Languages

GCSE 2012

Dutch
- Full Course – J733
- Short Course (Spoken) – J033/Short Course (Written) – J133

Gujarati
- Full Course – J734
- Short Course (Spoken) – J034/Short Course (Written) – J134

Persian
- Full Course – J735
- Short Course (Spoken) – J035/Short Course (Written) – J135

Portuguese
- Full Course – J736
- Short Course (Spoken) – J036/Short Course (Written) – J136

Turkish
- Full Course – J737
- Short Course (Spoken) – J037/Short Course (Written) – J137

Specification
Version 1
May 2012

www.ocr.org.uk/gcse2012
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Appendix A: Grammar and Linguistic structures

DUTCH

GUJARATI

PERSIAN

PORTUGUESE

TURKISH
1. Introduction to GCSE Modern Foreign Languages

1.1 Overview of GCSE Modern Foreign Languages Full and Short Course

**GCSE Dutch/Gujarati/Persian/Portuguese or Turkish J733/J734/J735/J736/J737**

**Unit 1**
(Dutch A801/Gujarati A811/Persian A821/Portuguese A831/Turkish A841)
*Listening*
25% of the qualification
50 marks
50 minute written paper

**Unit 2**
(Dutch A802/Gujarati A812/Persian A822/Portuguese A832/Turkish A842)
*Speaking*
25% of the qualification
50 marks
10 minute oral examination

**Unit 3**
(Dutch A803/Gujarati A813/Persian A823/Portuguese A833/Turkish A843)
*Reading*
25% of the qualification
50 marks
1 hour written paper

**Unit 4**
(Dutch A804/Gujarati A814/Persian A824/Portuguese A834/Turkish A844)
*Writing*
25% of the qualification
50 marks
1 hour written paper

**GCSE Short Course Dutch/Gujarati/Persian/Portuguese or Turkish Spoken Language J033/J034/J035/J036/J037**

**Unit 1**
(Dutch A801/Gujarati A811/Persian A821/Portuguese A831/Turkish A841)
*Listening*
50% of the qualification
50 marks
50 minute written paper

**Unit 2**
(Dutch A802/Gujarati A812/Persian A822/Portuguese A832/Turkish A842)
*Speaking*
50% of the qualification
50 marks
10 minute oral examination

**GCSE Short Course Dutch/Gujarati/Persian/Portuguese or Turkish Written Language J133/J134/J135/J136/J137**

**Unit 3**
(Dutch A803/Gujarati A813/Persian A823/Portuguese A833/Turkish A843)
*Reading*
50% of the qualification
50 marks
1 hour written paper

**Unit 4**
(Dutch A804/Gujarati A814/Persian A824/Portuguese A834/Turkish A844)
*Writing*
50% of the qualification
50 marks
1 hour written paper
1.2 Guided learning hours

GCSE Dutch/Gujarati/Persian/Portuguese/Turkish requires 120 — 140 guided learning hours in total.

GCSE (Short Course) Dutch/Gujarati/Persian/Portuguese/Turkish requires 60 — 70 guided learning hours in total.

1.3 Aims and learning outcomes

GCSE specifications in modern foreign languages should encourage candidates to derive enjoyment and benefit from language learning and be inspired, moved and changed by following a broad, coherent, satisfying and worthwhile course of study. Candidates should recognise that their linguistic knowledge, understanding and skills help them to take their place in a multilingual global society and also provide them with a suitable basis for further study and practical use of the language. GCSE specifications in modern foreign languages should prepare candidates to make informed decisions about further learning opportunities and career choices.

The aims of these specifications are to:

- derive enjoyment and benefit from language learning by following a coherent, satisfying and worthwhile course of study
- develop understanding of the language in a variety of contexts
- develop knowledge of the language and language learning skills
- develop the ability to communicate effectively in the language
- develop awareness and understanding of countries and communities where the language is spoken
- recognise that their linguistic knowledge, understanding and skills help them to take their place in a multilingual global society and also provide them with a suitable basis for further study and practical use of the language.

1.4 Prior learning

Candidates who are taking courses leading to this qualification at Key Stage 4 should normally have followed the corresponding Key Stage 3 Programme of Study within the National Curriculum.
2. Content of GCSE Modern Foreign Languages

2.1 Topic Areas

Each topic provides contexts where learners explore the target-language countries and communities.

**Topic Area 1  Home and local area**

- Life in the home; friends and relationships
- Local area, facilities and getting around.

**Topic Area 2  Health and sport**

- Sport, outdoor pursuits and healthy lifestyle
- Food and drink as aspects of culture and health.

**Topic Area 3  Leisure and entertainment (includes online)**

- Socialising, special occasions and festivals
- TV, films and music.

**Topic Area 4  Travel and the wider world**

- Holidays and exchanges
- Environmental, cultural and social issues.

**Topic Area 5  Education and work**

- School life in the UK and in the target language country or community
- Work experience, future study and jobs, working abroad.

2.2 Grammar and Linguistic structures

Candidates are required to show knowledge and understanding of a nationally agreed list of grammar and linguistic structures. There are separate lists for each language to be found in Appendix A.
2.3 Vocabulary

The vocabulary list will be an invaluable guide for teachers when planning their teaching and learning programmes and preparing candidates for the assessment. Lists are available for each language separately from the OCR website.

Assessment tasks for Listening and Reading will be based on these vocabulary lists. The assessments will contain some unfamiliar vocabulary and this will be tested.

In Speaking and Writing, candidates can use any range of vocabulary from their own experiences and learning.

Prior knowledge

It is expected that candidates will be already familiar with the following:

• numbers (ordinal and cardinal)
• days of the week, months of the year and seasons
• towns, countries and nationalities
• feminine and plural forms of the words on the vocabulary list
• prefixes and suffixes of words already on the vocabulary list
• straightforward and common cognates
• target-language words used in English
• English words used in the target language
• prepositions
• items already listed in the grammar list.
2.4 **Unit 1 Listening**  
(Dutch A801/Gujarati A811/Persian A821/Portuguese A831/Turkish A841)

**Listening**

Candidates should be able to:

- listen for, identify and note main points and extract some detail from spoken texts of increasing length, speed and complexity
- demonstrate their understanding with a variety of non-verbal responses and some short answers in English.

2.5 **Unit 2 Speaking**  
(Dutch A802/Gujarati A812/Persian A822/Portuguese A832/Turkish A842)

**Speaking**

Using Dutch, Gujarati, Persian, Portuguese or Turkish candidates take part in two different speaking activities:

- presentation and discussion of a topic (this could be either one of the OCR main topics OR one of the OCR sub-topics OR a topic of their own choice)
- general conversation of a topic chosen by the candidate from 1 of 3 offered by the teacher-examiner from a list prescribed for each examination series by OCR.

For both activities candidates will need to use:

- a variety of vocabulary
- different clause types
- different tenses and time frames
- clear, confident and accurate pronunciation and intonation.

2.6 **Unit 3 Reading**  
(Dutch A803/Gujarati A813/Persian A823/Portuguese A833/Turkish A843)

**Reading**

Candidates should be able to:

- read, identify and note main points and extract some detail from written texts of increasing length and complexity
- demonstrate their understanding with a variety of non-verbal responses, short answers in English and short responses in the target language.
Candidates complete two writing tasks in Dutch, Gujarati, Persian, Portuguese or Turkish. Each task should be:
- up to a maximum of 150 words in length
- on a different OCR main topic
- for a different purpose.

Candidates can:
- choose the format, e.g. e-mail, magazine item, script of an imaginary interview or conversation or web item
- use their own ideas to make the item interesting or use the suggestions included on the examination paper.
3 Assessment of GCSE Modern Foreign Languages

3.1 Overview of the assessment in GCSE Modern Foreign Languages

For GCSE in Dutch, Gujarati, Persian, Portuguese and Turkish candidates must take units A801/A811/A831/A841, A802/A812/A822/A832/A842, A803/A813/A823/A833/A843 and A804/A814/A824/A834/A844.

GCSE Dutch, Gujarati, Persian, Portuguese, Turkish J733/J734/J735/J736/J737

Unit 1 Listening (Dutch A801/Gujarati A811/Persian A821/Portuguese A831/Turkish A841)

25% of the total GCSE
50 minute written paper
50 marks

No dictionaries are allowed.
Candidates are allowed 5 minutes to read the question paper before the recording is played. The listening material lasts up to 45 minutes. Candidates hear all the items twice.
• All rubrics are in English.
• Eight exercises requiring: non-verbal responses or short answers in English.

The material may include instructions, messages, announcements, monologues, dialogues and discussions of varying length. The extracts relate to the Topic Areas listed in section 2.1.

Exercises 1 to 3 are targeted at grades g, f, and e. Candidates are required to identify main points and extract some details from short texts containing simple language spoken clearly and deliberately.

Exercises 4 and 5 contain factual material and points of view, and are targeted at grades d and c. Candidates are required to identify main points, details and opinions. The spoken language includes a variety of structures, may relate to past and future events and covers a range of contexts – some of which may be unfamiliar. Language will be spoken clearly and at near normal speed. There may be some rephrasing and hesitation.

Exercises 6 to 8 are targeted at grades b, a and a*. Candidates are required to identify main points, details and points of view, draw conclusions and summarise what they have heard. There will be a range of different types of authentic and simulated spoken language relating to a range of contexts, containing some complex language.

This unit is externally assessed.
Unit 2 Speaking (Dutch A802/Gujarati A812/Persian A822/Portuguese A832/Turkish A842)

25% of the total GCSE
10 minute oral examination
50 marks

Dictionaries are allowed in the preparation time of the test.

**No dictionaries are allowed during the taking of the test.**

All candidates take part in two activities, on two different topics:

**Part 1 Presentation and discussion**

**Part 2 General conversation**

**Part 1 Presentation and discussion**

**Presentation (maximum 1 minute)**
Candidates introduce their topic for no longer than 1 minute, explaining why it is of interest and importance to them.

**Discussion (maximum 4 minutes)**
The teacher-examiner develops a discussion of the topic by asking a range of questions, including unexpected ones.

 Candidates are required to give information about the topic, about events related to the topic and explain ideas and points of view (their own and/or those of others).

**Support materials**
Candidates can use up to 5 visuals or objects and their notes on the Speaking Test Notes form. No other notes are allowed.

**Part 2 General conversation**
Candidates choose 1 of 3 topics offered by the teacher-examiner from a list prescribed for each examination series by OCR. This topic must be different from the topic discussed in Part 1.

**Note**: Candidates must not be told what the 3 topics are in advance of this part of the test.

**Assessment**
This unit is externally assessed.

Candidates are required to:

- use a variety of vocabulary
- use different clause types
- use different tenses and time frames
- speak with clear, confident and accurate pronunciation and intonation.

