IMPORTANT NOTIFICATION:
The Purchasing Office has moved to a new location. The new address is **8600 Staples Mill Road, Henrico VA 23228**. The Office is located near the intersection of Staples Mill Road and Parham Road in Henrico County, VA

Bidders/Offerors who elect to deliver their IFB’s/RFP’s in person or by special courier are encouraged to allow extra time to assure timely receipt of documents. Call (804) 501-5691 for further information.
INVITATION TO BID

BRYAN PARKWAY AREA (SH-02D, PART 1) SANITARY SEWER REHABILITATION
PROJECT NO. 01076

Sealed bids for construction of BRYAN PARKWAY AREA (SH-02D, PART 1) SANITARY SEWER REHABILITATION PROJECT NO. 01076 in accordance with the conditions, specifications, and instructions below and on the attached sheets or drawings hereto, if any, will be received no later than 3:00 p.m., local prevailing time August 30, 2016 and will be opened and publicly read aloud on August 31, 2016 at 3:00 p.m. at the same location. Sealed bids should be delivered as follows:

IN PERSON OR SPECIAL COURIER  U. S. POSTAL SERVICE
County of Henrico  County of Henrico
Department of Finance  Department of Finance
Purchasing Division  P O Box 90775
8600 Staples Mill Road  Henrico VA 23273-0775
Henrico VA 23228–2360

The project consists of the rehabilitation of approximately 12,450 linear feet of 8-inch diameter sewer and the replacement of approximately 4,170 linear feet of sewer with new 8-inch diameter sewer. Also included in this project is the replacement of approximately 400 sewer service laterals, the installation of 7 new standard 48-inch manholes totaling approximately 60 vertical feet, the replacement of 15 manholes with new standard 48-inch manholes totaling approximately 130 vertical feet, and the rehabilitation of 32 manholes totaling approximately 240 vertical feet. The project also includes the replacement of approximately 300 linear feet of existing water main with new 4-inch water main and replacement of approximately 80 existing water services and meters. Additionally, it includes the replacement of 38 sidewalk curb ramps with new ADA compliant sidewalk ramps, as well as the provision of all associated erosion control, bypass pumping, pavement restoration, traffic control, and appurtenances throughout the Strawberry Hill Subbasin SH-02D area.

Pursuant to Henrico County Code Section 16-43, the Board of Supervisors shall be the awarding authority when the contract amount is over $100,000. Otherwise, the award will be made by the Purchasing Director.

A non-mandatory pre-bid conference will be held at 10:00 a.m., August 9, 2016, at the Public Utilities' Operations Center, 10401 Woodman Road, Glen Allen, Virginia 23060, to review the scope of work and clarify any aspect of the work that may be in question. A site visit, if required, will be held following the meeting. This will be the only opportunity to visit the site. Direct any questions concerning the Project Manual or Drawings, in writing, to Michael S. Haggerty P.E., Draper Aden Associates (MHaggerty@daa.com).

To qualify, all bids shall be submitted using the Bid Form furnished by the Department of Public Utilities, a copy of which is bound in the Project Manual; incomplete or segregated bids will not be accepted. Work included in this contract shall be substantially completed within 450 calendar days from the date of the Notice to Proceed, and it shall be completed and ready for final payment within 480 calendar days from the date of the Notice to Proceed.
Beginning on July 27, 2016, Bid Documents consisting of Contract Drawings and Project Manuals may be obtained by visiting the Henrico County Electronic Documents Web portal at www.ebidexchange.com/henrico. Options are provided for downloading a complete set of documents or selected files from this web portal. The Contract Drawings and Project Manuals are provided in PDF Format, which may be shared electronically with your subcontractors, employees, and suppliers. The failure or omission of any bidder to download, receive or examine any form, instrument, addendum or other documents, or to acquaint itself with conditions existing at the site(s), shall in no way relieve any bidder from any obligations with respect to its bid or to the contract.

Time is of the essence, and all bids received after the appointed hour for submission, whether by mail or otherwise, will be returned unopened. The time clock stamp in the Purchasing Office shall determine the time of receipt. Bidders are responsible for ensuring that Purchasing Office personnel stamp their bids by the deadline indicated.

Bids must be accompanied by either a cashier’s check or certified check or bidder’s bond, (AIA 310,.2010 edition)), in the amount of 5 percent of the bid amount and made payable to the County of Henrico, Virginia.

A bid may not be modified, withdrawn or cancelled by the bidder after the time and date designated for the receipt of bids and for 91 days thereafter except as provided by Section 2.2-4330.

Envelopes containing bids shall be sealed and marked in the lower left-hand corner with the bid request number, goods or services sought, hour and due date of the bid and the bidder’s Virginia contractor registration number.

If a contract is awarded, a separate performance bond and a payment bond (AIA Document A312 (2010 edition)), for 100% of the contract amount, including any additions and/or deductions, shall be provided by the successful bidder.

The Owner reserves the right to waive informalities and/or reject all bids. In accordance with Va. Code, Section 2.2-4319, the Owner shall not reject all bids solely to avoid awarding a contract to a particular responsive and responsible bidder.

The Bidder must be a registered contractor in the Commonwealth of Virginia in accordance with Title 54.1 Chapter 11 of the Code of Virginia, as amended, at the time of the submission, and shall possess a Virginia Contractor’s License Class A, Classification. The Bidder shall have bid and completed projects of comparable nature, size, complexity and construction cost. The Bidder should submit with its bid a completed AIA Document A305, Contractor’s Qualifications Statement, which shall document how the applicable projects meet or exceed the size, complexity, and nature of this project, and includes details of the management staff and self performed activities associated with the referenced projects. Only those projects which the Bidder performed the work as the General Contractor should be included in the AIA Document A305. Bidders are not required to submit AIA Document A305, Contractor’s Qualification Statement if they have submitted on within the last twelve (12) months as of the date of his bid. Provide current contact names and phone numbers for the project included in section 3.4 and 3.5 of AIA Document

CECELIA H. STOWE, CPPO, C.P.M.
Purchasing Director

COUNTY OF HENRICO, VIRGINIA
Finance/Purchasing
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