GERT SIBANDE TVET COLLEGE
The leading college brand in South Africa

PROSPECTUS
2015 - 2016

www.gscollege.co.za
From the land where the sun rises, Mpumalanga, in the Gert Sibande Region, lies four TVET Campuses in the beautiful towns of Ermelo, Evander, Standerton, Sibanesetfu and Belfour. The technical colleges of Ermelo, Evander and Standerton were merged to form the Gert Sibande College in 2002 and Sibanesetfu campus (meaning our light) in Mpuluzi was opened in July 2005. Gert Sibande TVET College was named after a farm workers leader Eastern Transvaal, African National Congress activist, and one of the first-string accused in the Treason Trial of 1956 to 1961. Gert Sibande was born in the Ermelo district in 1901, the son of a tenant farmer.

Gert Sibande TVET College is situated in Mpumalanga, South Africa. The college offers nationally certified training programs that are unit standard based and SAQA approved. Qualified and competent staff is available to give relevant education and training in Educational Programs which aim to enable learners to lead productive lives and make meaningful contributions to their community and the Nation as a whole. Qualified moderators and assessors give training in line with Department Of Education’s directive to implement Outcomes Based Education through eLearning methodology in order to service on site learners as well as distance learners. World class standards and well utilized computer and practical rooms ensure that learners receive practical training. The curriculum develops the learner to his/her full potential. Business and Engineering theory is supplemented with practical training in line with standards from industry. Gert Sibande TVET College provides learners and employers with learning opportunities suited to their relevant needs. For information on our Business courses and on Engineering Studies

Gert Sibande College is a vibrant TVET institution offering education and tuition in SAQA affiliated courses. These courses focus on learners wanting to obtain Senior Certificates, Engineering Certificates, but ALSO corporate training to specific needs, Learner ships with SETA’s, Partnerships and individual training according to individual needs. Our Expertise in Further Education, will inspire you to commitment, and will produce for you the highest reward.
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## NC(V) FULL COURSES

4.1 National Certificate (Office Administration)  
4.2 National Certificate (Electrical Infrastructure Engineering)  
4.3 National Certificate (Civil Engineering Construction)  
4.4 National Certificate (Engineering & Related Design)  
4.5 National Certificate (Marketing)  
4.6 National Certificate (Finance. Economic & Accounting)  
4.7 National Certificate (Mechatronics)  
4.8 National Certificate (Hospitality)  
4.9 National Certificate (Management)  
4.10 National Certificate (Primary Health)

## NATED (N) FULL COURSES

5.1 Nated (N) (Management Assistance)  
5.2 Nated (N) (Financial Management)  
5.3 Nated (N) (Business Management)  
5.4 Nated (N) (Marketing Management)  
5.5 Nated (N) (Engineering Studies N1 - N3)  
   (Engineering Studies N4 - N6)
Congratulations on choosing the TVET College sector, and GS College in particular. South Africa is facing critical skills shortage of massive proportions. The TVET College sector has become a central feature of the government’s strategy to tackle skills shortage, job creation and economic growth, a new curriculum, renovated infrastructure and modern equipment have made the TVET College sector even more attractive to prospective students.

OUR DREAM: Through our values of excellent service, high performance teams, dedication and commitment, innovation and technology and integrity and authenticity, the college aims to deliver high quality teaching and training and achieve its dream of becoming the leading college brand in South Africa. Gert Sibande TVET College is committed to exceeding the expectations of all its customers.

The college is renowned for its academic prowess and has consistently produced outstanding results. Students are able to study in an atmosphere that is conducive to learning. A safe and stimulating learning environment is created by staff who go out of their way to ensure that students are provided with every opportunity to reach their potential. Our multi-modal teaching techniques using modern equipment, practical training and the latest technology enables learners to have exciting yet meaningful learning experience. The newly developed Gert Sibande TVET College website, with extensive student support materials, is providing to be an invaluable tool for students. All our campuses are equipped with student support centers, fully equipped workshops and computer laboratories. Students who work consistently and diligently are assured of success.

In an effort to be as inclusive as possible Gert Sibande TVET College has partnered with government and put in place a bursary scheme. Students who are financially needy and those that produce outstanding results will qualify for bursaries. An active SRC looks after the social welfare and sporting needs of students.

