ENROLLING/REGISTERING FOR STUDY & TRAINING
from Britain with Cambridge International College

Study & Training for Career Success

CIC’s excellent high-quality, expertly written and professionally produced Courses are the path to your high-level career success, to career advancement, promotion, new jobs, high pay, confidence and respect.

Whatever your previous standard of education or your work experience, Cambridge International College offers you excellent Study & Training at many different study levels to suit YOUR personal needs and ambitions.

With expert, easy-to-understand Study & Training you can quickly increase your knowledge, ability, skills, understanding, education and competence, and become highly valued and respected as an employee, member of staff, manager, business person or executive.

Study at your own pace, wherever in the world you are, in your own home, your own area, at work or leisure, with the support and care of this very experienced College.

Studies & Training available from Cambridge International College include:

- International Diplomas - Enrolment Form on pages 4 and 5
- Honours Diplomas - Enrolment Form on page 6
- Baccalaureate in Business Administration - Enrolment Form on page 7
- Executive Business Administration (EBA) - Enrolment Form on page 8
- Mastery of Management Graduate Diplomas - Enrolment Form on page 9
- Advanced Mastery of Business Administration (AMBA) - Enrolment Form on page 10

- The College Prospectus (printed and electronic versions are available), the College Website and other literature provide full information and details of the professional Study & Training available; the courses offered, their contents and aims, and Member’s testimonials and success stories.

- If you need professional advice and guidance on the most suitable Study & Training for YOU, our experienced Study & Training Consultants will happily advise you by telephone, post or email.

- When you have decided on the Study & Training you wish to undertake with Cambridge International College - to help you achieve your career goals, gain the qualifications you need, and develop the skills and knowledge you require - then complete fully, accurately and clearly the appropriate Enrolment/Registration Form and send it to the College by registered airmail post or courier or by scanned email or by fax WITH your Fee payment (or details of your fee payment). Alternatively, you may Enrol/Register through the College website: www.cambridgecollege.co.uk
TERMS AND CONDITIONS OF ENROLMENT/REGISTRATION
for CIC Diploma Programs and Higher Programmes

With Cambridge International College you can study in your country of residence; you do not need to come to the College premises in Britain. You may enrol on ANY DAY or DATE of the year.

By submitting an Enrolment/Registration Form you accept the following Terms & Conditions of Enrolment/Registration and agree to abide by all Rules and Regulations of Cambridge International College of Heron House, St Peter, Jersey JE3 7BY, Britain.

1. On receipt of your completed Enrolment/Registration Form and Fee payment at the College Headquarters in Britain, you will be enrolled/registered as a Member of the College. If you give an email address, Module One for a Program or Core Subject can be emailed to you so you may commence Study & Training at once. You will be quickly sent by registered airmail post* CIC Study & Training Materials with full Study & Training Instructions & Guidance and advice on how to learn and progress rapidly, with which you should comply, and which may contain Self-Assessment Tests, Recommended Answers, Practice Tests and Papers.

2. Your Study & Training Period (your ‘Membership Period’) commences on your enrolment/registration date. The Study & Training Period is 12 months for any one Diploma or Mastery of Management Graduate Diploma, or 15 months for two Diploma Programs studied together, or 18 months for three Diploma Programs studied together; the Study & Training Period is 21 months for an Honours Diploma Programme, 24 months for a Baccalaureate Programme, 36 months for an EBA Programme, and 36 months for an AMBA Programme - provided you have completed payment of the agreed Fee. However, with study by flexible distance-learning you will be permitted to complete your Study & Training in a shorter period of time if you devote sufficient effort to your studies and produce satisfactory Final Examination Work; alternatively, arrangements can be made to extend your Study Period if required by arrangement with the College.

3. During your Study & Training Period you may be offered a Mid-Training Progress Test and/or End-of-Training Progress Test on a Program or Core Subject. You will have the OPTION of submitting your Test Work/Answers for marking and assessment by qualified CIC Tutors at the College Headquarters in Britain, and receiving guidance, assistance and instruction from the Tutors on your Test Work/Answers. If you choose to submit your Work/Answers, there is an additional ‘Tutorial Charge’ £35 for each Test.

4. At the appropriate stage of your Study & Training, and when you are ready, you will be entitled to sit the appropriate Final Examination(s) under Approved Invigilation/Supervision in your own area. ‘Approved Invigilation/Supervision’ means you will sit your Final Examination(s) under ‘true examination conditions’ supervised by an ‘Invigilator’ (‘Supervisor’ or ‘Proctor’) appointed by the College - in your local area, wherever you are resident at the time you are ready to sit your Examination(s). Arrangements for you to sit your Final Examination(s) under Approved Invigilation/Supervision in your local area can only be made: (i) after you have been Enrolled/Registered as a Member of the College; and (ii) when you have made sufficient progress in your Study & Training. Examination arrangements cannot be made before your enrolment. Full and clear details on sitting Examinations are provided with your Study & Training Materials and Study Guide.

