A list of winners and their NARFE sponsors will be posted in September on the NARFE website at www.narfe.org and will be published in the December issue of narfe magazine.

NARFE HQ plays no role in the compilation, dissemination, judging or notification of winners in the competition.

*The NARFE Scholarship Program is administered by the Federal Employee Education & Assistance Fund (FEEA) and is made possible by contributions to the NARFE/FEEA Scholarship Fund.*

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**MAKE A DONATION**

To make a tax-deductible contribution, checks must be made payable to NARFE/FEEA Scholarship Fund and mailed to:

**NARFE Scholarship Awards**
C/O FEEA
Suite 300
3333 S. Wadsworth Blvd.
Lakewood, CO 80227

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**SUBMIT AN APPLICATION**

Mail all entries (except transcript, if necessary) unfolded, in one 9” x 12” (or larger) envelope, to:

**NARFE Scholarship Awards**
C/O FEEA
Suite 300
3333 S. Wadsworth Blvd.
Lakewood, CO 80227

Please do not use staples or paper clips.

Email [scholarship@narfe.org](mailto:scholarship@narfe.org) for further information.

Not a NARFE member? Go to [www.narfe.org](http://www.narfe.org) and click on “JOIN NARFE TODAY,” or call 800-627-3394.

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**Note:** All materials submitted with the application will become the property of FEEA and will not be returned under any circumstances. If needed, make a copy of the information for yourself before mailing.
**NARFE’s ANNUAL SCHOLARSHIP AWARDS PROGRAM**

**HISTORY**
- In 1997, a Memorandum of Understanding was signed between NARFE and the Federal Employee Education & Assistance Fund (FEEA) to establish a NARFE Scholarship Fund to benefit children and grandchildren of NARFE members.
- The first NARFE Scholarship Awards were given in 1998.
- Currently, 60 $1,000 awards are given each year — six in each NARFE region.

**ELIGIBILITY**
- NARFE Scholarships are available to the child, grandchild or great-grandchild of any NARFE member in good standing. Stepchildren, step grandchildren and step great-grandchildren may also apply. NARFE sponsor must be living at the time application is made.
- All applicants must be high school seniors planning to attend an accredited college full-time in a degree program in fall/winter of the award year.
- All applicants must have at least a 3.0 Grade Point Average (GPA) on an unweighted 4.0 scale.
- Home-schooled students are eligible.

**TO APPLY**
In addition to the official application, all packets must include:
- Copies of American College Testing (ACT) or Scholastic Aptitude Testing (SAT) scores, or other entrance examination scores as applicable.
- Full transcript, including fall/winter grades from prior year. (Report cards and photocopies are acceptable.) If the transcript is being sent separately by the school, it must be postmarked by the submission deadline or the application will be considered incomplete.
- A written letter of recommendation/character reference from a teacher or counselor. This letter must be on school or other official letterhead and submitted with the application package.
- A list and brief description of awards and/or volunteer community service activities on a separate page. (Not to exceed ONE page.)
- A typed, double-spaced, essay on a specific topic that will be revealed in the “Official Scholarship Application” published in narfe magazine in February and March of the award year, and on our website February through April. Essays must not exceed two pages.
- A stamped, self-addressed #10 envelope (used to notify you in the event you do not win).
- All applications must be postmarked no later than the last Friday in April.

**THE JUDGING PROCESS**
- All applications are sent to FEEA for processing and dissemination to NARFE regional judging teams. Incomplete applications or applications sent to NARFE Headquarters will be disqualified.

**Note:** Entries are judged according to the residence of the NARFE sponsor. For example, if the applicant lives in Maine and the NARFE sponsor lives in Texas, the application is sent to Region VI – Texas’ region.

In cases where the NARFE sponsor is living overseas and outside of NARFE’s 10 geographic regions, a regional judging team will consider the applicant’s packet in a separate “International” category. Please include the sponsor’s geographic location on the application, in addition to an APO address, for example.

- Judging panels in each region – overseen by a coordinator selected by the Regional Vice President for that region – examine each application, essay and supporting documents.
- The judges will select six winners in each region. All application materials are returned to FEEA.
- Winners are notified by FEEA, and the scholarship money is paid out.

**ACKNOWLEDGEMENT RECEIPTS**
Recognition receipts are emailed to eligible applicants who submit a complete application by the deadline. Emailing of receipts may take 8-12 weeks after the deadline, due to the volume of applications received. Applicants desiring earlier confirmation of delivery should use a mailing service that provides delivery confirmation. Please add confirmation@feea.org to your address book to ensure receipt of your confirmation email.

Applicants will be notified of judges’ decision by the end of August: winners by email; non-winners by letter.