Glastonbury Hartwell Soccer Club
Travel & Premier 2015 - 2016
Manager’s Meeting

August 27, 2015
Agenda

• Welcome & Introductions
• Meeting Objectives
• For Awareness Only
  – Mission Statements and Developmental Philosophy
  – Style of Play
  – Travel & Premier Goals
• Reader’s Digest Version of Team Manager Responsibilities & Information
  – Travel Contacts
  – Key Dates for Travel
  – Hartwell Trainers and Contact Info
  – Team Manager Tasks
  – Planning Your Schedule
  – Putting Your Team Schedule Online
  – Adding Practices and Games
  – Uniforms
  – Referees
  – Team Budget
  – Team Budget – Sample
  – Weekly Team Manager Tasks
  – Other Team Manager Responsibilities
  – Tournament Information
• Best Practice Reminder
• Appendix
  – Adding a Practice
  – Adding a Team Bulletin
  – Leveraging Attendance Functionality
Travel Soccer Mission Statement
• To provide structured and developmentally appropriate coaching for all. The long term development of our players is paramount, with the program focusing on creating competitive, technically sound, tactically aware, physically able and psychologically alert players whilst in a safe, positive and fun environment within the travel level soccer community.

Premier Soccer Mission Statement
• To provide structured and developmentally appropriate professional coaching. The long term development of our players is paramount, with the program focusing on creating competitive, technically sound, tactically aware, physically able and psychologically alert players whilst in a safe, positive and fun environment within the premier soccer community.

GHSC Developmental Philosophy for Travel & Premier
• Develop well rounded soccer players in an appropriate environment which teaches the GHSC core values.
• Create an environment for all players to play with expression, creativity and to play the correct way rather than impose restrictions and strict tactics on our players.
• Focus on the longevity of a players’ development, as opposed to short-term results and performances.
• Encourage and emphasize the core soccer attributes of technique and ball mastery above physical attributes.
• Provide a learning environment where all levels of players will enjoy their soccer experience.
For Awareness Only: Style of Play

**Style of Play for Travel & Premier**

- Apply a style of soccer which is based on sound technique and tactical understanding by playing the ‘correct’ way.
  - The ‘correct’ way does not include a kick and run or a win at all cost style.
  - The children should be taught to play with the soccer ball in all areas of the field.
  - To play from the back and play through the thirds of the field.
  - From the goalkeeper and defense to the midfield then moved forward by linking up with the strikers.
  - A possession style with emphasis of comfort on the ball, playing in all directions to retain possession and go forward to attack when possible.
  - The children should have a clear decision making process on the ball, where we play with control and thought.
  - A ‘boot’ or kick away should not be cheered as this play is not promoted by our coaches and goes against the clubs style of play.

- Encourage creativity around the whole team where children are promoted to express themselves without fear of failure.
  - This allows children to try moves/turns and individual skill without the coach scolding or quashing creative play.
  - The players should have the freedom to play and learn from their experiences both positive and negative.
For Awareness Only: Goals for Travel & Premier

Goals for Travel & Premier

**U9 - U11**
- Emphasize the importance of individual techniques and ball mastery.
- Make each player aware of tactical aspects of the game appropriate to their age and ability.
- Allow each player to experience all positions on the field to aid the individual’s development.
- Measure success in the development of the individual not team results.
- Provide education to enhance coaches and parents’ soccer knowledge and understanding.

**U12 - U14**
- Continue the progress of the individual’s and teams techniques, ball mastery and tactical awareness.
- Implement tactical training aspects of the game.
- Specialize in player positions at U13 and U14.
- U12 Player rotation is encouraged to continue aiding development.
- Measure success in player and team development and not in team results.
- Offer continued education to enhance coaches and parents’ soccer knowledge and understanding.
Travel Contacts

Although referenced here, please leverage the Travel Contacts page under the Travel Program tab on the Hartwell website for the most current information.

