**Licensing Information Phone Line:**
For information on training, filing complaints or becoming licensed, call Licensing’s statewide toll-free number: **1-800-543-7545** or for the Richmond area only, call **804-692-2394**. Information is also available on our website at: [www.dss.virginia.gov](http://www.dss.virginia.gov).

**VDSS Regulated Settings:** **Assisted Living Facilities and Adult Day Care Centers**

**HOME OFFICE**
Virginia Department of Social Services
Division of Licensing Programs
801 East Main Street, 9th Floor
Richmond, Virginia 23219-2901
Tel: (804) 726-7154, Fax: (804) 726-7132

**PLEASE CONTACT THE LICENSING OFFICE SERVING YOUR AREA LISTED ON THIS PAGE FOR INFORMATION AND ASSISTANCE WITH LICENSING RELATED INQUIRIES.**

**REGION 1,** Christopher Fracher, Licensing Administrator

**VDSS/FAIRFAX LICENSING OFFICE**
3701 Pender Drive, Suite 125
Fairfax, Virginia 22030
Tel: (703) 934-1505, Fax: (703) 934-1558
**Counties:** Arlington, Loudon, Fairfax.
**Cities:** Alexandria, Annandale, Centreville, Fairfax, Falls Church, Herndon.

**VDSS/NORTHERN LICENSING OFFICE**
410 Rosedale Court, Suite 270
Warrenton, Virginia 20186
Tel: (540) 347-6345, Fax: (540) 347-6304
**Counties:** Culpepper, Fauquier, Prince William, Rappahannock, Spotsylvania, Stafford.
**Cities:** Fredericksburg, Manassas, Manassas Park, Woodbridge, Dale City.

**VDSS/VALLEY LICENSING OFFICE**
UVA Medical Park-Augusta
57 Beam Lane, Suite 102
Fishersville, Virginia 22939-2206
Tel: (540) 332-2330, Fax: (540) 332-7748
**Counties:** Augusta, Clarke, Frederick, Greene, Highland, Madison, Orange, Page, Rockingham, Shenandoah, Warren.
**Cities:** Harrisonburg, Staunton, Waynesboro, Winchester.

**REGION 2,** Ivy Burnham, Licensing Administrator

**VDSS/EASTERN LICENSING OFFICE**
Pembroke Office Park
291 Independence Blvd., Pembroke IV Office Bldg., Ste. 300
Virginia Beach, Virginia 23462-5481
Tel: (757) 491-3990, Fax: (757) 552-1832
**Counties:** Accomack, Greensville, Isle of Wight, Northampton, Southampton.
**Cities:** Chesapeake, Emporia, Franklin, Lawrenceville, Norfolk, Portsmouth, Suffolk, Virginia Beach.

**VDSS/PENINSULA LICENSING OFFICE**
11751 Rock Landing Drive, Suite H6
Newport News, Virginia 23606
Tel: (757) 247-8020, Fax: (757) 247-8024
**Counties:** Charles City, Gloucester, James City, Mathews, Middlesex, New Kent, Prince George, Surry, Sussex, York.
**Cities:** Hampton, Newport News, Poquoson, Williamsburg.

**REGION 3,** Michael Hoback, Licensing Administrator

**VDSS/PIEDMONT LICENSING OFFICE**
Piedmont Regional Office
210 First Street, Suite 405
Roanoke, VA 24011
Tel: (540) 309-0618, Fax: (540) 857-6011
**Counties:** Alleghany, Amherst, Appomattox, Bath, Bedford, Botetourt, Buckingham, Campbell, Charlotte, Clifton Forge, Craig, Franklin, Halifax, Henry, Nelson, Patrick, Pittsylvania, Prince Edward, Roanoke, Rockbridge, South Boston.
**Cities:** Buena Vista, Covington, Danville, Lexington, Lynchburg, Martinsville, Roanoke, Salem.

**VDSS/WESTERN LICENSING OFFICE**
190 Patton Street
Abingdon, Virginia 24210
Tel: (276) 676-5490, Fax: (276) 676-5621
**Cities:** Bristol, Galax, Norton, Radford.

**REGION 4,** Brenda Hornsby, Licensing Administrator

**VDSS/CENTRAL LICENSING OFFICE**
1604 Santa Rosa Road, Suite 130
Henrico, Virginia 23229-5008
Tel: (804) 662-9743, Fax: (804) 662-7023
**Counties:** Albemarle, Amelia, Brunswick, Caroline, Chesterfield, Cumberland, Dinwiddie, Essex, Fluvanna, Goochland, Hanover, Henrico, King & Queen, King George, King William, Lancaster, Louisa, Lunenburg, Mecklenburg, Northumberland, Nottaway, Powhatan, Richmond, Westmoreland.
**Cities:** Blackstone, Charlottesville, Colonial Heights, Farmville, Hopewell, Petersburg, Richmond, Westpoint.

Licensee’s Main Contacts – Rvsd 02/05/16, tgj
The Division of Licensing - Children’s Programs has regional offices located throughout Virginia. Please contact the Licensing Office near you for information or questions regarding child care licensing. Information is also available on our website at www.dss.virginia.gov

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1604 Santa Rosa Road, Suite 130, Richmond, Virginia 23229-5008
Tel: (804) 662-9743, Fax: (804) 662-7023
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Cities: Blackstone, Colonial Heights, Farmville, Hopewell, Lawrenceville, Petersburg, Richmond, Westpoint

VDSS/WESTERN LICENSING OFFICE
57 Beam Lane, Suite 102, Fishersville, Virginia 22939
Tel: (540) 332-2330, Fax: (540) 332-7748
Counties: Albemarle, Augusta, Clarke, Fluvanna Frederick, Greene, Highland, Louisa, Madison, Orange, Page, Rockingham, Shenandoah, Warren
Cities: Charlottesville, Culpepper, Harrisonburg, Staunton, Waynesboro, Winchester

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291 Independence Boulevard, Pembroke IV Office Bldg., Ste. 300
Virginia Beach, Virginia 23462-5481
Tel: (757) 491-3990, Fax: (757) 552-1832
Counties: Accomack, Northampton, Greensville, Isle of Wight, Southampton
Cities: Chesapeake, Emporia, Franklin, Norfolk, Portsmouth, Suffolk, Virginia Beach

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Cities: Alexandria, Annandale, Fairfax, Falls Church, Leesburg, Herndon, Vienna

VDSS/FAIRFAX LICENSING OFFICE
1551 Hershberger Road, Suite 210, Roanoke, Virginia 24012
Tel: (540) 204-9615, Fax: (540) 561-7536
Counties: Alleghany, Amherst, Appomattox, Bath, Bedford, Botetourt, Buckingham, Campbell, Charlotte, Craig, Franklin, Halifax, Henry, Nelson, Patrick, Pittsylvania, Prince Edward, Roanoke, Rockbridge, South Boston
Cities: Bedford, Buena Vista, Clifton Forge, Covington, Danville, Farmville, Lexington, Lynchburg, Martinsville, Roanoke, Salem

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23606 11751 Rock Landing Drive, Suite H6, Newport News, Virginia 23606
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Counties: Charles City, Gloucester, James City, Mathews, Middlesex, New Kent, Prince George, Surry, Sussex, York
Cities: Hampton, Newport News, Poquoson, Williamsburg

VDSS/PENINSULA LICENSING OFFICE
190 Patton Street, Abingdon, Virginia 24210
Tel: (276) 676-5655, Fax: (276) 676-5621
Cities: Blacksburg, Christiansburg, Bristol, Galax, Norton, Radford

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