEOs of major companies, such as Harmony Gold, Sasol, KPMG and Absa, that had acted as judges throughout the competition.

Wanine was the top student in the Faculty of Education in 2011, and is currently the ambassador for a non-profit organisation in her community. She is a born leader in the field of community engagement.
Outstanding achievements of student recognised

Annél Terblanche received the highest award at the University, namely the Award of the Vice-Chancellor and Principal. This award was made to her at the Autumn Graduation Ceremony.

The award consists of a silver medal, as well as a cash prize and certificate, and is awarded to candidates for outstanding undergraduate academic achievement during all the undergraduate years of study for any first bachelor’s degree.

Annél also received the award for the best achievement in the BEd Further Education and Training: General, as well as the Teaching Practice Award, which was made to the student with the highest average in all the years of Teaching Practice.
University of Pretoria
Faculty of Education

The Faculty of Education at the University of Pretoria continues to develop into one of the largest and most diverse units in South Africa for the initial and advanced training of education professionals from across the world. A distinguishing characteristic of the Faculty is that it not only trains pre-service teachers, but also educational psychologists, principals, researchers, programme evaluators, curriculum designers, computer education and training experts, assessment specialists, education policy analysts, community development workers and education law advisors working in national and international agencies and organisations.

Purpose of the Bachelor of Education degree

The purpose of the qualification is to produce teachers who are competent to teach in the particular phase as further specified by the respective qualifiers.

Preparation for a career in education

The future of South Africa lies in the education of its people. A career in education is not only challenging and rewarding, but also crucial for the growth and development of the nation.

Golden Key award for third-year student

The Faculty of Education is proud of Keamogetswe Mekgwe, who is a third-year student in the Faculty. He was the recipient of the 2014 prestigious Golden Key Award and received a scholarship to attend the International Leadership Summit in Boston, Massachusetts, from 31 July to 3 August.

Keamogetswe will be submersed in a culture of academic excellence where like-minded scholars gather on an international scale to discuss a spectrum of subjects and cultivate leadership skills.

He will listen to numerous inspirational speakers, such as Ethan Zohn, Justin Jones-Fosu, Juliette Mayers, Stacey Shipman, Bruce Poon-Tip and Jerry Greenfield of Ben & Jerry’s Ice Cream. He will also have the opportunity to participate in a wide array of workshops taught by members, alumni and professionals. The topics range from interviewing skills, stress management and job/graduate school guidance.

Undergraduate study programmes: Baccalaureus Educationis (BEd)

In order to prepare teachers, educational psychologists, managers and policy-makers for this huge challenge, the Faculty of Education at the University of Pretoria offers qualifications that are both innovative and relevant.

Students are equipped to face new challenges when practising the profession. Few careers are as rewarding as education, and there is no better place to embark on your future career than at the Faculty of Education at the University of Pretoria. Exciting undergraduate study programmes for teacher training are offered.

Fundamental modules for all study programmes

- Academic Service Learning
- Academic Information Management
- Literacies in Education
Undergraduate study programmes:
Baccalaureus Educationis (BEd)

Early Childhood Development and Foundation Phase

<table>
<thead>
<tr>
<th>Core modules</th>
<th>Elective modules</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Education</td>
<td>- IsiZulu</td>
</tr>
<tr>
<td>- Early Childhood Development and Foundation Phase Studies</td>
<td>- Sepedi</td>
</tr>
<tr>
<td>- Learning Support</td>
<td>- isiXhosa</td>
</tr>
<tr>
<td>- Life Skills modules</td>
<td>- Afrikaans</td>
</tr>
<tr>
<td>- Literacy modules</td>
<td>- English</td>
</tr>
<tr>
<td>- Numeracy modules</td>
<td></td>
</tr>
<tr>
<td>- Research Methodology</td>
<td></td>
</tr>
<tr>
<td>- Teaching Practice</td>
<td></td>
</tr>
</tbody>
</table>

