Lake Burton
Retreat Center
Group Rental Information

YMCA CAMP HIGH HARBOUR

High Harbour at Lake Burton
685 Camp Harbour Lane
Clayton, GA 30525
www.camphighharbour.com
Facilities
YMCA Camp High Harbour on Lake Burton, located on 72 acres of beautiful waterfront property, is dedicated to providing safe, fun and life changing experiences. Located in the northeast Georgia mountains, High Harbour at Lake Burton is an easy drive from Atlanta and offers the ideal overnight camping experience.

Cabins
Our lodging is rustic cabin-style and are equipped with air-conditioning and heat. While our cabins on Lake Burton are not exactly the same, you can expect bunk beds as well as private bathrooms in each, offers 7 traditional style cabins. YMCA Camp High Harbour does not provide linens so please plan ahead to bring bedding for twin sized beds.

Waterfront (seasonal)
Always staffed with lifeguards for your safety, activities such as the Blob, water trampoline, water games and free swim make this our most popular program area. Canoes and kayaks are also available at the waterfront.

Boats (seasonal)
We use top of the line Supra ski and wakeboarding boats that take bunbusting and boat rides to a new exciting level.
John E. Smith II Chapel

Smith Chapel is a large meeting space that can hold up to 250 people on the main floor. It is fully equipped with A/V hookups to suit any of your group’s technology needs. The bottom floor also serves as an extra meeting space for up to 50 people or as wonderful arts & crafts area. Please communicate any technology needs prior to your retreat.

Dining Hall

Inman Hall, our on-site dining hall, is designed to serve large family style meals with the additional ability to host meetings, dances and rainy day activities. It is fully equipped with audio visual equipment. We take care of every detail of the meal from beginning to end. Our staff will ensure that you can enjoy your time away and concentrate on your important event.

Meals

A vegetarian option is offered at each meal. We are not able to accommodate meals that require one on one preparation, due to the large number of people served at each meal. Please communicate any special dietary needs a minimum of 14 days prior to your group’s arrival.

Standard meal times are:
Breakfast  8:15 am
Lunch      1:15 pm
Dinner     6:15 pm
Annexstad Coliseum

The Coliseum is a large amphitheater located along the creek at Camp High Harbour. It has full A/V capabilities and seating for up to 350 people. The Annexstad Coliseum is great for concerts as well as an outdoor meeting space.

Pavilion

The Pavilion, while home to our Camp Store, is also a great meeting space. It provides heating and air conditioning, full A/V hook ups, a large projector and screen and a capacity of around 150.

Athletic Field/Gymnasium

The athletic field is equipped with a recreational climbing wall, batting cage, golf practice net, soccer goals, lacrosse goals, pavilion and a full archery range. It is well suited for a variety of activities, games or outside meeting space. The gym serves as a program area as well as meeting space. The gym also provides housing, with a total capacity in the gym cabins of 50 people.
Activities

Arts & Crafts

High Ropes Course
Includes:
  50’ Climbing Tower – 6 Climbing routes with a mini static course. Age 12+ and 60 pounds minimum only.
  Giant Swing – involves use of a pulley system to hoist participant 35 ft in the air and then they “swing.” Age 12+ and 60 pounds minimum only.
  Jacob’s Ladder – Involves 2 climbers going up a hanging “ladder”. A fun element with a dynamic belay. Age 12+ and 60 pounds minimum only.
  Pamper Pole/Leap of Faith – Participants will climb up a pole and try to stand up on top. The leap occurs after the participant stands on top and leaps for a trapeze. Age 12+ and 60 pounds minimum only.

Low Ropes Course
Includes initiative games and challenges
  Cable traverse
  Nitro Crossing
  Group Initiatives - Wind in the Willow; Human Knot; Impulse; Magic Pipe; Spider Web; and more.

Rock Climbing Wall – 25’ wall located on the athletic field.