5. On passing the set Examination(s), and as long as all fees are settled, you will be awarded and sent the appropriate CIC International Diploma or Award for the Study & Training successfully completed.

6. As soon as you are Enrolled/Registered with CIC you will be permitted to visit the College’s special Member Services Website to see your Membership Details, Study Material Despatch Details, Examination Results, CIC Newsletters, Literature, FREE Study Modules, Study & Training Information, and more.

*ALL POSTAL DESPATCHES (STUDY MATERIAL, EXAMINATIONS, DIPLOMAS/AWARDS) WILL BE MADE UNDER REGISTERED COVER FOR SAFETY - INCLUDED IN THE STUDY & TRAINING FEE - although some despatches may be made by courier service such as DHL, FedEx or UPS

* The ‘Tutorial Charge’ is GB£35 (British Pounds) for each set of Test Work you actually submit. You do NOT have to pay any more Fee than stated on the Enrolment/Registration Forms if you do NOT use the optional Tutorial Service. You may pay the Tutorial Charge in advance on Enrolment/Registration OR wait until you have answered a Test to decide whether you want or need to submit the Work (and pay) for marking and assessment.
Everything you need for your Study Success is included in the CIC Fee

Your CIC Fee includes all of this:-

✔ Your registration as a Member with CIC.

✔ Your own high-quality, professionally written, well-produced and illustrated International CIC Study & Training Publications.

✔ A detailed, professional Study & Training Guide with instructions and advice on how best to study and how to answer Assessments and Examinations well.

✔ Self-Assessment Tests with Recommended Answers, a Progress Chart, Training Tests and optional Tutorial Support Service.

✔ The Final Examination(s) under ‘Invigilation’ in your own area, and their Assessment.

✔ The CIC Diploma, Honours Diploma, Baccalaureate, EBA, Mastery of Management Graduate Diploma or AMBA award on the successful completion of your Study & Training.

✔ Your personal pages on CIC’s Member Services website with access to your results, despatch details, advice, guidance, and more: www.cambridgeinternationalcollege.co.uk

✔ Newsletters; details of special offers, new Programs, competitions, information and advice.

Study and Training, Advice and Assistance

★ Before, during and after CIC Study & Training you may ask CIC’s experienced and helpful Consultants for any advice you might need. Our consultants can advise on what subjects or courses it is most helpful for you to study to improve your career prospects and to achieve your ambitions, and so that you can make progress on your Study & Training with confidence.

★ CIC’s experienced and helpful staff will ensure that you are quickly enrolled/registered, and that your Study Materials are rapidly despatched to you, with confirmation and details also given by email and made available on your own personal pages of the CIC Member Services Website. And, after your successful Study & Training, CIC staff can assist you with special requests such as for duplicate awards, transcripts, attestations, reference and recommendation letters, and more, by post and email, if any of those items are needed by you.

Achieve your own Diploma or valuable Award with CIC! (actual size is 21 x 29 cm)
ENROLMENT/REGISTRATION FORM FOR STUDY & TRAINING WITH
CAMBRIDGE INTERNATIONAL COLLEGE
for CIC ‘Career Development’ Premier Diploma Programs
Heron House, St Peter, Jersey JE3 7BY, Britain. Tel: +44 (0)1534 485485 Email: learn@cambridgetraining.com
All enrolments are accepted by the College on the terms and conditions stated on page 2

Please enrol me for the CIC ‘Career Development’ Diploma Program(s) which I have ticked:

- Accounting & Finance in Business & Management
- Administrative, Personal Assistant & Secretarial Duties
- Advanced Management & Administration
- Advertising & Public Relations
- Business Bookkeeping & Accounts
- Business Economics & Commerce
- Business English & Letter Writing
- Business Management & Administration
- Business Organisation & Management
- Commercial Practice & Law
- Communication in Business & Management
- Computers & IT in Business & Management
- Essential Everyday English
- Health & Safety in the Workplace
- Hotel Operations & Management
- Human Resource & Personnel Management
- Insurance: Principles & Practice
- International Business & Trade
- Modern Management & Administration
- Office Management & Administration
- Professional English (Everyday & Business Use)
- Purchasing & Resourcing Management
- Sales Management & Marketing
- Stores Management & Stock (Inventory) Control
- Supervisory Management
- Tourism & Travel Management

FEES FOR CIC CAREER DEVELOPMENT PREMIER DIPLOMA PROGRAMS FROM 1 NOVEMBER 2015:

<table>
<thead>
<tr>
<th>Program Type</th>
<th>Full Payment on Enrolment</th>
<th>Payment of Three Consecutive Monthly Instalments*</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANY ONE PROGRAM</td>
<td>£200 or US$400 or €300</td>
<td>3 monthly payments of £90 or US$180 or €135 each</td>
</tr>
<tr>
<td>ANY TWO PROGRAMS (studied at the same time)</td>
<td>£400 or US$800 or €600</td>
<td>3 monthly payments of £180 or US$360 or €270 each</td>
</tr>
<tr>
<td>ANY THREE PROGRAMS (studied at the same time)</td>
<td>£600 or US$1200 or €900</td>
<td>3 monthly payments of £270 or US$540 or €405 each</td>
</tr>
</tbody>
</table>

The College reserves the right to increase Fees prior to enrolment. £ = British Pounds; US$ = United States Dollars; € = Euro

PAYMENT DETAILS: I enclose herewith the sum of:

Either _________ being the FULL payment for the Program(s)

OR _________ being the first instalment of Fee, and I shall pay the same for the next two months*.

* If you choose to pay by instalments you MUST pay an instalment EVERY month to keep your Membership “valid”

Payment is in the form of:
- Bank Transfer (attach bank receipt);
- Bank Draft/IMO;
- British Postal Orders;
- Currency Notes;
- Western Union 10-digit MTCN: _____________________________ (attach Western Union receipt);
- Credit Card (see details required on page 10);
- PayPal;
- Other: _____________________ (state details and attach receipt)

My details are (please write clearly in capital letters - with your surname or family name last):

FULL NAME: Mr/Mrs/Miss/Ms __________________________________________________________________

FULL ADDRESS: _________________________________________________________________________

Email address: __________________________________ Telephone (include code): _________________

Have you studied the subject(s) before? If so, give details: _____________________________________________

Practical experience of the subject(s), if any: _______________________________________________________

Present employment/post held: __________________________________________________________________

Special needs, if any: ________________________________ Nationality: ____________________ Age: ______

I agree to CIC’s Terms and Conditions of Enrolment/Registration for Study & Training as set out on page 2.

Signed: _______________________________ Date: __________
ENROLMENT/REGISTRATION FORM FOR STUDY & TRAINING WITH CAMBRIDGE INTERNATIONAL COLLEGE for CIC ‘Career Progress’ Diploma Programs

Heron House, St Peter, Jersey JE3 7BY, Britain. Tel: +44 (0)1534 485485 Email: learn@cambridgetraining.com

All enrolments are accepted by the College on the terms and conditions stated on page 2

Please enrol me for the CIC ‘Career Progress’ Diploma Program(s) which I have ticked:

- Asset Management
- Cost Accounting
- Credit Management
- Education: Classroom Management
- Employee Development
- Event Management: Strategy & Planning
- Event Management: Operations & Logistics
- Financial Management
- Global Marketing Management
- Leadership & Team Management
- Logistics, Supply & Transport Management
- Mass Media & Communication
- Organisational Behaviour
- Project Management
- Public Administration
- Supply Chain Strategy & Organisation

FEES FOR CIC CAREER PROGRESS DIPLOMA PROGRAMS FROM 1 NOVEMBER 2015:

<table>
<thead>
<tr>
<th>ANY ONE CAREER PROGRESS DIPLOMA PROGRAM</th>
<th>FULL PAYMENT ON ENROLMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£220 or US$440 or €330</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ANY TWO CAREER PROGRESS DIPLOMA PROGRAMS (studied at the same time)</th>
<th>FULL PAYMENT ON ENROLMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£440 or US$880 or €660</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ANY THREE CAREER PROGRESS DIPLOMA PROGRAMS (studied at the same time)</th>
<th>FULL PAYMENT ON ENROLMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£660 or US$1,320 or €990</td>
</tr>
</tbody>
</table>

Instalment Terms are NOT available for Career Progress Diploma Programs

The College reserves the right to increase Fees prior to enrolment. £ = British Pounds; US$ = United States Dollars; € = Euro

PAYMENT DETAILS:

I enclose herewith the sum of: ___________, being the FULL cost of the Program(s).

Payment is in the form of:

- Bank Transfer (attach bank receipt);
- Bank Draft/IMO;
- British Postal Orders;
- Currency Notes;
- Western Union 10-digit MTCN: _____________________________ (attach Western Union receipt);
- PayPal;
- Credit Card (see details required on page 10);
- Other: _____________________ (state details and attach receipt)

My details are (please write clearly in capital letters - with your surname or family name last):

FULL NAME: Mr/Mrs/Miss/Ms __________________________________________________________________

(Full details are required to appear on your Diploma)

FULL ADDRESS: __________________________________________________________________________

(Write or type the full and exact address to which we should send your Study & Training Materials)

Email address: __________________________________ Telephone (include code): ______________________

Have you studied the subject(s) before? If so, give details: _____________________________________________

Practical experience of the subject(s), if any: _______________________________________________________

Present employment/post held: __________________________________________________________________

Special needs, if any: ____________________________ Nationality: __________________ Age: __________

I agree to CIC’s Terms and Conditions of Enrolment/Registration for Study & Training as set out on page 2.