Both parts of the speaking test are assessed on:

- content and communication
- quality and range of language used
- pronunciation and intonation.
### Unit 3  Reading (Dutch A803/Gujarati A813/Persian A823/Portuguese A833/Turkish A843)

<table>
<thead>
<tr>
<th>25% of the total GCSE</th>
<th>No dictionaries are allowed.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 hour written paper</td>
<td>• All rubrics are in English.</td>
</tr>
<tr>
<td>50 marks</td>
<td>• Eight exercises requiring: non-verbal responses, short answers in English or in target language.</td>
</tr>
<tr>
<td></td>
<td>The material may include signs, instructions, messages, e-mails, faxes, postcards, letters, internet sources, articles and brochures of varying length. The texts are taken from the Topic Areas in section 2.1.</td>
</tr>
<tr>
<td></td>
<td>Exercises 1 to 3 are targeted at grades g, f, and e. Candidates are required to identify main points and some details from short, simple written texts that relate to familiar contexts but which may contain some unfamiliar language.</td>
</tr>
<tr>
<td></td>
<td>Exercises 4 and 5 are targeted at grades d and c. Candidates are required to identify and extract details and points of view from authentic and simulated written texts, taken from a range of material which includes a variety of structures and which may relate to past and future events.</td>
</tr>
<tr>
<td></td>
<td>Exercises 6 to 8 are targeted at grades b, a and a*. Candidates are required to understand a variety of authentic written texts relating to a range of contexts. They can identify main points, recognise points of view, attitudes and emotions and can draw conclusions from what they read. They can understand unfamiliar language and extract meaning from more complex language and some longer texts.</td>
</tr>
<tr>
<td></td>
<td>This unit is externally assessed.</td>
</tr>
</tbody>
</table>
## Unit 4 Writing (Dutch A804/Gujarati A814/Persian A824/Portuguese A834/Turkish A844)

<table>
<thead>
<tr>
<th>25% of the total GCSE</th>
<th>Dictionaries are allowed.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 hour written paper</td>
<td>Candidates complete two questions on two different topics.</td>
</tr>
<tr>
<td>50 marks</td>
<td>Each response must be:</td>
</tr>
<tr>
<td></td>
<td>• up to a maximum of 150 words in length</td>
</tr>
<tr>
<td></td>
<td>• on a different OCR main topic</td>
</tr>
<tr>
<td></td>
<td>• for a different purpose.</td>
</tr>
<tr>
<td>Candidates can:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• choose the format, e.g. e-mail, magazine item, script of an imaginary interview or conversation or web item</td>
</tr>
<tr>
<td></td>
<td>• use their own ideas to make the item interesting or use the suggestions included on the examination paper.</td>
</tr>
</tbody>
</table>

### Assessment

This unit is externally assessed.

Candidates are required to use:

- a variety of vocabulary
- different clause types including complex structures
- different tenses and time frames
- accurate spelling and grammar.

Each question is assessed on:

- communication
- quality of language.
3.2 **Overview of the assessment in GCSE (Spoken Language Short Course) in Modern Foreign Languages**

For GCSE (Spoken Language Short Course) in Dutch, Gujarati, Persian, Portuguese and Turkish candidates must take units A801/A811/A821/A831/A841 and A802/A812/A822/A832/A842.

<table>
<thead>
<tr>
<th>GCSE Dutch, Gujarati, Persian, Portuguese, Turkish J033/J034/J035/J036/J037</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Unit 1 Listening</strong> (Dutch A801/Gujarati A811/Persian A821/Portuguese A831/Turkish A841)</td>
</tr>
<tr>
<td>50% of the total GCSE (Short Course)</td>
</tr>
<tr>
<td>50 minute written paper</td>
</tr>
<tr>
<td>50 marks</td>
</tr>
<tr>
<td>The content is the same as Unit 1 of the GCSE course (see section 3.1).</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Unit 2 Speaking</strong> (Dutch A802/Gujarati A812/Persian A822/Portuguese A832/Turkish A842)</th>
</tr>
</thead>
<tbody>
<tr>
<td>50% of the total GCSE (Short Course)</td>
</tr>
<tr>
<td>10 minute oral examination</td>
</tr>
<tr>
<td>50 marks</td>
</tr>
<tr>
<td>The content is the same as Unit 2 of the GCSE course (see section 3.1).</td>
</tr>
</tbody>
</table>

3.3 **Overview of the assessment in GCSE (Written Language Short Course) in Modern Foreign Languages**

For GCSE (Written Language Short Course) in Dutch, Gujarati, Persian, Portuguese and Turkish candidates must take units A803/A813/A823/A833/A843 and A804/A814/A824/A834/A844.

<table>
<thead>
<tr>
<th>GCSE Dutch, Gujarati, Persian, Portuguese, Turkish J133/J134/J135/J136/J137</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Unit 3 Reading</strong> (Dutch A803/Gujarati A813/Persian A823/Portuguese A833/Turkish A843)</td>
</tr>
<tr>
<td>50% of the total GCSE (Short Course)</td>
</tr>
<tr>
<td>1 hour written paper</td>
</tr>
<tr>
<td>50 marks</td>
</tr>
<tr>
<td>The content is the same as Unit 3 of the GCSE course (see section 3.1).</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Unit 4 Writing</strong> (Dutch A804/Gujarati A814/Persian A824/Portuguese A834/Turkish A844)</th>
</tr>
</thead>
<tbody>
<tr>
<td>50% of the total GCSE (Short Course)</td>
</tr>
<tr>
<td>1 hour written paper</td>
</tr>
<tr>
<td>50 marks</td>
</tr>
<tr>
<td>The content is the same as Unit 4 of the GCSE course (see section 3.1).</td>
</tr>
</tbody>
</table>
### 3.4 Assessment Objectives (AOs)

Candidates are expected to demonstrate their ability to:

<table>
<thead>
<tr>
<th>AO</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AO1</td>
<td>Understand spoken language</td>
</tr>
<tr>
<td>AO2</td>
<td>Communicate in speech</td>
</tr>
<tr>
<td>AO3</td>
<td>Understand written language</td>
</tr>
<tr>
<td>AO4</td>
<td>Communicate in writing</td>
</tr>
</tbody>
</table>

#### 3.4.1 AO weightings – GCSE (Full Course) in Modern Foreign Languages

The relationship between the units and the assessment objectives of the scheme of assessment is shown in the following grid:

<table>
<thead>
<tr>
<th>Unit</th>
<th>% of GCSE</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>AO1</td>
<td>AO2</td>
</tr>
<tr>
<td>Unit 1 <em>Listening</em> (Dutch A801/Gujarati A811/Persian A821/Portuguese A831/Turkish A841)</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>Unit 2 <em>Speaking</em> (Dutch A802/Gujarati A812/Persian A822/Portuguese A832/Turkish A842)</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>Unit 3 <em>Reading</em> (Dutch A803/Gujarati A813/Persian A823/Portuguese A833/Turkish A843)</td>
<td></td>
<td>25</td>
</tr>
<tr>
<td>Unit 4 <em>Writing</em> (Dutch A804/Gujarati A814/Persian A824/Portuguese A834/Turkish A844)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>25%</td>
<td>25%</td>
</tr>
</tbody>
</table>

#### 3.4.2 AO weightings – GCSE (Short Course) in Modern Foreign Languages

The relationship between the units and the assessment objectives of the scheme of assessment is shown in the following grid:

<table>
<thead>
<tr>
<th>Unit</th>
<th>% of GCSE (Short Course Spoken Language)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>AO1</td>
<td>AO2</td>
</tr>
<tr>
<td>Unit 1 <em>Listening</em> (Dutch A801/Gujarati A811/Persian A821/Portuguese A831/Turkish A841)</td>
<td>50</td>
<td>50%</td>
</tr>
<tr>
<td>Unit 2 <em>Speaking</em> (Dutch A802/Gujarati A812/Persian A822/Portuguese A832/Turkish A842)</td>
<td>50</td>
<td>50%</td>
</tr>
<tr>
<td>Total</td>
<td>50%</td>
<td>100%</td>
</tr>
</tbody>
</table>
3.5 Grading and awarding grades

GCSE results are awarded on the scale A* to G. Units are awarded a* to g. Grades are indicated on certificates. However, results for candidates who fail to achieve the minimum grade (G or g) will be recorded as unclassified (U or u) and this is not certificated.

Most GCSEs are unitised schemes. When working out candidates’ overall grades OCR needs to be able to compare performance on the same unit in different series when different grade boundaries may have been set, and between different units. OCR uses a Uniform Mark Scale to enable this to be done.

A candidate’s uniform mark for each unit is calculated from the candidate’s raw mark on that unit. The raw mark boundary marks are converted to the equivalent uniform mark boundary. Marks between grade boundaries are converted on a pro rata basis.

When unit results are issued, the candidate’s unit grade and uniform mark are given. The uniform mark is shown out of the maximum uniform mark for the unit, e.g. 80/100.

These specifications are graded on a Uniform Mark Scale. The uniform mark thresholds for each of the assessments are shown below:

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Max Uniform Mark</th>
<th>Qualification Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>GCSE</td>
<td>400</td>
<td>A*  A  B  C  D  E  F  G  U</td>
</tr>
<tr>
<td>GCSE (Short Course)</td>
<td>200</td>
<td>A*  A  B  C  D  E  F  G  U</td>
</tr>
</tbody>
</table>

Within the Full Course the written papers have a total weighting of 75% and the oral examination a weighting of 25%. Within the Spoken Language Short Course the written paper has a total weighting of 50% and the oral examination a weighting of 50%. Within the Written Language Short Course the written papers have a total weighting of 100%.
Grade descriptions are provided to give a general indication of the standards of achievement likely to have been shown by candidates awarded particular grades. The descriptions must be interpreted in relation to the content in these specifications; they are not designed to define that content. The grade awarded will depend in practice upon the extent to which the candidate has met the assessment objectives overall. Shortcomings in some aspects of the assessment may be balanced by better performance in others.

The grade descriptors have been produced by the regulatory authorities in collaboration with the awarding bodies.

### 3.6.1 Grade F

Candidates show some understanding of simple language spoken clearly that relates to familiar contexts. They can identify main points and extract some details.

They take part in simple conversations, present simple information and can express their opinion. They use a limited range of language. Their pronunciation is understandable. There are grammatical inaccuracies but the main points are usually conveyed.

They show some understanding of short, simple written texts that relate to familiar contexts. They show limited understanding of unfamiliar language. They can identify main points and some details.

They write short texts that relate to familiar contexts. They can express simple opinions. They use simple sentences. The main points are usually conveyed but there are mistakes in spelling and grammar.

### 3.6.2 Grade C

Candidates show understanding of different types of spoken language that contain a variety of structures. The spoken material relates to a range of contexts, including some that may be unfamiliar, and may relate to past and future events. They can identify main points, details and opinions.

They take part in conversations and simple discussions and present information. They express points of view and show an ability to deal with some unpredictable elements. Their spoken language contains a variety of structures and may relate to past and future events. Their pronunciation and intonation are more accurate than inaccurate. They convey a clear message but there may be some errors.

They show understanding of different types of written texts that contain a variety of structures. The written material relates to a range of contexts, including some that may be unfamiliar and may relate to past and future events. They can identify main points, extract details and recognise opinions.

They write for different contexts that may be real or imaginary. They communicate information and express points of view. They use a variety of structures and may include different tenses or time frames. The style is basic. They convey a clear message but there may be some errors.
3.6.3 Grade A

Candidates show understanding of a variety of spoken language that contains some complex language and relates to a range of contexts. They can identify main points, details and points of view and draw simple conclusions.

