Hertfordshire Celebrations

Civil Weddings  Civil Partnerships  Civil Naming
Renewal of Vows  Citizenship Ceremonies  Nationality and Settlement Checking
Change of Name Deed  Registration Certificate Archive

www.hertsdirect.org/registrars
Shendish Manor with its Dutch Gardens and Grounds is an ideal setting for your special day. Whether your wedding or civil partnership is a small occasion or a large gathering.

Licensed for up to 150 guests for ceremonies in our Gazebo set in the beautiful grounds to the rear of the house. Four other rooms are also licensed for ceremonies for up to 300 people.

The stunning Manor building originates from 1853 and is ideal for smaller weddings or civil partnerships for 10 to 80 guests. There are a variety of private rooms with traditional features in the Manor House.

Our spacious Apsley Suite with doors opening onto a private oriental walled garden can hold events for up to 350 guests. The Gardens have recently benefitted from significant investment creating a tranquil and beautiful unique setting with a water feature and Gazebo; making this a perfect backdrop for your wedding. For clients looking to use their own caterers we offer a venue hire option in this room.

Save up to £3000 on selected dates in 2013 and 2014

Shendish Manor Hotel and Golf Course
Apsley, Hemel Hempstead, Hertfordshire HP3 0AA
sales@shendish-manor.com  01442 232 220  www.shendish-manor.com

The stunning architecture and picturesque grounds make this the ideal wedding venue. Fully licensed for wedding ceremonies, a choice of rooms is offered including our two gazebos.

The Manor Suite with its beautiful glass conservatory overlooks the magnificent Oriental Garden and can cater for up to 500 guests.

The Colonnade Room with its Georgian elegance overlooking the hotel grounds is ideal for up to 120 for a wedding breakfast and 150 for an evening reception.

For clients looking to use their own caterers we can offer a venue hire option.

Our dedicated team are on hand to offer assistance every step of the way.

Save Up To £3000 on Selected Dates in 2013 and 2014

Manor of Groves Hotel, Golf & Country Club
High Wych, Sawbridgeworth, Hertfordshire, CM21 0JU
events@manorofgroves.co.uk  01279 600777  www.manorofgroves.com

Experience the difference...
Welcome to Hertfordshire Celebrations - see what we can do for you!

Hertfordshire Registration and Citizenship Service offer ceremonial services for Civil Marriage and Civil Partnership, as well as Civil Naming, Renewal of Vows and Citizenship. Our other services include Birth, Death, Marriage and Civil Partnership Registrations, Nationality Checking Service (NCS), Settlement Checking Service (SCS) and Change of Name Deeds.

The centralisation of our administrative services has made it easier and quicker for you to contact us - the central telephone number is 0300 123 4045 and our email address is registrars.admin@hertfordshire.gov.uk (see page 6 for more details).

You can now obtain copies of birth, death, marriage or civil partnership certificates for events that occurred within Hertfordshire from our Registration Certificate Archive based at The Old Courthouse in Hatfield. Please see page 60 for information on how to apply.

We hope that these innovations will further enhance our service to you.

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This is at St Albans Road East in Hatfield, chosen because it is located in the centre of the county. The building has been fully refurbished to provide an elegant ceremony room, a small landscaped garden which includes a gazebo so that you can opt for outdoor ceremonies in clement weather, a small statutory ceremony room and a spacious pleasant waiting area.

This office is a Designated Register Office where all non EU nationals can give their Notices of Marriage or Civil Partnership. All Hertfordshire Statutory Register Office ceremonies take place at this office.

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Registration Offices

THE OTHER SEVEN REGISTRATION OFFICES OFFER DIFFERENT STYLES THROUGHOUT THE COUNTY.

You will find details of these on pages 34 to 41 of this brochure and we suggest you contact our administration team to ascertain prices and availability. In order to help you decide which Registration Office you would prefer for your ceremony, you are very welcome to call to make an appointment to be shown round during office hours or you may prefer to have a look at all the offices by logging on to www.hertsdirect.org/registrars where you will see a roving eye video of all the ceremony suites.

Images by Anita
Approved Venues

As an alternative to the registration offices, many couples choose to hold their ceremonies in licensed venues throughout the county.

There are over 100 venues to choose from throughout Hertfordshire. You may wish to make your choice on location in which case refer to the centre pages of this brochure where all the venues are listed and shown on the county map.

If you are choosing by style of venue, we can offer a wide variety from traditional country house hotels, rustic converted barns, to an old gaol!

Budget may also influence your choice of venue, and once again we can offer a wide choice.

All the venues are listed along with their contact details on pages 42 to 43.

Perhaps you may wish to have the choice of holding your ceremony outdoors - weather permitting! There are a number of venues throughout the county where this is possible.
How to make a booking

FIRST OF ALL DECIDE WHERE YOU WISH TO HAVE YOUR CEREMONY.
If this is at a Registration Office, contact us to book the date, time and place.
If you choose an approved venue, check available dates and / or provisionally book with them before contacting us to book a Registrar or Celebrant.

Telephone our central number on 0300 123 4045 where a team dedicated to making bookings will advise you on Registration staff or Celebrant availability and will be able to book the date for you. You are welcome to book well in advance even though you will only be able to complete the legal formalities for marriage or civil partnership within 12 months of the ceremony.

The booking team will then send you a provisional booking letter advising of the timescale within which you must give your legal notice of intention of marriage or civil partnership (see pages 8 to 9), or pay the deposit for a celebratory ceremony. If you need to attend a Hertfordshire office to give notice you can book this appointment online at www.hertsdirect.org/registrars or by telephoning 0300 123 4045

Once you have made a provisional booking with the Registration Service for one of our approved venues, you should confirm the date and time with your chosen venue.
CELEBRATE YOUR WEDDING IN STYLE AT

WARE PRIORY

Traditional, historic & contemporary...
A choice of historic or contemporary surroundings
A choice of licensed rooms for civil ceremonies
Riverside location and gardens
Beautiful and unique surroundings
A range of wonderful rooms from 10 to 200 capacity
First class catering service

A truly unique venue...
Ware Priory, where else?

www.warepriory.co.uk
Ware Priory, High Street, Ware, Hertfordshire, SG12 9AL
Tel: 01920 460316 Email: events@warepriory.co.uk

Wedding Dreams Become Reality At Moor Park

Moor Park offers opulence and idyllic surroundings, perfect for your special day. We offer the finest banqueting facilities, ideal for your wedding guests. Let us show you our dedication to the co-ordination of your big day. With proven quality in European Cuisine, we also specialise in Asian Catering and have our very own Asian Chef. We also hold Civil Wedding and Partnership Ceremonies. We allow firework displays on site to make that day extra special for you!

MOOR PARK

The Perfect Setting For An Unforgettable Day
EVERY PERSON WHO WISHES TO MARRY OR REGISTER A CIVIL PARTNERSHIP IN ENGLAND OR WALES MUST GIVE A NOTICE OF INTENTION

Legal Preliminaries to Marriage and Civil Partnership

If you live anywhere in the county of Hertfordshire and you are both British or EU citizens you may choose to give your notices at any Hertfordshire Registration Office. You can book an appointment online at www.hertsdirect.org/registrars or by telephoning 0300 123 4045. However, if your ceremony is taking place in Hertfordshire but you reside outside the county you will be required to give your notices in the registration district in which you live.

If either or both of you are subject to immigration control you must attend to give notice at the Register Office in Hatfield or any other Designated Register Office in England or Wales. You must both attend together. The Home Office immigration service can advise you. There is a website with useful information at www.gov.uk/uk-border-agency

Notices are valid for one year, so although you may book your ceremony more than a year ahead you will be advised when to give your notices. It must be a minimum of 16 days before the ceremony and you must have lived in the area for a minimum of seven clear days before giving notice.

The current statutory fee is £35.00 each.
Documents you need to provide

Everybody must provide some form of indisputable ID giving evidence of your name, date of birth and nationality. A passport is the best document for this but if a passport is not available then a birth certificate and another document such as driving licence, medical card or national insurance card will suffice.

In addition you must produce evidence of your address in the form of a council tax bill, bank statement, utility bill or similar. We will ask about your marital or civil partnership status. If you have been married or have entered into a civil partnership before, we must see evidence that this relationship is legally over. This is usually in the form of a death certificate of your late spouse or partner, a decree absolute issued by the divorce court, or a civil partnership final order. If this document is in a foreign language we will need a certified translation into English as well as the original document. Any change of name requires documentary evidence.

If you were born after 1st January 1983 and you do not have a passport, you will need to provide evidence of your parents’ nationality.

Please note, all documents must be originals, not photocopies.

After giving notice of marriage or civil partnership

Notices will be displayed publicly in the Register Office at Hatfield for the statutory 15 clear days and on the 16th day the authorities may be issued.

An authority will be issued for each party to a marriage. If you are getting married in a different registration district or in a church, we will post these to you for you to deliver to the Minister, Priest or Superintendent Registrar who will be conducting your marriage ceremony.

One authority will be issued for a civil partnership registration by the Registrars for the district where the registration is taking place.
Couples wishing to have a ceremony at any of our Registration Offices may also choose the words they would like to include. You will be given a brochure to acquaint yourselves with the ceremony and once again there are options for you to choose.

The bride may wish to be escorted down the aisle and ‘given away’, you may choose a reading to be included in the ceremony and you have a choice of the promises you wish to publicly make to each other.

We will provide you with a planning sheet to be returned to us so that we can create the ceremony that you decide is exactly right for you.
Civil Partnerships

A CIVIL PARTNERSHIP IS A LEGAL RELATIONSHIP BETWEEN TWO PEOPLE OF THE SAME SEX.

In a civil partnership, there is no legal requirement to hold a ‘ceremony’ or to speak aloud any statutory words. Couples joined by a civil partnership have the same rights and obligations as married couples. Most couples wish to have a ceremony to celebrate their partnership and we are very happy to help arrange that. We have published brochures for both Approved Venues and Register Office ceremonies giving you advice on how to arrange your ceremony and its format.

Ceremonies may be held in any of the district Registration Offices or at any of the Approved Venues which you will find listed on pages 42 to 43.

The Partnership Ceremony

If you have decided to have a ceremony we will give you guidance and options; you may include vows to each other, exchange of rings or gifts, music and readings. We will be pleased to help you put together the ceremony that feels right for you both.