Welcome to the Gert Sibande TVET College family where we help to create your tomorrow today; where you will be able to improve your work related skills to ensure greater employability.

Have an extraordinary academic year at an extraordinary TVET College.

Yours in Education.

College Council Chairperson,
Petros Magagula

CEO and Principal,
Nick Balkrishen

GS COLLEGE PLEDGES TO:
• Provide greater access to vocational education.
• Improve participation levels in vocational education.
• Provide financial assistance to needy students.
• Provide high quality tuition so that students can meet their potential.
• Ensure a safe learning environment for all students and staff.
• Be responsive to training needs of the community, business and industry.
• Prepare students for the world of work. Assist students with job placement.
• Guide students to be socially and morally responsible.
• Link theory to practice in modern work simulated environment.
OUTSTANDING GOVERNANCE:

Gert Sibande FET College is blessed with highly competent governors who serve as College Council members under the leadership of Ms Duduzile Thwala. The college council comprises of:
- External members from a wide spectrum of the world of work
- Lecturing and support staff
- SRC
- CEO and Executive Management

MODES OF DELIVERY

- Full-time classes
- Part-time classes
- Online courses
- On-site training
- Correspondence courses
- Afternoon classes
- Evening classes

MODERN EXCITING PROGRAMMES: NC(V)

Gert Sibande College offers many exciting, modern and relevant programmes of study. These vocational programmes are high quality knowledge and skills programmes. These programmes are intended to directly respond to the priority skills demands of the modern economy. The National Certificate (Vocational) is a year programme at each of the NQF Level 2, 3 and 4. This qualification is designed to provide both the theory and practical training components. The practical component of study may be offered in either a real workplace or in a simulated environment. It will provide students with an opportunity to experience work situations during the course of study. **Duration**: 1 year per level (Full-time - 07:30-14:30).

ENTRANCE REQUIREMENTS

Requirements for the NC(V) Level 2
- A year end school report for Grade 9 or higher; or
- NQF Level 1 qualification
- Preference will be given to grade 11 & 12 learners
- Placement test is compulsory

The National Certificate (Vocational) qualification is a full year programme at each of the NQF levels of study. A student is issued with a certificate on the successful completion of each level of study. In order to obtain a National Certificate (Vocational), a student is required to take a total of 7 subjects. These include 3 compulsory fundamental subjects and 4 vocational subjects, of which 3 are compulsory and 1 is optional.

Subjects
The 3 fundamental subjects are:
- Language (which must be the language of teaching and learning)
- Mathematics (Engineering Studies) or Mathematical Literacy (Business Studies) and Life Orientation

4 Vocational subjects can be chosen from the list on page 5.

Portability and responsiveness of NC(V)
Students who complete NC(V) level 4 have many opportunities available to them including:
- Enhanced chances to enter into learnerships
- Gaining entrance into University
- Better prospects of employment in the job market

BURSARY OPPORTUNITIES:
All needy and academically strong students can apply for bursaries through the Student Support Centre at the campus.
### ENGINEERING FIELD

<table>
<thead>
<tr>
<th>PROGRAMMES</th>
<th>BALFOUR CAMPUS</th>
<th>SIBANESETFU CAMPUS</th>
<th>STANDERTON CAMPUS</th>
<th>ERMELO CAMPUS</th>
<th>EVANDER CAMPUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Certificate (Civil Engineering &amp; Building Construction)</td>
<td>✔️ Masonry (Level 2 &amp; 3)</td>
<td>✔️ Carpentry &amp; Roof Work</td>
<td>✔️ Plumbing Masonry (Level 4)</td>
<td>✔️ Carpentry &amp; Roof work</td>
<td></td>
</tr>
<tr>
<td>National Certificate (Electrical Infrastructure Construction)</td>
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<td>✔️</td>
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<tr>
<td>National Certificate (Engineering &amp; Related Design)</td>
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<td>✔️ Welding</td>
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<td>✔️ Fitting &amp; turning Automotive repair &amp; maintenance</td>
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<tr>
<td>National Certificate (Mechatronics)</td>
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### BUSINESS FIELD