Intermediate Phase

<table>
<thead>
<tr>
<th>Core modules</th>
<th>Elective modules</th>
<th>Additional electives</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Education</td>
<td>- One of three African languages/English/ Afrikaans</td>
<td>- Art Education</td>
</tr>
<tr>
<td>- Learning Support</td>
<td>- Mathematics (score of at least 4 in Grade 12 required)</td>
<td>- Music Education</td>
</tr>
<tr>
<td>- Professional Studies</td>
<td>- Geography/History</td>
<td>- Life Orientation</td>
</tr>
<tr>
<td>- Research Methodology</td>
<td>- Psychology</td>
<td>- Natural Science</td>
</tr>
<tr>
<td>- Teaching Practice</td>
<td>- Religion Studies</td>
<td>- Design and Technology</td>
</tr>
<tr>
<td></td>
<td>- Physics (prerequisite for Natural Science and Design and Technology)</td>
<td>- Intermediate Mathematics</td>
</tr>
<tr>
<td></td>
<td>- Chemistry (prerequisite for Natural Science and Design and Technology)</td>
<td>- Literacy Practices</td>
</tr>
</tbody>
</table>

Sfiso Sokhela in favour of change

“Be the change you want to see in the world. As a future teacher, this tells me that we shape the future of our country by the simple acts of caring, nurturing and teaching. I have loved every moment of studying at the Groenkloof Campus and I couldn’t be more grateful,” said Sfiso Sokhela, a dynamic leader and student in the Faculty of Education.

Sfiso is very positive about the Faculty and said: “The Faculty of Education is like no other. The lecturers are more than willing to support you and enable you to be a great teacher. It is like a family and they know how to get the best out of you. You matter to each and every lecturer.”

Some of Sfiso’s personal achievements include being the Chairperson of Huis Kiaat and a member of the HK, and the Chairperson of the Edu-Cantare Choir. He has also served as the Treasurer of STUKU, the student culture branch of the Student Representative Council (SRC). Sfiso is enthusiastic and enjoys every minute of his life as a student.

He had the following to say about his plans for the future: “My plan is to continue being part of this family by completing my honours and master’s degrees, and hopefully a doctorate while teaching. I hope that my kids can also come to study at this amazing place some day. Education is the key to the world and teachers are the locksmiths that shape the keys.”
Undergraduate study programmes: Baccalaureus Educationis (BEd)

Senior Phase

<table>
<thead>
<tr>
<th>Core modules</th>
<th>Elective modules</th>
<th>Additional electives</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Education</td>
<td>• One of three African languages/English/ Afrikaans</td>
<td>• Art Education</td>
</tr>
<tr>
<td>• Learning Support</td>
<td>• Mathematics (score of at least 4 in Grade 12 required)</td>
<td>• Music Education</td>
</tr>
<tr>
<td>• Professional Studies</td>
<td>• History</td>
<td>• Life Orientation</td>
</tr>
<tr>
<td>• Research</td>
<td>• Religion Studies</td>
<td>• Computer Application Technology</td>
</tr>
<tr>
<td>• Methodology</td>
<td>• Psychology</td>
<td>• Natural Science</td>
</tr>
<tr>
<td>• Teaching Practice</td>
<td>• Physics (prerequisite for Natural Science and Design and Technology)</td>
<td>• Design and Technology</td>
</tr>
<tr>
<td></td>
<td>• Chemistry (prerequisite for Natural Science and Design and Technology)</td>
<td>• Literacy Practices</td>
</tr>
<tr>
<td></td>
<td>• Computer Science and Informatics (prerequisite for Computer Application Technology)</td>
<td>• Engineering Graphics and Design</td>
</tr>
<tr>
<td></td>
<td>• Graphic Communication and Mathematics (prerequisite for Engineering Graphics and Design)</td>
<td>• Molecular and Cell Biology</td>
</tr>
<tr>
<td>Three first-year modules, of which two are taken up to second-year level</td>
<td></td>
<td>• Zoology and Entomology</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Botany</td>
</tr>
</tbody>
</table>

Education student receives Golden Key award for community service

Fourth-year Education student Talita Delport is one of only two recipients of the Community Service Award of the Golden Key International Honours Society. She received prize money of $1 000.

“It is an absolute joy to be involved in the community,” Talita says. “I feel grateful and humbled by the award, while also feeling proud.”