Tennis

Horseback Riding (subject to availability and based on group size)

Nature Hike
Conditions of Use

Groups using YMCA Camp High Harbour must agree to the following:

1. Clean Up Responsibilities
The Camp Staff will be responsible for preparing the cabins for your arrival. If there are any problems with the cabins, please see your Retreat Director. Upon departure, someone from your group will need to go through the cabins your group occupied to make sure the following tasks have been completed:
   - Remove all trash from the cabin and consolidate into one large bag.
   - Sweep the bathrooms and the cabin area.
   - Collect any lost and found items your group may have left behind

2. Damages:
Damages that occur during your retreat weekend will be reviewed with you and billed to your organization. Damages are defined as anything that is beyond normal use. Graffiti is considered vandalism and groups responsible will be billed a minimum of $150, per incident.

3. Camp Safety Procedures:
Each Retreat will begin with an introduction from the Retreat Director. The Director will give instructions and camp safety procedures in regards to the operation of camp.
   - No camper or adult is allowed on the floating docks or boats unless a lifeguard is on duty.
   - No throwing rocks.
   - No running on board walks.

4. Equipment That Is Not Allowed:
Alcohol, drugs, personal sports equipment, animals and weapons of any kind.

5. Supervision:
All activities that utilize camp equipment may only be used under the direct supervision of camp staff members. All water based activities require lifeguard supervision.
Each group must provide their own chaperones, including Medical Staff. Chaperones are responsible for the retreat participants at all times. Participants should never be left unsupervised in program areas or in the cabins.

6. Insurance:
Each group must submit a current Certificate of Insurance showing YMCA Camp High Harbour as additional insured.
Reservations, Deposits and Payments

Reservations
During the months of February and March, retreats require a minimum of 100 participants. If your group size is less than 100, you are responsible to pay for 100 people at the current rate.
April, May, August and September, retreats require a minimum of 200 participants. If your group size is less than 200, you are responsible to pay for 200 people at the current rate.
October and November retreats require a minimum of 150 participants. If your group size is less than 200, you are responsible to pay for 200 people at the current rate.

Deposits
A nonrefundable deposit of 10% of the Retreat total must be paid within three weeks of the contract issue date.
In the event that a retreat is canceled, the deposit will be forfeited. For cancellations inside of 90 days, please refer to our Cancellation Policy.

Payments
Checks, money orders, or credit cards are acceptable ways for making payments. Please make checks and money orders payable to YMCA Camp High Harbour.

Our payment schedule is as follows:
Upon contract agreement-10% of total balance is due (10% paid)
90 Days prior to event - 15% of total balance is due (25% paid)
60 Days prior to event - 25% of total balance is due (50% paid)
30 Days prior to event - 25% of total balance is due (75% paid)
Date of Event - 25% of total balance is due (100% paid)

Changes - Because YMCA Camp High Harbour must order food and supplies in advance, any changes to the number of guests must be made at least one week prior to your arrival date. Any unscheduled or late changes will result in your group being charged for either the contracted number of guests or the actual number of guests, whichever is greater.
Cancellations – YMCA Camp High Harbour is a nonprofit organization which strives to provide the highest quality experience for all who visit. Our staff is preparing for your group’s retreat long before your arrival. Staff and food budgets are based upon group reservations. Cancellations create difficulties for our preparation and scheduling, and other groups may not have been able to come because of an already filled reservation. When a cancellation occurs, we may not have the opportunity to fill the vacant facilities because of a shortage of time.

For these reasons, YMCA Camp High Harbour has implemented the following Cancellation Policy:

If a reservation is canceled...
   More than 90 days in advance, the deposit will be forfeited
   61–90 days in advance, the group will be responsible for 25% of the contract amount
   31–60 days in advance, the group will be responsible for 50% of the contract amount
   7–30 days in advance, the group will be responsible for 75% of the contract amount
   Less than 7 days in advance, the group will be responsible for 100% of the contract amount

Contact Information

Ethan Latty
Retreat Director – Lake Burton
ethanl@ymcaatlanta.org
770-532-2267