Nursing in Aotearoa 2016
(Overseas Nurses)

This course is designed to enable overseas registered nurses to meet the requirements for registration as a nurse in accordance with the Health Practitioners Competence Assurance Act 2003. The course will be underpinned by the frameworks consistent with the Treaty of Waitangi and a partnership model of nursing. It will provide students with the skills and knowledge to nurse within the New Zealand health context.

Objectives

- To provide a course for overseas nurses seeking New Zealand Nursing Council recognition.
- To provide an understanding of nursing in a New Zealand context.
- To assess competence for the overseas nurses scope of practice within a New Zealand healthcare setting. (Under the Health Practitioners Competency Assurance Act 2003)

The course includes a theoretical component and clinical practice, and includes: a three week theory and practice section; five weeks clinical practice in an acute care setting; one day review and evaluation. The benefits of this course structure are:

- Individual needs are considered
- Students experience two areas of nursing. These two experiences enable the adaptation to a New Zealand nursing context, plus give exposure to provide more employment possibilities
- Supportive lecturers with on-going availability of clinical tutors during clinical placement
- The timetable fits in with school hours as much as possible.

Students coming directly from overseas and who have not had exposure to nursing contexts in New Zealand, are required to enrol in Nursing Aotearoa 1. Students currently working as a nurse assistant or similar in New Zealand, may be eligible for exemption of the first clinical experience, hence should enrol in Nursing in Aotearoa 2.

GENERAL INFORMATION

Dates

Applications:

*Open to Overseas Registered Nurses currently residing or working in NZ close September 2nd 2016 or earlier should the class be full.*

- During theory weeks you will be required to attend classes between 0900 and 1500 on certain days, the timetable is yet to be confirmed and will be available on the website. During the clinical practice weeks students attend clinical placements Monday to Thursday. Friday is available for course work. There are two shifts: Morning (7.00am – 3.00pm) and Afternoon (2.30pm – 11.00pm). Students’ clinical practice experience may differ from this pattern where a health provider requests a different arrangement.

Duration

Nursing in Aotearoa Course is a 10 week part time course. Applicants working as a nurse assistant or similar in New Zealand do not complete the first section of the clinical experience and enrol in version 2 of the course.

Where a student has not achieved the required competencies by the end of the course, the student may apply for an extension to the practice experience to achieve Nursing Council Competencies and for a reassessment by a Unitec Nurse Lecturer (this will incur extra costs).

The extension is for a maximum of four weeks. Any extensions of the programme, will be negotiated with the Course Coordinator and be subject to placement availability and supervisory cover.

Nursing Council requires that those students who do not achieve the competencies within a 12-week (full time) timeframe, are to be referred back to Nursing Council.

Venue

Classes are held at Unitec Institute of Technology, Waitakere campus, Building 510, 5 Ratanui St, Henderson and all students will be required to attend at least one clinical experience off-site. Clinical experience occurs in a variety of hospitals in Auckland (other placements can be negotiated in the upper North Island). It is the student’s responsibility to arrange and cover the cost of transport to off-site locations.
ADMISSION REQUIREMENTS

To be eligible for admission to the Nursing in Aotearoa course, applicants must provide the following:

• Original or Certified copy of a letter of Recommendation from Nursing Council of New Zealand outlining the requirements you must meet in order to gain New Zealand registration (written within the last 12 months) plus a recommendation to a CAP programme. Please contact the Nursing Council of New Zealand, P O Box 9644, Wellington or phone +64 4 385 9589

• Evidence of the required English language level as set by New Zealand Nursing Council in 2012 – 2013. This was:
  a) Pass the International English Language Testing System (IELTS) Academic test with a minimum score of 7.0 for each band: reading, listening, writing and speaking. This does not need to be achieved in a single sitting of the IELTS test, but can be gained over 3 successions of tests. The total of seven in each band must be achieved within 12 months of first sitting the test OR
  b) Pass the Occupational English Test (OET) with score of at least B band in each section.

• Applicants may be required to attend an interview

To be admitted to this programme, applicants must also meet the following requirements:

• a) complete a self-declaration of criminal conviction(s) and any medical condition(s) that may prevent full participation in the programme and/or prevent registration with a regulatory authority (as applicable); and

• b) Sign a consent form allowing a Ministry of Justice Convictions database search by a third party (in this instance Unitec Institute of Technology). Any applicants with undeclared convictions identified will be referred to the Admissions Committee;

• Certified copy of a Police Clearance from the Country where you are currently registered as a nurse. and

• c) provide evidence of immune status (see attached forms) and must be in good health (Medical Certificate required); and

• d) be able to participate in the practical aspects of the degree; and

• e) be supported by two confidential testimonials and/or character references, e.g., community organisation; or employer/ supervisor/professional

• Health screening requirements– Please refer to the attached document

HOW TO APPLY

Please complete a Unitec short course enrolment form, and send with the following:

• Certified copy of a letter from the Nursing Council of New Zealand

• Certified copy of IELTS / OET result.