Signed: ____________________________ Date: __________________

INTRODUCED BY:

MEMBER No: ____________________________

TOP GIFT OF: ____________________________

IF STUDENTS WILL COMPLETE ALL 3 DIPLOMA PROGRAMS THEY WILL BE ENTITLED TO A FREE GIFT FROM THE COLLEGE AS MENTIONED ON THE MEMBER CARD.

The Fees stated INCLUDE the despatch of your personal professional Study Materials, Study Guide, Examination(s) and of your Diploma(s) by registered airmail post.

FEES FOR CIC CAREER PROGRESS DIPLOMA PROGRAMS FROM 1 NOVEMBER 2015:

- Asset Management
- Cost Accounting
- Credit Management
- Education: Classroom Management
- Employee Development
- Event Management: Strategy & Planning
- Event Management: Operations & Logistics
- Financial Management
- Global Marketing Management
- Leadership & Team Management
- Logistics, Supply & Transport Management
- Mass Media & Communication
- Organisational Behaviour
- Project Management
- Public Administration
- Supply Chain Strategy & Organisation
ENROLMENT/REGISTRATION FORM FOR STUDY & TRAINING WITH
CAMBRIDGE INTERNATIONAL COLLEGE
for CIC Honours Group Diploma Programmes

Heron House, St Peter, Jersey JE3 7BY, Britain.
Tel: +44 (0)1534 485485  
Email: learn@cambridgetraining.com

All enrolments are accepted by the College on the terms and conditions stated on page 2

Please enrol me for the CIC Honours Group Diploma Programme which I have ticked:

- [ ] Administrative Management
- [ ] Banking, Finance & Management
- [ ] Business Accounting & Finance
- [ ] Business Administration
- [ ] Business Development
- [ ] Executive Assistance
- [ ] Hospitality Management
- [ ] Human Resource Administration
- [ ] Management & Administration
- [ ] Marketing Administration
- [ ] Materials Management

FEES FOR CIC HONOURS GROUP DIPLOMA PROGRAMMES FROM 1 NOVEMBER 2015:

<table>
<thead>
<tr>
<th>Programme</th>
<th>FULL PAYMENT ON ENROLMENT</th>
<th>PAYMENT OF FOUR CONSECUTIVE MONTHLY INSTALMENTS*</th>
</tr>
</thead>
<tbody>
<tr>
<td>AN HONOURS DIPLOMA PROGRAMME</td>
<td>£760 or US$1,520 or €1,180</td>
<td>4 monthly payments of £210 or US$420 or €315 each</td>
</tr>
</tbody>
</table>

The College reserves the right to increase Fees prior to enrolment. £ = British Pounds; US$ = United States Dollars; € = Euro

PAYMENT DETAILS: I enclose herewith the sum of:

Either __________ being the FULL payment for the Programme

OR __________ being the first instalment of Fee, and I shall pay the same for the next three months*.

* If you choose to pay by instalments you MUST pay an instalment EVERY month to keep your Membership “valid”

Payment is in the form of:

- [ ] Bank Transfer (attach bank receipt);
- [ ] Bank Draft/IMO;
- [ ] British Postal Orders;
- [ ] Currency Notes;
- [ ] Western Union 10-digit MTCN: _____________________________ (attach Western Union receipt);
- [ ] PayPal;
- [ ] Credit Card (see details required on page 10);
- [ ] Other: _____________________ (state details and attach receipt)

My details are (please write clearly in capital letters - with your surname or family name last):

FULL NAME: Mr/Mrs/Miss/Ms __________________________________________________________________

FULL ADDRESS:____________________________________________________________________________

Email address: __________________________________ Telephone (include code): _________________

Have you studied the subject(s) before? If so, give details: _____________________________________________

Practical experience of the subject(s), if any: _______________________________________________________

Present employment/post held: __________________________________________________________________

Special needs, if any: ________________________________ Nationality: ____________________  Age: ______

I agree to CIC’s Terms and Conditions of Enrolment/Registration for Study & Training as set out on page 2.

Signed: _______________________ Date: __________

Note: This Enrolment/Registration Form is for a ‘complete’ Honours Diploma Programme (which comprises of 4 ‘Qualifying Programs’) and will result in 5 Diplomas being awarded - a Diploma for each individual ‘Qualifying Program’, and an Honours Diploma when all 4 ‘Qualifying Programs’ are completed. However, if you would prefer to Enrol/Register and pay Fees for just one or two ‘Qualifying Programs’ at a time, then you should complete the appropriate Enrolment/Registration Form(s) on pages 3 and/or 4. All ‘Qualifying Programs’ may be studied as individual Diploma Programs and when completed they will qualify towards the award of an Honours Diploma, so long as all four ‘Qualifying Programs’ are completed within five years of one another. The 4 ‘Qualifying Programs’ may be studied and completed in any sequence or order.
Please enrol me for the CIC Baccalaureate Programme and Specialisation which I have ticked:

- Business Administration (BBA)
- Commerce & Administration (BCA)
- English & Administration (BEA)
- Financial Administration (BFA)
- Hospitality Administration (BSA)
- Human Resource Administration (BHA)
- Management & Administration (BAA)
- Marketing Administration (BMA)
- Materials & Logistics Administration (BLA)
- Project Administration (BPA)

**Fees for a CIC Baccalaureate Programme from 1 November 2015:**

<table>
<thead>
<tr>
<th>Programme</th>
<th>Full Payment on Enrolment</th>
<th>Two Instalments*, the 2nd 6 Months after the 1st</th>
<th>Eight Consecutive Monthly Instalments*</th>
</tr>
</thead>
<tbody>
<tr>
<td>BACCALAUREATE</td>
<td>£1,350 or US$2,700 or €2,100</td>
<td>£750 or US$1,500 or €1,125</td>
<td>£220 or US$440 or €330 each</td>
</tr>
</tbody>
</table>

The College reserves the right to increase Fees prior to enrolment. £ = British Pounds; US$ = United States Dollars; € = Euro

**Payment Details:**

I enclose herewith the sum of:

- Either _________ being the Full payment for the Programme
- OR _________ being the first of two instalments of Fee, and I shall pay the second within six months*
- OR _________ being the first of eight instalments of Fee, and I shall pay the same for the next seven months*.

* If you choose to pay by instalments you MUST pay instalments as scheduled to keep your Membership "valid"

Payment is in the form of:

- Bank Transfer (attach bank receipt);
- Bank Draft/IMO;
- British Postal Orders;
- Currency Notes;
- Western Union 10-digit MTCN: _____________________________ (attach Western Union receipt);
- PayPal;
- Credit Card (see details required on page 10);
- Other: _____________________ (state details and attach receipt)

My details are (please write clearly in capital letters - with your surname or family name last):

**FULL NAME:** Mr/Mrs/Miss/Ms __________________________________________________________________

**FULL ADDRESS:** _____________________________________________________________________________

Email address: __________________________________ Telephone (include code): ______________________

Have you studied the subject(s) before? If so, give details: __________________________________________

Practical experience of the subject(s), if any: _______________________________________________________

Present employment / work experience: ___________________________________________________________

Qualifications held (certificates, diplomas, degrees - awarded on examination success - attach copies/transcripts if available):
_________________________________________________________________________________________
_________________________________________________________________________________________

Special needs, if any: ____________________________  Nationality: __________________ Age: ________

I agree to CIC’s Terms and Conditions of Enrolment/Registration for Study & Training as set out on page 2.

Signed: __________________________ Date: __________

Notes: Other Baccalaureate specialisations/titles may be available or arranged - contact the College with your requirements.
ENROLMENT/REGISTRATION FORM FOR STUDY & TRAINING WITH CAMBRIDGE INTERNATIONAL COLLEGE for a CIC Executive Business Administration Programme

Heron House, St Peter, Jersey JE3 7BY, Britain. Tel: +44 (0)1534 485485 Email: learn@cambridgetraining.com

All enrolments are accepted by the College on the terms and conditions stated on page 2

Please enrol me for the CIC Executive Business Administration (EBA) Programme which I have ticked:

- Accounting Administration (BACA)
- Business Administration (BBA)
- Commerce & Administration (BCA)
- Communication & Media Administration (BCMA)
- English & Administration (BEA)
- Finance & Investment Administration (BFA)
- Hospitality & Events Administration (BHEA)
- Human Resource Administration (BHA)
- Insurance & Administration (BIA)
- International Business & Administration (BIBA)
- Leadership & Strategic Administration (BLSA)
- Management & Administration (BAA)
- Marketing Administration (BMA)
- Materials & Logistics Administration (BLA)
- Occupational Health & Safety Admin. (BOA)
- Project Administration (BPA)

FEES FOR THE CIC EBA PROGRAMME FROM 1 NOVEMBER 2015:

<table>
<thead>
<tr>
<th>EBA PROGRAMME</th>
<th>FULL PAYMENT ON ENROLMENT</th>
<th>THREE INSTALMENTS* EACH PAYABLE EVERY 6 MONTHS</th>
<th>TWELVE CONSECUTIVE MONTHLY INSTALMENTS*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£2,025 or US$4,050 or €2,990</td>
<td>£750 or US$1,350 or €1,125</td>
<td>£220 or US$440 or €330 each</td>
</tr>
</tbody>
</table>

The College reserves the right to increase Fees prior to enrolment. £ = British Pounds; US$ = United States Dollars; € = Euro

PAYMENT DETAILS: I enclose herewith the sum of:

Either _________ being the FULL payment for the Programme

OR _________ being the first of three instalments of Fee, the second and third payable every six months*

OR _________ being the first of twelve instalment of Fee, and I shall pay the same for the next eleven months*.