Your ceremony will be the focal point of a very special day. There are no compulsory words, so you have a wide choice of words you may wish to say. However, it is important to have a structured and formal ceremony as this confirms your commitment to each other in front of your invited guests. We can help and advise you on putting your ceremony together.

There are examples of suitable readings on page 54 of this brochure. More readings, together with the ceremony options are in the brochure which you will be given when you have booked your ceremony.

At the end of the ceremony, once the official form has been signed by you and your witnesses, the Certificates of Partnership can be produced. These are the legal documents which prove your new status.
INTRODUCING A NEW SERVICE FOR YOU TO HAVE A BESPOKE MARRIAGE OR CIVIL PARTNERSHIP CEREMONY.

Bespoke ceremonies

Anytime...

There may be plenty of reasons why you would wish to have a ceremony at any time. You may envisage your legal ceremony taking place in the early evening, immediately followed by a celebration party or you may have always had your heart set on a late evening romantic candlelit ceremony.

Following a change in the law, Hertfordshire Registration Service are now able to offer marriage and civil partnership ceremonies in our approved venues at any time, subject to agreement by us and the licensed approved venue.

If you wish to have a ceremony outside of the traditional times, you should initially contact the approved venue where you intend to hold your ceremony; then provisionally book a time with the venue that fits in with your plans. You will then need to contact us for more information on later ceremonies and how to book for our Registration staff to attend at your ceremony.

Anywhere...

We are also now introducing a new service for you to have a ceremony, anywhere in Hertfordshire, in celebration of your marriage or civil partnership.

Your celebration ceremony can now take place at a favourite location, anywhere within the grounds of one of our approved venues or in an unlicensed venue. You could even choose to have the ceremony in your own home or garden, but it must follow your legal marriage or civil partnership.

We will arrange for you to have your legal marriage or partnership ceremony first and then plan with you a celebration ceremony, to take place anywhere you choose in the County.

For more information about our Bespoke ceremony service please telephone 0300 123 4045 or email registrars.admin@hertfordshire.gov.uk
A special place for special occasions

Best Western The Watermill Hotel, London Road, Bourne End, Hemel Hempstead HP1 2RJ (SatNav please use HP1 2RN)

For bookings or further enquiries, please contact our Events Co-ordinator on:

Telephone: 01442 349955  Fax: 01442 866130
Email: events@hotelwatermill.co.uk   website: www.hotelwatermill.co.uk

- Set in 15 acres of formal gardens - Panoramic views of River Bulbourne
- Licensed for civil ceremonies - Venue capacity up to 450 guests - Riverside Marquee
- Beautiful Riverside Gazebo - Guest accommodation - Complimentary parking
- Conveniently situated close to the M25 & M1 motorways
A religious ceremony

If you wish to be married in the Church of England or the Church in Wales, you must contact the Vicar. If able to marry you, the vicar will arrange for the Banns to be called, or for a common licence to be issued. These marriages will always be registered by the vicar and unless you have been asked particularly to contact the Register Office, we would not expect to be involved.

If you wish to be married in a church or building of any other religious denomination, you will need to give Notice of Marriage to the Superintendent Registrar of the district in which you live, or if subject to immigration control at a Designated Register Office. At least one of you should be resident in the district where the church is situated. However, if the church or building is outside your district of residency, you may still marry there if it is the usual place of worship of one or both of you. The final decision rests with the incumbent. If you need to give your notice in Hertfordshire you can book online at www.hertsdirect.org/registrars or by telephoning 0300 123 4045.

After you have given notice at the Register Office, your Authorities to Marry will be posted to you. You must take them to the church before the wedding. The church or religious building will usually have an Appointed Person who will register your marriage. If they do not you will need a Registrar to register your marriage, and you must arrange this with the Register Office of the district where the building is situated. This should be done as far in advance as possible to ensure there is a Registrar available by telephoning 0300 123 4045.

Under current legislation it may be possible to register a civil partnership in a religious building, to be followed by a religious ceremony, if the church has applied for approval from the local authority. You will need to approach the church initially to see if this is possible, and then seek further advice by calling us on 0300 123 4045.

Ceremonies abroad

If you wish to have a marriage or civil partnership ceremony abroad according to the laws of that country, you must ensure that you find out and follow the regulations. Legislation varies from country to country. There may be minimum residency requirements and this time should be built into the overall length of your stay. Most countries will need to see certain documents - your travel agent will be able to tell you exactly which are required.

In some cases you will be asked for a certificate of no impediment. This can be obtained by giving notice to your local Register Office and you must give up to 21 clear days notice before the certificate can be issued. Although there is no expiry date printed on these certificates, different countries have their own rules and the certificate may only be valid for a three month period from the date of giving notice.

Whilst not a legal requirement, there is provision for a record of the marriage or civil partnership to be lodged with the General Register Office (telephone 0300 123 1837). There is no time limit, but only original documents may be lodged and only the British Consul for the district where the ceremony took place may send the documents to the General Register Office. This only applies to certain countries, and currently costs £35. A full list of applicable countries may be viewed on the Foreign & Commonwealth Office website at www.gov.uk/government/organisations/foreign-commonwealth-office. Where documents have been placed with the General Register Office, further copies of certificates can be obtained from them in the future.
If you wish to change the name on your passport for use immediately after your wedding or civil partnership, the Passport Office will either issue a new standard UK passport which will be valid from the date of the ceremony, or will amend your existing passport to show your future name. Neither of these will be issued more than three months prior to the ceremony.

Application forms can be obtained from the Post Office or online. Once your notices have been given, the forms can be filled in by the applicant and the Minister of Religion or Registrar who is to conduct the ceremony. The forms should then be sent to the Passport Office together with the application for a passport or amendment to a passport.

If you are going abroad on honeymoon, remember to book air tickets etc. in the name you will have in your passport at the time of travelling.
Weddings at The Hertfordshire
Full Wedding Packages from £3000 including Chair Covers and Sash
At The Hertfordshire Golf & Country Club we specialise in wedding ceremonies & receptions. We aim to take care of all your requirements, leaving you to relax and enjoy your special day.
Contact our Wedding Co-ordinator on 01992 466666 or email hertfordshire-events@crown-golf.co.uk

The Hertfordshire Golf & Country Club
Broxbournebury Mansion, White Stubbs Lane, Broxbourne, Hertfordshire EN10 7PY

Weddings at dyrham park country club

Dyrham Park Country Club’s Grade II listed Palladian Mansion is surrounded by over 200 acres of spectacular Hertfordshire parkland
- Licensed for Civil Ceremonies and Partnerships up to 200 guests
- Elegant function rooms including a magnificent Grand Hall with sweeping staircase and Minstrel’s Gallery
- Experienced international Chefs and professional Events and Banqueting team
- Easily accessible from Central London and M25 / A1 with extensive secure car parking

“Dyrham Park Country Club is an exquisite wedding venue...” OK! Magazine, Royal Wedding Special
For more information call 020 8440 3361 or email weddings@dyrhampark.com
www.dyrhampark.com
Dyrham Park Country Club, Galley Lane, Barnet, Hertfordshire EN5 4RA
Weddings at Brocket Hall

Set on a magnificent 543 acre parkland with stunning views over Broadwater Lake, Brocket Hall is the picture perfect setting for your special day.

For larger celebrations, the breathtaking Ballroom in the Hall can seat up to 150 guests or the vaulted Oak Room in the Golf Clubhouse can accommodate up to 120 seated.

For smaller, intimate occasions, the pretty, Michelin starred restaurant, Auberge du Lac, offers a romantic backdrop for up to 60 guests.

Each of our private venues is available for civil ceremonies and receptions, with our experienced team on hand to assist you every step of the way.
I REALLY WANT TO HAVE MY CEREMONY OUTSIDE – WHAT ARE THE REGULATIONS REGARDING THIS?
If the venue for your ceremony has an outside structure that has been approved for ceremonies it may be possible to hold the ceremony outside. If it is raining, very windy, too hot or cold the conditions are not suitable. Your guests will not remember your ceremony for the right reasons if they have been sitting outside freezing on chairs that are gradually sinking into the ground! The venue will make a decision two hours prior to the ceremony, so please be guided by them. They will have a room available within the premises in case the ceremony cannot take place outside.

CAN I HAVE MY CEREMONY IN AN UNLICENSED PREMISE OR IN THE OPEN AIR?
A civil ceremony may only take place either in a Register Office or an approved premise. However we are pleased to be able to offer our new Bespoke Service which will enable you to have your legal ceremony first in a licensed premise, followed by a celebration ceremony anywhere in Hertfordshire. Please see page 12 for further information.

I UNDERSTAND THAT MY PARTNER AND I MUST BE INTERVIEWED BY THE REGISTRAR PRIOR TO THE CEREMONY BUT WE DON’T WANT TO SEE EACH OTHER UNTIL I WALK DOWN THE AISLE. CAN WE ARRANGE THIS?
We can conduct the interviews separately, both at the venues and at our offices, so one of you should arrive 30 minutes before the ceremony is due to start and the other 15 minutes before. Ask your guests to arrive 20 minutes early in order to be seated in the ceremony room, then no-one else will see you until you make your entrance.

CAN MY FATHER WALK ME DOWN THE AISLE AND GIVE ME AWAY?
Yes he can, or you may choose another relative or friend to escort you. You may also choose to be accompanied by bridesmaids and/or pageboys.

CAN WE WRITE OUR OWN VOWS?
You must repeat the legal words to contract your marriage but you are welcome to make your own promises when you exchange rings or gifts. The Registrar will need to approve a copy of these first.
CAN I ARRIVE FASHIONABLY LATE?
NO. Whilst brides are notoriously depicted on television and in films arriving late, this is definitely not the case in reality. You must all be ready to start the ceremony at the time you have booked. The Registrars may be conducting other ceremonies and they cannot delay another couple’s ceremony. If you are late you risk either having to have a very short ceremony or not being able to proceed at all. Make sure you allow enough time to get ready and to cope with any traffic delays and ask your guests to do the same. Then you can have the enjoyable and relaxed ceremony that you have planned.

CAN WE HAVE READINGS AT OUR CEREMONY?
We have a wide selection of suitable readings in our ceremony brochures. If you wish to choose a reading from elsewhere or to have one especially written for you, the Registrar will need to approve it first. Remember you may not have a reading with any religious content.

MAY WE CHOOSE OUR OWN MUSIC FOR THE CEREMONY?
You may not have religious music but that leaves you plenty of choice from classical wedding music, to popular songs, live or recorded.