They initiate and develop conversations and discussions, present information and narrate events. They express and explain ideas and points of view, and produce extended sequences of speech using a variety of vocabulary, structures and verb tenses. They speak confidently, with reasonably accurate pronunciation and intonation. The message is clear but there may be some errors, especially when they use more complex structures.

They show understanding of a variety of written texts relating to a range of contexts. They understand some unfamiliar language and extract meaning from more complex language and extended texts. They can identify main points, extract details, recognise points of view, attitudes and emotions and draw simple conclusions.

They write for different purposes and contexts about real or imaginary subjects. They express and explain ideas and points of view. They use a variety of vocabulary, structures and verb tenses. Their spelling and grammar are generally accurate. The message is clear but there may be some errors, especially when they write more complex sentences.

3.7 Quality of written communication

Quality of written communication in English is not assessed in these specifications.
4. Support for GCSE Modern Foreign Languages

4.1 Free resources available from the OCR website

The following materials will be available on the OCR website:

- GCSE Modern Foreign Language Specification
- specimen assessment materials for each unit - Dutch, Gujarati, Persian, Portuguese, Turkish
- teacher's handbook
- sample schemes of work and lesson plans — Dutch, Gujarati, Persian, Portuguese, Turkish
- alphabetical vocabulary list (for 2013 papers) — Dutch, Portuguese, Turkish
- topic-based vocabulary list (for 2013 papers) — Dutch, Portuguese, Turkish
- vocabulary list (for current papers) — Dutch, Gujarati, Persian, Portuguese, Turkish
- candidate style answers (unit 4) — Dutch, Gujarati, Persian, Turkish

4.2 Training

OCR will offer a range of support activities for all practitioners throughout the lifetime of the qualification to ensure they have the relevant knowledge and skills to deliver the qualification.

Please see Event Booker for further information.

4.3 OCR support services

4.3.1 Active Results

Active Results is available to all centres offering OCR’s GCSE Modern Foreign Languages specifications.

Active Results is a free results analysis service to help teachers review the performance of individual candidates or whole schools.

Data can be analysed using filters on several categories such as gender and other demographic information, as well as providing breakdowns of results by question and topic.

Active Results allows you to look in greater detail at your results:

- richer and more granular data will be made available to centres including question level data available from e-marking
- you can identify the strengths and weaknesses of individual candidates and your centre's cohort as a whole
- our systems have been developed in close consultation with teachers so that the technology delivers what you need.

Further information on Active Results can be found on the OCR website.
OCR Interchange has been developed to help you to carry out day-to-day administration functions online, quickly and easily. The site allows you to register and enter candidates online. In addition, you can gain immediate and free access to candidate information at your convenience. Sign up on the OCR website.
GCSEs often require assessment of a broad range of competences. This is because they are general qualifications and, as such, prepare candidates for a wide range of occupations and higher level courses.

The revised GCSE qualification and subject criteria were reviewed by the regulators in order to identify whether any of the competences required by the subject presented a potential barrier to any disabled candidates. If this was the case, the situation was reviewed again to ensure that such competences were included only where essential to the subject. The findings of this process were discussed with disability groups and with disabled people.

Reasonable adjustments are made for disabled candidates in order to enable them to access the assessments and to demonstrate what they know and can do. For this reason, very few candidates will have a complete barrier to the assessment. Information on reasonable adjustments is found in Access Arrangements, Reasonable Adjustments and Special Consideration by the Joint Council www.jcq.org.uk.

Candidates who are unable to access part of the assessment, even after exploring all possibilities through reasonable adjustments, may still be able to receive an award based on the parts of the assessment they have taken.

The access arrangements permissible for use in this specification are in line with Ofqual’s GCSE subject criteria equalities review and are as follows:

<table>
<thead>
<tr>
<th></th>
<th>AO1 (Listening)</th>
<th>AO2 (Speaking)</th>
<th>AO3 (Reading)</th>
<th>AO4 (Writing)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Readers</td>
<td>Yes for written Q</td>
<td>N/A</td>
<td>Only allowed for Q in English</td>
<td>Yes</td>
</tr>
<tr>
<td>Scribes</td>
<td>Yes for responses in English</td>
<td>N/A</td>
<td>Yes for responses in English</td>
<td>See JCQ Regulations¹</td>
</tr>
<tr>
<td>Practical assistants</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Word processors</td>
<td>Yes</td>
<td>N/A</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Transcripts of recorded text</td>
<td>For use by lip speaker</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Transcripts of candidates' script</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Oral language modifiers</td>
<td>Yes for written Q in English</td>
<td>No</td>
<td>Yes for Q in English only</td>
<td>Yes for Q in English only</td>
</tr>
<tr>
<td>BSL signers</td>
<td>Yes for written Q in English</td>
<td>No</td>
<td>Yes for Q in English only</td>
<td>Yes for Q in English only</td>
</tr>
<tr>
<td>Modified question papers</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Extra time</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

¹ [http://www.jcq.org.uk](http://www.jcq.org.uk)
5.2 **Arrangements for candidates with particular requirements (including**
**Special Consideration)**

All candidates with a demonstrable need may be eligible for access arrangements to enable them to show what they know and can do. The criteria for eligibility for access arrangements can be found in the JCQ document *Access Arrangements, Reasonable Adjustments and Special Consideration*.

Candidates who have been fully prepared for the assessment but who have been affected by adverse circumstances beyond their control at the time of the examination may be eligible for special consideration. As above, centres should consult the JCQ document *Access Arrangements, Reasonable Adjustments and Special Consideration*.
In December 2011 the GCSE qualification criteria were changed by Ofqual. As a result, all GCSE qualifications have been updated to comply with the new regulations.

The most significant change for all GCSE qualifications is that, from 2014, unitised specifications must require that 100% of the assessment is terminal.

Please note that there are no changes to the terminal rule and re-sit rules for the June 2013 examination series:

- at least 40% of the assessment must be taken in the examination series in which the qualification is certificated
- candidates may re-sit each unit once before certification, i.e. each candidate can have two attempts at a unit before certification.

For full information on the assessment availability and rules that apply in the June 2013 examination series, please refer to the previous version of these specifications GCSE Dutch/Gujarati/Persian/Portuguese/Turkish and GCSE (Short Course) in Dutch/Gujarati/Persian/Portuguese/Turkish Spoken Language and Dutch/Gujarati/Persian/Portuguese/Turkish Written Language (May 2011) available on the website.

The sections below explain in more detail the rules that apply from the June 2014 examination series onwards.

### 6.1 Availability of assessment from 2014

There is one examination series available each year in June (all units are available each year in June).

GCSE Dutch/Gujarati/Persian/Portuguese/Turkish certification is available in June 2014 and each June thereafter.

GCSE (Short Course) in Dutch/Gujarati/Persian/Portuguese/Turkish certification is available in June 2014 and each June thereafter.

<table>
<thead>
<tr>
<th>Unit</th>
<th>Certification availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>A801/A811/A821/A831/A841</td>
<td>✔ ✔ ✔ ✔ ✔</td>
</tr>
<tr>
<td>A802/A812/A822/A832/A842</td>
<td>✔ ✔ ✔ ✔ ✔</td>
</tr>
<tr>
<td>A803/A813/A823/A833/A843</td>
<td>✔ ✔ ✔ ✔ ✔</td>
</tr>
<tr>
<td>A804/A814/A824/A834/A844</td>
<td>✔ ✔ ✔ ✔ ✔</td>
</tr>
</tbody>
</table>

### 6.2 Certification rules

For GCSE Dutch/Gujarati/Persian/Portuguese/Turkish and GCSE (Short Course) in Dutch/Gujarati/Persian/Portuguese/Turkish, from June 2014 onwards, a 100% terminal rule applies. Candidates must enter for all their units in the series in which the qualification is certificated.

These GCSEs and GCSE Short Courses can be certificated concurrently if all units are taken in the same series.

Candidates who have claimed the Spoken Language or Written Language Short Course GCSE and decide to move on to the Full Course GCSE will need to re-take all of the Spoken Language or Written Language Short Course GCSE units alongside the additional units required for the Full Course GCSE. The new results for the units that have been re-taken will then be used to calculate the GCSE grade. Any results previously achieved cannot be re-used.
6.3 **Rules for re-taking a qualification**

Candidates may enter for the qualification an unlimited number of times.

Where a candidate re-takes a qualification, all units must be re-entered and all units must be re-taken in the same series as the qualification is re-certificated. The new results for these units will be used to calculate the new qualification grade. Any results previously achieved cannot be re-used.

6.4 **Making entries**

6.4.1 **Unit entries**

Centres must be approved to offer OCR qualifications before they can make any entries, including estimated entries. It is recommended that centres apply to OCR to become an approved centre well in advance of making their first entries. Centres must have made an entry for a unit in order for OCR to supply the appropriate forms and administrative materials.

It is essential that correct unit entry codes are used when making unit entries.

<table>
<thead>
<tr>
<th>Unit entry code</th>
<th>Component code</th>
<th>Assessment method</th>
<th>Unit titles</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dutch A801</td>
<td>01</td>
<td>Written Paper</td>
<td>Listening</td>
</tr>
<tr>
<td>Gujarati A811</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Persian A821</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portuguese A831</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Turkish A841</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dutch A802</td>
<td>01</td>
<td>Oral Examination</td>
<td>Speaking</td>
</tr>
<tr>
<td>Gujarati A812</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Persian A822</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portuguese A832</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Turkish A842</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dutch A803</td>
<td>01</td>
<td>Written Paper</td>
<td>Reading</td>
</tr>
<tr>
<td>Gujarati A813</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Persian A823</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portuguese A833</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Turkish A843</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dutch A804</td>
<td>01</td>
<td>Written Paper</td>
<td>Writing</td>
</tr>
<tr>
<td>Gujarati A814</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Persian A824</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portuguese A834</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Turkish A844</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
6.4.2 Certification entries

Candidates must be entered for qualification certification separately from unit assessment(s). If a certification entry is not made, no overall grade can be awarded.

Candidates may be entered for one or both of the following:

- GCSE certification code Dutch J733/Gujarati J734/Persian J735/Portuguese J736/Turkish J737
- GCSE (Short Course) Spoken Language certification code Dutch J033/Gujarati J034/Persian J035/Portuguese J036/Turkish J037
- GCSE (Short Course) Written Language certification code Dutch J133/Gujarati J134/Persian J135/Portuguese J136/Turkish J137.

6.5 Enquiries about results

Under certain circumstances, a centre may wish to query the result issued to one or more candidates. Enquiries about results for GCSE units must be made immediately following the series in which the relevant unit was taken and by the relevant enquiries about results deadline for that series.

Please refer to the JCQ Post-Results Services booklet and the OCR Admin Guide: 14–19 Qualifications for further guidance on enquiries about results and deadlines. Copies of the latest versions of these documents can be obtained from the OCR website at www.ocr.org.uk.

6.6 Prohibited qualifications and classification code

Every specification is assigned a national classification code indicating the subject area to which it belongs. The classification codes for these specifications are 5630 (Dutch), 5970 (Gujarati), 6150 (Persian), 5730 (Portuguese) and 6110 (Turkish).

Centres should be aware that candidates who enter for more than one GCSE qualification with the same classification code will have only one grade (the highest) counted for the purpose of the School and College Performance Tables.