<table>
<thead>
<tr>
<th>Index</th>
<th>Role</th>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Travel Director</td>
<td>Jeff Grote</td>
<td><a href="mailto:traveldir@glastonburysoccer.org">traveldir@glastonburysoccer.org</a></td>
</tr>
<tr>
<td>2</td>
<td>Director of Coaching</td>
<td>Dan Sidebottom</td>
<td><a href="mailto:doc@glastonburysoccer.org">doc@glastonburysoccer.org</a></td>
</tr>
<tr>
<td>3</td>
<td>Travel Field Assignment</td>
<td>Scott Schneider</td>
<td><a href="mailto:Hartwelltravelfields@yahoo.com">Hartwelltravelfields@yahoo.com</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Joan Norman</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Travel Website/Admin</td>
<td>Joan Norman</td>
<td><a href="mailto:JoanNorman@cox.net">JoanNorman@cox.net</a></td>
</tr>
<tr>
<td>5</td>
<td>Travel Uniforms</td>
<td>Laura Hecker</td>
<td><a href="mailto:Hartwelluniforms@yahoo.com">Hartwelluniforms@yahoo.com</a></td>
</tr>
<tr>
<td>6</td>
<td>Referee Coordinator</td>
<td>John Maher</td>
<td><a href="mailto:hscref@cox.net">hscref@cox.net</a></td>
</tr>
<tr>
<td>7</td>
<td>Fields Maintenance</td>
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</tr>
<tr>
<td>8</td>
<td>Equipment</td>
<td>Open</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Player Development Consultant</td>
<td>Erik Barbieri</td>
<td><a href="mailto:erbarbs10@cox.net">erbarbs10@cox.net</a></td>
</tr>
<tr>
<td>10</td>
<td>Coach Consultant</td>
<td>Dave Clarke</td>
<td><a href="mailto:socceroffice@aol.com">socceroffice@aol.com</a></td>
</tr>
<tr>
<td>11</td>
<td>Coach Representatives</td>
<td>Pete McCluskey</td>
<td><a href="mailto:pmccluskey@txcc.commnet.edu">pmccluskey@txcc.commnet.edu</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Chris Lunford</td>
<td><a href="mailto:clunsford@snet.net">clunsford@snet.net</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Doug Davis</td>
<td><a href="mailto:dougpdavis@gmail.com">dougpdavis@gmail.com</a></td>
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## Key Dates for Travel *

* All events may not apply to Premier Teams

<table>
<thead>
<tr>
<th>Index</th>
<th>Event</th>
<th>Date</th>
<th>Time and Location</th>
<th>Reference</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Parks &amp; Rec Opens Fields for Practice:</td>
<td>Monday, August 17th</td>
<td>N/A</td>
<td>Travel Practice Schedule</td>
</tr>
<tr>
<td>2</td>
<td>Coach Meeting</td>
<td>Monday, August 24th</td>
<td>6:30 PM at Riverfront Community Center</td>
<td>Coach Meeting Presentation</td>
</tr>
<tr>
<td>3</td>
<td>Manager Meeting</td>
<td>Thursday, August 27th</td>
<td>7:00 PM at Welles Turner Library</td>
<td>Manager Meeting Presentation</td>
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<tr>
<td>4</td>
<td>Travel League Schedules Distributed to Coaches &amp; Managers</td>
<td>Sunday, August 30th</td>
<td>N/A</td>
<td>League Schedules</td>
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<tr>
<td>5</td>
<td>Premier League Scheduling Meeting</td>
<td>Sunday, August 30th</td>
<td>Crowne Plaza in Cromwell</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Home Games Can Start</td>
<td>Saturday, September 12th</td>
<td>This is when Parks &amp; Rec can guarantee fields will be lined.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>CJSAs First Weekend of Play</td>
<td>September 13th</td>
<td></td>
<td></td>
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</tbody>
</table>
| 8     | 4v4 Games                                                            | U9: Sept 19th; Oct 3rd & 24th  
U10: Sept 19th; Oct 3rd & 24th  
U11: Sept 12th & 26th; Oct 17th | Girls 9:00 AM -10.30 AM; Boys 11:00 AM -12:30 PM  
U9: Riverfront #2; U10: Riverfront #3  
U11: Addison #5                          | CT Cup (U11-U14 Travel) |
| 9     | Silent Sidelines                                                      | October 17th & 18th   | Spectators will be directed to refrain from making any comments to players, coaches or referees, but will be permitted to applaud efforts by players - ALL CJSAs towns |
| 10    | CJSAs League Ends                                                    | Sunday, November 15th | All League Games must be complete by this date         |                                    |
| 11    | CJSAs Last Day to Enter Score Results                                 | Sunday, November 15th |                                                        |                                    |
Please ensure that your teams welcome their trainers! As part of your communications, please introduce them to your parents. These are wonderful resources and should be an integral part of your team.