HOW DO WE SIGN THE REGISTER?
The Registrar will ask you to check the Register entry and sign with your current signatures (even if you are going to change your name)

WHO CAN WE HAVE AS OUR WITNESSES?
You may choose relatives or friends so long as they understand English and understand the nature and purpose of the ceremony. You must have two witnesses.

MAY OUR GUESTS THROW CONFETTI?
Confetti is traditional. If your ceremony is to be held at an approved venue you should check with them. Most of the Hertfordshire offices are happy for your guests to shower you with confetti once you are outside - please check with your chosen office beforehand. We prefer the paper biodegradable type and if your guests forget to bring it with them we always have it available to purchase.

I HAVE BEEN TOLD THAT I NEED TO REGISTER MY CHILD’S BIRTH AGAIN AFTER I AM MARRIED?
It is a legal requirement to re-register a child’s birth if the parents have entered into a marriage with each other since the birth. A new birth record will be created showing the child as a child of the parent's marriage, replacing the original Registration and all future copy birth certificates will be issued from this new record. If you have any children between you, please ask the Registrar for further information.
Countdown to YOUR CEREMONY

AS SOON AS YOU DECIDE YOU ARE GETTING MARRIED OR BECOMING CIVIL PARTNERS:

- Decide on the type of ceremony i.e. civil or religious. If civil, decide between a Licensed Venue and Register Office
- If you choose a civil ceremony, provisionally book the Registrars for a Licensed Venue or Register Office. If you choose a religious ceremony contact the church
- Book reception if in a different location to the ceremony
- Check legal requirements such as residency and documents required (see pages 8-9)
- Make a provisional guest list so that you can estimate numbers for both the ceremony and reception – this will help you choose the right size and style of venue according to numbers and budget
- Establish a budget for the whole event
- Arrange ceremony insurance

12 MONTHS BEFORE:

- Arrange to give notice for a civil ceremony or if the church have advised you to do so (see page 8)
- Book photographers, florist, transport etc – see our list of advertisers on page 62 and throughout this brochure
- Start looking for the outfits!
- Choose your key supporters – such as witnesses, best man, bridesmaids, ushers
- Book Honeymoon – if you wish to travel in your new name, you can change your passport up to three months before your ceremony (see page 15)
- Start a fitness regime!
6 MONTHS BEFORE:

- Choose a style of cake and order
- Start looking for outfits for attendants. Don’t forget the Mums – they may like to liaise to make sure their outfits don’t clash, or worse still buy the same thing!
- Order invitations and other stationery
- Discuss your flower requirements with your florist
- Start choosing music and readings for your ceremony
- Decide on catering and discuss with caterers or venue if applicable
- Compile a gift list

3 MONTHS BEFORE:

- Buy rings
- Send out invitations, keeping a list of who you have sent them to
- Book accommodation for yourselves if necessary
- Organise accommodation for guests if required
- Apply for your passport if you are changing your name upon marriage or civil partnership and wish to go on honeymoon in your new name (see page 15)
- Arrange for any visas and vaccinations required for the honeymoon
- Discuss hairstyles and makeup with stylists and arrange trial runs for both

2 MONTHS BEFORE:

- Arrange planning meeting with the Registrar or Minister
- Choose thank you gifts for your ceremony party
- Arrange table decorations and décor for reception
- Confirm numbers and menu
- Hold hen and stag parties

1 MONTH TO GO:

- Finalise numbers
- Make a seating plan
- Arrange final fittings
- Remind key guests of their duties on the day such as speeches

2 WEEKS TO GO:

- Wear shoes around the house to break them in
- Order foreign currency for honeymoon if required
- Double check all clothes and accessories
- Collect any stationery such as place cards

1 WEEK TO GO:

- Final phone calls to check suppliers
- Check travel documents for honeymoon

THE DAY HAS ARRIVED!

- Make sure you eat breakfast
- Leave the best man, bridesmaids ushers and Registrars to do their jobs
- Most important of all, relax and enjoy your day!
Your wedding day should be the happiest day of your life. To achieve this takes a lot of hard work, careful planning and organisation. At Ardmore House, we have the experience and professionalism to make your day exactly that - special. Our unique Belvedere Suite and delightful gardens make the perfect backdrop for your wedding. Your guests can enjoy the delights our Italian inspired garden offers. The hotel is licensed to hold civil wedding ceremonies in either the magical garden or the elegant orangeries.

Ardmore House Hotel • 54 Lemsford Road • St Albans, Herts AL1 3PR
Tel: 01727 859313  www.ardmorehousehotel.co.uk
email: info@ardmorehousehotel.co.uk
THE BOSBLESIGH HOTEL, HERTFORDSHIRE
THE PERFECT WEDDING VENUE

THE BOSBLESIGH HOTEL IS THE IDEAL WEDDING VENUE IN HERTFORDSHIRE WHERE IMMACULATE LANDSCAPED GARDENS OFFER THE PERFECT BACKDROP FOR YOUR CIVIL CEREMONY, WEDDING RECEPTION AND WEDDING PHOTOGRAPHS.

We are licensed to hold civil ceremonies and can hold up to 100 people for a wedding breakfast and 150 for an evening reception. With 16 bedrooms we can provide you with the complete wedding package.

To start planning your dream wedding day, call our Wedding Co-ordinators on 0844 679 9033

www.MacdonaldHotels.co.uk/Bosblesigh
The Bobblesigh Hotel, Hempstead Road, Bovingdon, Hertfordshire HP3 0DS

ST MICHAEL’S MANOR HOTEL

THE PERFECT WEDDING VENUE

Every wedding is as unique as St Michael’s Manor Hotel itself. Family owned for three generations, we pride ourselves on our attention to detail, high quality and friendly service.

- Fabulously refurbished throughout in Spring 2011
- Wedding banquets for up to 120 guests
- Amazing views of the magnificent gardens and lake
- Superb backdrop for photographs
- Award winning modern British cuisine
- Exclusive hotel hire available includes private use of all rooms and grounds

To discuss your perfect tailor-made day please contact our wedding planner on 01727 818961 or weddings@stmichaelsmanor.com

Fishpool Street, St Albans, Hertfordshire AL3 4RY
www.stmichaelsmanor.com

SPECIALY CREATED WEDDING PACKAGES

Mercure

White Horse
Hertford

Englefield House
Hertford

Letchworth Garden City

Hertfordshire, SG6 3NP
01462 683 747
01992 586 791
Who pays for what?

Traditionally the bride’s parents were expected to arrange and pay for the whole wedding. These days couples usually plan the day themselves, and pay the majority of the costs involved, although quite often there will be a financial contribution from both families.

Who to invite?

It is normal to put together a guest list of close family and good friends. An additional ‘reserve list’ can also be compiled and as replies come in, guests can be invited from the second list if there’s room. If you’d prefer not to have children at the wedding, write only the names of the adult guests on the invitations and politely explain, on a separate card, that there is a seating plan and children are unable to be included. Or, to make life easier for parents, you could arrange for a separate crèche or playroom and point out that this facility will be available for children instead of the reception.

The wording on the invitation needs to include:
- Names of the bride and groom
- Date, month and year of the wedding ceremony
- Location of the ceremony and/or reception, include a map and sat nav details
- Dress code
- Whether children are included
- Time guests can expect the day to end
- Address to which guests should reply and an RSVP deadline (it helps to enclose a reply card, or ask for replies to an email address instead)

Gift lists

Traditionally a gift list was only supplied on request from the guest, but nowadays a separate card is usually included with the invitation showing details of the wedding gift list. It’s up to the couple to choose gifts from every price range. Although it may be more acceptable to ask for cash these days, your guests may still prefer to buy you a present. A compromise would be to ask for gift vouchers towards a larger item, or travel vouchers or currency towards the honeymoon.

Don’t need any presents? How about donations to a good cause instead?
Father of the bride

Although the bride’s parents may not have to shoulder the cost of the wedding these days, the father of the bride has always played an important role in the proceedings, from escorting his daughter down the aisle to giving the first speech at the reception. Of course the bride can choose someone else to fulfil this role – another family member, a very good friend or even her children.

The Best Man or Woman

Traditionally the role of the Best Man or Woman is usually offered to the groom’s closest adult relative or a very close friend. Their main duty is not just to organise the stag do, but to ensure the smooth running of the proceedings on the day. It is their responsibility to ensure the groom arrives on time, the correct seating of the guests, and usually to present the rings at the appropriate time. However their most nerve wracking moment will undoubtedly be their speech at the reception!

The Bridesmaids

The Chief Bridesmaid (or maid or matron of honour if she is married) is the bride’s equivalent to the best man. Again traditionally a close relative or friend, they are there to ensure the bride can relax and not have anything to worry about. They will normally help to choose the outfits, and of course organise the hen do! Throughout the wedding day they are on hand to help with any adjustments such as hair and makeup. If a bride has children, she may choose an elder daughter to fulfil this role.

The Ushers

Ushers may also be close friends or relatives, and it is a good idea to have some from both the groom’s and the bride’s side, so that they will know who the guests are as they arrive. They will assist the best man with buttonholes, seating the guests at both the ceremony and reception, and arranging groups for photos.

Receiving guests at the reception

Traditionally there would be a receiving line at the reception, however you may feel this is time consuming and that you won’t have a chance to say more than hello to each person. A good compromise is to go round with your partner to every table and chat to the table collectively.

Seating plan

Although it’s nice for guests to sit with their own friends and family, a wedding provides them with an opportunity to meet new people. Bear this in mind when arranging your seating plan. The top table is reserved for the couple, their parents, the best man, maid of honour and possibly other significant guests. The traditional order is: Chief bridesmaid, groom’s father, bride’s mother, groom, bride, bride’s father, groom’s mother, best man. If you don’t wish to have a top table you might like to make sure both you and the other important guests are each seated at a different table to mingle with your guests.

Toasts

The first wedding speech is usually given by the father of the bride, followed by the groom, the best man and, occasionally, the maid of honour. Speeches should be short, meaningful and humorous, so it is good advice to “Stand up, speak up and then shut up!”. Try to keep the speeches in good taste, so as not to offend any of your guests. If anyone feels uncomfortable about making a speech, go for the alternative – the bride on behalf of her husband, the groom’s father thanking the bride’s parents, or the ushers assisting the best man if he is nervous.