Centres may wish to advise candidates that, if they take two specifications with the same classification code, colleges are very likely to take the view that they have achieved only one of the two GCSEs. The same view may be taken if candidates take two GCSE specifications that have different classification codes but have significant overlap of content. Candidates who have any doubts about their subject combinations should seek advice, either from their centre or from the institution to which they wish to progress.
7. **Other information about GCSE Modern Foreign Languages**

7.1 **Overlap with other qualifications**

There is no overlap between the content of these specifications and that for other GCSE qualifications.

7.2 **Progression from this qualification**

GCSE qualifications are general qualifications which enable candidates to progress either directly to employment, or to proceed to further qualifications.

Progression to further study from GCSE will depend upon the number and nature of the grades achieved. Broadly, candidates who are awarded mainly Grades D to G at GCSE could either strengthen their base through further study of qualifications at Level 1 within the National Qualifications Framework or could proceed to Level 2. Candidates who are awarded mainly Grades A* to C at GCSE would be well prepared for study at Level 3 within the National Qualifications Framework.

7.3 **Avoidance of bias**

OCR has taken great care in preparation of these specifications and assessment materials to avoid bias of any kind. Special focus is given to the 9 strands of the Equality Act with the aim of ensuring both direct and indirect discrimination is avoided.

7.4 **Regulatory requirements**

These specifications comply in all respects with the current: General Conditions of Recognition; GCSE, GCE, Principal Learning and Project Code of Practice; GCSE Controlled Assessment regulations and the GCSE subject criteria for Modern Foreign Languages. All documents are available on the Ofqual website.

7.5 **Language**

Whilst the language being assessed is Dutch, Gujarati, Persian, Portuguese or Turkish, these specifications are designed for candidates whose first language is English and so English is the carrier language for all parts of the Assessment section.

7.6 **Spiritual, moral, ethical, social, legislative, economic and cultural issues**

These specifications can contribute to an understanding of these issues during the study of relevant language topic areas. For example add spiritual, moral, ethical, social and cultural issues may arise in the study of all the topic areas. Legislative and economic issues could appear in topic areas 2 and 5.

7.7 **Sustainable development, health and safety considerations and European developments, consistent with international agreements**

Consistent with current EU regulations, these specifications necessarily address the issues of Health and Safety considerations, sustainable development and European development as part of the study of relevant language topic areas.
7.8 **Key Skills**

These specifications provide opportunities for the development of the Key Skills of Communication, Application of Number, Information and Communication Technology, Working with Others, Improving Own Learning and Performance and Problem Solving at Levels 1 and/or 2. However, the extent to which this evidence fulfils the Key Skills criteria at these levels will be totally dependent on the style of teaching and learning adopted for each unit.

The following table indicates where opportunities may exist for at least some coverage of the various Key Skills criteria at Levels 1 and/or 2 for each unit.

<table>
<thead>
<tr>
<th>Unit</th>
<th>C</th>
<th>AoN</th>
<th>ICT</th>
<th>WwO</th>
<th>IoLP</th>
<th>PS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>2</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>3</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>4</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
</tbody>
</table>

7.9 **ICT**

In order to play a full part in modern society, candidates need to be confident and effective users of ICT. Where appropriate, candidates should be given opportunities to use ICT in order to further their study of Modern Foreign Languages.

The assessment of this course requires candidates to read and respond to texts from ICT-based sources. In paper 4 (Writing), candidates may be required to draft faxes and e-mails, but this will be done on the examination paper using pen.

This section offers guidance on ICT opportunities which may or may not contribute to the provision of evidence for IT Key Skills.

<table>
<thead>
<tr>
<th>ICT Application/Development</th>
<th>Opportunities for using ICT during the course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Read ICT-based material in the target language.</td>
<td>Find and print out suitable material from CDs, the internet, intranet.</td>
</tr>
<tr>
<td>Listen to ICT-based materials in the target language.</td>
<td>Find and listen to suitable material from CDs, MP3s, the internet and intranet.</td>
</tr>
<tr>
<td>Word process in the target language.</td>
<td>Draft and write at various lengths in the target language.</td>
</tr>
<tr>
<td>Proofread own work.</td>
<td>Improve drafts.</td>
</tr>
<tr>
<td>Produce DTP versions of work for publication or display.</td>
<td>Use DTP to enhance work where linguistic quality has been checked.</td>
</tr>
</tbody>
</table>
Since September 2002, the National Curriculum for England at Key Stage 4 has included a mandatory programme of study for Citizenship. Parts of this Programme of Study may be delivered through an appropriate treatment of other subjects.

This section offers guidance on opportunities for developing knowledge, skills and understanding of citizenship issues during the course.

It is recognised that the limited level of mastery of a modern foreign language will affect candidates’ performance in all the above activities.

### 7.10 Citizenship

#### Citizenship issues

<table>
<thead>
<tr>
<th>Citizenship issues</th>
<th>Opportunities for teaching citizenship during the course</th>
</tr>
</thead>
<tbody>
<tr>
<td>The importance of a free press, and the media’s role in society, including the internet, in providing information and affecting opinion.</td>
<td>Topic 3 – Leisure and entertainment</td>
</tr>
<tr>
<td></td>
<td>Topic 4 – Social issues</td>
</tr>
<tr>
<td>The United Kingdom’s relations in Europe, including the European Union.</td>
<td>Topic 3 – Leisure and entertainment</td>
</tr>
<tr>
<td></td>
<td>Topic 4 – Travel and the wider world</td>
</tr>
<tr>
<td></td>
<td>Topic 5 – Education and work</td>
</tr>
<tr>
<td>The wider issues and challenges of global interdependence and responsibility, including sustainable development.</td>
<td>Topic 4 – Travel and the wider world</td>
</tr>
<tr>
<td>Express, justify and defend orally and in writing a personal opinion about various issues, problems or events.</td>
<td>All topics.</td>
</tr>
<tr>
<td></td>
<td>The expression and justification of points of view are required throughout these specifications.</td>
</tr>
<tr>
<td>Contribute to group and exploratory class discussion, and take part in formal debates.</td>
<td>The expression and justification of points of view are required throughout these specifications.</td>
</tr>
<tr>
<td>Use imagination to consider other people’s experiences and be able to think about, express and critically evaluate views that are not their own.</td>
<td>The expression and justification of points of view are required throughout these specifications.</td>
</tr>
<tr>
<td></td>
<td>The ability to consider other people’s experiences and points of view is required in Listening and Reading assessments.</td>
</tr>
</tbody>
</table>
Appendix A: Grammar and Linguistic structures

DUTCH

Contents

PART A – CANDIDATES AIMING TO ACHIEVE UP TO GRADE C
I – VERBS
II – NOUNS
III – ADJECTIVES AND ADVERBS
IV – ARTICLES
V – PRONOUNS
VI – NEGATIVES
VII – NUMBERS, QUANTITY AND TIME
VIII – PREPOSITIONS
IX – CONJUNCTIONS

PART B – CANDIDATES AIMING TO ACHIEVE ABOVE GRADE C
I – VERBS
II – NOUNS
III – CONJUNCTIONS

The list of structures and grammar is provided in order to give a clear indication of the grammatical knowledge expected of candidates in the examination. It is not intended to be restrictive and able pupils should be encouraged to progress beyond the list.

All structures and grammar listed for candidates aiming to achieve up to grade C are also expected of candidates aiming to achieve above grade C.

Note: (R) = receptive use only

Part A – Candidates aiming to achieve up to Grade C

I – VERBS

A Regular and Special Verbs

1 common regular, orthography-changing (e.g. reizen, kopen), radical-changing (e.g. zijn) and irregular verbs (i.e. strong) (e.g. lopen)
2 reflexive verbs, e.g. zich herinneren
3 impersonal verbs, e.g. regenen
4 separable verbs, e.g. binnenlopen
5 directives, e.g. pas op, achter uitstappen.

B Voice and Person
1 voice
   active voice
2 person
   (a) infinitive replacing second person in polite imperative use, e.g. bij de portier melden
   (b) differentiation between polite and informal use of second person pronoun, singular and plural

C Infinitive Forms
   infinitive, including use as a noun

D Past Participle
   common regular and irregular past participles

E Indicative
1 present, e.g. ik hoop
2 preterite and imperfect, e.g. ik hoopte
3 perfect with hebben and zijn, e.g. ik heb gewacht, ik ben gekomen
4 future aspect using present tense, e.g. ik kom met je mee

F Conditional
   causative use of laten, e.g. dat laat ik doen

II – NOUNS
A Gender
1 common gender and neuter
2 diminutive formation with -je and spelling changes, e.g. meisje

B Singular and Plural
1 normal -en ending and -s and -eren endings in common words, e.g. handen, ooms (and all diminutives), kinderen
2 spelling changes according to regular phonetic rules, e.g. mannen, huizen, namen
3 vowel changes in the plurals of common words, e.g. stadslstanden and all nouns ending in -heid
4 (R) differentiation of meaning according to the plural form, e.g. ldeden, kleren
5 the use of singular and plural forms of measures, e.g. drie jaar, twee minuten

C Genitive
1 (R) genitive use in compounds and to indicate the meaning every or during, e.g., stadsbus, ’s zomers

III – ADJECTIVES AND ADVERBS
1 ending in -e when following the definite article of neuter nouns, definite and indefinite articles of common gender nouns and all plurals, e.g. het nieuwe huis, een grote stad, nieuwe huizen/steden
2 no inflection following a noun or preceding a neuter noun with the indefinite or no article,
e.g. de zon is warm, een nieuw huis, vorig jaar

3 spelling changes according to regular phonetic rules, e.g. lief/lieve

4 comparative and superlative formations with -er and -st, and the irregular forms for goed, veel and weinig

5 used substantively, e.g. het beste, de blinden

6 adverbs have the same form as adjectives, but some adverbs are formed with the diminutive of the adjective, e.g. netjes. Zachtes

7 the superlative adverb with het, e.g. het liefst

IV – ARTICLES

1 een, het, de

2 use of definite article for certain locations, e.g. de Sintjanskerk and with the independent possessive pronoun, e.g. dit is de mijne

3 deletion of the article before nationality or religion, e.g. ik ben Engels, katholiek and before profession/occupation, e.g. hij is arts/student

V – PRONOUNS

A Personal Pronouns

1 subject first person
   ik, je/u, ze/hij, we, jullie/u, ze (emphatic: jij, wij, zij)

2 object and indirect
   me, je/u, haar/hem, ons, jullie/u, ze/hen (emphatic mij, jou)

3 possessive
   mijn, je/uw, haar/zijn, ons/onze, jullie/uw(e), hun

4 reflexive
   me, je/u, zich, ons, je/u, zich

5 use with personal names, e.g. dat is Klaas z’n (zijn) jas

6 (R) spoken form d’r for haar

7 independent usage, e.g. dat is de/het mijne, dat is van mij

B Demonstratives and Indefinites

1 deze, dit
die, dat
elk, ieder
enig, wat
sommlge
iets, niets
alle(s), allen, allemaal iemand/niemand
iedereen
men
2 the use of al and elision with de, e.g. al de > alle
3 (R) the genitive adjective following wat, e.g. wat interessants
4 (R) the use of het/dat before a copula introducing the referent, e.g. het/dat zijn aardige mens en
5 word order in sentences using a demonstrative, e.g. dat weet ik niet

C Relative Pronouns
die, dat
wel
wat
welk (e)
waar
hier/daar/er (adverbial)
ergens (adverbial)
nergens (adverbial)

D Interrogative Pronouns
wie
wat
welk
wat voor (een)
hoe

E The use of Deze, Dit, Het, Die, Dat, Wat with prepositions
The use of these pronouns with a preposition requires a conversion of the pronoun to its corresponding adverbial pronoun followed by the preposition: hierop, hierbij, eronder, daarmee (met), daarover, waartussen, etc. The adverbial pronoun must be separated from the following preposition where required, e.g. waar heb je het mee gedaan? Hier hebben we het over gehad

VI – NEGATIVES
1 niet
geen
nooit (the negative of wel eens rather than ooit)
2 the position of niet in the sentence, e.g. dat is mijn boek niet, hij is niet thuis
3 the use of geen instead of niet (een), e.g. er is geen melk, dat is geen boom and before adjectives, e.g. er zijn geen zwarte rozen
VII – NUMBERS QUANTITY AND TIME

A Numerals
1 cardinals from zero to miljoenen
   after prepositions, voor zessen (6 o'clock)
   (R) met z’n drieeen
   units precede tens, e.g. 136, honderd zes en dertig
   (R) approximations, e.g. een week ofvijf
2 ordinals
   from eerste to laatste
   (R) voorlaatste
dele hoeveelste is het vandaag?

