Print Materials

Periodical and Journal Articles -

Author's name. "Title of article & subtitle." Title of Journal (italicized) Volume number (day Month year): Page number/s.
Medium of publication.

Author's name. "Title of article & subtitle." Title of Journal Volume.Issue (if there is one) (Year): Page number/s.
Medium of publication.

Newspaper Article -

Author's name. "Title of article & subtitle." Title of Newspaper Date (day Month year), Edition (if there is one): Section:
Page number and + sign if article continues on another page. Medium of publication.
**Book -**


Author's name. *Title of Book: Subtitle*. Place of publication: Publisher, Year book was published. Medium of publication.

**Book with Two Authors -**


Authors' names in the same order as the title page (reverse name of first author only). *Title of Book*. Place of publication: Publisher, Date of publication. Medium of publication.

**Book with No Author, Use Editor's Name -**


Similar to entry with author, except the name is followed by a comma and "ed." for editor. Use "eds." for multiple editors.

**General Encyclopedia -**


"Title of article or entry." *Name of Encyclopedia*. Edition date. Medium of publication.

**Multivolume Work -**


Author or editor's name. *Title: Subtitle of Multivolume Work*. Number of volumes. Place of publication: Publisher, Date of publication. Medium of publication.
Previously Published Article in a Collection -

Author of article. "Title of Article." *Original Title of Source (Journal or Book)*. Volume. Issue (if journal) Date (day, month, year): Page numbers. Rpt. in (Reprinted in) *Title of Source*. Editor's name. Volume number. Place of publication: Publisher, Year of publication. Page numbers. Medium of publication.

A Work in an Anthology: Citing a Poem, Short Story, Essay or Other Work That Appears in a Book Collection -

Author of article. "Title of Article" *Title of Book*. Editor's name. Place of publication: Publisher, Date of publication. Page numbers. Medium of publication.

Databases

Article from a Full-Text Online Database -

Article from a Scholarly Journal in a Database-
**Article from a Newspaper in a Database -**


Author. "Article Title." *Journal Title* Date (day Month year): edition (if given), page number or some indicator of article length.

*Online Database name*. Medium of Publication. Access date (day Month year).

**Article in a Specialized or Subject Database -**


Author. "Article Title." *Database Name* Date of article (day Month year). Medium of publication. Access date (day Month year).

**Internet Resources**

*A Note on the Use of URL’s in MLA*

MLA no longer requires the use of URL’s in citations. Web addresses are not static and often change. Documents may also appear in multiple places on the web. If a URL is presented give it immediately following the date of access. (MLA 182)

**Article from a Website -**


**Article from an Online Journal -**

Online Government Document -

Scholarly Website -

Name of person who created the site (if available). *Title of Site*. Name of institution or organization associated with the site (if available). *Medium of Publication*. *Date of access (day Month year)*.

E-mail -
Ellis, Rose R. "Assistance with MLA Handout." Email to Todd C. Hampton. 3 Oct. 2009. E-mail.

E-mail author's name (last, first and initial). "*Subject of e-mail message.*" E-mail to receiver's name. Date of message (day Month year). E-mail.

Other Types of Sources

Interviews -

Personal In-Person Interview -

Person interviewed. Type of interview. Date interview took place.
Other Media Sources

**DVD -**


**Video -**


*Title*. Director. "You may include other data that seem pertinent – such as names of the screen writer, performers and producer between the title and the distributor" (MLA 197). Original release date. Distributor, date. Medium of Publication.

**Online video – in a Database**


**Podcast –**

**In-Text Citation**

**Why is "In-text" Citation Necessary?**

The parenthetical reference "(Townsend 10)" indicates that the quotations come from page 10 of a work by Townsend. Given the author’s last name, your readers can find complete publication information for the source in the alphabetically arranged list of works cited that follows the text of your paper (MLA Handbook 214).

Another reason "in-text" citation is necessary is to avoid plagiarism. Plagiarizing, as defined by Merriam Webster’s Collegiate Dictionary, available in *Credo Reference*:

"to steal and pass off (the ideas or words of another) as one's own: use (another's production) without crediting the source" (Merriam).

**What Information is Required?**

"References in the text must clearly point to specific sources in the list of works cited" (MLA Handbook 214).

"Identify the location of the borrowed information as specifically as possible" (215).

Give only the information needed to identify the source. Try to be brief. Usually the last name of the author and the page of the entry is necessary. Try to place the parenthesis at the end of the sentence to minimize any interruption (MLA Handbook 216-217).

**How to do it?**

**Single Author**

The parenthetical documentation in the following two examples indicates the information was found on page 142 of a work by Rivero.

By the late 1980s, several changes had occurred in the Los suégros fictional environment (Rivero 142).

or

Rivero writes about several changes that had occurred in the Los suégros fictional environment (142).

**Two or More Authors - Names in Text**

Others, like Jakobson and Waugh (210-15), hold the opposite point of view.

**Three or more authors**

Others, like Jakobson et al. (210-15), hold the opposite opinion.
Two or More Authors - Names in Reference
Others hold the opposite point of view (Jakobson and Waugh 210-15).

Three or more authors
Others hold the opposite point of view (Jakobson et al. 210-15).

Corporate Author
The federal government has funded research concerning consumer protection and consumer transactions with online pharmacies (Food and Drug Administration 125).

Works with No Author
Several critics of the concept of the transparent society ask if a large society would be able to handle the complete loss of privacy (Surveillance Society 115).

Without the author’s name you may use the title of the work instead.

MLA "In-text" Citation for Electronic Sources
The most important point to remember is that your reader must be able to quickly look up your citation in your Works Cited page.

Examples of Electronic Sources

Electronic Reference Database
The following quotation comes from the online reference encyclopedia Britannica Online.

The striking colour, emphatic brushwork, and contoured forms of his work powerfully influenced the current of Expressionism in modern art ("Gogh, Vincent van").

Web page
Internet citations follow the style of printed works. Personal or corporate author and page number should be given if they exist on the website.

Traditional masks, bronze adornment items, statuary, instruments, utilitarian objects and weaponry form the core of the African art holdings. These objects document aesthetic and ethnographic dimensions of traditional African societies and African cultures in South America (Schomburg).

Formatting Your Paper

- Use a 1" margin.
- Starting on the first page of your paper, use a "Header" (aligned to the right) with your last name and page numbers.
• Use a 12 point font.

• In list of Works Cited alphabetize entries by author's last name. If no author, use Title.

• For entries longer than one line indent second and subsequent lines of each citation by a 1/2" ("tab" once.)

• Double space all entries.

For Additional Help or Information

Ask a reference librarian at the Information Desk in the Library or seek assistance from NCC's Writing Center (details found under NCC’s homepage www.ncc.commnet.edu – "Current Students" "Writing Center").


For further examples on how to cite sources please refer to the Citing Sources page on the library’s website: (http://www.ncc.commnet.edu/library/citations/citing.htm)

Citing sources is one component of Information Literacy. To take the tutorial go to the Information Literacy link on the Library’s Home Page:

http://www.ncc.commnet.edu/library/information_literacy/information_literacy1.htm

Sample of a Works Cited Page, which should be on a separate, last page:
Works Cited


Revised October 2009 by LPL, TH, ATS, GS.