Minutes of the Liberal Arts and Education Department  
Thursday, February 10, 2011

Present: Jack Geller, Sharon Neet, George French, Mark Huglen, David Seyfried, Jim Schaar, Marsha Odom, Rachel McCoppin, Karen Miller, Marilyn Grave, Sonia Spaeth, Nancy Shay, Lynnette Mullins, Kitaé Kim, Trish Ramstad

1. The meeting was called to order.

2. A motion was made and seconded to accept the minutes from January 27, 2011. Motion passed.

3. Reminder that Faculty Accomplishment forms are due February 14. Email version is preferred but will take paper copies.

4. May Session, Summer Session and Fall Semester registration begins on April 4th. On-campus students may register for on-line classes for summer beginning April 24th and they may register for fall semester on August 1.

5. A motion was made, seconded and passed to accept the delivery mode change for AplS 3900, Internship.

A motion was made, seconded and passed to accept the changes for Ed 3000, Practicum: Cultural Immersion; ECE 2100, Child Development and Learning (HI/BEH/SSC); Ed 3877, Social Studies and Sciences in the Primary Grades; and Ed 3201, Reading and Language Arts I.

A motion was made, seconded to accept the changes for Ed 3301. A friendly amendment was made to change the title to “Creating Meaning through Literature and The Arts.” The amended motion passed.

A motion was made, seconded and passed to accept the PubH 3005 and PubH 1003 changes to the Early Childhood Education program.

The curriculum items for the February 4th Curriculum Committee were reviewed. Some discussion was held regarding the Minnesota Transfer Curriculum Goal Areas. It was noted that there were no comments on the proposed On-line Communication Program and the On-line Communication Minor. The Sustainability Minor was tabled until further information is given to the committee.

6. The status of the academic budget and the professional development budget were reviewed. Faculty were encouraged to take advantage of the professional development funds.

7. There is discussion about the proposed new routing of course substitution forms. Some concern has been expressed regarding the substitution of some of the liberal education requirements. It is suggested that the department that the requirement is in should approve the substitution.

8. Discussion of the use of permission numbers for courses during the summer registration was held.

9. A handout was distributed with courses and the percentage of responses for the fall 2010 SRT. Several suggestions were made as to how to increase those percentages.

Meeting Adjourned.