B Expressions of Weight, Quantity and Capacity
gram, ons, kilo, hoeveelheid
   tiental, aantal, bedrag, kwantiteit
lengte, breedte, inhoud, liter, kilometer

C Dates, Days, Time and Frequency
24 hour clock, kwart over, half, kwart voor, vijf voor/over half
   's morgens, 's middags, 's avonds, 's nachts
om tien uur, tegen achten, op woensdag (over een week/over veertien dagen)
om hoe laat?, sinds wanneer?, vanaf... tot
op het ogenblik/dit moment, om de drie weken, af en toe

VIII – PREPOSITIONS
1 op, onder, in, uit, binnen, buiten, met, zonder, voor, achter, boven, onder, van, naar, langs,
aanst, na, om
2 with pronouns (see above), waar komje vandaan?, waar gaje naartoe?
   (R) waar ga je heen?

IX – CONJUNCTIONS
1 co-ordinating conjunctions
   en, maar, want, dus, (R) daarom
2 word order after co-ordinating conjunctions (inversion)
   subordinating conjunctions
dat, omdat, wanneer, toen, voordat, nadat, of, als, waarom, hoe, waar, wat, die (relative
   pronoun)
   word order in subordinate clauses
Part B – Candidates aiming to achieve above Grade C

I – VERBS

A Voice and Person
(R) passive voice
impersonal idiomatic statements, e.g. dat zal wel!, dat mag

B Infinitive Forms
(R) used as imperative, e.g. opschiiten!
(R) used in a passive sense, e.g. dat is niet te geloven

C Indicative
(R) continuous/frequentative present and past tenses using aan het or staan/zitten (etc). te pluperfect with had(den), was/waren

II – NOUNS

A Singular and Plural
(R) the use of the apostrophe in the plural of nouns ending in certain vowels, e.g. piano’s

B The use of Deze, Dit, Het, Die, Oat, Wat with prepositions
iets and niets with preposition become ergens/nergens over, etc.

C Conditional
causative use of doen, e.g. dat laat ik doen, dat doet me denken

III – CONJUNCTIONS

co-ordinating conjunctions
inmiddels, ondertussen
I – VERBS

A  ROOT

B  TENSE

1  Present, Future and Past – Inflections for number, person, gender and case

2  Auxiliary Verbs ‘To be’ of: ‘ शी’ and ‘ हूँ’

The list of structures and grammar is provided in order to give a clear indication of the grammatical knowledge expected of candidates in the examination. It is not intended to be restrictive and able pupils should be encouraged to progress beyond the list.
3 **Imperfect Tenses** – Formation by addition of relevant Auxiliary Verbs
   
   (a) Present Imperfect  
   (b) Past Imperfect  
   (c) Future Imperfect

4 **Perfect Tenses** – Formation of addition of relevant Auxiliary Verbs and agreement with number and gender
   
   (a) Present Perfect  
   (b) Past Perfect  
   (c) Future Perfect

5 **Continuous Tenses**
   
   (a) Present Continuous  
   (b) Past Continuous  
   (c) Future Continuous

6 **Perfect Participles** – Formation by adding ‘-н’
   
   Use of present, past and future participles and nouns derived from verbs functioning as participles.

7. **Imperative**
   
   तम्य जः.

8. **Negatives**
   
   तमे न आवो.

9. **Compound Verbs**
   
   अ घर ओर तयाप जतो.
   तथो पाँची जोवा लाग्या.
   हरोज कसरत जय क्याम.
   सलाम तमारे बोलवु पढ्यो.
II – NOUNS

Usage of Proper, Common, Collective, Material and Abstract Nouns.

A Gender
- नर जाति
- नारी जाति
- नान्यतर जाति

B Singular and Plural
- एक वस्तु
- बहु वस्तु

C Plurals

1. Plurals formed by adding ‘अं’ to the Singular Nouns ending in ‘अ, आ, छ, ढ, ठ’
   द.ि.र. चोपड़ी - चोपड़ीयाँ बांध - बांधें पशु - पशुओं

2. Plurals formed by replacing ‘अं’ by ‘आं’ in the Singular Nouns ending in ‘अं’
   द.ि.र. गोरे - गोरा झी - झीा दर्शा - दर्शाण

3. Plurals formed by replacing ‘ठि’ by ‘आं’ in the Singular Nouns ending in ‘ठि’
   द.ि.र. बीसँड़े - बीसँड़ा घेंठ - घेंठा ससलु - ससला

4. Certain Nouns with specific usage of number – Singular Nouns generally treated as plurals
   द.ि.र. घाँठ याँठ समायार अछाला

D Cases – Inflectional endings
- ए, नो, नी, नू, ना/न/नि, ठी, माँटी, मा, पर
   द.ि.र. आ भाषणे जुगो. आ कलमशी तपो. रमने पैसा आयो.
III – ADJECTIVES AND ADVERBS

A Adjectives

Usage of Adjectives – Quantity, Number, Demonstrative, Interrogative, Possessive and Quality.

1. Quantity द.त. मने अर्धी रतल न्याय बोक्सेबे छ।
2. Number द.त. मने या र नयाँ जोखेबे छ।
3. Demonstrative द.त. पैली टेकरी सुंदर देखाय छ।
4. Interrogative द.त. तमो बेतु मकान पसंद छ।
5. Possessive द.त. आरी योपढी नयी मलानी।
6. Quality द.त. आ मकान सरस छ।
7. Position of the adjective in a sentence changes the type of adjective.

आ मास सारी (qualifying adjective)
आ मास सारी (predicative adjective)

Agreement in gender, number and case.

1. Changing Adjectives

    द.त. पूः खी ला।
    अंके व। सारी छोड्को सारी छोकरी सारु छोक्रु
    घटू व। सारा छोड्या सारी छोकरीबो सारां छोकरां

2. Unchanging Adjectives

    द.त. अंके व। लाल रोकी लाल गाय लाल फूल
    घटू व। लाल रोका लाल गायो लाल फूली
2. **Adverbs**

Usage of adverbs – different types denoting Time, Place, Manner, Quantity, Affirmation, Negation, Reason, Interrogative, Certainty and Probability.

1. **Time**
   - हम्सां ही छ.  हुं हम्सां आलीले आवूं फुं  अत्याचे मारी माता कुणाले ही.

2. **Place**
   - कुणाले नजर छ.  त्यांनी कुं भरीदी करील.  घरली आसपास कुणाले छ.

3. **Manner**
   - तेले अशाप्रै आलो.  ते धीमे धीमे लागे छ.  तेले अंकूम आंधक्रिया आलो.

4. **Quantity**
   - तेले शोक ज आवूं  तेले परीक्षांमध्ये बहु गुणो मापा छ.

5. **Affirmation**
   - बली, हुं तेयार रहील.  सां, हुं आवी शक्ती.

6. **Negation**
   - कमल जमवा नही आते.

7. **Reason**
   - बस नन्ही आतील तेंढे हुं मोडी याच.

8. **Interrogative**
   - तेले क्या आवशी?  क्या तेले कथा जये हे?

9. **Certainty**
   - अमे जुऱ आवीलुं.  तेले लेबार सरस आयुं.

10. **Probability**
    - हुं डाच पर्यंती करावा जयश.

**Formation of adverbs** – case forms of current Gujarati words, built up from other parts of speech.

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<td>वरीला</td>
</tr>
</tbody>
</table>

**Position of the adverb** – immediately before the verb it modifies or is the object of the verb.

- तेले आ मान उत्तातल्या कराव.  तेले उत्तातल्या आम करावुं

**Adverbial Phrases**

Formation by reduplication

- वाचून अध्याय पर्यंत जेवोत्तेल अेकाचेक यातं यातां

**Correlated Adverbs**

- जेवेसं - तेम्तेम - त्यांसं - त्यां - त्यां
C Comparison of Adjectives and Adverbs

The Comparative Degree

The Superlative Degree

Gujarati equivalents for ‘than all’ सी, सी करता, सीथ, सवथ, सव करता, बधाथी/बधाथी

Superlative Phrases मोतां, आोमां, आों, वधारमां वधारे, नजाकमां नजाक

IV – QUANTIFIERS

Need to be with agreement in number and gender.

V – INTERROGATIVES

VI – DEMONSTRATIVES

Agreement with number and gender.

VII – INDEFINITES

VIII – PRONOUNS

Usage of Personal, Reflexive, Emphatic, Definite/Indefinite, Demonstrative, Interrogative and Relative Pronouns.

Subject Personal Pronouns.

Pronouns with case endings in agreement with number and gender.

First Personal Pronoun ‘र्व’, Second Personal Pronoun ‘तू’, and Third Personal Pronoun ‘ते’, and declension of ‘र्व, तू अन्य ते’

<table>
<thead>
<tr>
<th>एक व्यक्ति</th>
<th>बहु व्यक्ति</th>
</tr>
</thead>
<tbody>
<tr>
<td>र्व/तू/ते/थे</td>
<td>अमे/तमे/तेधो</td>
</tr>
<tr>
<td>मने/तने/तने/थने</td>
<td>अमने/तमने/तेथने</td>
</tr>
<tr>
<td>मे/मारे/ते/तारे/थे/थले</td>
<td>अमे/अमारे/तमे/तमारे/तेथले/थेले</td>
</tr>
<tr>
<td>मारे/मारी/माफे/माफा</td>
<td>अमारे/अमारी/अमाफे/अमाफा</td>
</tr>
<tr>
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</tr>
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<td>तमने/तमनी/तेथनी/थेनी</td>
</tr>
<tr>
<td></td>
<td>तमन्ने/तेथन्ने/थेन्ने/तेथन्ने</td>
</tr>
<tr>
<td>मारामा/तारामा/तेरामा/थरामा अमारामा/तमारामा/तेथरामा/थेरामा</td>
<td></td>
</tr>
</tbody>
</table>

Sometimes ‘आप’ is used to show respect for the person spoken to (आप, आपने, आपन, आपनामा, आपनाथी)

Use of plural forms ‘अमे’ (to express ‘we’ as distinct from ‘you’) and ‘आपले’ to express ‘I and you’ and/or ‘we and you’.