Saying thank you

Last but not least, saying thank you is extremely important, not only during the speeches, but also sending thank you cards or letters after the big day. The father of the bride thanks everyone for attending, and the groom usually announces the thanks, giving out presents to parents and bridesmaids etc. Keep a list of who gave you what, so that you can include a special note relating to that item in your thank you card.
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Chesfield Downs Golf & Country Club, Jack's Hill, Graveley, Herts SG4 7EO
Music for your civil wedding

For the ceremony there are four main places where music is usually played and this may be live music or recorded.

- When your guests enter the ceremony room it is pleasant to have music being played quietly in the background.
- A very special piece of music is played when the bride is escorted down the aisle; this may be solemn and imposing or joyful and exciting.
- Again music should be played in the background during the signing of the Register and there is great scope here from traditional classical pieces to operatic arias to modern ballads.
- A final and triumphant piece is played as the newly married couple, followed by their guests, leave at the end of the ceremony.

To help you with your choices of music Hertfordshire Registration Service has specially commissioned a CD of suitable music (pictured here). It is a high quality recording and is available for purchase for £10 from all the district Registration Offices or by post.

Over the page is a full list of the music included on the CD.

PLEASE BEAR IN MIND THAT IF YOU CHOOSE YOUR MUSIC FROM ELSEWHERE, NONE OF THE MUSIC PLAYED IN A CIVIL CEREMONY MAY HAVE ANY RELIGIOUS CONNOTATIONS.
Suggestions for music at your ceremony

Below is the full list of pieces included on the CD available from the Hertfordshire Registration Service, with a brief description of the music and suggestions of where to include it in the ceremony.

<table>
<thead>
<tr>
<th>Prelude</th>
<th>Description</th>
<th>Track</th>
</tr>
</thead>
<tbody>
<tr>
<td>Handel – Air from The Water Music</td>
<td>Gentle</td>
<td>4</td>
</tr>
<tr>
<td>Boccherini – Minuet</td>
<td>Light</td>
<td>8</td>
</tr>
<tr>
<td>Massenet – Meditation from Thais</td>
<td>Solemn</td>
<td>9</td>
</tr>
<tr>
<td>Greig – Morning from Peer Gynt</td>
<td>Tranquil</td>
<td>10</td>
</tr>
<tr>
<td>Elgar – Chanson de Matin</td>
<td>Gentle</td>
<td>11</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Entrance</th>
<th>Description</th>
<th>Track</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clarke – Trumpet Voluntary (Prince of Denmark March)</td>
<td>Stately</td>
<td>5</td>
</tr>
<tr>
<td>Wagner – Wedding March (Here comes the bride)</td>
<td>Traditional</td>
<td>19</td>
</tr>
<tr>
<td>Handel – Arrival of the Queen of Sheba</td>
<td>Joyful, lively</td>
<td>6</td>
</tr>
<tr>
<td>Verdi – Grand March from Aida</td>
<td>Fast March</td>
<td>2</td>
</tr>
<tr>
<td>Purcell – Trumpet Tune</td>
<td>Bright</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Interlude</th>
<th>Description</th>
<th>Track</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vivaldi – Allegro from Spring, Four Seasons</td>
<td>Light, happy</td>
<td>16</td>
</tr>
<tr>
<td>Pachelbel – Canon</td>
<td>Stately, slow</td>
<td>7</td>
</tr>
<tr>
<td>Handel – Music for the Royal Fireworks</td>
<td>Traditional, bright</td>
<td>1</td>
</tr>
<tr>
<td>Bach – Air on a G String</td>
<td>Solemn</td>
<td>12</td>
</tr>
<tr>
<td>Mozart – Allegro</td>
<td>Bright</td>
<td>13</td>
</tr>
<tr>
<td>Rondo</td>
<td>Bright</td>
<td>14</td>
</tr>
<tr>
<td>Greig – Wedding Day in Trondheim</td>
<td>Pretty</td>
<td>15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recessional</th>
<th>Description</th>
<th>Track</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mendelssohn – Wedding March from Midsummer Night’s Dream</td>
<td>Traditional</td>
<td>20</td>
</tr>
<tr>
<td>Widor – Toccata</td>
<td>Fast, dramatic</td>
<td>18</td>
</tr>
<tr>
<td>Strauss – Radetsky</td>
<td>March, fast</td>
<td>17</td>
</tr>
</tbody>
</table>

OF COURSE, YOU ARE WELCOME TO PROVIDE YOUR OWN CHOICE OF MUSIC; ROMANTIC BALLADS OR FILM THEMES ARE POPULAR CHOICES, BUT YOU MUST BE AWARE THAT THERE MUST BE NO RELIGIOUS CONNOTATION TO EITHER THE WORDS OR THE MUSIC.
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<table>
<thead>
<tr>
<th>Approved Venues and Registration Centre</th>
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</thead>
<tbody>
<tr>
<td><strong>1.</strong> Aldenham School 01923 851660</td>
</tr>
<tr>
<td><strong>2.</strong> Allum Lane Community Centre 0208 953 3415</td>
</tr>
<tr>
<td><strong>3.</strong> Ardmore House Hotel 01727 859313</td>
</tr>
<tr>
<td><strong>4.</strong> Ashridge 01442 841107</td>
</tr>
<tr>
<td><strong>5.</strong> Aubrey Park Hotel 01582 792105</td>
</tr>
<tr>
<td><strong>6.</strong> Barley Town House 01763 849488</td>
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<tr>
<td><strong>7.</strong> Beales Hotel 01767 288500</td>
</tr>
<tr>
<td><strong>8.</strong> Berkhamsted Town Hall 01442 862288</td>
</tr>
<tr>
<td><strong>9.</strong> Bishop's College 01767 288500</td>
</tr>
<tr>
<td><strong>10.</strong> Bluntswood Hall 01763 821204</td>
</tr>
<tr>
<td><strong>11.</strong> The Bobleigh Hotel 01920 440494</td>
</tr>
<tr>
<td><strong>12.</strong> Boxmoor Hall 01442 833050</td>
</tr>
<tr>
<td><strong>13.</strong> Boxmoor Lodge 01442 830770</td>
</tr>
<tr>
<td><strong>14.</strong> Broadway Hotel 01462 480111</td>
</tr>
<tr>
<td><strong>15.</strong> Brocket Hall 01767 335241</td>
</tr>
<tr>
<td><strong>16.</strong> Bromyard Civic Hall 01992 444504</td>
</tr>
<tr>
<td><strong>17.</strong> The Bury 0300 123 4045</td>
</tr>
<tr>
<td><strong>18.</strong> Bushey Country Club 0208 950 2283</td>
</tr>
<tr>
<td><strong>19.</strong> Bushey Hall Golf Club 01923 222253</td>
</tr>
<tr>
<td><strong>20.</strong> The Castle 01992 552885</td>
</tr>
<tr>
<td><strong>21.</strong> Chesfield Downs Golf Club 01462 482929</td>
</tr>
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<td><strong>22.</strong> Chesunt Marriott 01992 451245</td>
</tr>
<tr>
<td><strong>23.</strong> The Clarion Collection Cromwell Hotel 01438 779954</td>
</tr>
<tr>
<td><strong>24.</strong> The Collingwood Suite 01767 384319</td>
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<tr>
<td><strong>25.</strong> Coltsfoot Country Retreat 01438 212800</td>
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<tr>
<td><strong>26.</strong> County Hall 0300 123 4045</td>
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<tr>
<td><strong>27.</strong> Danesgate House 0300 123 4045</td>
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<tr>
<td><strong>28.</strong> Dunham Park Country Club, Barnet 0208 440 3361</td>
</tr>
<tr>
<td><strong>29.</strong> The Edgewarebury Hotel &amp; Restaurant 0208 953 8227</td>
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<tr>
<td><strong>30.</strong> Essendon Country Club 01707 260360</td>
</tr>
<tr>
<td><strong>31.</strong> The Fairway Tavern 01707 336007</td>
</tr>
<tr>
<td><strong>32.</strong> Fanshams Hall 01920 460515</td>
</tr>
<tr>
<td><strong>33.</strong> The Garden Room 0300 123 4045</td>
</tr>
<tr>
<td><strong>34.</strong> The Gatehouse 0300 123 4045</td>
</tr>
<tr>
<td><strong>35.</strong> Great Hadham Country Club 01279 843558</td>
</tr>
<tr>
<td><strong>36.</strong> The Grove 01923 807807</td>
</tr>
<tr>
<td><strong>37.</strong> Harpenden House Hotel 0870 609 6170</td>
</tr>
<tr>
<td><strong>38.</strong> Hatfield Oak Hotel 01707 275701</td>
</tr>
<tr>
<td><strong>39.</strong> Hatfield Park Old Palace &amp; Riding School 01707 262055</td>
</tr>
<tr>
<td><strong>40.</strong> Henry Moore Foundation 01279 843333</td>
</tr>
<tr>
<td><strong>41.</strong> Hertfordshire Golf &amp; Country Club 01992 466666</td>
</tr>
<tr>
<td><strong>42.</strong> Hexton Manor 01525 877748</td>
</tr>
<tr>
<td><strong>43.</strong> High Elms Manor 01923 663875</td>
</tr>
<tr>
<td><strong>44.</strong> Hilton Watford 01923 235881</td>
</tr>
<tr>
<td><strong>45.</strong> Hinchingbrooke 01462 742432</td>
</tr>
<tr>
<td><strong>46.</strong> Hitchin Priory 01462 420500</td>
</tr>
<tr>
<td><strong>47.</strong> Holiday Inn Estree 0208 214 9988</td>
</tr>
<tr>
<td><strong>48.</strong> Holiday Inn Hemel Hempstead 01442 206251</td>
</tr>
<tr>
<td><strong>49.</strong> Holiday Inn Luton South 0870 443 1781</td>
</tr>
<tr>
<td><strong>50.</strong> Holiday Inn Stevenage 01438 727277</td>
</tr>
<tr>
<td><strong>51.</strong> Homestead Court Hotel 01707 324336</td>
</tr>
<tr>
<td><strong>52.</strong> Hunton Park 01923 277708</td>
</tr>
<tr>
<td><strong>105.</strong> Woolmer Green Village Hall 0870 777 6132</td>
</tr>
</tbody>
</table>
Registrations Offices

A  Bishop’s Stortford
B  Broxbourne
C  Hatfield
D  Hemel Hempstead
E  Hertford
G  St. Albans
F  Stevenage
H  Watford
Riverside House is a charming mock-Tudor building situated in the old market town of Bishop’s Stortford, next to the River Stort (you can even arrive by boat!). The impressive Tudor style room upstairs provides the perfect setting for the ceremony. The ground floor Georgian style room is smaller and more intimate.