Golden Key’s Community Service Award recognises members for outstanding and impactful service to the community. Candidates should also have accumulated over 100 hours of service. Talita combined her passion for children, teaching and assisting in local community projects by working with Tuks Creative, one of the societies at the University of Pretoria. This community-active society allows her to work with young children every weekend: painting faces, telling stories and even doing magic tricks. Tuks Creative provides the students with an opportunity to reach out to the local communities and provide a service to those in need.

Thus far, Tuks Creative has hosted three community projects in 2014, and plans to host three more.

Talita hopes that the award will inspire those around her to also take part in community work; not only for the recognition, but to embrace the joy that you receive while making a difference. Her motto for 2014 is “make a difference”.
Undergraduate study programmes: Baccalaureus Educationis (BEd)

Further Education and Training (FET)

<table>
<thead>
<tr>
<th>Core modules</th>
<th>Degree choices and elective modules</th>
<th>Additional electives</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Education</td>
<td>Three first-year modules, of which two are taken up to second-year level and one up to third-year level</td>
<td>General (GEN)</td>
</tr>
<tr>
<td>• Teaching Practice</td>
<td>• One of three African languages/English/ Afrikaans</td>
<td></td>
</tr>
<tr>
<td>• Professional Studies</td>
<td>• Mathematics (at least 4 in Grade 12 required)</td>
<td></td>
</tr>
<tr>
<td>• Research Methodology</td>
<td>• History</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Geography</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Heritage and Cultural Tourism</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Religion Studies</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Psychology</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Informatics and Computer Science (prerequisite for Computer Application Technology)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Business Management</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Statistics (prerequisite for Mathematical Literacy)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Graphic Communication and Mathematics (prerequisite for Engineering Graphics and Design)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>General (GEN)</td>
<td></td>
</tr>
</tbody>
</table>

**Additional electives**

**Economic and Management Sciences (EMS)**

- Statistics (check prerequisites*)
- Business Management
- Tourism Management
- Financial Accounting (up to second year)
- Economics (check prerequisites*)
- Computer Science and Informatics (prerequisite for Computer Application Technology)
- Computer Application Technology

**Human Movement Sciences and Sport Management (HMS)**

- COMPULSORY: Human Movement Studies and Sport Management
- The same elective modules as for FET (GEN)
- The same elective modules as for FET (GEN)
- Computer Application Technology

**Natural Sciences (NS)**

- Mathematics (at least 5 in Grade 12 required)
- Botany
- Molecular and Cell Biology (prerequisite for Biochemistry)
- Zoology and Entomology
- Chemistry (prerequisite for Biochemistry)
- Physics
- Genetics
- Biochemistry

* A minimum of 4 (50%) for Mathematics in Grade 12

Contact information for undergraduate queries

- **Adel Taljaard**
  - Tel: +27 (0)12 420 5582
  - Fax: +27 (0)12 420 5933
  - Email: adel.taljaard@up.ac.za

- **Hannie de Weerd**
  - Tel: +27 (0)12 420 5644
  - Fax: +27 (0)12 420 5933
  - Email: hannie.deweerd@up.ac.za

- **Monica Makena**
  - Tel: +27 (0)12 420 5546
  - Fax: +27 (0)12 420 5933
  - Email: monicca.makena@up.ac.za

- **Thandi Mngomezulu**
  - Tel: +27 (0)12 420 5615
  - Fax: +27 (0)12 420 5933
  - Email: thandi.mngomezulu@up.ac.za
General information

1. University of Pretoria campuses and contact information

**Client Service Centre (CSC)**
Tel +27 (0)12 420 3111
Email csc@up.ac.za
Website www.up.ac.za

**Location**
University of Pretoria, cnr Lynnwood Road and Roper Street, Hatfield, South Africa

**Postal address**
University of Pretoria, Private bag X20, Hatfield 0028, South Africa

**GPS coordinates to campuses**
- **Hatfield** S25˚45' 21" E28˚13' 51"
- **GIBS** S26˚07' 46.2" E28˚02' 46.788"
- **Groenkloof** S25˚46' 10" E28˚12' 34"
- **UP Sports Campus** S25˚45' 10" E28˚14' 46"
- **Mamelodi** S25˚43' 22" E28˚23' 56"
- **Onderstepoort** S28˚10' 54" E25˚38' 52"
- **Prinshof** S25˚43' 57" E28˚12' 10"