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<tr>
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<th>BALFOUR CAMPUS</th>
<th>SIBANESETFU CAMPUS</th>
<th>STANDERTON CAMPUS</th>
<th>ERMELO CAMPUS</th>
<th>EVANDER CAMPUS</th>
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<tr>
<td>National Certificate (Marketing)</td>
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<td></td>
<td>✔️</td>
<td>✔️</td>
<td>✔️ (Level 4)</td>
</tr>
<tr>
<td>National Certificate (Office Administration)</td>
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<td>✔️</td>
<td>✔️</td>
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<tr>
<td>National Certificate (Management)</td>
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### SERVICE FIELDS

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<th>PROGRAMMES</th>
<th>BALFOUR CAMPUS</th>
<th>SIBANESETFU CAMPUS</th>
<th>STANDERTON CAMPUS</th>
<th>ERMELO CAMPUS</th>
<th>EVANDER CAMPUS</th>
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<tbody>
<tr>
<td>National Certificate (Hospitality)</td>
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<td>✔️</td>
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<tr>
<td>National Certificate (Primary Health)</td>
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<td>✔️</td>
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</tbody>
</table>
## NC(V) Courses offered

<table>
<thead>
<tr>
<th>PROGRAMMES</th>
<th>VOCATIONAL SUBJECTS</th>
<th>VOCATIONAL ACTIVITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Certificate (Civil Engineering Construction)</td>
<td>Construction Planning • Plant &amp; Equipment • Materials • Masonry or • Plumbing or Carpentry &amp; Roof work</td>
<td>To participate in the operation &amp; maintenance of construction equipment &amp; machinery • Participate in the construction of roads, bridges, dams, railways, etc.</td>
</tr>
<tr>
<td>National Certificate (Electrical Infrastructure Construction)</td>
<td>Electrical Principles &amp; Practice • Electronic Control &amp; Digital Electronics • Electrical Workshop Practice • Electrical Systems &amp; Construction or • Physical Science</td>
<td>Work as an electrician assistant at an energy producing company or Power Station; a telecommunications company, or private electrician.</td>
</tr>
<tr>
<td>National Certificate (Engineering &amp; Related Design)</td>
<td>Engineering Fundamentals • Engineering Technology • Engineering Systems • Automotive Repair &amp; Maintenance or • Fitting &amp; Turning • Welding</td>
<td>Take part in the manufacturing of tools, machines, engines</td>
</tr>
<tr>
<td>National Certificate (Mechatronics)</td>
<td>Introduction to Computers • Stored Programme Systems • Electro Technology • Manual Manufacturing • Machine Manufacturing • Computer-Integrated Manufacturing • Mechatronic Systems</td>
<td>Assemble mechatronic systems • Test operation of and commission mechatronic systems • Operate mechatronic systems • Do fault finding and rectify problems • Perform maintenance work according to correct procedures • Use hand tools and operate machine tools to produce components for maintenance and repair purposes</td>
</tr>
<tr>
<td>National Certificate (Finance, Economics &amp; Accounting)</td>
<td>Applied Accounting • Economic Environment • Financial Management • New Venture Creation or • Office Data Processing</td>
<td>Perform bookkeeping duties • Keep record of wages, salaries, petty cash, etc. • Prepare Financial statements</td>
</tr>
<tr>
<td>National Certificate (Management)</td>
<td>Financial Management • Management Practice • Operations Management • Entrepreneurship (O) • Project Management</td>
<td>Assist with communication management in organisations • Contribute to change management and transformation in organisations • Assist with management of productivity within organisations</td>
</tr>
<tr>
<td>National Certificate (Marketing)</td>
<td>Advertising &amp; Promotions • Marketing • Marketing Communication • Consumer Behaviour or • Office Data Processing</td>
<td>Market new products • Sell goods &amp; services • Research needs of customers &amp; develop products • Advertise &amp; promote new products</td>
</tr>
<tr>
<td>National Certificate (Office Administration)</td>
<td>Business Practice • Office Practice • Office Data Processing • New Venture Creation or • Consumer Behaviour</td>
<td>Coordinate office correspondence • Type letters, reports, memoranda, agendas and minutes, etc. • Maintain equipment &amp; stationery supplies</td>
</tr>
<tr>
<td>National Certificate (Hospitality)</td>
<td>Food Preparation • Hospitality Generics • Hospitality Services • Client Services and Human Relations</td>
<td>Manage a guest house • Deal with client services in an accommodation facility • Work as a waiter/waitress • Work as a housekeeper in a hotel/inn/guesthouse</td>
</tr>
<tr>
<td>National Certificate (Primary Health)</td>
<td>The South African Health Care System • Public Health • Health and the Human Being • Community Orientated Primary Care</td>
<td>Conduct health promotion &amp; education sessions in schools and other identified centres • Carry out household health assessments • Identify and manage minor health problems, using basic medical tools and First Aid • Provide psychosocial support to affected families and communities</td>
</tr>
</tbody>
</table>
NATED (N) COURSES