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<thead>
<tr>
<th>Index</th>
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<tr>
<td>1</td>
<td>Dan Sidebottom</td>
<td>doc@glastonbury soccer.org</td>
</tr>
<tr>
<td>2</td>
<td>Kofi Remey</td>
<td><a href="mailto:kremey9@yahoo.com">kremey9@yahoo.com</a></td>
</tr>
<tr>
<td>3</td>
<td>Gui Estes</td>
<td><a href="mailto:gestes03@gmail.com">gestes03@gmail.com</a></td>
</tr>
<tr>
<td>4</td>
<td>Christina Boucher</td>
<td><a href="mailto:christinab@my.ccsu.edu">christinab@my.ccsu.edu</a></td>
</tr>
<tr>
<td>5</td>
<td>Erik Barbieri</td>
<td><a href="mailto:erbarbs10@gmail.com">erbarbs10@gmail.com</a></td>
</tr>
<tr>
<td>6</td>
<td>Seb Nelson</td>
<td><a href="mailto:sebnelson32@yahoo.com">sebnelson32@yahoo.com</a></td>
</tr>
<tr>
<td>7</td>
<td>Harry Birro</td>
<td><a href="mailto:harrybirro@outlook.com">harrybirro@outlook.com</a></td>
</tr>
<tr>
<td>8</td>
<td>Ryan Stokes</td>
<td><a href="mailto:ryan.stokes338@gmail.com">ryan.stokes338@gmail.com</a></td>
</tr>
</tbody>
</table>
Team Manager Tasks

There are a lot of things for the team manager to do throughout the season. A best practice is to recruit other parents to help with tasks. You do not have to do it all!

All Managers should be doing these 3 things NOW....

- **Obtain completed medical release form for each player - one copy to the coach and one to stay with the manager**
  - Ensure you understand who has epi-pen, allergy or other medical considerations like prior concussions

- **Obtain/Create pass for all players, coaches, and managers**
  - Hartwell will provide pre-filled CJSA passes to each team manager
  - Passes do not need to be signed
  - Affix a 1” by 1” photo (head shot) to the pass (easy just to take head shots during practice)
  - Passes should be laminated and given to the coach
  - These will be verified at all league games and many refs check them at friendly games as well
  - A player will not be allowed to play without their pass nor will an adult without a pass be allowed on the team bench
  - CJSA passes can only be completed for a team when all birth certificates are submitted & all adults have completed background checks

- **Scheduling Friendly games for the season (on Saturdays)**
Planning Your Team Schedule

- **League Games:**
  - The club registers all travel teams with CJSA
  - CJSA puts teams into appropriate brackets for league games (played on Sundays)
  - For travel, League Schedule will be e-mailed to Coaches on Saturday, August 30th
  - It will list 6+ league games you need to play and whether they are home or away
  - When League Schedule comes out – reach out to coaches and set up games (e.g. field and time)
  - Premier teams will need to attend a scheduling meeting August 30th in Cromwell

- **Friendly Games:**
  - Coaches and Managers work together to decide who does will coordinate these
  - Play for friendly games are usually targeted for Saturdays or “bye” weeks
  - For travel teams, identify teams to play at [www.cjsa.org](http://www.cjsa.org) (Click on district and select North Central District and then choose CJSA Central/North Central Travel League Info)
  - Select the appropriate season (fall or spring) and choose verify league entries then choose either Central (Hartwell is in this district) or North Central
  - This will provide a list of all the teams by gender, age group, level including contact information for the coach
  - For Premier teams, you can set up friendly games with teams in your or other divisions (suggest you take a copy of the Spring League Results to help with identifying teams)
  - Ensure you understand your coach’s strategy for what teams to compete against based on level and time within the season
  - U9, U10, U11 teams should not schedule Friendly games on their 4v4 Saturdays
Putting Your Team Schedule Online

• **ID’s & Passwords**
  – If you are designated as a Coach and/or Manager you will have access to the team website, roster and schedule.
  – This will be the same password as your sign on from your primary email address (notify us of any access issues)

