TCC Radiologic Technology Program - Computed Tomography Specialty
Checklist for Entering Students

By reading this form, checking each statement and signing it, you are agreeing to the terms stated herein.

_____ 1. Students must be CPR certified in BLS for Healthcare Providers prior to the start of the clinical rotation. Documentation is required 30 days from acceptance, or prior to beginning a clinical rotation, whichever comes first.

_____ 2. Student must provide proof of immunization to program officials including current PPD, and documentation of immunity to MMR, varicella, and tdap. Hep B is highly recommended. Documentation is required 30 days from acceptance, or prior to beginning a clinical rotation, whichever comes first.

_____ 3. If a student has not had a criminal background check within 2 years, he/she should go to www.CertifiedBackground.com Choose student and use ID54. The cost is $46. This should be done within 30 days of acceptance. However, if the criminal background check is not returned to the college as a “green light” the student will not be able to proceed with a clinical rotation.

_____ 4. Students must wear scrubs that are acceptable to the clinical site with solid white or black appropriate medical shoes. Visible tattoos and piercings other than small earrings are not permitted in the clinical sites. A TCC student badge is required.

_____ 5. Clinical sites include, but are not limited to: Bon Secours Maryview Medical Center, Sentara Leigh, Sentara Norfolk General, Sentara Princess Anne, Sentara Virginia Beach General, Sentara Williamsburg Hospital and several Sentara Advanced Imaging Centers. Students must be willing to complete a clinical rotation at any of the affiliated sites and will be assigned by program officials.

_____ 6. The sponsoring institution has the right to ask that a student be withdrawn from the clinical site. If a student is removed from a clinical site, the program will withdraw the student from RAD 196. The student will not be reassigned. The student may follow-up by consulting the TCC student handbook for the grievance procedure.

_____ 7. Students must meet with the Clinical Site Educational Coordinator for an Orientation session on a specific date and time. Students will be provided the date and time 2 weeks in advance of the semester start.
8. All CT clinical Students, regardless of clinical site, will be required to complete Sentara’s Required courses. To do so, go to: http://www.sentara.com/Employment/Pages/RequiredCourses.aspx and complete all modules for Hospital Patient Care Staff Non RN/LPN. Bring module test results to the orientation session required in #7.

9. Students will be required to complete a minimum of 10 hours per/week average at the clinical site. It is the student’s responsibility to complete all of the ARRT clinical requirements in the 2 clinical semesters so additional hours may be necessary. Clinical schedules must be completed and approved by the designated department supervisor at least 1 week in advance. Schedule changes should be avoided.

10. Students clinical time will be managed in onlineradschool.com, the Radiography programs online course management system. Access to the system and the identification of a designated department computer to clock in with will be provided at the orientation session. Clocking in and/or out from a cell phone is prohibited.

By dating, signing and returning this form either in person or electronically, you are accepting these terms and permission numbers for registration to the CT courses, (RAD 247 and RAD 196 in the FALL and RAD 242 and RAD 196 in the SPRING) will be provided to you. All required documentation must be provided within 30 days of the date this form is signed or the start of the semester, whichever comes first.

I agree and wish to enroll in the CT Program for the upcoming Academic Year

Signature ________________________________ Date: _______________________

Print Name: ________________________________ TCC Student ID#____________