* If you choose to pay by instalments you MUST pay instalments as scheduled to keep your Membership “valid”

Payment is in the form of:

- Bank Transfer (attach bank receipt);
- Bank Draft/IMO;
- British Postal Orders;
- Currency Notes;
- Western Union 10-digit MTCN: _____________________________ (attach Western Union receipt);
- PayPal;
- Credit Card (see details required on page 10);
- Other: _____________________ (state details and attach receipt)

My details are (please write clearly in capital letters - with your surname or family name last):

FULL NAME: Mr/Mrs/Miss/Ms __________________________________________________________________

FULL ADDRESS: ____________________________________________________________________________

Email address: __________________________________________ Telephone (include code): ______________

Have you studied the subject(s) before? If so, give details: _______________________________________

Practical experience of the subject(s), if any: ____________________________________________________

Present employment / work experience: _________________________________________________________

Qualifications held (certificates, diplomas, degrees - awarded on examination success - attach copies/transcripts if available):

_________________________________________________________________________________________

Special needs, if any: __________________________ Nationality: __________________ Age: ___________

I agree to CIC’s Terms and Conditions of Enrolment/Registration for Study & Training as set out on page 2.

Signed: ____________________________________________ Date: ______________

Notes: Other EBA specialisations/titles may be available or arranged - contact the College with your requirements.
ENROLMENT/REGISTRATION FORM FOR STUDY & TRAINING WITH CAMBRIDGE INTERNATIONAL COLLEGE
for CIC ‘Mastery of Management’ Graduate Diploma Programs
Heron House, St Peter, Jersey JE3 7BY, Britain. Tel: +44 (0)1534 485485  Email: learn@cambridgetraining.com
All enrolments are accepted by the College on the terms and conditions stated on page 2

Please enrol me for the CIC Mastery of Management Graduate Diploma Program(s) I have ticked:

- Business Finance & Investment
- Business Law
- Corporate Strategy & Planning
- Events Management (Tourism, Business & Sport)
- Financial Strategy & Decisions
- International Marketing
- Management & Leadership
- Management of Human Resources
- Managerial Economics
- Marketing Strategy
- Money, Banking & Financial Systems
- Operations Management
- Organisational Design & Behaviour
- Organisational Understanding & Development

FEES FOR CIC MASTERY OF MANAGEMENT GRADUATE DIPLOMA PROGRAMS FROM 1 NOVEMBER 2015:

<table>
<thead>
<tr>
<th>Program Type</th>
<th>Full Payment on Enrolment</th>
</tr>
</thead>
<tbody>
<tr>
<td>ONE MASTERY OF MANAGEMENT GRADUATE DIPLOMA PROGRAM</td>
<td>£250 or US$500 or €375</td>
</tr>
<tr>
<td>TWO MASTERY OF MANAGEMENT GRADUATE DIPLOMA PROGRAMS (studied at the same time)</td>
<td>£500 or US$1,000 or €750</td>
</tr>
<tr>
<td>THREE MASTERY OF MANAGEMENT GRADUATE DIPLOMA PROGRAMS (studied at the same time)</td>
<td>£750 or US$1,500 or €1,125</td>
</tr>
</tbody>
</table>

Instalment Terms are NOT available for Mastery of Management Graduate Diploma Programs
The College reserves the right to increase Fees prior to enrolment. £ = British Pounds; US$ = United States Dollars; € = Euro

PAYMENT DETAILS:
I enclose herewith the sum of: _________
being the FULL cost of the Program(s).

Payment is in the form of:
- Bank Transfer (attach bank receipt);
- Bank Draft/IMO;
- British Postal Orders;
- Currency Notes;
- Western Union 10-digit MTCN: _____________________________ (attach Western Union receipt);
- PayPal;
- Credit Card (see details required on page 10);
- Other: _____________________ (state details and attach receipt)

My details are (please write clearly in capital letters - with your surname or family name last):-

FULL NAME: Mr/Mrs/Miss/Ms _____________________________________________

FULL ADDRESS: _________________________________________________________

Email address: __________________________________ Telephone (include code): ___________________________

Have you studied the subject(s) before? If so, give details: __________________________

Practical experience of the subject(s), if any: __________________________

Present employment / work experience**: _______________________________________

Qualifications held/standard of education**: _____________________________________

Special needs, if any: __________________________________________________________________

Nationality: ____________________ Age: ______

**Mastery of Management Graduate Diploma Programs are suitable for managers, administrators, professionals and executives, and/or those who hold a CIC Honours Diploma or a higher/advanced award, or an equivalent qualification.

I agree to CIC’s Terms and Conditions of Enrolment/Registration for Study & Training as set out on page 2.