2. Admission requirements

The statutory minimum requirements for degree studies is a National Senior Certificate (NSC), with a minimum achievement level of 4 (50%–59%) in four recognised NSC 20-credit subjects from the designated subject list below:

- Accounting
- Agricultural Science
- Business Studies
- Consumer Studies
- Dramatic Arts
- Economics
- Engineering Graphics and Design
- Geography
- History
- Information Technology
- Languages*
- Life Sciences
- Mathematical Literacy
- Mathematics
- Music
- Physical Science
- Religion Studies
- Visual Arts

*Based on the languages used as medium of instruction at the University of Pretoria, it is advisable that students should have English and/or Afrikaans as a Home Language or a First Additional Language, together with any other language of choice. Faculties and/or certain study programmes may impose additional requirements.

Prospective students in Grade 12 (final school-year) must use their final Grade 11 year mark (promotion mark) to apply. No Grade 12 marks will be considered for provisional admission. Please note that prospective students who have already left school should use their NSC/IEB* Certificate to apply. Also refer to “Higher Education South Africa” on page 13. Additional selection criteria are applicable in applications for selection programmes.

Provisional admission is granted on the results obtained in the final Grade 11 examination (promotion mark). Please note that the final Grade 12 results remain the determining factor with regard to admission. Also note that compliance with the minimum requirements does not necessarily guarantee admission to any study programme.

The calculation of an Admission Point Score (APS) is based on a candidate’s achievement in any SIX recognised NSC 20-credit subjects (including subjects from the non-designated subject list, eg CAT, Tourism, Hospitality Studies and Civil, Electrical & Mechanical Technology, etc), by using the NSC seven-point rating scale. Life Orientation is a 10-credit subject and may not be used for calculating the APS. Life Orientation is also not a faculty-specific subject requirement.

*Independent Examination Board (IEB)

<table>
<thead>
<tr>
<th>Achievement level</th>
<th>Description</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Outstanding achievement</td>
<td>80–100%</td>
</tr>
<tr>
<td>6</td>
<td>Meritorious achievement</td>
<td>70–79%</td>
</tr>
<tr>
<td>5</td>
<td>Substantial achievement</td>
<td>60–69%</td>
</tr>
<tr>
<td>4</td>
<td>Adequate achievement</td>
<td>50–59%</td>
</tr>
<tr>
<td>3</td>
<td>Moderate achievement</td>
<td>40–49%</td>
</tr>
<tr>
<td>2</td>
<td>Elementary achievement</td>
<td>30–39%</td>
</tr>
<tr>
<td>1</td>
<td>Not achieved</td>
<td>0–29%</td>
</tr>
</tbody>
</table>

**National Benchmark Test (NBT)**
The NBT is not compulsory for all study programmes. Please refer to the relevant study programmes in this brochure. Please note that the Academic Literacy Test does not replace the NBT.

**Contact information**
Tel +27 (0)21 650 3523
Website www.nbt.ac.za

3. Application for admission

- Applications open on 1 March of the year preceding the year of study. Completed application forms must reach the CSC before the closing date.
- We recommend that you apply online at www.up.ac.za/apply. Once your application form has been processed, you will receive an eight-digit UP student number. You are also welcome to download an application form from the website.
- It is strongly recommended that you also indicate a second choice study programme on your application form. Refer to www.up.ac.za/admissioninfo. It is not advisable to apply for two selection programmes as your first and second choice. Selection programmes are study
General information

programmes with early closing dates and limited space
and must preferably be indicated as first choice on your
application form.

- A non-refundable application levy of R300 must
 accompany every application.
- The following documents must accompany your
 application:
  - A copy of your final Grade 11 examination report
    indicating your promotion mark
  - A copy of your ID or your birth certificate
- Faxed, scanned, or emailed application forms will not
 be accepted. Each student must complete only one
 application form.
- You may follow the progress of your application online via
 the UP Portal (Student Centre). Visit www.up.ac.za/portal.