• **Fall Fields** – Understand size of fields before booking (especially 11 v 11); Sizes are listed on website
  – **8v8** small sided fields:
    • Hebron Avenue #1, Addison #5, Riverfront #1, Riverfront #3
  – **11v11** large sided fields:
    • Nayaug #1, Addison #3, Addison #4 and High School #13

• **Game Times for Fall**
  – 9 AM, 11 AM, 1 PM, 3 PM, 5 PM (Saturdays & Sundays)
  – Friday night games are possible if daylight is still around for **whole** game

• **What can a Manager Add in the Scheduling System?**
  – All practices
  – All Away Games
  – Home games are entered by Hartwell because they are tied to Ref Scheduling System

• **What can a Manager Modify in the Scheduling System?**
  – Nothing!!
Adding Practices and Games

- Home games can be added by sending your request to hartwelltravelfields@yahoo.com
  - Enter in game as a practice type of event
  - Email game information including Team Name, coach and all relevant detail
  - The event will be flipped/changed to a “Friendly” or “League” and confirmed by e-mail.
  - Note: Games should always have fields with no “P” in the name to avoid double booking

- If you need to change a game or practice send request to hartwelltravelfields@yahoo.com
  - Include Team Name, coach and all relevant detail
  - Changes will be confirmed by e-mail

- If an away location is missing send request to HartwellTravelFields@yahoo.com to add it

- Probably don’t want to add practices for the whole season as the times may change due to diminishing daylight. Go a month at a time. Ensure these are set correctly as reminders will be sent to parents.

- Leverage the on-line attendance functionality to help manage the team activities. This can be done off the email triggers or a parent can go in to the schedule and respond and set attendance as well.
Uniforms

- Managers will be responsible for picking up and distributing team uniforms from Uniform Coordinators (Laura Hecker).

- Email went out this past week for uniform pick up at TeamSports in town.

- Manager can work with individual parents on the method of pickup/distribution. (Leverage team practice to distribute).

- Returning players order their own uniform replacement pieces directly from the vendor. Instructions are on the website under the Travel Section.

All Uniform Questions can be directed to: Hartwelluniforms@yahoo.com
Referees

- Managers must pay refs for every HOME game.
- Leverage a separate checking account to manage team funds.
- Recommended practice is to pay by check during half-time and to write in names of Referees (do not make out to cash if at all possible).
- If a ref does not show up – he/she does not get paid. Please report any no shows to John Maher (hscref@cox.net)
- Referee Fees for Games:
  - U9-U10 Ref Fees: $25/$15
  - U11 Ref Fees $35/$20
  - U12 Ref Fees $40/$20
  - U13-U15 Ref Fees $45/$25
- Connecticut/State Cup Referee Payments. In all rounds except the finals, the host team is responsible for the referee and assistant referee fees. Clubs may not pay less than the following amounts for Connecticut or State Cup Referees and Assistant Referees: U11 - 14 $50 referees; $30 assistant referees
- Home Games must be canceled (notified Referee Assignor) by Tuesday at 5:00 p.m. prior to the weekend or else the team will be responsible for paying the refs.
- If fields are closed (by Parks & Rec or Hartwell) – refs don’t get paid. If fields are open but one of the coaches calls off the game – team is still responsible to pay refs.
- Best practice is to review scheduled referees on Ref Website: https://csrp.ctreferee.net and choose "Hartwell“ pool to verify all games have been scheduled with referees. Only done for home games.
• You need to create a team budget each season.

• Things to consider are: Referee payments (home games), tournament fees, patches for tournaments, additional trainer sessions if so desired by the team, team parties, trophies, coach or player gifts, & admin costs (laminating, copies, etc.)

• Based on Team Budget, determine and communicate Team Dues to families and collect money. Guidelines set during registration is max of $75/player per season.

• We recommend setting up a bank account for the team. Many banks offer free checking (e.g. Nutmeg Credit Union, CBT).

• Keep good records of money in/money out.