Declension of ‘आपले’
आपले आपलनेआपलाथी आपली/आपली/आपलु/आपला आपलामा
Reflexive/Emphatic Pronouns

Self - 

वेक वचन भडू वचन
हुँ घोटे, हुँ जाते अमे घोटे, अमे जाते, अमारी जाते
तुँ घोटे, तुँ जाते तमे घोटे, तमे जाते, तमारी जाते
ते घोटे, ते जाते तेशो घोटे, तेशो जाते, तेमनी/तेघोभो जाते
आपही घोटे, आपही जाते, आपही जाते,

Declension of ‘हुँ घोटे, हुँ जाते,’ and ‘ते घोटे’

माश घोटाधी ताश घोटाधी तेना घोटाधी
मारे घोटाना ताले घोटाना तेनी घोटाना

Definite Pronouns

दि. ते. आ ते

Indefinite Pronouns

दि. ते. कोकङ्के दनेक आमुक

Demonstrative Pronouns

दि.ते. आ आ बदियं ते ते बदियं

Interrogative Pronouns

दि.ते. कोश (used for persons)

शुं (used for things)

ते कोश छ? तेने शुं कोश छ? तमे शुं कोश छी? तमे कोश छी?

Relative Pronouns

दि. के/ते, जेवु/तेबु, जेवु/तेवु, जेट्तु/तेट्तु
IX – NUMBER, QUANTITY AND TIME

All cardinal numbers एक नौ चार .......

Ordinal numbers
Agreement with gender पहलो/दू/पुं बीजे/जी/जु .......

Fractions
Agreement in number and gender with noun possessed पा अपघो/धी/पृथ बोलो/दू/पुं आपो/बीन/पुं सवा टी हबी सवासे टीहसे अहीसे साहाससे......

X – DATES AND TIME

Day, Month and Year २० ऑक्टोबर २०१०

Years द ने हज़र २०१० accepted in written examination

Time of Day

O’clock, quarter past, half past, quarter to
dि.त. एक ( वाज्या हे ) वे ( वाज्या हे ) सवा होक 
पोलो सवाबे अही पोला जल साहा जल

At o’clock, Minutes Past, Minutes To
dि.त. एक वाजे पांचने दसे पांचमां दसे

A.M. and P.M.
dि.त. सवारे दस वाजे रंजे दस वाजे बपोरे वे वाजे

Point in Time
dि.त. आ महिने गढ़ काले सवारे

XI – PREPOSITIONS AND PREPOSITIONAL PHRASES

As listed in vocabulary
dि.त. माते ( राम माते ) अंडर ( ओर सनी अंडर )
बकिय ( धर बकिय ) पाउई ( धरनी पाउई ) तरक ( गम तरक )
-ना पाडी ( रनवारना पाडी ) -ना बग ( लेना बग ) -ना बहटे ( शाना बहटे )
-नी सादे ( हवानी सादे ) -नी नीले ( आहनी नीले )

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XII – CONJUNCTIONS

As listed in vocabulary
e, ane, kara, de, tedi, dem de, abhava, pal, parantu, nahi to,
nahintar, de, jo, to, ki to, tedi.

XIII – INTERJECTIONS

<table>
<thead>
<tr>
<th>देवत.</th>
<th>आहा</th>
<th>अही</th>
<th>अरे</th>
<th>अरेरे</th>
<th>क्या</th>
<th>क्या</th>
<th>लागु</th>
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<th>लागुरे</th>
</tr>
</thead>
</table>
| ओ मा   | वापि  | सरस | शाबाश | वाप   | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्प | बोल | तो  | अल्प | अल्� pkgk
The list of structures and grammar is provided in order to give a clear indication of the grammatical knowledge expected of candidates in the examination. It is not intended to be restrictive and able pupils should be encouraged to progress beyond the list.

This list is divided into two sections corresponding to the requirements for grades G to C (section 1) and for grades B to A* (section 2). All structures required for section 1 are also expected of section 2 candidates.
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<td>Past participle, e.g. رفته؛ دیده</td>
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**B - INDICATIVE**

1 Present simple می خورم
2 Present continuous می خورم (دارم) می خورم
3 Present perfect خوردم
4 Past simple خوردم
5 Past continuous (داشتم) می خوردم
6 Past perfect خوردم بهومن
7 Future simple خواهم خوردم

**C - VERBS OF STATE**

Expressed in different tenses in Persian and English

e.g. نشسته‌ام. (I am sitting.)
ایستاده است. (S/he is standing.)
روی تخت دراز کشیده است. (S/he is lying on the bed.)
پوشیده‌ام. (We are wearing ...)
SECTION 1

A  (must); B  (might); C (to be possible);

D  (should); E  (to be able);

F  (to want)

Passive infinitives formed with G (to become)
e.g. H  (to be closed)

1 Possible, present/future

I  اگر او را ببینم، به او می‌گویم. اگر او را دیدم، به او بگو.

2 Impossible, present

I  اگر می‌توانستم، می‌آمدم.

3 Impossible, past

I  اگر او را می‌دیدم / دیده بودم ...

1 Addressing second person(s), e.g. O ((Come.)

F  بیا.

2 Addressing third person(s), e.g.

F  بیاد.

3 Addressing all (including speaker), e.g.

F  برم.

G - IMPERATIVE

H - NEGATIVES

With derivatives of I  دیگر (none):

I  دیگر نمی‌گردد (never), etc.

SECTION 2

D - AUXILIARY VERBS

E - PASSIVE VOICE

F - CONDITIONALS

G - IMPERATIVE

H - NEGATIVES

With I (unless, until):

I  تا شما نیایید، من نمی‌روم.

(I shall not go unless you come.)
SECTION 1
Yes/no questions
Wh-questions

Present:
After auxiliary verbs
After main verbs
After conjunctions:
    تا (by the time; until)
    تا (so that; in order to)
    قبل / پیش از (before)
    بدون این که (without)
    به جای این که (instead of)

SECTION 2

I - INTERROGATIVE FORMS

With آیا (Question marker)

J - SUBJUNCTIVE FORMS

After conjunctions:
    مگرا / که (unless)
    غیر از این که / جز این که (except)
    به شرطی که (provided that)
    مبادا / تکند (lest; for fear that)

In causative sentences, e.g.:
    دادنام کامپیوترم را تعمیر کند. (I am having my computer repaired.)

Past:
    باید او را دیده باشید. (You must have seen him.) vs
    باید او را می‌دیدید. (You should have seen him.)

K - CAUSATIVE

Sentence:
    هفته‌ی پیش دادنام کامپیوترم را تعمیر کردند.
    (I had my computer repaired last week.)
    می‌خواهم بدهم کامپیوترم را تعمیر کنم.
    (I'm going to have my computer repaired.)

L - EXPRESSING WISHES

ای کاش می‌توانستم. (I wish I could.)
SECTION 1

Formation of nouns with suffixes
Verbal nouns (gerunds)
Simple and compound nouns
Abstract nouns & concrete nouns
Ezafe used as a possessive / genitive link
Ezafe used as an adjectival link
Ezafe used as a preposition maker
Plural markers (Persian)

SECTION 2

II - NOUNS

Ezafe used to express distance from, e.g.
در ۵ کیلومتری تهران

Arabic plural forms used in Persian, e.g.
حيوان/ حيوانات； نوع/ انواع； علم/ علوم； وسيله/ وسایل； خليفة/ خلفاء

Diminutives, e.g.
پسر/ پسرک； باغ/ باغچه

III - ADJECTIVES

Simple adjectives
Demonstrative adjectives
Interrogative adjectives
Adjectives of colour
Position of adjectives
Used as adverbs
Used as nouns

Compound adjectives, e.g.
سنوگدل； بداخلالق؛ سريلند؛ بي كار؛ تندرو؛ يولدار
SECTION 1

Simple adverbs (frequency, manner)
Adverbial expressions of time
Adverbial expressions of place
Position of adverbs

Regular comparative forms
Irregular forms, e.g. بهتر (better)
از = than

All - including irregulars, e.g. بهترین (best)

Definite - including use of را (definite, direct object marker)
Indefinite
Partitive, e.g. تمامی از

General
Emphatic (کتاب خودم)

e.g. همه‌ی تمامی؛ فلانی؛ سایری؛ بعضی‌ی کمی؛
اندکی؛ اندکی؛ بسیاری؛ بسیاری

SECTION 2

IV - ADVERBS

Compound adverbs, e.g.
به‌سختی، به‌تدریج، کم‌کم، رفت‌رفته

V - COMPARISON OF ADJECTIVES & ADVERBS

تا = than
در بیمارستان، بیش‌تر دکتر بود تا بیمار!

VI - SUPERLATIVE ADJECTIVES & ADVERBS

VII - ARTICLES

VIII - POSSESSIVES

IX - INDEFINITE ADJECTIVES, NOUNS AND PRONOUNS

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SECTION 1

Subject personal pronouns
Object personal pronouns
Omission of را + inversion of object and verb, e.g. دیدمتش
Reflexive pronouns
Possessive pronouns
Interrogative pronouns

SECTION 2

X - PRONOUNS

XI - NUMBERS, QUANTITY AND TIME

A - NUMBERS

All cardinal & ordinal numbers
Fractions, decimals
Percentage
Recurring numerals:
(once a week)
(once every two months)
(every other day)
(every three hours)

Approximate numbers:
(two or three days)

Classifiers used with numbers:
(three children)
(three women)
(a suit)
(eight eggs)

Addition
Division
Multiplication
Subtraction

Classifiers used with numbers:
(four pens)
(five books)
(ten aeroplanes)
(two hundred flats)
(three rifles)
**SECTION 1**

Length, width, height  
Distance, weight

| e.g. | جنود، چندین؛ تعدادی؛ مقداری. |

**B - MEASURES**

**SECTION 2**

**C - QUANTIFIERS**

**D - DATES AND TIME**

24-hour clock

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<th>Days of the week</th>
<th>Months of the year</th>
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<th>Expressing age</th>
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</thead>
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<tr>
<td>e.g.</td>
<td>روزی، در کنار؛ در طرف چپ.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e.g.</td>
<td>تا/که، چون، اگر، مگر، هر وقت</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e.g.</td>
<td>آفرین، بهبه، حیف، راستی</td>
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</table>

**XII - PREPOSITIONS & PREPOSITIONAL PHRASES**

<table>
<thead>
<tr>
<th>Verb/noun/adjective + preposition</th>
<th>e.g.: آزم.. راضی بودن</th>
<th>(to be happy with ...)</th>
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<tbody>
<tr>
<td>noun + noun, e.g.: تسکین درد</td>
<td>(pain relief)</td>
<td></td>
</tr>
<tr>
<td>noun + adjective, e.g.: عواقب وخیم</td>
<td>(grave/dire consequences)</td>
<td></td>
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</table>

**XIII - CONJUNCTIONS**

**XIV - INTERJECTIONS**

**XV - COLLOCATIONS**
SECTION 1

Simple
Compound

SECTION 2

XVI - SENTENCE

Complex:
Adjectival clauses, e.g.
مردی که تلفن کرده عموی من است.
Adverbial clauses, e.g.
وقتی که تلفن کرد داشتم شام می‌خوردم.
Noun clauses, e.g.
از این که من را به مهمانی دعوت کرده ممنونم.
(Person and) tense unchanged, e.g.
گفت امشب خسته‌ایم، نمی‌تونیم بیام.