Photographs can be taken afterwards in our courtyard garden, or the riverside and Castle Gardens opposite are ideal locations.

To make a booking please see page 6.

<table>
<thead>
<tr>
<th>Number of Ceremony Rooms</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Ceremony Rooms</td>
<td>Tudor Room</td>
</tr>
<tr>
<td>Capacity</td>
<td>70</td>
</tr>
<tr>
<td>Gardens available</td>
<td>Small Garden</td>
</tr>
<tr>
<td>Inside photography allowed</td>
<td>Yes</td>
</tr>
<tr>
<td>Video allowed</td>
<td>Yes</td>
</tr>
<tr>
<td>Facilities for music</td>
<td>CD, (also - MP3 in the Tudor Room)</td>
</tr>
<tr>
<td>Space for live music</td>
<td>Tudor Room - yes</td>
</tr>
<tr>
<td>Car parking</td>
<td>Yes - 2 Wedding Cars</td>
</tr>
<tr>
<td>Distance to public car park</td>
<td>Within short walking distance</td>
</tr>
<tr>
<td>Toilets</td>
<td>Yes</td>
</tr>
<tr>
<td>Disabled access</td>
<td>Georgian Room - yes</td>
</tr>
</tbody>
</table>
Broxbourne Registration Office

This traditional, nineteenth century Octagonal Suite boasts a splendid vaulted ceiling, original lattice windows and a peaceful decor. It is complemented by grounds featuring a lake, a bridge over the New River, mature trees and a seasonal planted flower garden.

To make a booking please see page 6.

| Number of Ceremony Rooms | 1 |
| Name of Ceremony Rooms   | The Octagonal Suite |
| Capacity                 | 57 seated, 10 standing |
| Gardens available        | Yes |
| Inside photography allowed | Yes |
| Video allowed            | Yes |
| Facilities for music     | CD, MP3 |
| Space for live music     | Yes |
| Car parking              | Yes |
| Distance to public car park | n/a |
| Toilets                  | Yes |
| Disabled access          | Yes |
Hemel Hempstead Registration Office

A very attractive Georgian Grade 2 listed house, offering you the choice of the formal Garden Room or the more intimate setting of the elegant Drawing Room. The grounds of over an acre are the perfect setting for photographs and include a rose arch, sunken garden, formal flower beds and well kept lawns; there is even a river flowing through the grounds with a pretty arched bridge.

To make a booking please see page 6.

<table>
<thead>
<tr>
<th>Number of Ceremony Rooms</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Ceremony Rooms</td>
<td>Garden Room</td>
</tr>
<tr>
<td>Capacity</td>
<td>40 (34 seated, 6 standing)</td>
</tr>
<tr>
<td>Gardens available</td>
<td>1 1/2 acres of grounds</td>
</tr>
<tr>
<td>Inside photography allowed</td>
<td>Yes</td>
</tr>
<tr>
<td>Video allowed</td>
<td>Yes</td>
</tr>
<tr>
<td>Facilities for music</td>
<td>CD, (also - MP3 in the Garden Room)</td>
</tr>
<tr>
<td>Space for live music</td>
<td>No</td>
</tr>
<tr>
<td>Car parking</td>
<td>Up to 3 vehicles weekdays, up to 20 at weekends</td>
</tr>
<tr>
<td>Distance to public car park</td>
<td>100 metres</td>
</tr>
<tr>
<td>Toilets</td>
<td>Yes</td>
</tr>
<tr>
<td>Disabled access</td>
<td>Yes</td>
</tr>
</tbody>
</table>
The Garden Room offers a splendid new contemporary setting for up to 60 guests in comfort and style. The room overlooks an attractive garden where a gazebo is also available for weekend ceremonies during the summer months.

A small statutory register office room for up to six people is available on weekdays.

The Courtroom located in the adjacent Old Courthouse provides an imposing and welcoming setting for Friday or weekend ceremonies for up to 100 guests.

To make a booking please see page 6.

<table>
<thead>
<tr>
<th>Number of Ceremony Rooms</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Ceremony Rooms</td>
<td>The Garden Room</td>
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<tr>
<td>Capacity</td>
<td>60</td>
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<tr>
<td>Gardens available</td>
<td>Yes</td>
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<td>Inside photography allowed</td>
<td>Yes</td>
</tr>
<tr>
<td>Video allowed</td>
<td>Yes</td>
</tr>
<tr>
<td>Facilities for music</td>
<td>CD, MP3</td>
</tr>
<tr>
<td>Space for live music</td>
<td>Yes - in The Garden Room and The Courtroom</td>
</tr>
<tr>
<td>Car parking</td>
<td>Yes</td>
</tr>
<tr>
<td>Distance to public car park</td>
<td>n/a</td>
</tr>
<tr>
<td>Toilets</td>
<td>Yes</td>
</tr>
<tr>
<td>Disabled access</td>
<td>Yes</td>
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</tbody>
</table>
The Oak Room is an elegant and dignified setting for ceremonies. The Council Chamber is an imposing semi-circular room, half panelled in walnut with seating in a horseshoe shape, most suitable for larger gatherings.

The pretty Millennium Garden by the side of The Oak Room has wooden decking for easy disabled access and together with the sheltered Cloisters by the main County Hall, make perfect settings for photographs, rain or shine.

To make a booking please see page 6.

<table>
<thead>
<tr>
<th>Number of Ceremony Rooms</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Ceremony Rooms</td>
<td>The Oak Room</td>
</tr>
<tr>
<td>Capacity</td>
<td>70</td>
</tr>
<tr>
<td>Gardens available</td>
<td>Yes - also The Cloisters</td>
</tr>
<tr>
<td>Inside photography allowed</td>
<td>Yes</td>
</tr>
<tr>
<td>Video allowed</td>
<td>Yes</td>
</tr>
<tr>
<td>Facilities for music</td>
<td>CD, (also - MP3 in the Oak Room)</td>
</tr>
<tr>
<td>Space for live music</td>
<td>Yes</td>
</tr>
<tr>
<td>Car parking</td>
<td>Restricted Mon to Fri, ample parking Sat and Sun</td>
</tr>
<tr>
<td>Distance to public car park</td>
<td>Town centre within walking distance</td>
</tr>
<tr>
<td>Toilets</td>
<td>Yes</td>
</tr>
<tr>
<td>Disabled access</td>
<td>Yes</td>
</tr>
</tbody>
</table>
St. Albans Registration Office

The Gatehouse, once the Governor's residence of the old prison, is an imposing and impressive Victorian building. Its prominent front doors have often been featured in films and television programmes such as ‘Porridge’ and ‘Within these Walls’. The Verulam ceremony room, which seats 60 guests has been decorated to provide a striking and traditional feel.

The building is surrounded by beautiful gardens, which added to the building and an impressive cannon, provide a pleasing and sometimes unusual backdrop for photographs.

To make a booking please see page 6.

<table>
<thead>
<tr>
<th>Number of Ceremony Rooms</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Ceremony Rooms</td>
<td>Verulam</td>
</tr>
<tr>
<td>Capacity</td>
<td>60</td>
</tr>
<tr>
<td>Gardens available</td>
<td>Yes</td>
</tr>
<tr>
<td>Inside photography allowed</td>
<td>Yes</td>
</tr>
<tr>
<td>Video allowed</td>
<td>Yes</td>
</tr>
<tr>
<td>Facilities for music</td>
<td>CD, MP3</td>
</tr>
<tr>
<td>Space for live music</td>
<td>Yes</td>
</tr>
<tr>
<td>Car parking</td>
<td>Yes</td>
</tr>
<tr>
<td>Distance to public car park</td>
<td>Close by</td>
</tr>
<tr>
<td>Toilets</td>
<td>Yes</td>
</tr>
<tr>
<td>Disabled access</td>
<td>Yes</td>
</tr>
</tbody>
</table>
Danesgate House offers a contemporary setting for your special day, centrally located in the new town. Facilities are available nearby that compliment our venue with over 120 acres of beautiful public parkland available for memorable photographs. We are pleased to offer our recently refurbished ceremony room which offers intimate surroundings, is fully air-conditioned for your comfort and has a capacity for 50 seated guests. There is also an opportunity for photographs to be taken at the rear of the building, which is screened by hedging. The friendly experienced staff will make your special day an intimate, personal occasion that will give you cherished memories.

To make a booking please see page 6.

<table>
<thead>
<tr>
<th>Number of Ceremony Rooms</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Ceremony Rooms</td>
<td>Danesgate House</td>
</tr>
<tr>
<td>Capacity</td>
<td>50</td>
</tr>
<tr>
<td>Gardens available</td>
<td>Small area screened by hedging</td>
</tr>
<tr>
<td>Inside photography allowed</td>
<td>Yes</td>
</tr>
<tr>
<td>Video allowed</td>
<td>Yes</td>
</tr>
<tr>
<td>Facilities for music</td>
<td>CD, MP3</td>
</tr>
<tr>
<td>Space for live music</td>
<td>No</td>
</tr>
<tr>
<td>Car parking</td>
<td>Not guaranteed</td>
</tr>
<tr>
<td>Distance to public car park</td>
<td>Close by</td>
</tr>
<tr>
<td>Toilets</td>
<td>Yes</td>
</tr>
<tr>
<td>Disabled access</td>
<td>Yes</td>
</tr>
</tbody>
</table>
The Orangery is a delightful ceremony room, previously forming part of the Grade 2 listed Little Cassiobury site. The room is furnished with elegant simplicity and can accommodate 40 seated guests. It is flooded with natural light which streams in through three sets of arched french doors which open onto an attractive garden. Planted with shrubs and trees the outside area has a stone flagged patio complemented by bricked walkways and a pretty arbour with its own seating. Both inside and out the Orangery is a beautiful place which will assure that you will have wonderful photographs of your special day.

To make a booking please see page 6.