• Certified copy of your passport and / valid visa.

• Certified copy of a Police Clearance from the Country where you are currently registered as a nurse.

• Completed Health Screening (see attached)

• Completed information sheet (see attached)

• Completed self-declaration (Wufoo link will be emailed)

• Completed medical declaration (Wufoo link will be emailed)

• Referee Details & confidential reference request (Wufoo link will be emailed)

• Recent CV to;

  Student Central
  Unitec Institute of Technology
  Private Bag 92025
  Auckland 1142
  NEW ZEALAND

Fees

Fees for the Nursing in Aotearoa 1 course in 2016 is:
$6960.00 and $ 73.20 SSF for international students and $6235.00 and $ 73.20 SSF for permanent residents. If you are currently working as a nurse assistant or similar in New Zealand, you may be eligible for exemption of the first clinical experience with a reduced fee for Nursing in Aotearoa 2 ($6846.00 and $73.20 SSF for international students, $5987.00 and $ 73.20 SSF for permanent residents).
Students will be required to pay for the MRSA test (approx. $25 only if required) and any other health screening required to obtain a health clearance. Students must have indemnity insurance before attending clinical experience which will be offered during the first week of the course.

Students are to bring white uniforms to wear during clinical experience and black, brown or white nursing shoes.

Fees must be paid prior to commencement of the course. Places are not confirmed on the course until fees are paid.

Withdrawals & Cancellation

A student may be eligible for a refund of 90% of the short course fee paid only if the student withdraws and requests the refund in writing at least 7 days before the class start date.

Unitec may be obliged to cancel a course if there are insufficient participants. Should this situation occur, 100% refund of the short course fee paid shall apply or you will have the option of transferring to the next intake within the same year.

Insurance (compulsory) for international students

As Travel and Medical Insurance is required by law for international students, Unitec has arranged a group policy with our default provider, Uni-care – NZ Student Plan.

NOTE: This insurance is offered only whilst you are enrolled at Unitec. For any extension of dates you would need to contact Unicare Travel & Medical Insurance direct.”

Travel and Medical Insurance fee for 2016 is TBA

Course codes

Permanent Residents:
- Nursing in Aotearoa 1, 3rd Oct - 9th Dec: NURS S198 class 7699
- Nursing in Aotearoa 2, 3rd Oct - 9th Dec: NURS S199 class 7701

International Students:
- Nursing in Aotearoa 1, 3rd Oct - 9th Dec: NURS S198 class 7700
- Nursing in Aotearoa 2, 3rd Oct - 9th Dec: NURS S199 class 7702

ASSESSMENT

During the theory weeks, students will be assessed formatively and given feedback. Clinical performance will be assessed by a Nurse Lecturer in consultation with clinical staff. A pass will be required in order for Unitec to recommend to the Nursing Council of New Zealand that you should gain registration.

FURTHER INFORMATION

For more details on the Nursing in Aotearoa course, please contact:

Unitec Institute of Technology
Student Central
Free phone 0800 10 95 10
Email: Study@unitec.ac.nz

Unitec is an Institute of Technology in New Zealand and a Member of the International Association of Universities.

Please note: This short course is not eligible for student loan and / or student allowance.
Health Screening Requirements

Students must provide recent evidence of immune screening (See separate immune screening sheet)

Immune Status **NOT** Immunisation Status for:

- Hepatitis B (antigen and antibody screen)
- Measles (antibody screen)
- Mumps (antibody screen)
- Rubella (antibody screen)
- Chickenpox (antibody screen)
- TB screening (refer to note below) - Quantiferon TB – Gold Test
- A medical declaration of fitness to practice

**TB Screening**

The required screening test for TB is the QuantiFERON-TB Gold test (QFT-G).

Where the QuantiFERON-TB Gold test is positive, the applicant must have a follow up clearance which includes a Chest Xray
In order to apply for Nursing in Aotearoa course please ensure you have completed, signed where appropriate and sent all of the following documents.

- Complete a Certificate of Proficiency application online.
- Certified copy of a letter from the Nursing Council of New Zealand
- Certified copy of English Language evidence
- Certified copy of New Zealand Birth Certificate/ Certificate of Citizenship or Passport (NZ permanent residence only)
- Recent CV & Personal statement in your handwriting – stating your interest in Health Care worker course.
- Certified copy of your police clearance (international students only)
- Request for Criminal Conviction History- Third Party (attached).
- Certified copy International Police Clearance
- Medical Declaration form (Wufoo link will be emailed).
- Self-Declaration form (Wufoo link will be emailed).
- Referees detail form (Wufoo link will be emailed).
- Confidential Reference Request (Wufoo link will be emailed).
- Completed Information Sheet
- Health Screening results and Declaration of Fitness to Practice form (signed by doctor). This may be completed and submitted following acceptance.