XVII - REPORTED SPEECH

Persian phonological system:
Focus on sounds and sound distributions
unfamiliar to English speakers.
Persian syllable structure
Word stress
Sentence stress
Contrastive stress
Rising tone in yes/no questions
Falling tone in statements and wh-questions
Tashhid: double consonant (gemination) in Persian

XVIII - PRONUNCIATION & INTONATION

Prosodic features of Persian:
Pitch movements:
Falling: دیروز دیدم.
Rising: راستی؟
Flat: از شوخی گذشت.
Rhythm:
Syllable-timed:
اگه‌ها خنک بشه می‌ريم بیرون.
Stress-timed:
این کلمه چه معنی می‌ده؟
SECTION 1

XIX - GRAMMAR OF COMMUNICATION
Rules governing the production (and perception) of socially and culturally appropriate language

1 Polite forms:

Honorific verbs, e.g.
 تشريف أوردن (to come)
عرض كردن (humbly to say)
فرمودن (to say)

Honorific nouns & adjectives, e.g.
جناب (Excellency)
جناب عالي (you)
علي جناب (Your Excellency)

2 Polite formulas/rituals: ta’ārof
(used by hosts & guests)

e.g. بفرح ابيد. میوه میل کنید.

e.g. چرا اینقدر تعارف می کنید؟
قابل ندارم. قابل شما نیست.
PORTUGUESE

Contents

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IX – PREPOSITIONS
X – CONJUNCTIONS

PART B – CANDIDATES AIMING TO ACHIEVE ABOVE GRADE C
I – VERBS
II – PRONOUNS
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The list of structures and grammar is provided in order to give a clear indication of the grammatical knowledge expected of candidates in the examination. It is not intended to be restrictive and able pupils should be encouraged to progress beyond the list.

All structures and grammar listed for candidates aiming to achieve up to grade C are also expected of candidates aiming to achieve above grade C.
Part A - Candidates aiming to achieve up to Grade C

I  VERBS

A Regular and Special Verbs
1 all the verbs included in the vocabulary lists
2 reflexive verbs, where applicable, e.g. sentar-se, levantar-se
3 progressive with estar
4 common idiomatic expressions with ter and haver, e.g. tem de estudar há pouco
5 verbs followed by an infinitive (with or without a preposition) e.g. quero comer

B Voice and Person

a) voice
   active voice
   (R) passive voice
b) person
   first and third person endings, singular and plural second person, using third person verb ending, singular and plural; e.g. você gosta, vocês gostam
   (R) second person singular, e.g. tu gostas
   (R) omission of subject denotator, e.g. gosta, gostas, gostam

C Infinitive Forms

infinitive
(R) inflected or personal infinitive

D Past Participle

common regular and irregular past participles
(R) past participle in the passive voice

E Gerund

F Indicative

1 present
2 preterite
   (R) imperfect
   (R) reported speech, e.g. disse que comprava
3 periphrastic forms with ir instead of the future, e.g. vou comprar
4 (R) imperfect instead of conditional, e.g. gostava, comprava

G Commands

1 command and request forms using third person present subjunctive, singular and plural, e.g. venha, sirvam-se
2 (R) commands and requests using imperative second person singular, e.g. olha

H Subjunctive

1 (R) present in common expressions, e.g. espero que não chova
2 (R) future of verbs listed in common expressions, e.g. quando chegarem, se puder
3 (R) imperfect of verbs listed in common expressions, e.g. se pudesse
4 (R) perfect subjunctive with ter, e.g. espero que tenha chegado
II – NOUNS

A Gender
1 gender of all nouns listed in the Vocabulary List
2 gender endings of all nouns listed in the Vocabulary List
3 (R) common feminine and masculine diminutives and augmentatives, e.g. pãozinho, casarão
4 alternative meanings of common nouns depending on gender, e.g. a caixa – o caixa
5 masculine verbal noun, e.g. o trabalhar

B Singular and Plural
1 plural of all nouns listed and referred to in the Vocabulary List and, where applicable, their feminine equivalents
2 change of stressed closed to open vowel, e.g. ovos
3 plural of noun+de+noun, e.g. quartos de casal
4 plural of common compound nouns, diminutives and augmentatives, e.g. couves-flores, guarda-chuvas, pãezinhos, cafezinhos
5 masculine plural covering both genders, e.g. os filhos
6 feminine plural including both genders, e.g. as crianças

III – ADJECTIVES AND ADVERBS

A Formation and position of adjectives and adverbs
1 adjectives and past participles used adjectivally:
   (a) agreement in gender, e.g. casaco branco
   (i) gender endings of all adjectives listed and referred to in the Vocabulary List
   (ii) change of stressed closed to open vowel, e.g. novo, nova
   (b) agreement in number, e.g. casacos brancos
   (i) plural endings of all adjectives listed and referred to in the Vocabulary List, including, where applicable, their feminine forms
   (ii) change of stressed closed to open vowel, e.g. novos
   (c) position of adjectives
       noun + adjective
       common exceptions, e.g. bom dia
2 adverbs
   (a) everyday usage, e.g. bem, mal, devagar, assim
   (b) formation with -mente, e.g. igualmente
   (c) common adverbial phrases, e.g. de repente, de novo
   (d) position of adverbs
B Comparatives and Superlatives
1 tão ... como; tão ... quanto; mais ... do que; menos ... do que
2 muito ...; pouco ...
   (R) -íssimo/a/os/as
   facilitimo, dificilimo
3 o mais ...; o menos ...
4 irregular comparatives and superlatives including maior, menor,
   melhor, pior
   (R) superior, inferior, máximo, mínimo

C Intensifiers and Emphatic Expressions
common examples: ainda, claro, mesmo, pois não, também, apenas, bastante, com
certeza, demais, imenso, naturalmente, ora, próprio

IV – ARTICLES
1 definite: o, a, os,
   as agreement with noun
2 indefinite: um, uma, uns, umas
   agreement with noun
3 additional use of definite article
   (a) with a toponym or name of country, e.g. o Porto, o Brasil
   (b) with name of a person, e.g., a Ana
   (c) with possessive, e.g. O meu passaporte
   (d) with nouns used in a general sense, e.g. a fruta está cara
   (e) other uses of article, e.g., 5 euros o quilo
4 omission of indefinite article before noun denoting
   (a) origin, e.g., sou inglês
   (b) profession, occupation, e.g. sou estudante
   (c) possession, e.g., tem carro
   (d) marital status, e.g., ela é casada
   (e) affiliation, religion, e.g., ele é católico

V – PRONOUNS
A Personal Pronouns
1 subject personal pronouns
   (a) first person: eu – nós
   second person: tu II você II o Sr I a Sra - vocês II os Srs I as Sras
   third person: ele/ela – eles/elas
   (b) definite article + proper noun for second person, e.g. o João
   (c) other common second person denotators, e.g. o pai
2 direct and indirect person pronouns
   (a) me – nós; te – (R) vos; o/a II você — os/as II vocês; lhe — lhes
(b) with preposition, e.g. para: para mim; ti; si; para você; o Sr/a Sra; ele/ela; o/a+
proper noun
respective plurals

(c) with preposition com:
comigo; contigo; consigo
com você; o Sr/a Sra; ele/ela; o/a + proper noun
respective plurals

(d) (R) indirect object pronoun instead of possessive, e.g. roubaram-lhe a carteira

3 reflexives
me; te; se; nos

4 position of direct and indirect pronouns, including reflexives after the verb,
hyphenated before the verb

B Demonstratives and Indefinites
isto, isso, aquilo
cada
tudo
nada
alguém, ninguém
este, esse, aquele
o mesmo, o outro
alguém, ninguém
todo
tanto
vários
agreement
used adjectivally

C Possessives
1 first person: o meu; a minha; o nosso; a nossa
second person: o teu; a tua; o seu; a sua; o vosso; a vossa;
third person: o seu; a sua
with respective plurals and when used adjectivally

2 possession expressed with de ...
dele/dela; de você II do Sr/da Sra II do/da + (proper) noun
respective plurals

3 omission of possessive, e.g. lavar as mãos

D Relatives
1 que, quem
(R) cujo, quanto

2 word order
VI – INTERROGATIVES

1. questions:
   (a) with same word order as in statement, e.g. A praia fica longe?
   (b) with é que, e.g. Quando é que o barco parte?
   (c) with an interrogative pronoun or adjective, e.g.
       O quê?
       (O) que é isto?
       Quais prefere?
       Que sapatos prefere?
       De quem é a mala?
       Com quem vai?
       Quanto custa?
       Qual é o seu?
   (d) which start with a different question-word, e.g. Como se chama?

2. question and reiterative reply, e.g. É perto? É.

VII – NEGATIVES

1. não for 'no'
   não for a verb in the negative, e.g. Não tenho
   nunca, nem ... nem

2. (R) double negatives:
   não ... nada
   não ... nenhum
   não ... ninguém
   não ... nunca

3. word order in negative sentences, e.g. Ela não se chama Rita

VIII – NUMBERS, QUANTITY AND TIME

A. Numerals

1. cardinals
   from ‘zero’ to ‘milhões’
   mais de, menos de
   agreements where applicable

2. ordinals
   from ‘primeiro/a’ to ‘décimo/a’
   último/a
   (R) penúltimo/a
   agreements
3 proportional
duplo
dobro
meio
metade
um terço
um quarto

4 collective
par
dezena, década
dúzia
centena
milhar

5 position of ordinals
ordinal + noun, e.g., terceiro andar

B Expressions of weight, quantity and capacity
dúzia
metade
um quarto
meia dose
um par
duzentos gramas
um litro de, uma garrafa de
(R) dezena, quinzena, centena, milhar
(R) um terço, dobro, demasiado, a mais, a menos

Basic measurements and distance
e.g. meio metro
dez quilómetros
a quinze quilómetros

C Dates, Days, Time and Frequency
Including months
days of the week
oito dias, quinze dias
primavera, verão, outono, inverno

12 hour clock and 24 hour clock reading
(R) zero horas
da manhã, da tarde, da noite, ontem à noite
IX – PREPOSITIONS
1. de, em, a, com, sem, até, por, para, sob, sobre, entre, contra, desde
2. contracted forms:
   (a) with definite article, e.g. ao, da, no, pelo
   (b) with indefinite article, e.g. numa
   (c) with other words, e.g. disto, daqui, donde
3. (R) other commonly used prepositional phrases, e.g. ao lado de, ao pé de, etc.