<table>
<thead>
<tr>
<th>Number of Ceremony Rooms</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Ceremony Rooms</td>
<td>The Orangery</td>
</tr>
<tr>
<td>Capacity</td>
<td>40 seated</td>
</tr>
<tr>
<td>Gardens available</td>
<td>Yes</td>
</tr>
<tr>
<td>Inside photography allowed</td>
<td>Yes</td>
</tr>
<tr>
<td>Video allowed</td>
<td>Yes</td>
</tr>
<tr>
<td>Facilities for music</td>
<td>CD, MP3</td>
</tr>
<tr>
<td>Space for live music</td>
<td>No</td>
</tr>
<tr>
<td>Car parking</td>
<td>Yes</td>
</tr>
<tr>
<td>Distance to public car park</td>
<td>Town Centre - within walking distance</td>
</tr>
<tr>
<td>Toilets</td>
<td>Yes</td>
</tr>
<tr>
<td>Disabled access</td>
<td>Yes</td>
</tr>
</tbody>
</table>
Approved Venues in Hertfordshire

**Aldenham School**
Aldenham Road, Elstree WD6 3AJ. 01923 851660
www.aldenham-school.co.uk

**Allum Lane Community Centre**
2 Allum Lane, Elstree WD6 3PJ. 0208 953 3415
www.allumhall-mansionhouse.co.uk

**Ardmore House Hotel**
54 Lemsford Road, St. Albans AL1 3PR. 01727 859313
www.ardmorehousehotel.co.uk

**Ashridge**
Berkmastard HP4 1NS. 01442 841107
www.ashridgeweddings.org.uk

**Aubrey Park Hotel**
Hemel Hempstead HP1 1JR. 01442 841107
www.ashridgeweddings.org.uk

**Barley Town House**
Church End, Barley, Royston SG8 8JR. 01763 849488
www.barley-village.co.uk/town_house.htm

**Beales Hotel**
Comet Way, Hatfield AL1 3LE. 01707 288500
www.bealeshotels.co.uk

**Berkmastard Town Hall**
196 High Street, Berkmastard HP4 3AP. 01442 862288
www.berkmastardtownhall.co.uk

**Bishop’s College**
Borough Offices, Churchgate, Cheshunt EN8 9XQ. 01992 785555
www.bishopscollege.hertfordshire.ac.uk

**Bluntswood Hall**
Throcking, Buntingford SG9 9RN. 01763 281204
www.bluntswoodhall.co.uk

**The Bobsleigh Hotel**
Hemel Hempstead Road, Bovingdon, Hemel Hempstead HP3 0DS. 0844 879 9033
www.macdonaldhotels.co.uk/bobsleigh

**Boxmoor Hall**
St Johns Road, Hemel Hempstead HP1 1JR. 01442 233050
www.boxmoorhall.co.uk

**Boxmoor Lodge**
London Road, Hemel Hempstead HP1 2RA. 01442 230770
www.boxmoorlodge.co.uk

**Broadway Hotel**
Broadway, Letchworth Garden City SG6 3NZ. 01462 480111
www.broadwayhotel.co.uk

**Brocket Hall**
Welwyn AL8 7XG. 01707 335241
www.brocket-hall.co.uk

**Broxbourne Civic Hall**
High Street, Hoddesdon EN11 8BE. 01992 445404
www.broxbourne.gov.uk/civichall

**Bushey Country Club**
High Street, Bushey WD23 1TT. 020 8950 2283
www.busheycountryclub.com

**Bushey Hall Golf Club**
Bushey Hall Drive, Bushey WD23 2EP. 01923 222253
www.busheyhallgolfclub.co.uk

**The Castle**
Hertford SG14 1HR. 01992 552885
www.thehertford.com

**Cheshunt Downs Golf Club**
Jacks Hill, Graveley, Nr Stevenage SG4 7EQ. 01462 482929
www.cheshuntdownsgolf.co.uk

**Cheshunt Marriott**
Halfhide Lane, Turnford, Broxbourne EN10 6NG. 01992 451245
www.marriott.co.uk/cheshunt

**The Clarion Collection Cromwell Hotel Stevenage**
High Street, Old Town, Stevenage SG1 3AZ. 01438 779954
www.aikleronhotels.com

**The Collingwood Suite**
Gosling Sports Park, Stanborough Road, Welwyn Garden City AL8 6XE. 01707 384319
www.goslingsports.co.uk

**Coltsfoot Country Retreat**
Coltsfoot Lane, Bulls Green, Datchworth, Stevenage SG1 6SB. 01438 212800
www.coltsfoot.com

**Dyram Park Country Club**
Bedwell Park, Essendon AL9 6HN. 01707 260360
www.dyrampark.com

**The Edgewarebury Hotel & Restaurant**
Barnet Lane, Elstree WD6 3RE. 0208 953 8227
www.corushotels.com/elstree

**Essendon Country Club**
Bedwell Park, Essendon AL9 6HN. 01707 260360
www.essendoncc.co.uk

**The Fairway Tavern**
Old Hems Lane, Welwyn Garden City AL7 2ED. 01707 336007
www.fairwaytavern.co.uk

**Fanhams Hall**
Fanham Hall Road, Ware SG12 7PZ. 01920 460511
www.vehvenues.com

**Great Hadham Country Club**
��at Hadham Road, Much Hadham SG10 6JE. 01279 843558
www.greathadham.co.uk

**The Grove**
Chandlers Cross, Rickmansworth WD3 4TG. 01923 807807
www.thegrove.co.uk

**Harpden House Hotel**
18 Southdown Road, Harpenden AL5 1PE. 0870 609 6170
www.harpdenhouse.co.uk

**Hatfield Oak Hotel**
Roehyde Way, Hatfield AL10 9AF. 01707 275701
www.hotels-hatfield.com

**Hatfield Park Old Palace & Riding School**
Hatfield AL9 5NQ. 01707 262055
www.hatfield-palace.co.uk

**Hitchin Priory**
The Priory, Hitchin SG5 2BW. 01462 420500
www.chartridge.co.uk

**Holiday Inn**
Hitchin Priory, Hitchin SG5 2BW. 01462 420500
www.chartridge.co.uk

**Holiday Inn Elstree**
M25 Jct23, Barnet By Pass, Borehamwood WD6 5PU. 0208 214 9988
www.holidayinn.com

**Holiday Inn Hemel Hempstead**
M1 JctB, Breakspear Way, Hemel Hempstead HP2 4UA. 01442 206251
www.hihemelhemsteadhotel.co.uk

**Holiday Inn Luton South**
M1 Jct9, London Road, Markyate AL3 8HH. 0870 443 1781
www.holidayinn.com

**Holiday Inn Stevenage**
St. George’s Way, Stevenage SG1 1HS. 01438 722727
www.hi-constantia.com

**Homestead Court Hotel**
Homestead Lane, Welwyn Garden City AL7 4LX. 01707 324336
www.bw-homesteadcourt.co.uk

**Hunton Park**
Essex Lane, Hunton Bridge WD4 8PN. 01923 277708
www.deverevenues.co.uk

**Kings Arms Hotel**
147 High Street, Berkhamsted HP4 3HL. 01442 866595
www.kingsarmshotel.com
Approved Venues in Hertfordshire

Knebworth Park
The Manor Barn, Old Knebworth SG3 6PY.
01438 813825
www.youreventatknebworth.com

Langley Conference Suite
Gade House, 38-42 The Parade, High Street, Watford WD17 1AZ.
01923 218553
www.langleybanqueting.co.uk

Letchworth Hall Hotel
Letchworth Lane, Letchworth Garden City SG6 3NP
01462 683747
www.mercure.com

The Manor House
High Street, Buntingford SG9 9AB.
01763 272222
buntingfordtowncouncil.co.uk

Manor of Groves
High Wych, Sawbridgeworth CM21 0JU.
01279 600777
www.manorofgroves.com

Marriott Hanbury Manor
Ware SG12 0SD.
01920 487722
www.marriottthanburymanor.co.uk

Mecure London Watford
A41 Watford By Pass, Watford WD25 8JH.
020 8901 0000
www.mecure.com

Metropolitan Police
Bushey Sports Club
Aldenham Road, Bushey WD23 2TR.
01923 243947
www.metpolicebushey.co.uk

Micklefield Hall
Sarratt Road, Sarratt, Rickmansworth WD3 6AQ.
01923 778898
www.micklefieldhall.com

Mill Green Golf Club
Gypsy Lane, Welwyn Garden City AL7 4TY.
01707 276900
www.millgreengolf.co.uk

Moor Park Mansion
Rickmansworth WD3 1QN.
01923 773146
www.moorparkgc.co.uk

The Noke by Thistle
Watford Road, St. Albans AL2 3DS.
0871 376 9034
www.thistle.com/stalbans

Novotel Stevenage
Knebworth Park, Stevenage SG1 2AX.
01438 346198
www.novotel.com/stevenage-hotel

Offley Place
Kings Walden Road, Great Offley SG5 3DX.
01462 768877
www.offleyplace.com

Old Town Hall, St. Albans
Market Place, St. Albans AL3 5DJ.
01727 864511
www.stalbans.gov.uk/townhall

Paradise Wildlife Park
White Stubbins Lane, Broxbourne EN10 7QA.
01992 440494
www.pwpark.com

Park Inn Watford
30-40 St. Albans Road, Watford WD17 1RN.
01923 429988
www.parkinn.co.uk/hotel-watford

Pendley Manor
Cow Lane, Tring HP23 5QY.
01442 891891
www.pendley-manor.co.uk

Ponsbourne Park Hotel
Newgate Street Village, Hertford SG13 8QT.
01707 876191
deverevenues.co.uk

Ponsonby Manor
Cow Lane, Tring HP23 5QY.
01442 891891
www.pendley-manor.co.uk

Spirella Building
Bridge Road, Letchworth Garden City SG6 4ET.
01462 650136
spirella.com

The Priory
Priory Lane, Little Wymondley SG4 7HD.
01438 748647
www.thepriory.net

Putteridge Bury
Hitchin Road, Luton LU2 8LE.
01582 489069
putteridgebury.co.uk

Ramada Hatfield Hotel
301 St. Albans Road West, Hatfield AL10 9RH.
01707 252400
www.ramadahatfieldhotel.co.uk

Redcoats Farmhouse Hotel
Redcoats, Nr. Hitchin SG4 7JR.
01438 729500
www.redcoats.co.uk

The Rhodes Arts Comlex
South Road, Bishop’s Stortford CM23 3JG.
01279 651746
www.rhodesbishopsstortford.org.uk

The Roebuck Hotel
Baldock Street, Ware SG12 9DR.
01920 409955
www.roebuckhotel.co.uk