Signed: ____________________________ Date: ____________

The Fees stated INCLUDE the despatch of your personal professional Study Materials, Study Guide, Examination(s) and of your MMGD Diploma(s) by registered airmail post.

INTRODUCED BY:
MEMBER No: __________________ (who will be entitled to a FREE GIFT from the College as soon as the new Member is enrolled)
Please enrol me for the CIC AMBA Programme which I have ticked:

- Accounting & Management
- Business Management
- Financial Management
- Hospitality Management
- Human Resource Management
- Logistics & Supply Chain Management
- Marketing Management
- Organisational Management
- Project Management
- Strategic Management

FEES FOR THE CIC AMBA PROGRAMME FROM 1 NOVEMBER 2015:

<table>
<thead>
<tr>
<th>AMBA PROGRAMME</th>
<th>FULL PAYMENT ON ENROLMENT</th>
<th>THREE INSTALLMENTS*, ONE EVERY SIX MONTHS</th>
<th>TEN CONSECUTIVE MONTHLY INSTALLMENTS*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£2,500 or US$5,000 or €3,750</td>
<td>£895 or US$1,790 or €1,275</td>
<td>£320 or US$640 or €480 each</td>
</tr>
</tbody>
</table>

The College reserves the right to increase Fees prior to enrolment. £ = British Pounds; US$ = United States Dollars; € = Euro

PAYMENT DETAILS:

- Either _________ being the FULL payment for the Programme
- OR _________ being the first of three installments of Fee, the next two payable every six months*
- OR _________ being the first of ten installments of Fee, and I shall pay the same for the next nine months*. *If you choose to pay by instalments you MUST pay instalments as scheduled to keep your Membership “valid”

Payment is in the form of:

- Bank Transfer (attach bank receipt);
- Bank Draft/IMO;
- British Postal Orders;
- Currency Notes;
- Western Union 10-digit MTCN: ________________ (attach Western Union receipt);
- PayPal;
- Credit Card (see details required on page 10);
- Other: _____________________ (state details and attach receipt)

My details are (please write clearly in capital letters - with your surname or family name last):

FULL NAME: Mr/Mrs/Miss/Ms __________________________________________________________________

FULL ADDRESS: __________________________________________________________________________

Email address: __________________________ Telephone (include code): __________________________

Have you studied the subject(s) before? If so, give details: _____________________________________

Practical experience of the subject(s), if any: __________________________________________________

Present employment / work experience: _________________________________________________________

Qualifications held (certificates, diplomas, degrees - awarded on examination success - attach copies/transcripts if available):
________________________________________________________________________________________

Special needs, if any: __________________________ Nationality: __________________________ Age: ______

I agree to CIC’s Terms and Conditions of Enrolment/Registration for Study & Training as set out on page 2.

Signed: __________________________ Date: __________

Notes: Other AMBA specialisations/titles may be available or arranged - contact the College with your requirements.
ENROLLING AS A MEMBER FOR CIC STUDY & TRAINING

Complete the appropriate Enrolment/Registration Form fully and in CAPITAL LETTERS. Then send it by registered airmail post or courier, WITH your Fee payment or payment details to: Cambridge International College, Heron House, St Peter, Jersey JE3 7BY, Britain

OR

scan and email the Enrolment Form WITH your payment details to: learn@cambridgetraining.com

OR

enroll/register and send your Fee payment details online through our website: www.cambridgecollege.co.uk

You may send your payment by any of these methods:

By BANK TRANSFER: You can send your payment directly to one of our ‘receive only’ Bank Accounts:

Account Name: Services to Management (for Cambridge International College)
Bank Details: HSBC Bank plc, Jersey St Helier Branch, Britain
Sort Code: 402534, Swift/BIC Code: MIDLGB22, IBAN: GB35 MIDL 4025 3432 1446 70

Post, or fax, or scan and email your Enrolment Form to the College in Britain with the bank receipt. Ensure you pay all transfer charges and add £20 or US$40 or €30 to the Fee to cover intermediary bank transfer charges.

By WESTERN UNION: You can give your local Western Union Agent money in British Pounds (£), US Dollars (US$), Euros (€) or your local currency to transfer to CIC. CIC will receive your payment in British Pounds, US Dollars or Euros. You can transfer your payment through Western Union:-

by ‘Quick Pay’ service to:
Account Name: Services to Management Code City: SMCCOLLEGE,UK Account No: AUK040697

or by ‘Will Call’ service: You may only send a fee by Western Union Will Call AFTER CIC has given you authorisation to do so and has confirmed the name of the person (the receiver) to whom the payment should be sent. Wherever possible, please use the Western Union “Quick Pay” system.

or by ‘Global Pay for Students’ service: Western Union will process your fee payment and send it quickly to CIC with your payment reference and details. See the CIC website ‘How to Pay Fees’ page or contact CIC by email for more information. Whichever Western Union method is used, send your Enrolment Form with the Western Union receipt to CIC in Jersey, Britain, stating clearly the 10-digit Money Transfer Control Number and the name of the “sender”.

