PROCEDURE FOR OBTAINING CERTIFICATE OF TITLE FOR SALVAGE AND REBUILT VEHICLES

1. The process begins when a vehicle becomes a total loss, as determined by the insurance company, due to an occurrence. If the vehicle is acquired by an insurer in the claim settlement process, the insurer applies for a new Certificate of Title for a salvage vehicle for all vehicles acquired, including an unrecovered theft, EXCEPT when:
   a. A vehicle is ten years old or older AND has a value of one thousand-five-hundred dollars ($1,500) or less, or
   b. A vehicle will require the replacement of five or fewer minor component parts
      i. If the insurer is unable to determine precisely that five or fewer minor component parts must be replaced in rebuilding the vehicle, apply for a salvage title.

(COMPONENT PARTS AS DEFINED IN TITLE 35 PART VII OF MISSISSIPPI ADMIN. CODE)

2. The term component parts as pertaining to passenger vehicle shall mean:
   a. Major component parts - 1) cowl or firewall, 2) front-end assembly, 3) rear clip including roof panel, 4) roof panel when installed separately, 5) motor or engine (replaced), 6) frame, or any portion thereof, or in the case of a unitized body, the supporting structure which serves as the frame,
   b. Minor component parts - 1) each door, 2) hood, 3) each fender or quarter panel, 4) deck lid or hatchback, 5) each bumper, 6) both T-tops,
   c. As used in this section - 1) front-end assembly means all of the following: hood, fenders, bumpers, radiator supports, and supporting members for such items. In the case of a unitized body, the front-end assembly includes frame support members; and 2) rear clip means all of the following: roof, quarter panels, trunk lid, floor pan, and the support members of such item.
   d. Truck, truck type, or bus type vehicles - a. a component part shown in 2.a not listed in this section which is common to a truck, truck type, or bus type vehicle should be listed if repaired or replaced.
      a. Major component parts - 1) frame or any portion thereof or, in the case of a unitized body, the supporting structure which serves as the frame, 2) cab, 3) cargo compartment floor panel or passenger compartment floor pan, 4) transmission or transaxle (replace), 5) motor or engine (replace), and 6) roof panel.
      b. Minor component parts are 1) each door, 2) hood, 3) each fender or quarter panel, 4) each bumper, 5) taillight.
      e. Motorcycle - a. Component parts - 1) engine or motor, 2) transmission or transaxle, 3) frame, 4) front fork, 5) crankcase.

3) When the insurer has sold the vehicle to a re-builder, the re-builder is not required to apply for a new Certificate of Title until the vehicle has been rebuilt at which time he must apply for a new Certificate of Title in his or her name.

Once the vehicle has been rebuilt and is ready for inspection, a complete Application for Inspection of Salvage Vehicle, Form 78-021 and 78-021(1) for pictures, and arrange with the Department of Public Safety to have said vehicle inspected. At the time of inspection, the following documentation must be presented:

Application for inspection of a Salvaged Vehicle/Rebuilt, Form 78-021; and
1. notarized bills of sale for each major component part, including; name and address of person the part was purchased from, the year, make, model, and vehicle identification number of vehicle from which the part was removed, 2. invoice for each minor component part, containing complete information as to source, etc., except notarization not required (see 1 immediately proceeding), 3. original Application of Certificate of Title wherein the re-builder is shown as owner (re-builder required to title prior to re-sale),
4. a fee of $75.00 payable to the Department of Public Safety; at the time of inspection (fee is due whether vehicle passes or fails inspection, and upon each re-inspection),
5. form 78-021(1) Attachment with picture (color) as prescribed.

4.) Upon successfully passing inspection, the rebuilder assembles his application for certificate of title, including the above documentation and the Mississippi Department of Safety Completion of Vehicle Inspection, Form 78-022. The remittance advice and fee of $9.00 for each title application may then be forwarded to the Department of Revenue.