St. Michael’s Manor
Fishpool Street, St. Albans AL3 4RY.
01727 864444
st.michaelsmanor.com

St. Paul’s Walden Bury
Hitchin SG4 8BR.
01438 871218
www.stpaulswaldenbury.co.uk

Shendish Manor
Apsley, Hemel Hempstead HP3 0AA.
01442 232220
www.shendish-manor.com

Shenley Cricket Centre
Shenley Park, Radlett Lane, Radlett WD7 9DW.
01923 859022
www.shenleycricketcentre.co.uk

The Shire London
St. Albans Road, Barnet EN5 4RE.
0208 441 7649
www.theshileondon.com

Sopwell House Hotel & Country Club
Cottonmill Lane, Sopwell, St. Albans AL1 2HQ.
01727 864477
sopwellhouse.co.uk

Spirella Ballroom
Spirella Building, Bridge Road, Letchworth Garden City SG6 4ET.
01462 650136
spirella.com

Springfield House
24 High Street, Stevenage SG1 3EJ.
01438 356705
springfield-house.btik.com

Stevenage Arts & Leisure Centre
Lyton Way, Stevenage SG1 1LZ.
01438 242637
www.stevenage-leisure.co.uk

The Sun Hotel
Sun Street, Hitchin SG5 1AF.
01462 432092
thesunhotel-hitchin.com

Tewin Bury Farm
Nr. Welwyn AL6 0JQ.
01438 717793
tewinbury.co.uk

Theobalds Park
Lieutenant Ellis Way, Cheshunt EN7 5HW.
01992 633375
www.deverevenues.co.uk

Three Lakes Restaurant
Westmill Farm, Ware SG12 OES.
01920 468668
www.westmillfarm.co.uk

Trestles Arts Base
Russet Drive, St. Albans AL4 0JQ.
01727 850950
www.trestle.org.uk

Tyttenhanger Park
Courser Road, St. Albans AL4 0PG.
01727 823633
www.tyttenhangerpark.com

Village Hotel, de Vere
Centennial Ave, Centennial Park, Elstree WD6 3SB.
08449 800302
www.villageurbanesorts.com

Ware Priory
High Street, Ware SG12 9AL.
01920 460316
www.warepriory.co.uk

The Watermill Hotel
London Road, Bourne End, Hemel Hempstead HP1 2RJ.
01442 349955
hotelwatermill.co.uk

Watersmeet
High Street, Rickmansworth WD3 1EH.
01923 711036
www.watersmeet.co.uk

Waford Colosseum
Rickmansworth Road, Watford WD17 3JN.
01923 474100
www.wafordcolosseum.co.uk

White Horse Hotel
Hertingfordbury, Hertford SG14 2LB.
01992 586791
www.fairviewhotels.com

White Horse Hotel
Upton Road, Watford WD18 0JF.
01923 237316
www.whitehousehotel.co.uk

Woolmer Green Village Hall
Hall Lane, Woolmer Green, Knebworth SG3 6XA.
0870 777 6132
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**CONTACT**

Diane King - Event Sales Executive
Mill Green Golf Club, Gypsy Lane, Welwyn Garden City, Hertfordshire AL7 4TY
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www.millgreengolf.co.uk

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A Civil Naming Ceremony is a non-religious alternative for your family, to welcome children into the family, whether a new baby or an older child. The child’s name is confirmed and the parents declare promises of their commitment to giving their child a caring and loving home. Other adults make promises to support the parents in both the physical and moral aspects of life. For everyone involved, making these promises publicly gives them more weight and importance. If the child is lucky enough to have grandparents, they too may make promises to assist in the upbringing of the child. Even older siblings can be included and make promises to their little brother or sister.

In order to incorporate all these aspects we have devised choices for you to put together a formal ceremony with all the options you wish to include. It is nice to add some readings to the ceremony. If one or more of your guests read these, family or friends, it can be very personal and meaningful to you all. Music may also be included, either at the beginning and end or as part of the ceremony itself.

Civil Naming ceremonies may be held anywhere that is suitable. You may hire any one of the Registration Offices, book one of the licensed venues or indeed use a village hall, your own garden or a marquee. Because there is no legal aspect to this ceremony you are not tied to a particular venue or form of words; however the ceremony is conducted by an experienced Celebrant from the Registration Service.
How to arrange a Civil Naming ceremony

To book a ceremony anywhere within Hertfordshire please call 0300 123 4045 where a team, dedicated to making bookings, will advise you on staff availability at the office for your area and will be able to book the date for you. You will then be asked to pay a deposit after which you will be sent our ceremony brochure (pictured below) containing all the information you need to plan your ceremony.

Once you have decided upon your choices, we invite you for a meeting at the office providing the Celebrant for the ceremony to discuss the arrangements. We will ask you to pay the remainder of the fee at that meeting. Fees vary according to the day, time and venue, please contact our administration team or see our website www.hertsdirect.org/registars

Gift Ideas

AS PART OF THE CEREMONY THERE IS AN OPTION TO PRESENT YOUR CHILD WITH A GIFT.

Gifts that have been presented at ceremonies have included a locket, your child’s birth stone on a necklace, a book all about your child, a clock with your child’s name on it, the sponsorship of a less privileged child in another country, the ‘adoption’ of an animal (with subsequent visits to the zoo or wildlife park to visit it) and even looking well ahead to the future, a personalised number plate!
Renewal of Vows Ceremony

WE ARE DELIGHTED TO BE ABLE TO OFFER RENEWAL CEREMONIES TO ANY COUPLE WHO HAVE ALREADY CONTRACTED A MARRIAGE OR CIVIL PARTNERSHIP AND WISH TO REAFFIRM THEIR VOWS TO EACH OTHER.

There are many reasons why a couple may choose to renew their commitment to each other. Most obviously a ceremony will be held to celebrate a special anniversary such as the tenth, silver, pearl, ruby or gold. Some couples may have had a ceremony abroad and wish to have another celebration to include family and friends who could not attend the original ceremony. Other couples may have been through some difficult times such as ill health and now wish to reaffirm their commitment to each other.

As there is no legal aspect to a renewal ceremony, they can be held anywhere that is suitable. You may hire one of our Registration Office ceremony rooms, book one of the licensed venues or use somewhere else such as a village hall, or your own garden.

We have conducted Renewal Ceremonies in some beautiful places such as woodlands, gardens, teepees and even in a circus ring!
We have created different ceremonies which we feel will cover the various scenarios, whilst still offering you the choice to enhance your ceremony with music and readings.

To book a ceremony anywhere within Hertfordshire please call 0300 123 4045 where a team, dedicated to making bookings, will advise you on staff availability at the office for your area and will be able to book the date for you. You will then be asked to pay a deposit after which you will be sent our ceremony brochure (pictured right) containing all the information you need to plan your ceremony.

Once you have decided upon your choices, we invite you for a meeting at the office providing the Celebrant for the ceremony to discuss the arrangements. We will ask you to pay the remainder of the fee at the meeting.

Fees vary according to the day, time and venue, please contact our administration team or see our website www.hertsdirect.org/registrars

### Traditional Anniversaries

<table>
<thead>
<tr>
<th>1st</th>
<th>Paper</th>
<th>9th</th>
<th>Pottery (china)</th>
<th>25th</th>
<th>Silver</th>
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</thead>
<tbody>
<tr>
<td>2nd</td>
<td>Cotton</td>
<td>10th</td>
<td>Tin (aluminium)</td>
<td>30th</td>
<td>Pearl</td>
</tr>
<tr>
<td>3rd</td>
<td>Leather</td>
<td>11th</td>
<td>Steel</td>
<td>35th</td>
<td>Coral (jade)</td>
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<tr>
<td>4th</td>
<td>Linen (silk)</td>
<td>12th</td>
<td>Silk</td>
<td>40th</td>
<td>Ruby</td>
</tr>
<tr>
<td>5th</td>
<td>Wood</td>
<td>13th</td>
<td>Lace</td>
<td>45th</td>
<td>Sapphire</td>
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<tr>
<td>6th</td>
<td>Iron</td>
<td>14th</td>
<td>Ivory</td>
<td>50th</td>
<td>Gold</td>
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<tr>
<td>7th</td>
<td>Wool (copper)</td>
<td>15th</td>
<td>Crystal</td>
<td>55th</td>
<td>Emerald</td>
</tr>
<tr>
<td>8th</td>
<td>Bronze</td>
<td>20th</td>
<td>China</td>
<td>60th</td>
<td>Diamond</td>
</tr>
</tbody>
</table>
A Selection of Poetry and Readings

Readings for Weddings

A Lovely Love Story
by Edward Monkton

The fierce Dinosaur was trapped inside his cage of ice. Although it was cold he was happy in there. It was, after all, his cage. Then along came the Lovely Other Dinosaur. The Lovely Other Dinosaur melted the Dinosaur’s cage with kind words and loving thoughts. I like this Dinosaur thought the Lovely Other Dinosaur. Although he is fierce he is also tender and he is funny. He is also quite clever though I will not tell him this for now. I like this Lovely Other Dinosaur, thought the Dinosaur. She is beautiful and she is different and she smells so nice. She is also a free spirit which is a quality I much admire in a dinosaur. But he can be so distant and so peculiar at times, thought the Lovely Other Dinosaur. He is also overly fond of things. Are all Dinosaurs so overly fond of things? But her mind skips from here to there so quickly thought the Dinosaur. She is also uncommonly keen on shopping. Are all Lovely Other Dinosaurs so uncommonly keen on shopping? I will forgive his peculiarity and his concern for things, thought the Lovely Other Dinosaur. For they are part of what makes him a richly charactered individual. I will forgive her skipping mind and her fondness for shopping, thought the Dinosaur. For she fills our life with beautiful thoughts and wonderful surprises. Besides, I am not unkeen on shopping either. Now the Dinosaur and the Lovely Other Dinosaur are old. Look at them. Together they stand on the hill telling each other stories and feeling the warmth of the sun on their backs. And that, my friends, is how it is with love. Let us all be Dinosaurs and Lovely Other Dinosaurs together. For the sun is warm. And the world is a beautiful place.

Marriage Advice
by Jane Wells (1886)

Let your love be stronger than your hate and anger.
Learn the wisdom of compromise, for it is better to bend a little than to break. Believe the best rather than the worst.
People have a way of living up or down to your opinion of them. Remember that true friendship is the basis for any lasting relationship. The person you choose to marry is deserving of the courtesies and kindnesses you bestow on your friends.
Please hand this down to your children and your children’s children.