4. Language policy and medium of
instruction

In conducting its business, the University uses two official
languages, namely English and Afrikaans. In formal education
the medium of instruction is either English or Afrikaans, or
both of these languages; provided that there is a demand and
that it is academically and economically justifiable. However, it
remains the student’s responsibility to ascertain on an annual
basis in which language a module and any further level of
that module is presented. In respect of administrative and
other services, a student has the right to choose whether the
University should communicate with him or her in English or
Afrikaans. Where the University has the capacity, Sepedi is
used as an additional language of communication.

5. Bursaries, awards and loans (financial
aid)

University-managed bursaries and loans
Apply between 1 August and 30 September of the year
preceding studies at www.up.ac.za/feesfunding. Please note
that applicants for sports bursaries, should also complete
an application form, which can be obtained from the Sports
Centre, sportsinfo@up.ac.za, +27 (0)12 420 6060 or
www.up.ac.za/sport.

University-managed awards
Learners do not apply for these awards. They are awarded
automatically after registration. For the specific criteria, please
refer to www.up.ac.za/feesfunding.

Other financial aid options

- Edu-loan: www.eduloan.co.za

- The Bursary Register:
  Tel +27 (0)11 672 6559
  Email slevin@mnet.co.za
  www.gostudy.mobi

- www.bursary.hcifoundation.co.za

Achievement awards – new first-year students: 2015*

Guaranteed undergraduate achievement awards
Learners do not apply for the achievement awards below. These awards are awarded based on academic achievement.

<table>
<thead>
<tr>
<th>Qualifying average percentage</th>
<th>Faculty of Natural and Agricultural Sciences</th>
<th>Faculty of Health Sciences</th>
<th>Other faculties</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Faculty of Engineering, Built Environment and Information Technology</td>
<td>Faculty of Veterinary Science</td>
<td></td>
</tr>
<tr>
<td>75%–79.99%</td>
<td>R6 000</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>80%–89.99%</td>
<td>R15 000</td>
<td>R6 000</td>
<td>R15 000</td>
</tr>
<tr>
<td>90%–100%</td>
<td>R40 000</td>
<td>R20 000</td>
<td>R40 000</td>
</tr>
</tbody>
</table>

*Amounts will be adjusted for 2016.

Please note: The University of Pretoria reserves the right to amend award values without prior notice. Please refer to www.up.ac.za/feesfunding for the criteria applicable to the above achievement awards.
6. Special offer to academic achievers

The special offer to academic achievers is based on average percentages obtained in the end examination of the final school year. This special offer may include guaranteed awards, placement in study programmes and/or residence placement. For more information on the University’s special offer to new first-year students, visit www.up.ac.za/admissioninfo.

**Guaranteed admission to a non-selection study programme of a student’s first or second choice**

**Conditions**
- Applications must be received on or before 1 May of the year preceding commencement of studies.
- The minimum requirements for admission to the chosen study programme must be met with the results achieved in the end examination of the final school-year.
- The minimum National Benchmark Test (NBT) requirements for the specific study programme must be met.

Please note that admission to selection study programmes cannot be guaranteed.

**Placement in a residence of the University of Pretoria**

<table>
<thead>
<tr>
<th>75%-89.99%</th>
<th>90%-100%</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Consideration for placement in a residence of the University of Pretoria rests upon the following:</strong></td>
<td><strong>Guaranteed placement in a residence of the University of Pretoria rests upon the following:</strong></td>
</tr>
<tr>
<td>The prospective student must:</td>
<td>The prospective student must:</td>
</tr>
<tr>
<td>• apply before 1 May in the year preceding studies;</td>
<td>• apply before 1 May in the year preceding studies;</td>
</tr>
<tr>
<td>• have obtained an average of between 75% and 89.99% in the examination with which the student apply for admission to study at UP; and</td>
<td>• have obtained a minimum average of 90% in the examination with which the student apply for admission to study at UP; and</td>
</tr>
<tr>
<td>• be provisionally admitted to a study programme.</td>
<td>• be provisionally admitted to a study programme.</td>
</tr>
<tr>
<td>Please take note that the academic average percentage is based on a calculation formula of the University of Pretoria.</td>
<td>Please take note that the academic average percentage is based on a calculation formula of the University of Pretoria.</td>
</tr>
</tbody>
</table>