Bills of sale and invoices for parts used in rebuilding said vehicle must be made out to the re-builder and contain the signature of the seller. Only bills of sale require notarization. If any of the above listed forms have been altered, the application is subject to being rejected. (The Department of Revenue may require inspection of any vehicle prior to retitling.)

Every Mississippi owner of a vehicle which has been rebuilt is subject to Title 35 Part VII of Mississippi Admin. Code, and must title said vehicle in his name prior to transferring ownership. Inspection is required prior to transfer.

Questions concerning this instruction may be made by calling (601) 923-7200 and asking for information on titling of rebuilt vehicles. Questions on inspection must be made to personnel with the Department of Public Safety subsection where vehicle is to be inspected.

5.) It is our intent that the process be implemented with the least amount of confusion and we must ask you to read the Regulation and be familiar with those requirements for which you are responsible. By doing so, your application is more likely to be in proper form and can be processed without delay once it is received by the Department of Revenue.

When a salvage title or other branded title is assigned to you by the insurer, inspection of the rebuilt vehicle is required prior to making application for title. When the insurer transfers his or her interest by reassignment, you must complete Forms 78-021 and 78-021(1) and have required evidence of ownership of parts, but no inspection is required unless instructions are given to have the vehicle inspected.

Note: Title 35 Part VII of Mississippi Admin Code (2) requires 4 picture of the vehicle to be rebuilt. Use the reverse side of this page (Form 78-021) to provide the pictures. If more than 1 page is required, you may duplicate form 78-021(1). Pictures are to show the vehicle before any work is done toward rebuilding.
Photos must be securely glued to page.
All photos must show top as well.
Photos must show front and side or rear and side.

Rebuilder to use the format layout for picture to be of the vehicle prior to any repair work being done to rebuild.

Photos must show front and side or rear and side.
**APPLICATION FOR INSPECTION OF A SALVAGE VEHICLE / REBUILT**

1. **Owner Information**
   - Name:
   - Sale Tax Account #:
   - Designated Agent #:
   - Mailing Address:
   - Doing Business As:
   - Type or Print Name:
   - Signature of Applicant:
   - Date:

2. **Application For:**
   - Clear Title:
   - Rebuilt Title:

3. **Vehicle Identification Number**
   - Make:
   - Year:
   - Model:
   - Body Type:
   - Odometer Reading:

4. **Vehicles**
   - **Enter "1" for Parts Replaced and "0" for Used**
     - **Major Component Parts Replaced or Replaced**
       - Identify vehicle(s) from which parts were removed and attach bills of sale.
     - **Minor Component Parts Replaced or Replaced**
       - Parts common to Passenger, Pickups, and other types of vehicle apply.

5. **All Minor Parts Bearing Full or Partial Vehicle Identification Numbers**
   - To be listed below:

6. **Other Parts Replaced or Repaired:**
   - Left front fender or left rear fender:
   - Right front fender or right rear fender:
   - Left rear fender or left side panel:
   - Right rear fender or right side panel:

7. **Other Parts Replaced or Repaired:**
   - Other parts replaced or repaired:

8. **Applicant Further States**
   - That the following was done to restore said condition which existed prior to the event which caused the attached salvage certificate of title, permit to dismantle, total loss certificate, or similar type certificate to issue.
   - Applicant further states that no parts listed below have been changed, or if any of the parts listed below have been changed, same are listed.
   - Notarized bills of sale of major component parts and transmission (listing the manufacturer's vehicle identification number of the vehicle from which the parts were removed) must accompany this application. Bills of sale must be provided for minor component parts.

9. **Distribution:**
   - Original form & original bills of sale with application for title. Make two (2) copies for the Public Safety Inspector and retain a copy for owner records. COMPLETE AND SUBMIT THIS APPLICATION WITH THE VEHICLE COMPLETELY RESTORED AND READY FOR INSPECTION. FORMS 78-021 REQUIRED WITH PICTURES AFTER JULY 1, 1993.

10. **Do not hallucinate.**