To: EBRPSS Benefit Participants

From: Jordan Clements, Supervisor of Payroll/Benefits

Subject: Open Enrollment for 2014

Date: October 4, 2013

The East Baton Rouge Parish School System is preparing for this year’s online Open Enrollment. This year’s Open Enrollment Dates are October 14 - November 15. Below is information to assist you in completing your online enrollment. To view your current benefit selections, you must login to the online enrollment system at www.ebrbenefits.com

Active Employees

- Information concerning your username and PIN number will be located in the attached Open Enrollment Newsletter.
- Note that the premiums shown in your Newsletter are monthly premiums. There is a formula given to assist in calculating the per paycheck deduction.
- Flexible Spending Account (FSA) deadlines for 2013 and 2014 are included in the attached Newsletter. Remember to continue your FSA for 2014, you must login and select the FSA benefit again as this benefit will not automatically rollover for 2014.

Retired Employees

- Information concerning your username and PIN number will be located in the attached Open Enrollment Newsletter.
- There may be scenarios where a retiree/spouse will not be eligible for Medicare as of the Open Enrollment end date. You will need to select a Blue Cross Blue Shield Plan (BCBS) for 2014 during Open Enrollment. Once you receive your Medicare card, you need to bring it to the Benefits Department. As soon as your Medicare becomes effective, you will have the choice to switch to an EBRPSS Humana Plan.
- There are also participants that are part of what is called a “split family”. This is when either the retiree/spouse is Medicare eligible, but the other is not eligible. The rates for these participants are not included with the Open Enrollment Newsletter. Please see a complete listing of rates at www.ebrbenefits.com.
- If you are Medicare eligible, you will be moved from your EBRPSS BCBSLA Plan to the EBRPSS Humana PPO Plan effective January 1, 2014. If you do not want the EBRPSS Humana PPO Plan, you must login to the Open Enrollment system at www.ebrbenefits.com and choose another plan.

If you need assistance completing your online enrollment for 2014, please visit or call the EBRPSS Benefits Department at 225-922-5680.