7. UP banking details

<table>
<thead>
<tr>
<th>ABSA</th>
<th>Standard Bank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Branch: Hatfield</td>
<td>Branch: Hatfield</td>
</tr>
<tr>
<td>Branch code: 632005</td>
<td>Branch code: 011545</td>
</tr>
<tr>
<td>Account number: 214 000 0054</td>
<td>Account number: 012 602 604</td>
</tr>
<tr>
<td>Deposit Reference: Eight-digit student number</td>
<td>Deposit Reference: Eight-digit student number</td>
</tr>
<tr>
<td>For international transactions: SWIFT CODE: ABSAZAJJCP</td>
<td></td>
</tr>
</tbody>
</table>

Please note:
- Always quote your eight-digit UP student number when making payments.
- Allow at least five working days for processing by your bank and retain the proof of payment (deposit slip).
- Do not fax your deposit slip to UP, unless specifically requested to do so. Faxing the deposit slip to UP will NOT reduce processing time at the University and will NOT allow same day services, especially during registration.

8. Accommodation

Only a limited number of places are available in the University’s residences. Placement in residences is based on academic achievement (APS) in Grade 11 and the date of your application. Consequently, you are strongly advised to apply for placement in a residence in March of the year preceding your studies. Please note that the demand for residence accommodation exceeds the availability and admission to a study programme can thus not guarantee placement in a residence. Guaranteed placement in a residence only applies to students who meet the minimum requirements of the UP special offer to academic achievers.

Application for placement in a residence is made on the application form for a study programme. Placement in a residence then takes place AFTER a prospective student has been provisionally admitted to a study programme. A prescribed reservation fee for residence place, is payable once you have been notified in writing that you have been placed in
General information

a residence. Please visit www.up.ac.za/admissioninfo or www.up.ac.za/accommodation.

Private accommodation
The University can unfortunately not provide accommodation to all applicants as the demand exceeds the available places. For more information please refer to www.up.ac.za/accommodation.

9. Security services
The Department of Security Services creates and maintains a 24-hour safe environment, provides access control on all campuses as well as 24-hour surveillance by the UP Operational Management Centre.

Contact information
24 hour UP Operational Manager
+27 (0)83 654 0476
24 hour UP Operational Management Centre
+27 (0)12 420 2310/2760
24 hour crisis line
+27 (0)80 000 6428 (toll-free)

10. International students
All non-South African citizens must report to the International Students Division in the Client Service Centre on the Hatfield Campus prior to registration. Non-South African citizens will have to submit proof of legal status in South Africa, as well as proof of adequate medical aid cover at the International Students Division in the Client Service Centre before they will be able to register.

Contact information
Tel +27 (0)12 420 3111
Email csc@up.ac.za
Website www.up.ac.za/ISD
Location Client Service Centre
Hatfield Campus

Supporting documents
All non-South African citizens will have to show their original documents and submit two photocopies of each of the documents listed below:

- The International Students Information form, completed and signed
- A valid passport or an ID (in the case of students with permanent residence in South Africa)
- A valid study permit endorsed for studies at the University of Pretoria or one of the following:
  - A study visa
  - An asylum-seekers transit visa
  - Refugee – Section 24 permit
  - A diplomatic visa
- Proof of medical aid cover (medical aid cover must be paid a year in advance, from January to December)

The above-mentioned documents must be submitted to an international consultant and the information must be captured before you can register.