Note: A certified copy means a photocopy of your original document, signed as being a true and accurate copy by a Justice of the Peace (JP), Lawyer or Notary Public (overseas nurses) - or we can verify your copies, if you bring in the originals and the copies to Student Central, building 510, 5 Ratanui Street, Henderson, Waitakere Campus.

Please note your application will not be processed until we receive all required documents above. Please return all of these documents to:

Unitec Institute of Technology
Student Administration
Private Bag 92025
AUCKLAND 1142
NEW ZEALAND
Date: ________________________________

Surname: ___________________________ Given Name: ______________________________

New Zealand Residence Address and Contact Phone Numbers:

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Mobile: ____________________________ Email ________________________________

Country of Origin: __________________________

Country where Nursing Qualifications obtained? __________________ Year of Registration: _____________

Months/Years in New Zealand: _____________ Current Visa/Residency Status: _______________

**Nursing Experience**

<table>
<thead>
<tr>
<th>Organisation/Institution</th>
<th>Type of Work Experience</th>
<th>Position</th>
<th>Dates Commenced &amp; Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>e.g. Royal Children’s Hospital Rangoon</td>
<td>e.g. Theatre, Surgical, Emergency</td>
<td>e.g. Charge Nurse/Staff Nurse</td>
<td>e.g. 4 Jan 90 – 10 Dec 98</td>
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</tbody>
</table>

Any other relevant information or experience. Please include information regarding experience in nursing or health care situations in New Zealand. Note date and length of experience.

______________________________________________________________________________

______________________________________________________________________________

Type/Area of preference for clinical experience, e.g. Medical, Surgical.

______________________________________________________________________________

______________________________________________________________________________
Date of letter from Nursing Council:

____________________________________________________________________________________

English Language evidence provided and score e.g. IELTS; OET

Post Registration or other completed Courses:

____________________________________________________________________________________

Courses in New Zealand:

____________________________________________________________________________________

Section 2

Q1 What are your expectations of the course?

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Q2 Do you know of any barriers to your success in completing this course?

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Please attach a current CV.

____________________________________________________________________________________

Thank you for providing this information. It is helpful in providing you with the appropriate clinical experience.
Dear Applicant

To apply for Nursing in Aotearoa Course (or alternative) you are required to submit a health clearance. Please have this form completed by a doctor and send it to us along with your application forms. Please be advised that your application will not be processed till we receive your completed medical results.

This health clearance includes evidence of immune status (NOT immunisation status) for the following:

<table>
<thead>
<tr>
<th>Test</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Measles</td>
<td>Antibody =</td>
</tr>
<tr>
<td>Mumps</td>
<td>Antibody =</td>
</tr>
<tr>
<td>Chickenpox</td>
<td>Antibody =</td>
</tr>
<tr>
<td>Rubella</td>
<td>Antibody =</td>
</tr>
<tr>
<td>Hepatitis B Status</td>
<td>Antibody =</td>
</tr>
<tr>
<td>(Antigen and Antibody required)</td>
<td>Antigen =</td>
</tr>
<tr>
<td>Tuberculosis Screening.</td>
<td>Test =</td>
</tr>
<tr>
<td>Preferred test:</td>
<td></td>
</tr>
<tr>
<td>1. Quantiferon Tb-Gold Test (preferred test)</td>
<td></td>
</tr>
<tr>
<td>Chest Xray Result and follow up where Quantiferon TB Gold Positive (within past six months) This is not required unless QF TB gold positive</td>
<td>Comment:</td>
</tr>
</tbody>
</table>

Signed Doctor: ____________________________ Date: ____________________

We recommend that you take copies of any medical evidence that you forward to Immigration.

**N.B. Please attach copies of results with this form.**

In addition, all applicants are required to submit a Medical Certificate from a registered medical practitioner indicating that the applicant poses no risk to patients/clients during their practical clinical experience as ascertained by the medical practitioner’s review of the applicant’s medical record/history and interpretation of immune status results. (A sample doctor’s declaration is on the next page)

All information provided will be held in the strictest confidence in the Department of Nursing administration office and archives. Failure to submit required documentation may lead to cancellation of an applicant’s enrolment.
NURSING IN AOTEAROA
DECLARATION OF FITNESS TO PRACTICE

Doctor’s Name:

Doctor’s Qualifications (Official stamp (if any))

Doctor’s Address:

Doctor’s phone number:

Doctor’s Email address:

Declaration:

Based on examination of (applicant name)…………………………………………………… of (address)…………………………………………………………………. …medical history and patient record and interpretation of immune status results (including Xray result* if required) I find that (applicant name)…………………………………………………….. poses no risk to self or patients by undertaking practical work experience/nursing in an acute/tertiary/community healthcare institution in New Zealand

Signature:

Medical Practitioner Name:

Date:

(NOTE: This form is to be signed by the doctor only)

*Xray only indicated where Quantiferon TB-Gold test positive