• Every fall and spring, Hartwell gives each team money for home game ref fees. Checks will be given out at coaches meeting. These are the amounts given:

  • U9/U10 $300; U11 $400; U12 $425; U13/U14 $500
Here is a sample Budget for a U12 team

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Ref Money from Hartwell</td>
<td>$425</td>
</tr>
<tr>
<td>Admin Costs</td>
<td>($15)</td>
</tr>
<tr>
<td>8 Home Game Ref Fees ($80/game)</td>
<td>($640)</td>
</tr>
<tr>
<td>Columbus Day Tournament</td>
<td>($500)</td>
</tr>
<tr>
<td>Patches for Tournament</td>
<td>($75)</td>
</tr>
<tr>
<td>Fall Party</td>
<td>($150)</td>
</tr>
<tr>
<td>Fall Gift/Trophy – ($10 per player)</td>
<td>($180)</td>
</tr>
<tr>
<td><strong>Sub-Total</strong></td>
<td><strong>$1135</strong></td>
</tr>
</tbody>
</table>

Approximate Per Player Cost (18 players) $63.05

Team Dues for fall season $65
Weekly Team Manager Tasks

- **Communicate with Team the Weekly Schedule**
  - Send out every Sunday night/Monday morning
  - Practice Info (usually doesn’t change but daylight might alter this)
  - Game Info for following weekend (time, location)
  - Directions to Away Games (use address info and have folks GPS)
  - Shirt Color to Wear
  - Who’s doing Snack for each game
  - Who’s doing Citizen Write-up
  - Who’s responsible for Trash Pickup

- **Glastonbury Citizen Write-Ups**
  - If the team chooses to have a write-up of the game in the Citizen, any submission should be sent to the Citizen by noon on Monday for the upcoming Thursday publication. (jim@glicitizen.com)

- **Half-Time Snacks**
  - Assign a Schedule if Team wants healthy snacks during/after game

- **Enter in Game Scores Weekly – Hartwell Site and CJSA Site**
  - Hartwell Score Reporting – Enter in scores on a weekly basis for all games
  - CJSA Score Reporting for Travel - Enter id and password to enter scores. A single CJSA ID/PW will be given out to each team (shared by coach and manager). The CJSA ID/PW will be given out prior to the first league game. There is a $25 team fine from CJSA if score reporting is not done on time. League scores determine the league brackets for the next season. [http://bysa.org/CJSATrav/LeagueMySQLLive/login_form.php](http://bysa.org/CJSATrav/LeagueMySQLLive/login_form.php)
  - Premier Score Reporting is different – Read below to understand process and procedure. [http://www.cjsa.org/assets/969/15/2015Fallpremierleagueinfo-gotsoccer-scorereporting.pdf](http://www.cjsa.org/assets/969/15/2015Fallpremierleagueinfo-gotsoccer-scorereporting.pdf)
Weekly Team Manager Tasks

Reminders for Week of 5/7 & More

Travel Tryout Info for 2012 - 2013
Info will be coming out about next year's tryout from the Travel Director and Director of Coaching. Stay tune.

- **5/7 Monday Practice @ 5:00 p.m. @ Riverfront #3**
  - Please remember cleats, a ball, shinguards and water. Pick up at 6:30 p.m.

- **5/10 Thursday Practice @ 5:00 p.m. @ Riverfront #3**
  - Please remember cleats, a ball, shinguards and water. Pick up at 6:30 p.m.

- **5/12 Saturday Away League Game - @ 2:00 p.m. vs Farmington @ Farmington Meade Park (Rescheduled game)**
  - Arrival Time: 1:15 p.m. for warm-up and check-in
  - Game Time: 2:00 p.m. game start
  - Orange Slices: Sammy Who
  - Directions: Field #5. Take exit 39 (Farmington, Route 4). Follow Route 4 to the intersection of Route 10 (Main Street). On the right is the Farmington Country Club, turn left onto Route 10. Follow Route 10, at the second light turn right onto Meadow Road. At the fork in the road stay to the right, go approximately 2/10 of a mile and the entrance to Tunxis Mead will be on the right.

- **5/13 Sunday Away League Game - @ 12 Noon. vs Middletown @ Middletown**
  - Arrival Time: 11:15 a.m. for warm-up and check-in
  - Game Time: 12:00 Noon game start
  - Orange Slices: Alyssa What
  - Directions: Pending confirmation from Coach
Other Team Manager Responsibilities

- Field Trash Pick Up
  - All teams are responsible for trash/recycle pick up after practices & games
  - Parks & Rec may fine the club for not putting trash in appropriate bins

- E-Mail Communications
  - All members maintain their OWN contact info on the system under “Edit My Account”. Hartwell can’t change account info.
  - Use the e-mail feature on League Athletics to send team e-mails to make sure you get all the correct e-mail addresses.
  - Leverage your team page for communications. Encourage team to visit your team page as well as Hartwell main page for club events/activities.

