Walk-in Service

From 1 Dec – 31 Mar the following applications can be processed within 3-4 hours:

- **Intern** – provided you received a sms confirming your release as a student, submitted the application and all required documents online.
- **Community Service Pharmacist** – provided you received a sms confirming your release as an intern, the application and all required documents online including all required progress reports, you were successful in both papers of the examination and were declared competent in CPD.
- **Pharmacist after CSP** – provided Head of Pharmaceutical Services in your province confirmed completion of CSP.

All other applications can be validated by the Customer Care Contact Centre while you wait, subject to the following:

(a) Your application is submitted between 08:00 – 15:00;
(b) You submit only one COMPLETE application per person with all the supporting documents including proof of payment where applicable to **the Customer Care Contact Centre**;
(c) The customer care contact officer will provide you with a Case No. for the complete application submitted;
(d) No INCOMPLETE application will be accepted. If shortcomings are identified the customer care officer will advise the applicant of such and request that the applicant returns with a complete application;
(e) Walk-in applications received before close of business on Wednesday, can be collected on Friday at 10:00. Certificates can be couriered to the registered applicant, provided the courier address is updated with Council.

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Obtain your login details

1. Ensure your cell number and e-mail is updated with Council;
2. Go to [www.sapc.za.org](http://www.sapc.za.org) / Registered persons click here and click on “Request a password”;
3. Complete the requested details and your password will be sent to you;
4. You can also ask a customer care officer for your login details.

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**Mission Statement**

**We exist to:**

- protect the public by improving health outcomes
- assist in promoting access to sustainable quality pharmacy services by embracing the use of innovation and technology
- ensure quality pharmaceutical services by developing, enhancing and upholding universally acceptable education and practice standards through stakeholder engagement
- promote the dignity of the profession through professional ethics and conduct, and ongoing competence

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**Vision**

Sustainable quality pharmaceutical services for all

**Core Values**

- **People first** - we care, we serve, we collaborate, we belong to the community
- **Accountability** - we are responsible and answerable for our actions
- **Professionalism** - we will develop our staff to perform their work with expertise, dedication, care and act in a competent and excellent manner at all times
- **Integrity** - we will be ethical, transparent and honest in conducting our business

**Physical address:** SAPC Building, 591 Belvedere Street Arcadia, Pretoria, 0183
**Postal address:** P/Bag X40040, Arcadia, 0007
**E-mail:** customercare@sapc.za.org
**Customer Care line:** 0861 7272 00 or +27(0)12 319 8500
**GPS co ordinates:** S25 44'20", E28 12'27"
**Fax:** 27 (12) 321 1479/92
2nd National Pharmacy Conference - Moving to Pharmacy 2030 – Shaping the Future (21 – 24 Oct 2016), Durban ICC

Back by popular demand. The 2nd National Pharmacy Conference (21 – 24 October 2016) at the Durban International Conference Centre puts pharmacy at the center stage in addressing the health care needs of South Africa. It’s about scientific innovation and African insight.

Call for Nominations – 2nd National Pioneer Pharmacist / Facility Awards by 16 April 2016

The illustrious pharmacy awards honour the profession’s deserving men, women and facilities that raise the bar in the best practice of pharmacy and the level of care they provide to their communities.

There are numerous individual and facility categories to cater for the various different pharmacy sectors. From these winners, the overall winners of the Pioneer Pharmacy Professional Award and the Pioneer Pharmacy Facility Award will be selected. The pharmacy awards embody the vision of the SAPC, which is sustainable quality pharmaceutical services for all.

Nomination forms and criteria for the awards are available on the SAPC website: (http://www.sapc.za.org/D_Conf2016.asp)

Please ensure your cell number, e-mail or courier address is updated with Council at all times!

Council’s online functionality

Submission of online applications for registered persons on the secure site of www.sapc.za.org are mandatory since December 2014. Read more about some of the verification or checks developed on the system on http://pharmaciae.org.za/councils-online-functionality-going-green/.

Developed guidelines for online processes are available on http://www.sapc.za.org/B_CS_Guidelines.asp.

Remember that you can also perform online payments and print/view your invoices and receipts. The following applications can be submitted online:

REGISTRATIONS
- Pharmacy student (Pharmacy Technician/Bachelor of Pharmacy)
- Traineeship (Pharmacy Technician)
- Pharmacist’s assistant (learner basic or learner post-basic) which includes registration on qualification
- Pharmacist intern
- Community Service Pharmacist (CSP)
- Completion of CSP (to be submitted by HOPS in province)
- Premises approval
- Responsible pharmacist (for each pharmacy premises)
- Tutor approval of pharmacist intern or pharmacist’s assistant
- Tutor (issuing of a duplicate certificate)

RECORDINGS
- Pharmacy; Pharmacy Owner; Responsible pharmacist (for each pharmacy premises)

INSPECTIONS
- Inspection of a pharmacy for: purposes of approval for training; re-inspection for Grade C pharmacies at owners request
- Responding online to inspection and/ license shortcomings

In 2016, Council will be introducing the last set of online systems, covering cession of contract, change of tutor/facility, registrations of assessors and moderators, and supplementary training.

Council Communication

Council primarily communicates with you via:
- instant messaging (sms and e-mail)
- www.sapc.za.org