Medical aid cover for study permit-holders
Non-South African citizens who are holders of study permits, or who wish to apply for a study permit must, in terms of South Africa’s Immigration Act, have sufficient medical aid cover for the duration of their stay in South Africa. Non-South African citizens intending to study at the University of Pretoria can join one of the following medical aid schemes:

Momentum Health (Ingwe option)
Membership fees are payable in advance annually.
Tel +27 (0)12 671 8749 (Centurion office) or +27 (0)86 010 2493
Email studenthealth@momentum.co.za
Website www.ingwehealth.co.za

BestMed Medical Scheme (Blueprint student option)
Membership fees are payable in advance annually.
Tel +27 (0)12 339 9800 or +27 (0)86 000 2378 or +27 (0)86 000 BEST
Fax +27 (0)12 323 4106 or +27 (0)12 339 9900
Email lineyl@curemed.co.za

Higher Education South Africa (HESA)
A full or foreign conditional exemption certificate is a prerequisite and applicable to non-South African citizens and to students who do not have a South African National Senior Certificate (NSC) qualification or Independent Examination Board (IEB) qualification and who want to enrol for undergraduate studies at the University of Pretoria. This certificate can only be obtained from HESA.

Contact information
Tel +27 (0)12 481 2821
Fax +27 (0)12 481 2843/50
Email info@hesa.org.za
Website www.hesa.org.za
Location Unisa Sunnyside Campus
Building 3 Level 1
Cnr Rissik and Steve Biko Street
Sunnyside
Pretoria
# General information

## Admission Point Score (APS) conversion

The following tables can be used to convert your marks/symbols into an Admission Point Score (APS) when applying for studies at the University of Pretoria (UP).

### Admission Point Score (APS) Conversion Table

<table>
<thead>
<tr>
<th>APS (requirement level for subjects as well as overall APS)</th>
<th>NSC/IEB</th>
<th>SC HG M-score</th>
<th>SC SG M-score</th>
<th>HIGCSE NSSC HL</th>
<th>AS-Level</th>
<th>IB SL</th>
<th>IGCSE/ GCSE/ NSSC OL/O-Level</th>
<th>IGCSE/ GCSE/ NSSC OL/O-Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>7 (80–100%)</td>
<td>A</td>
<td>1</td>
<td>A</td>
<td>7</td>
<td>A</td>
<td>Grade 11*</td>
<td>Grade 12**</td>
</tr>
<tr>
<td>6</td>
<td>6 (70–79%)</td>
<td>B</td>
<td>2</td>
<td>B</td>
<td>6</td>
<td>B</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>5 (60–69%)</td>
<td>C</td>
<td>3</td>
<td>C</td>
<td>5</td>
<td>C</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>4 (50–59%)</td>
<td>D</td>
<td>3</td>
<td>D</td>
<td>4</td>
<td>C</td>
<td>A</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>3 (40–49%)</td>
<td>E</td>
<td>4</td>
<td>E</td>
<td>3</td>
<td>D</td>
<td>C</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>2 (30–39%)</td>
<td>F</td>
<td>2</td>
<td>E</td>
<td>2</td>
<td>E</td>
<td>D/E</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>1 (0–29%)</td>
<td>G</td>
<td>1</td>
<td>F</td>
<td>1</td>
<td>F</td>
<td>F/G</td>
<td></td>
</tr>
</tbody>
</table>

* APS conversion for Grade 11 equivalent qualifications only and for conditional admission and selection purposes  
** APS conversion for Grade 12 equivalent qualifications – not for final admission and must be taken together with Advanced Subsidiary Level and Advanced Level for exemption purposes

### Admission Point Score (APS) Conversion Table only for Cambridge Advanced Level and IB Higher Level

<table>
<thead>
<tr>
<th>APS</th>
<th>Required level for subjects</th>
<th>Required level for overall APS</th>
<th>A-Level</th>
<th>IB HL</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>10</td>
<td>A</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>8</td>
<td>B</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>7</td>
<td>C</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>6</td>
<td>D</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>5</td>
<td>E</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>4</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NSC** National Senior Certificate (completed Grade 12 in and after 2008)  
**IEB** Independent Examination Board  
**SC HG** Senior Certificate Higher Grade (completed Grade 12 before 2008)  
**SC SG** Senior Certificate Standard Grade (completed Grade 12 before 2008)  
**HIGCSE** Higher International General Certificate of Secondary Education  
**AS-Level** Advanced Level  
**IB** International Baccalaureate Schools (Higher Levels and Standard Levels)  
**IGCSE** International General Certificate of Secondary Education  
**GCSE** General Certificate of Secondary Education  
**NSSC** Namibia Senior Secondary Certificate  
**O-Level** Ordinary Level