- CT Cup for Travel/State Cup for Premier Teams
  - For U11 and older teams only (State Cup U12 and older teams)
  - Single elimination format
  - May have to cancel/reschedule friendly games to play Cup game
  - Have “play by” dates that must be followed.
  - If you are Home Team you need to schedule field
  - Home Cup games have different Ref Fees
  - CT Cup Info for Travel Teams - http://www.cjsa.org/cup/connecticut_cup/
  - State Cup Info for Premier Teams - http://www.cjsa.org/cup/state_cup/

- Corner Flags
  - Each coach is given a set of corner flags for home games. Some coaches need a parent to be responsible for them (larger car needed) and manager may need to assign this task.
Other Team Manager Responsibilities

- **Coordinate team tournament work assignments.**
  - Each family is required to work 3 hours for each player in the travel program during the tournament weekend. This is a commitment that families agreed to during registration.
  - Your team will be assigned a series of work time slots that you need to assign and coordinate for the team.

- **Purchase patches for tournaments**
  - Most Tournaments are “Patch” exchange tournaments. After each game teams hand out patches to opponent players.
  - Hartwell Patches cost $25 for 25 and can be purchased by contacting HartwellTravel@yahoo.com
  - Patches will be sold tonight after meeting

- **Coordinate team parties**
  - Pre/Post Season - or some do one at the end of the year.
  - Solicit Party Planner(s) so Manager doesn’t get involved
  - Provide budget to party planner(s)

- **Coordinate special team events/activities – e.g.**
  - Hartwell Night at UCONN Soccer Game
  - Mother’s Day - Appreciate your moms by giving them flowers if you have a game that day
  - Team outing to see GHS Varsity Games

- **Coordinate other activities** – Game debriefs in coordination with coach, Silent Sidelines, team pictures (shutterfly accounts), recognitions, juggling, season plan info (with coach), team goals/individual goals, etc.
Tournament Information

• Each team is required to play in the Glastonbury Warm-Up Tournament in the spring season. Other tournaments are at your discretion.

• Hartwell Tournament Registration Fee was collected in Travel Dues so you do NOT have to include this in team dues.

• Check out the Local Tournaments page under the Travel Program tab on the Hartwell website for additional info on tournaments
~ Remember ~

Many of these responsibilities can be divided up among other parents on the team. Please don’t think as team manager you need to do it all.

Thank you again for Volunteering!!
Appendix – “How to ...”

- How to Add a Practice/Game/General Event
- Adding a Team Bulletin
- How to Use the Attendance Functionality
Adding Practices & Games

Click on Login and input your ID & password

Glastonbury Hartwell Soccer Club, Inc.
P.O. Box 1154
Glastonbury, CT 06033

Providing recreational, instructional and competitive soccer opportunities for all Glastonbury youth. We strive to foster good sportsmanship, skill development, community commitment, and a love of the game...and make it fun!

WELCOME TO HARTWELL SOCCER!!

September's almost here and our Rec Season will be starting soon.

Register Now - Registration closes August 31st!

REMINDER: Hartwell Appreciation Weekend @ Dick's starts tomo

REMINDER: 2015 TOURNAMENT SPONSORS
Adding Practices & Games

Select your Team and then Click on Schedule

<table>
<thead>
<tr>
<th>Registration</th>
<th>TOP Soccer</th>
<th>Team</th>
<th>Camps &amp; Clinics</th>
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</thead>
<tbody>
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1. Change team: 2015 Fall
2. Premier
3. Girls U13 Blue

Girls U13 Blue

**REMINDEERS FOR WEEK OF 8/23**

by Glastonbury Force U13 posted 08/23/2015

Hi everyone -

Here are the reminders for the week. Practice officially starts this week so we hope to see the crew out there with us!! Excited for the season!!

- Betty

Reminders:

- Fall Dues - We are going to set dues for $75 for the fall. I do not have schedule yet but looking for that to cover home games, some friendlies and tourney - CFC Columbus Day Weekend. Please make checks out to Betty Davis. Folks who have PayPal can also send it that way - bety@blajesk.net. If you do that option - select send $s to Friends/Family so no service charge is created.

- Mandatory Practices - Field #3 at Addison Park
  - Tuesday and Thursday at 5:00 - 7:30 p.m.
  - Saturday at 11:00 a.m.

