Division: Solid Waste and Environmental Management
Salary: R222 208 per annum

Requirements: • Practical experience (2 years) in waste management • doubler and standardisation of waste legals. • Property maintenance • Manage and control the Revenue Division • Ensure consistency of service delivery. • Familiarity with risk identification, evaluation and management • Ability to understand financial statements, appreciation of risk governance principles, good communication skills and independent judgement • Familiarity with Financial Management Act No 56 of 2003.

Responsibilities: • Assist in the preparation of the Municipality’s 3-year strategic plan. • Co-ordinate the implementation of the 3-year strategic plan. • Assist in the preparation of the Annual Financial Statements. • Assist in the preparation of the 3-year Financial Plan. • Assist in the preparation of the Medium-Term Revenue and Expenditure Framework (MTRF). • Assist in the preparation of the 3-year financial plan and the Medium-Term Revenue and Expenditure Framework (MTRF) for the different departments. • Assist in the preparation of the 3-year strategic plan. • Assist in the preparation of the 3-year financial plan and the Medium-Term Revenue and Expenditure Framework (MTRF).

Manager: Environmental Management
Salary scale: R322 502 per annum

Requirements: • National Diploma in Environmental Management (or equivalent) or equivalent combination of education and experience • At least 3 years’ experience in the field • Experience in waste management • Experience in corporate and sustainable management • Experience in project management • Experience in budget management and administration • Experience in the use of computer software for the presentation and reporting of information

Main duties: • Ensure that waste is properly disposed of according to legislative prescriptions and Corporate and Sustainable Management procedures. • Manage all aspects of the Department’s waste management portfolio. • Oversee waste-related functions within the Department. • Ensure that the activities of the Municipality are as far as possible in accordance with the legislative and administrative requirements of waste management. • Prepare and submit reports in accordance with the legislation. • Oversee the implementation of the implemented projects. • Oversee the implementation of the implemented projects. • Oversee the implementation of the implemented projects. • Oversee the implementation of the implemented projects. • Oversee the implementation of the implemented projects. • Oversee the implementation of the implemented projects. • Oversee the implementation of the implemented projects.

Co-ordinator: Waste Management
Salary: R222 208 per annum

Requirements: • Degree in Environmental Management or equivalent combination of education and training • At least 3 years’ experience in the field of waste management • Experience in project management • Experience in budget management and administration • Experience in the use of computer software for the presentation and reporting of information

Main duties: • Manage and control the Revenue Division • Ensure consistency of service delivery. • Manage all aspects of the Department’s waste management portfolio. • Oversee waste-related functions within the Department. • Ensure that the activities of the Municipality are as far as possible in accordance with the legislative and administrative requirements of waste management. • Prepare and submit reports in accordance with the legislation. • Oversee the implementation of the implemented projects. • Oversee the implementation of the implemented projects. • Oversee the implementation of the implemented projects. • Oversee the implementation of the implemented projects. • Oversee the implementation of the implemented projects. • Oversee the implementation of the implemented projects. • Oversee the implementation of the implemented projects. • Oversee the implementation of the implemented projects.

Co-ordinator: Public Transport
Salary: R105 700 per annum

Requirements: • B Com degree • Computer literacy • Valid driver’s licence • Experience in the field of public transport • Experience in project management • Experience in budget management and administration • Experience in the use of computer software for the presentation and reporting of information

Main duties: • Ensure that public transport services are provided in accordance with the legislative and administrative requirements. • Prepare and submit reports in accordance with the legislation. • Oversee the implementation of the implemented projects.

Division: Internal Audit
Salary scale: R212 511 per annum

Requirements: • National Diploma in Internal Auditing or ITQ IV Certificate • At least 2 years’ experience in the field of internal auditing or equivalent combination of education and training • Experience in project management • Experience in budget management and administration • Experience in the use of computer software for the presentation and reporting of information

Main duties: • Ensure that the activities of the Municipality are as far as possible in accordance with the legislative and administrative requirements of internal auditing. • Prepare and submit reports in accordance with the legislation. • Oversee the implementation of the implemented projects.

Appointment of Audit and Performance Audit Committee Members • Chairperson or a member of the Audit Committee • 2 members of the Performance Audit Committee

The Council of Local Municipalities of Madibeng is inviting qualified individuals to apply for the posts of 2 members of the Audit Committee and 2 members of the Performance Audit Committee of the Council of Local Municipalities of Madibeng (the “Council”).

Applicants should have a solid understanding of audit and governance principles, good communication skills and independent judgement.

The term of the service will be for a minimum period of 3 years or equivalent to 1 term of the office of the current Council. However, Council reserves the right to extend the service of members of the Council of Local Municipalities of Madibeng in accordance with National Treasury Regulations.

Applications shall be made on the Application Form – Electronic format, which will be available on the Council’s website www.madibeng.gov.za under the “Appointments” section. Applications must be submitted at least 30 days before the end of the closing date stated in the advertisement.

Applicants who wish to apply for more than one position must submit separate application forms for each position.

Applications will be considered only if they are submitted within 30 days of the closing date of the advertisement, you should ensure that the forms are complete and all the required documents are submitted. If you do not receive any correspondence for this organisation regarding your application, your application was unsuccessful. You may apply for another position.

The Council reserves the right to verify the correctness of the information provided and to render the application invalid if incorrect information is provided.

The following information should be clearly and clearly stated in the form: • Contact details: telephone number, address and email address • Experience (field of work): years of experience, type of experience, and the employer’s name • Other qualifications and experience: please state the nature of the qualifications and experience. • Name, email address, and telephone number of referees: details of at least 2 referees who may be contacted during the process of selection. Only original applications will be accepted. Applications that do not comply with the requirements of the advertised position will not be considered.

When sending by post, forward your application to: The Director: Corporate Support Services, P.O. Box 126, Madibeng, 2659, Hand-delivery must be done to the address above within the closing date.

The personal information provided by applicants will be used only for the purpose of these appointments and will be treated in accordance with the provisions of the Protection of Personal Information Act 4 of 2013 (‘POPIA’).

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