By BANK DRAFT or INTERNATIONAL MONEY ORDER (IMO): You can buy or pay for a bank draft/IMO from your bank. It must be payable to ‘Cambridge International College’ and must be in British Pounds or US Dollars or Euros. A draft/IMO in British Pounds or Euros must be drawn on a bank in London (England); a draft/IMO in US Dollars must be drawn on a bank in New York (USA). Bank drafts/IMOs in Euros or US$ must be for at least €200 or US$200; drafts/IMOs for smaller values cannot be accepted.

By DAHABSHIIL Money Transfer: You can pay your Dahabshiil Agent in British Pounds, US Dollars, Euros or your local currency. Your Dahabshiil money transfer should be sent with these details:
Beneficiary: David Simon Lawson Destination: Britain Contact details/telephone: 01534 485485
Scan and email, post or fax your Enrolment Form WITH the Dahabshiil receipt to the College in Britain, stating clearly the Money Transfer Control Number and the “sender name” exactly as it is stated on the receipt.

CURRENCY NOTES: You may send British Pounds (GB£), United States Dollars (US$), or Euros (€).

By PAYPAL: You can pay your Fee via PayPal on the College website. You need to click the “Add to Basket” button on the webpage of the course(s) to be enrolled for, then follow the instructions given. PayPal allows you to send your fee using your debit or credit card, bank payment or your PayPal account.

By CREDIT/DEBIT CARD: All payments will be in British Pounds. The best, fastest and safest way to pay using your credit or debit card is through the CIC website: you will need to click on the “Add to Basket” button on the webpage of the course(s) to be enrolled for, then follow the instructions given. Alternatively you can send CIC a signed letter which states your credit/debit card number and expiry date, your name, postal and email address, and the amount to be paid, WITH a copy of the front and back of the card (the card MUST be signed on the signature strip) and it must be your own personal card.

BRITISH POSTAL ORDERS: These may be purchased from British Post Offices. They must be made payable to ‘Cambridge International College’. Only British Postal Orders can be accepted.

MONEYGRAM: You may only send a fee by MoneyGram AFTER CIC has given you authorisation to do so and has confirmed the name of the person (the receiver) to whom the payment should be sent.

RELATIVES/FRIENDS/SPONSORS/EMPLOYERS: Whether overseas or in your country, they can send your completed Enrolment/Registration Form and Fee payment to the College in Jersey, Britain.
SOME OF YOUR POSSIBLE QUESTIONS ANSWERED IN ADVANCE:

✶ **What will happen when I enrol and become a Member of CIC?**
You will join the hundreds of thousands of successful men and women worldwide who have studied with the College, successfully gained valuable awards and gone on to achieve successful careers. You will receive personal and individual attention from CIC and will be treated as a mature, ambitious person with study and career goals to achieve. You will be able to rely on CIC’s high quality management, support and experience to help you to succeed and to achieve YOUR ambitions!

✶ **Will studying with CIC be flexible and convenient for me?**
Yes! You do not have to leave your own region or country, or travel to a study centre, because you will be provided with EVERYTHING you need for success. You can study wherever you are, and you will learn and progress at the pace which best suits your circumstances and which will ensure YOUR success, at home or at work, at any time of the day or night. With CIC YOUR circumstances and needs come first and the duration of your Study Period is flexible to suit YOU and the pace at which you can study.

✶ **When can I enrol?**
You can register and start your CIC Study & Training on ANY day of the year, whenever you are ready and able; there are no set fixed terms or registration dates. The sooner you are able to register then the sooner you will be able to learn, develop new skills and abilities, increase your knowledge, and improve your job and career prospects.

✶ **What effect will CIC Study & Training have on my employment?**
CIC Study & Training is perfect if you are already employed - you do NOT need to give up work or take unpaid study leave, and you can put into practice at work the knowledge you gain as you study. Whether you are already employed or are looking for your first job, or a new job or promotion, CIC Study & Training is your rapid route to good jobs, promotions and top careers. The College’s 80 year history, and the huge number of success stories and testimonials received from happy and satisfied Members, is proof of the positive effects CIC Study & Training has on careers and employment.

Cambridge International College - worldwide study, training and education

✶ **Access and Equality for everyone**
CIC is committed to its Equal Opportunity Policy and Special Needs Policy. All applicants and Members are treated equally regardless of age, gender, nationality, race, religious or political views, social or economic background or special needs.

✶ **Rapidly master CIC Study & Training Materials**
All CIC Study Materials, Manuals and Publications are written by highly skilled and expert Writers, Professors and Lecturers, supervised by CIC’s experienced Executives, to ensure YOUR rapid progress - even if your main language is not English.