Certified Chiropractic Physician’s Assistant
208 hour Certification Program

This program is offered by the

Chiropractic Educational Network
&
Co-sponsored by Cleveland Chiropractic College

As chiropractic health care grows in recognition and inclusion, professional training is a necessity for those assisting the Doctor of Chiropractic, the Chiropractic Assistant (CA).

Designed to set the standard for professionalizing the career of the CA, this program distinguishes itself from existing programs by its technical focus. Students gain essential clinical training to assist the doctor with patient exams, therapeutic modalities, patient intake, and education for patient care, supervise other staff and much more.

The program combines lectures with hands-on training to provide the optimal educational experience. This program meets all the requirements of the Florida State Legislature for the Certified Chiropractic Physician’s Assistant (CCPA).

This program is for those desiring to make chiropractic assisting a rewarding career as a dedicated CCPA is a valuable asset to any practice.

Tampa Florida

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<th>CLASS</th>
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<tr>
<td>Class 1</td>
<td>February 26-27, 2011</td>
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<tr>
<td>Class 2</td>
<td>April 16-17, 2011</td>
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<td>Class 3</td>
<td>June 25-26, 2011</td>
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<td>Class 4</td>
<td>August 6-7, 2011</td>
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<td>Class 5</td>
<td>October 8-9, 2011</td>
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<td>Class 6</td>
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<td>Class 7</td>
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<td>Class 8</td>
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<td>Class 10</td>
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<td>Class 11</td>
<td>October 13-14, 2012</td>
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<td>Class 12</td>
<td>December 1-2, 2012</td>
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Location Information
Wyndham Hotel Tampa
700 N. Westshore Blvd Tampa, FL 33609
1-813-289-8200
http://www.wyndham.com/hotels/TPAWH/main.wnt
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208 Hour Certification Program

Program Outline

Clinical # 1  Introduction to Chiropractic Assisting
Role of the CCPA, ethics in healthcare, patient safety, and providing quality care. Legal guidelines, HIPAA, introduction to office procedures, front office effectiveness, Chiropractic history and philosophy.

Clinical # 2  Terminology, Charting, Documentation
Chiropractic and medical terminology, clinical abbreviations, documentation guidelines, preventing errors in record keeping, and basic psychology of patient needs.

Clinical # 3  Diet, Nutrition, Exercise, Communication
Proper diet & nutrition, exercises influence on health, educating patients, clinical standards, monitoring patient’s progress, communication strategies with patients and other professionals.

Clinical # 4  Anatomy & Physiology
The skeleton, organ function, aspects of the human body, muscles, functions of nervous and immune system, phases of subluxation, scoliosis care and the disease process.

Clinical # 5  Documentation, coding and billing guidelines

Clinical # 6  X-ray Part 1
Introduction to x-ray basics, clinical precautions and safety, patient positioning and safety, overview of radiology terminology and understanding common x-rays taken. Laws and rules of x-ray in the state of Florida.

Clinical # 7  X-ray Part 2
Troubleshooting bad images, types of views and how to take them. In-depth overview of X-ray physics and X-ray protocols. Review for state exam.

Clinical # 8  Exams, report of findings
Components of patient exams, common tests and clinical relevance. Avoiding errors made during exam and learn key elements of performing patient’s exams. Understanding the report of findings relation to treatment.

Clinical # 9  Risk Management, Management & supervision
Understanding Florida laws, how to avoid fraudulent claims, protecting your practice from lawsuits. How to recruit and train new employees, managing clinical staff, supervisory roles, concepts of healthcare teamwork. How to create a high performance team and procedure and policies needs in an office.
Clinical # 10  Therapeutic Modalities
Clinical guidelines for modalities, indications and contraindications for care, patient safety & providing quality care, how to use therapeutic modalities. Patient assessment, clinical purpose of each modality

Clinical # 11  Risk Management & First Aid
Types of orthotics, molding orthotics, common weight and bearing problems. Basic and advanced procedures for first aid and emergency situations. Creating a wellness program in your office.

Clinical # 12  First Aid, CPR, Clinical Lab, HIV/AIDS
Understanding HIV/AIDS, introduction to phlebotomy and clinical lab, infant and adult CPR.

Clinical # 13  Functions of a Health Care Team
Cross training employees, following doctor’s orders, final written and practical exam.

Tuition Cost
Tuition: Is based on 13 sessions of 16 hours each totaling 208 classroom hours. The program will be administered over a 24 month period. Students completing the course with at least a 75 percent average will receive a transcript and certificate of completion. They are than eligible to submit to the Florida Board of Chiropractic Medicine for Licensure as a CCPA.

Payment Options
1. Individual session payments $200 per weekend plus a one-time fee of $125 for the workbooks required for the program.

2. Advance full payment $2400 which includes workbook ($325 savings) per student

**Program must span the entire 24 month period.**

www.chiropracticeducationalnetwork.com
CCPA Student Registration Form  

Name: ____________________________________________ 
(PLEASE PRINT)  

Address: ____________________________________________ 

City: ___________________ State: _______ Zip: ____________  

Doctors Name ___________________ Office Phone: (____)_______________  

Office Fax: (____)_______________ Home Phone: (____)_______________  

Cell Phone: _____________________ Email: _______________________________  

Payment Options (please indicate how you will be paying below)  

_____ $200.00  Cost per 16 hour class weekend (check box for workbook below)  

_____ $125.00  Course Workbook for entire course (handed out at first class)  

_____ $2400.00  Pre-pay for entire course which includes workbooks.  

**Those selecting the pre-pay option will not be offered a refund if the student drops the program.**  

$________  Total Due  

- All transcripts and certificates included in tuition for all students  
- *If registration falls below required attendance classes are subject to cancellation. CEN is not responsible for any expense incurred by students if class is cancelled. Only Pre-registered students will be notified in case of date or location changes and/or cancellation.*  

Class Attending :(Circle classes you are registering for)  1  2  3  4  5  6  7  8  9  10  11  12  13  

___ Will be attending entire program  

Instructions for Registration:  

1. Complete this form and fax to 937-274-8608 or mail to Chiropractic Educational Network, 1525 Wesleyan Road, Dayton, Ohio 45406  

2. After receipt of your registration you will receive a **confirmation** that your registration was received and your enrollment is accepted and complete. At that time you will receive a registration confirmation. After that just bring your payment to the first class.  

3. Only registered students will be notified of any changes or cancellations of classes  

4. Program locations may be changed or cancelled if enrollment is not sufficient to support program.  

Contact Information:  

Chiropractic Educational Network (CEN)  1525 Wesleyan Road, Dayton, Ohio 45406  
Phone 937-274-8606 or 937-219-9067  
937-274-8608 fax  
email: Cen@bright.net