Please use your attendance online in a timely manner.

**NEXT 10 EVENTS**

<table>
<thead>
<tr>
<th>Date</th>
<th>Type</th>
<th>Event / Field</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tue. 8/23</td>
<td>Practice</td>
<td>Weekly Tuesday practice 6:00p</td>
</tr>
<tr>
<td>Thu. 8/27</td>
<td>Practice</td>
<td>Weekly Thursday practice 6:00p</td>
</tr>
<tr>
<td>Thu. 8/27</td>
<td>Travel</td>
<td>Manager Meeting @ Wel 7:00p</td>
</tr>
<tr>
<td>Sat. 8/28</td>
<td>Practice</td>
<td>Weekly Saturday Practice 11:00a</td>
</tr>
<tr>
<td>Sun. 8/30</td>
<td>Friendly</td>
<td>vs CFC North Sportsworld 3:30p</td>
</tr>
</tbody>
</table>

- Addison #3 - 11x11 (P)
- Addison #3 - 11x11

addition #3 - 11x11
Adding Practices & Games

Under the Options drop down, click on Add Event to bring up the New Game/Practice Screen Below.
Adding Practices & Games

Complete form to enter in Practice (use fields with “P” except for Saturday practices. Home games and Saturday/Sunday practices should be entered in as practices and info emailed to field assignment coordinator.

1. Enter in Date
2. Time (odd hours for fall)
3. Location
4. Category
5. Team
6. Outside Opponent
7. Event Notes if any
8. Set Notifications (if any)
Adding a Team Bulletin

To leverage your team website for communications, simply add bulletins (Click on the + sign in Green), create message and initiate a broadcast message to your team!
Leveraging the Attendance Functionality

To manage attendance for games and practices, simply click on your schedule and then event item showing your RSVPs (thumbs up icon). For players that have not responded, you can reinitiate an email to them requesting an RSVP (click on envelope icon for any names under “No Response”). If you maintain this, it is also the easiest way to maintain overall attendance for the season.

<table>
<thead>
<tr>
<th>Attending</th>
<th>Not Attending</th>
<th>No Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charlotte Bassett</td>
<td>Isabella Bruno</td>
<td></td>
</tr>
<tr>
<td>Sara Beckwith</td>
<td>Margaret Sadak</td>
<td></td>
</tr>
<tr>
<td>Chloe Bourdoulous</td>
<td>Sydney Simon</td>
<td></td>
</tr>
<tr>
<td>Erin Cabana</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robert Cabana</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alyssa Davis</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Betty Davis</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Douglas Davis</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Claire Kenny</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Molly Latalie</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brittany LeClair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Casey MacElhiney</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kara Mitchell</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allison Savinelli</td>
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</tr>
</tbody>
</table>
Sample Team Cards to Share with Parents
Sample Juggling Milestones/Recognitions

<table>
<thead>
<tr>
<th>Index</th>
<th>Juggling Record</th>
<th>Team Mates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1-25 Juggles</td>
<td>Molly L. (19)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Margaret S. (23)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Hanna O. (24)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Chloe B. (25)</td>
</tr>
<tr>
<td>2.</td>
<td>26-50 Juggles</td>
<td>Jillian (38)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ally S. (41)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Kara (44)</td>
</tr>
<tr>
<td>3.</td>
<td>51-75 Juggles</td>
<td>Charlotte B. (52)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Catherine D. (68)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Casey M. (74)</td>
</tr>
<tr>
<td>4.</td>
<td>76-100 Juggles</td>
<td>Alyssa D. (83)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Claire K. (85)</td>
</tr>
<tr>
<td>5.</td>
<td>101-125 Juggles</td>
<td>Isabella B. (108)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Gabriela C. (123)</td>
</tr>
<tr>
<td>6.</td>
<td>126-150 Juggles</td>
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</tr>
<tr>
<td>7.</td>
<td>151-175 Juggles</td>
<td>Emma S. (159)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Syd S. (167)</td>
</tr>
<tr>
<td>8.</td>
<td>176-200 Juggles</td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>201-225 Juggles</td>
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</tr>
<tr>
<td>10.</td>
<td>226-250 Juggles</td>
<td>Brittany L. (226)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Erin C. (228)</td>
</tr>
</tbody>
</table>