Celtic Blessing

May the road rise to meet you
May the wind be always at your back
May the warm rays of sun fall upon your home
And may the hand of a friend always be near.

May green be the grass you walk on,
May blue be the skies above you,
May pure be the joys that surround you,
May true be the hearts that love you.

Partnership readings

Some say love, it is a river, That drowns, the tender reed.
Some say love, it is a razor, that leaves, your soul to bleed.
Some say love, it is a hunger, An endless aching need.
I say love, it is a flower, And you it’s only seed.

It’s the heart, afraid of breaking, That never, learns to dance.
It’s the dream afraid of waking, That never, takes the chance.
It’s the one, who won’t be taken, Who cannot, seem to give.
And the soul, afraid of dying, That never, learns to live.

When the night, has been too lonely, And the road, has been too long.
And you feel, that love is only, for the lucky, and the strong.
Just remember, in the winter, Far beneath, the bitter snow,
Lies a seed, that with the sun’s love, In the spring, becomes a rose...

These I Can Promise
Author Unknown

I cannot promise you a life of sunshine;
I cannot promise riches, wealth, or gold;
I cannot promise you an easy pathway
That leads away from change or growing old.
But I can promise all my heart’s devotion;
A smile to chase away your tears of sorrow;
A love that’s ever true and ever growing;
A hand to hold in yours through each tomorrow.

The Life That I Have
by Leo Marks

The life that I have
Is all that I have
And the life that I have
Is yours

The love that I have
Of the life that I have
Is yours and yours and yours.

A sleep I shall have
A rest I shall have
Yet death will be but a pause
For the peace of my years
In the long green grass
Will be yours and yours and yours.
**Civil Naming readings**

**Footprints**
Anon

“Walk a little slower Daddy” said a child so small
“I’m following in your footsteps and I don’t want to fall.
Sometimes your steps are very fast,
Sometimes they’re hard to see;
So walk a little slower Daddy,
For you are leading me.
Someday when I’m all grown up,
You’re what I want to be;
Then I will have a little child
Who’ll want to follow me.
And I would want to lead just right,
And know that I was true;
So walk a little slower Daddy,
For I must follow you.”

**A Mother’s Wish**
Anon

I hope my child looks back on today
And sees a mother who had time to play.
There will be years for cleaning and cooking,
But children grow up when you’re not looking.
Tomorrow I’ll do all the chores you can mention
But today, my baby needs time and attention.
So settle down cobwebs; dust go to sleep,
I’m cuddling my baby, and babies don’t keep.

**Children Learn What They Live**

If children live with criticism,
They learn to condemn;
If children live with hostility,
They learn how to fight;
If children live with ridicule,
They learn to be shy;
If children live with shame,
They learn to feel guilty;
If children live with tolerance,
They learn to be patient;
If children live with encouragement,
They learn to have confidence;
If children live with praise,
They learn to appreciate;
If children live with fairness,
They learn justice;
If children live with security,
They learn to have faith;
If children live with approval,
They learn to like themselves;
If children live with love around them,
They learn to give love to the world.

**Readings for Renewals**

**Because**
by Steven Reiser

Because we have things in common
We have the joy of sharing them
Because we are so different
There is so much we can learn from each other
Because we love each other
We look for the good in the other
Because we are forgiving
We overlook the faults in each other
Because we are patient
We give each other time to understand
Because we are filled with kindness
We compliment the things we do for each other
Because we can empathize
We know what it’s like to stand in each other’s shoes
Because we have character
We enjoy each other’s uniqueness
Because we have faith
We believe in the best for the future
Because we are honest
We are comfortable to trust each other
Because we are filled with loyalty
We always know the other will be there

**A Dedication To My Wife**
by T. S. Eliot

To whom I owe the leaping delight
That quickens my senses in our waketime
And the rhythm that governs the repose of our sleepingtime,
the breathing in unison.
Of lovers whose bodies smell of each other
Who think the same thoughts without need of speech,
And babble the same speech without need of meaning...
No peevish winter wind shall chill
No sullen tropic sun shall wither
The roses in the rose-garden which is ours and ours only
But this dedication is for others to read:
These are private words addressed to you in public.

**Where There Is Love**
by Helen Steiner Rice

Where there is love the heart is light,
Where there is love the day is bright,
Where there is love there is a song
To help when things are going wrong.
Where there is love there is a smile
To make all things seem more worthwhile.
Where there is love there’s a quiet peace,
A tranquil place where turmoils cease.
Love changes darkness into light
And makes the heart take wingless flight.
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or visit:
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Both licensed for ceremonies, the Old Palace and the Riding School are available all year round to create the wedding day of your dreams.

To request a brochure or to make an appointment to view both venues, please contact Hatfield House Hospitality on 01707 262 955 or email hatfieldhospitality@compass-group.co.uk

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For more information please contact our Banqueting Co-ordinators; Debbie Willerton or Rachel Marston on 01923 243947

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www.metpolicebushey.co.uk ~ info@metpolicebushey.co.uk
Nationality Checking service and Citizenship Ceremonies

The Hertfordshire Citizenship Unit is pleased to offer, for a small fee, a Nationality Checking Service where trained and registered OISC officers (Office of the Immigration Services Commission) are able to check applications for accuracy. They will copy and certify all original documents so that you do not have to part with your passport and other documents. They will then submit your application by secure post to the Home Office. An appointment is necessary for this service so please contact us on 01707 897396 to arrange, or book online via www.hertsdirect.org/nationalitychecks.

Once your application for British Citizenship has been approved, you will be asked to attend a ceremony at The Old Courthouse, Hatfield (pictured above), where you will be required to swear or affirm your allegiance to the Queen and the United Kingdom before being presented with your naturalisation certificate which confirms your British Citizenship. This is an important ceremony emphasizing the significance of the occasion.

“I do solemnly and sincerely declare and affirm my allegiance…”

Citizenship photography courtesy of Andrew Buckle
Settlement Checking service

Hertfordshire Citizenship Unit are able to offer a Settlement Checking Service. This is a partnership between the Home Office and Hertfordshire County Council.

For a small fee the service will provide you with the opportunity to have your documents and application form checked for settlement SET (M) applications only. Our staff are trained and registered to check and forward your application to the Home Office. They will photocopy and certify your valuable documents, such as your marriage certificate, so they remain in your safe keeping.

Any necessary documents will be securely dispatched with your application to the Home Office by secure mail. Your spouse or partner will be able to keep their passport or travel documents.

The Settlement Checking Service will help you get your application correct first time and avoid unnecessary delays. The Home Office has found that the Settlement Checking Service is generally faster than the normal postal application process. This is due to fewer applications being rejected due to incompleteness or missing documents.

How do I use the service?

The Settlement Checking Service operates on an appointment only basis. An appointment is essential and people cannot be seen without one.

To make your appointment please contact the Citizenship Unit on 01707 897396. This is a pre-payment service and the fees are taken at the time of booking the appointment. For further information please contact the office by telephone or email: citizenshipunit@hertfordshire.gov.uk

Change of Name Deed service

We are pleased to offer an efficient and personal Change of Name Deed service by appointment at our office based in Hatfield.

In the UK, British citizens can change their name, perfectly legally, without drawing up a formal record. However, in order to make the new name officially accepted, many organizations such as banks, building societies and the Passport Agency require some form of ‘proof’ of the name change so an official Change of Name Deed is necessary.

Foreign nationals living in the UK must check with their own national authorities to ensure they will accept the change.

A Change of Name Deed is an acceptable document to prove a person has changed their name and must be used in conjunction with their birth certificate.

When deciding on your chosen name, the new name must not be rude or offensive, neither can it be used to create an impression of an inherited or awarded title such as Sir, Dame, Lord, Lady etc., nor be chosen with the intent to defraud.

A Change of Name Deed will be prepared and witnessed by a trained Registration Officer and you will receive your Deed at the end of your appointment. Your fee to us will provide you with an original Deed plus one certified copy which will have the same legal standing as your original Deed. Additional certified copies are available at the time of your appointment and an archived copy of your Deed will be kept should you require any further copies in the future.

For more information or to obtain an application form please contact: The Citizenship Unit, Hatfield 01707 897396 or email citizenshipunit@hertfordshire.gov.uk
TO OBTAIN A COPY BIRTH, DEATH, MARRIAGE OR CIVIL PARTNERSHIP CERTIFICATE AN EFFICIENT CENTRAL SERVICE IS LOCATED AT THE OLD COURTHOUSE, HATFIELD. A COPY CERTIFICATE WILL BE ACCEPTED BY MANY ORGANISATIONS SUCH AS BANKS, BUILDING SOCIETIES, THE PASSPORT AGENCY AND DVLA.

Where do I get a copy certificate from?
Applications may be made in any of the following ways:
An online application can be made through www.hertsdirect.org/registrars. Please ensure that you are able to supply all of the required information, as mentioned below. This method uses secure online card payment.
By telephone, with a credit/debit card on: 0300 123 4045 (option 2).
By post, either supplying information by letter or by collecting an application from any local Registration Office, complete and returning by post to:
Registration Certificate Archive,
The Old Courthouse, St Albans Road East, Hatfield, Hertfordshire AL10 0ES.

An express priority service is available in emergency cases by personal application at the Registration Certificate Archive.

What information do I need?
You must know the date and place, in Hertfordshire, where the birth, death, marriage or civil partnership occurred, and the name(s) of the person(s) involved. It is not possible to supply a Copy Certificate where insufficient information has been given.

You may find it more helpful to contact RCA by telephone first to make sure you have the right district, and to establish whether the record is indeed held by the office. Records pertaining to recent events may still be held by the Church where the marriage took place or by the office where a birth or death was registered. There are fees for certified copies so please either contact the Registration Certificate Archive Team or www.hertsdirect.org/registrars for current charges.

How long will it take?
Priority service:
Your copy certificate will be sent out within one working day of receipt of your application. However, we cannot guarantee this priority service if the information we receive is inaccurate or insufficient.

Non priority service:
Your copy certificate will be posted after five working days.

While you wait:
Your copy certificate will be produced while you wait in reception at The Old Courthouse, Hatfield.

For further information please contact the Registration Certificate Archive on: 0300 123 4045 (option 2) or email certificate.archive@hertfordshire.gov.uk
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