X – CONJUNCTIONS
1. co-ordinating conjunctions:
   e, ou, mas, também, nem, portanto
   (R) por isso, porém, contudo, não só ... mas também
   and other commonly used conjunctions
2. subordinating conjunctions:
   que, porque, pois, se, quando, como
   word order in subordinate clauses

Part B – Candidates aiming to achieve above Grade C

I – VERBS
A. Voice and Person
   (a) undefined subject, using third person verb ending + no subject denotator, e.g. disseram-me
   (b) (R) third person conjugated reflexively instead of the passive voice, e.g. fala-se inglês, aceitam-se cheques
B Indicative

perfect with ter, e.g. tenho estado
future
(R) future in pronominal and reflexive conjugations, e.g. lavar-se-á
pluperfect with ter and (R) with haver, e.g. tinha comprado, havia visto

II – PRONOUNS

A Personal Pronouns

1 direct and indirect personal pronouns contracted forms, e.g. mo(s)
   (R) contracted forms, e.g. no-la (s)

2 position
   comprá-lo(s), vendê-la(s), compram-na(s)
   (R) intercalated, comprá-lo-ei, vendê-la-ia

B Demonstratives and Indefinites

algo, certo, cada, diverso
qualquer, quaisquer
tal, tais
(R) um tal

C Possessives

Vosso

D Relatives

1 o qual, os quais
2 common idiomatic expressions, e.g. foi isto que, fui eu quem, foi ele quem me disse

III – NEGATIVES

(R) não lhas comprou

IV – NUMBERS, QUANTITY AND TIME

A Numeral

1 any cardinal numbers not listed in section A

2 ordinals in common use up to décimo/a

B Dates, Days, Time and Frequency

da madrugada
common adjectives derived from seasons, e.g. primaveril
(R) Estio
véspera
VI – PREPOSITIONS
contracted forms:
noutro
(R) ao + personal infinitive, e.g. ao sairmos

VII – CONJUNCTIONS
1 co-ordinating conjunctions
   Quer … quer
2 subordinating conjunctions
   para que; embora; enquanto; logo que; desde que; bem como; a não ser que; já que;
   mesmo que; contanto que; visto que; ainda que; posto que; apesar de (que); de maneira
   que; talvez (que)
   (R) por + adj + que
3 use of subjunctive in subordinate clauses, e.g. logo que for possível; word order in more
   complex subordinate clauses
The list of structures and grammar is provided in order to give a clear indication of the grammatical knowledge expected of candidates in the examination. It is not intended to be restrictive and able pupils should be encouraged to progress beyond the list.

All structures and grammar listed for candidates aiming to achieve up to grade C are also expected of candidates aiming to achieve above grade C.
Part A – Candidates aiming to achieve to Grade C

I  – NOUNS

A  İSİM ÇEŞİTLERİ
1  Proper noun – Özel ad: İstanbul, Kemal...
2  Common noun – Tür adı: İnsan, hayvan, bitki...
3  Concrete noun – Soyut ad: Masa, kız....
4  Abstract noun – Somut ad: Bağımsızlık, özgürlük...
5  Singular noun – Tekil ad: Kalem, dolap...
6  Plural noun – Oğul ad: Kuzular, bebekler...

B  CASE – AD DURUMU
1  Nominative – Yalın durum: ev
2  Accusative – Belirtme durumu: evi
3  Dative – Yönlendirme durumu: eve
4  Locative – Kalma durumu: evde
5  Ablative – Çıkma durumu: evden
6  Genitive – Tamlayan durumu: Kedi masanın altında

C  Yapılarına göre adlar
1  Simple noun – Yalın ad: Oda, kitap
2  Derived noun – Türemlı ad: Başlık, başkanlık
3  Compound noun – Bileşik ad: Balıkadam, devetabanı

II  – PRONOUNS — ADIL (ZAMİR)
1  Personal pronoun – Kişi adılı: Ben, sen, o...
2  Reflective pronoun – Dönüşlü adıl: Kendi, kendin...
3  Demonstrative pronoun – Gösterme adılı: Bu, şu, bunlar...
4  Indefinite pronoun – Belgisiz adıl: Kimseye, hiçbirine...
5  Interrogative pronoun – Soru adılı: Kim, ne, nereye...

Adil gibi kullanılan ekler:
1  Possessive suffix – İyelik eki: Benim, kitabınızı...
2  Personal ending – Kişi eki: Geldim, gelmişim, gideyim, gitsin...
3  Pronominal suffix – İli eki: Ondaki, seninki...

III  – ADJECTIVES – ÖNAD (SIFAT)
1  Qualificative adjective – Niteleme önadi: Uzun, kısa, zengin...
2  Determinative adjective – Belirte adları
   Demonstrative adjective – Gösterme önadi: Bu, şu, o...
   Interrogative adjective – Soru önadi: Kaç, ne kadar, hangi...
   Numeral adjective – Sayı önadi: İki, birer, birinci, yüzde bir...
   Indefinite adjective – Belgisiz önadi: Birço, birkaç...
Yapılarına göre önadlar:

1. Simple adjective – Yalın önad: Beyaz, uzun...
2. Compound adjective – Bileşik önad: Yurtsever, zeytinyağlı...
3. Derived adjective – Türemlü önad: Kuvvetli, çalışkan...
4. Intensive adjective – Pekiştirmeli önad: Bembeyaz, kıpkırmızı, beyaz beyaz...

IV – ADVERBS – BELİRTEÇ (ZARF)

1. Adverb of time – Zaman belirteci: Bugün, yazın...
2. Adverb of place – Yer belirteci: İleri, dışarı...
3. Adverb of quantity – Ölçü belirteci: Az, çok...
4. Eşitlik belirteci: Ben de o kadar zenginim.
5. Üstünlük belirteci: Ben daha zenginim.
7. Adverb of quality – Niteleme belirteci: İstemeye istemeye uyudu. Tertemiz, mutlaka...
8. Interrogative adverb – Soru belirteci: Niçin, neden...

Yapılanlara göre belirteçler:

1. Simple adverb – Yalın belirteç: İyi, dün...
2. Bileşik belirteç: akşamüstü, ilkönce...
3. Öbekleşmiş belirteç: Sabah sabah, yarın akşam...
4. Derived adverb – Türemlü belirteç: İlkın, sabahleyin...

V – PARTICLES – İLGEÇ :

Gibi, için, kadar, ile, -a ait, -a doğru, -e göre, - în için, -den başka...

A  CONJUNCTION – BAĞLAÇ

Aksi halde, yoksa, ama, ayrıca, üstelik, dahi, bu nedenle, çünkü, demek ki, eğer, oysa, halbuki, veya, yine de, ki, hem... hemde, ne... ne, de... de, ya... ya, ve...

B  INTERJECTION – ÜNLEM

Aferin! Ah! Ay! Aman! Eyvah! Haydi! Eh! Yok Canım! Yağasın! Yazık! Vah! Yahu! Sakın!

VI – VERBS

A  CONJUGATION – EYLEM ÇEKİMİ

B  INDICATIVE – BİLDİRME KİPLERİ

1. Past definite – Belirli geçmiş zaman: Aldım...
2. Past indefinite – Belirsiz geçmiş zaman: Almışım...
3. Present continuous – Şimdiki zaman: Alıyorum...
4. Aorist – Geniş zaman: Alırım...
5. Future – Gelecek zaman: Alacağım...
C SUBJUNCTIVE – İSTEME KİPLERİ
1 Optative – İstek kipi: Alayım...
2 Desiderative – Dilek koşul kipi: Alsam...
3 Necessitative – Gereklilik kipi: Almalıyım...
4 Imperative – Emir kipi: Alsin. almalısın...

D COMPOUND TENSE – BİLEŞİK ZAMAN
1 Imperfect – hikaye bileşik zaman:
2 Belirli geçmiş zaman kipiyle yapılan hikaye bileşik zaman: Geldiydim...
3 Belirsiz zaman kipiyle yapılan hikaye bileşik zaman: Gelmiştim...
4 Şimdiki zaman kipiyle yapılan hikaye bileşik zaman: Geliyordum...
5 Geniş zaman kipiyle yapılan hikaye bileşik zaman: Gelirdim...
6 Gelecek zaman kipiyle yapılan hikaye bileşik zaman: Gelecektim...
7 İstek kipiyle yapılan hikaye bileşik zaman: Geleydim...
8 Dilek koşul kipiyle yapılan hikaye bileşik zaman: Gelseydim...
9 Gereklilik kipiyle yapılan hikaye bileşik zaman: Gelmeliydim...

VII – CONDITIONAL – KOŞUL BİLEŞİK ZAMANI
1 Belirli geçmiş zaman kipiyle yapılan koşul bileşik zamanı: Geldiysem...
2 Belirsiz geçmiş zaman kipiyle yapılan koşul bileşik zamanı: Gelmişsem...
3 Şimdiki zaman kipiyle yapılan koşul bileşik zamanı: Geliyorsam...
4 Geniş zaman kipiyle yapılan koşul bileşik zamanı: Gelirsem...
5 Gelecek zaman kipiyle yapılan koşul bileşik zamanı: Geleceksem...
6 Gereklilik kipiyle yapılan koşul bileşik zamanı: Gelmeliysem...

VIII – VOICE – EYLEMDE ÇATI
1 Active verb – Etken eylem: Gelmek, gitmek...
2 Passive verb – Edilgen eylem: Sevilmek, alınmak...
3 Reciprocal verb – İşteş eylem: Koşuşmayın, dövüşmüşler...
4 Reflexive verb – Dönüşlü eylem: Yıkanmak, sevinmek...

VERBALIA – EYLEMSİ
Infinitive – Eylemlik: Aldırmak, görünüş... gitme zamanı, yerleşmeye, gidişine...
Participle – Ortuç: -acak, -miş (susamış çocuk), -en (gelen adam), -an (kırılan bacağı), mez maz (tükenmez kalem)... 
Gerund – Ulaç: -a (on kala uyanırım), (-açğı yerde), - eli beri... sessizce...
PART B  Candidates aiming to achieve above Grade C

NARRATIVE – RİVAYET BİLEŞİK ZAMANı

1 Belirsiz geçmiş zaman kipiyle yapılan rivayet bileşik zamanı: Gitmiştım...
2 Şimdiki zaman kipiyle yapılan rivayet bileşik zamanı: Gidiyormuşum...
3 Geniş zaman kipiyle yapılan rivayet bileşik zamanı: Gidermişim...
4 Gelecek zaman kipiyle yapılan hikaye bileşik zamanı: Gidecekmişiz...
5 Gereklilik zaman kipiyle yapılan rivayet bileşik zamanı: Gitmeliyimmişim...
6 İstek kipiyle yapılan rivayet bileşik zamanı: Gideymişim...
7 Dilek koşul kipiyle yapılan rivayet bileşik zamanı: Gitseymişim...

VOICE

Factivive verb – Ettirgen eylem: Açtırmak, diktirmek, okutturmak...
Participle – Ortaç: -ası (eli kırılmasıca), - dik (tanıdırık yüz)
Gerund – Ulaç: -a.........(-e........-e) (Kendini öve öve bitiremiyor), -acağına (Pehriz yapacağına ne bulsa yiyor.) Hasta olduğu halde okula gitti. Evlendi evleneli buraya gelmez oldu. Odanı istediğin biçimde düzeltelabilirsin.
Anacoluton – Devrik Tümce: Ağır ağır çıkacakısın bu merdivenlerden...
Parenthesis sentence – Ara tümce: İsterse, ummam ya, sana yardım edebilir.
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