The Nated programmes classes are offered on a semi-fulltime basis during the afternoons provided that the required student numbers per subject are met and that the programme forms part of the Programme Mix offered by a specific campus. Theoretical subjects can alternatively be offered on a correspondence basis. External examinations are scheduled during June and November for Business Studies (6 months per level) and during April, August and November for Engineering Studies (3 months per level). N courses are offered in Engineering and Business Studies.

BUSINESS STUDIES

ADMISSION REQUIREMENTS: INTRODUCTORY N4
Grade 12 Certificate with minimum of 50% for English and an aggregate of minimum 55%

ADMISSION REQUIREMENTS: MANAGEMENT ASSISTANT N4
Office Administration NC(V) Level 4 Certificate OR
Grade 12 Certificate with minimum of 50% for CAT/Typing and 50% for English.

ADMISSION REQUIREMENTS: MARKETING MANAGEMENT N4
Marketing NC(V) Level 4 Certificate OR
Grade 12 Certificate with minimum of 50% for CAT/Typing and 50% for English.

ADMISSION REQUIREMENTS: FINANCIAL MANAGEMENT N4
Finance, Economics & Accounting NC(V) Level 4 Certificate OR
Grade 12 Certificate with minimum of 50% for Accounting and 50% for English.

ADMISSION REQUIREMENTS: BUSINESS MANAGEMENT N4
Finance, Economics & Accounting NC(V) Level 4 Certificate OR
Grade 12 Certificate with minimum of 50% for Accounting and 50% for English

ENGINEERING STUDIES

ADMISSION REQUIREMENTS: ENGINEERING STUDIES

N1: Grade 12 Mathematics & Physical Science, marks above 40%
N2: Grade 12 with Mathematics & Physical Science, marks above 50%.
N3: Grade 12 with Mathematics & Physical Science, marks above 60%.
N4: Grade 12 with Mathematics, Physical Science & Technical Trade subject, marks above 60% or NC(V) Level 4 Qualification in relevant field of study
### BUSINESS STUDIES

<table>
<thead>
<tr>
<th>SUBJECTS</th>
<th>STANDERTON CAMPUS</th>
<th>ERMELO CAMPUS</th>
<th>EVANDER CAMPUS</th>
<th>SIBANESETFU CAMPUS</th>
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<tbody>
<tr>
<td><strong>NATIONAL CERTIFICATE: N4, N5 &amp; N6 (MANAGEMENT ASSISTANT)</strong></td>
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<tr>
<td>Communication</td>
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<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Office Practice</td>
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<tr>
<td>Information Processing</td>
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<tr>
<td>Computer Practice</td>
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<td><strong>NATIONAL CERTIFICATE: N4, N5 &amp; N6 (BUSINESS MANAGEMENT)</strong></td>
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<tr>
<td>Entrepreneurship &amp; Business Management</td>
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<td>Management Communications (N4)</td>
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<tr>
<td>Computer Practice</td>
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<tr>
<td>Financial Accounting</td>
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<tr>
<td>Computerized Financial Systems</td>
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<td>Sales Management (N5, N6)</td>
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<tr>
<td>Public Relations (N5, N6)</td>
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<td>Labour Relations (N5, N6)</td>
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<tr>
<td>Computerized Financial Systems</td>
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<td>Management Communications (N4)</td>
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<td>Entrepreneurship &amp; Business Management</td>
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<td>Financial Accounting</td>
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<tr>
<td>Entrepreneurship &amp; Business Management (N4, N5)</td>
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<td>Marketing Management</td>
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<td>Computer Practice (N4, N5)</td>
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<td>Management Communication (N4)</td>
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<tr>
<td>Sales Management (N5, N6)</td>
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<tr>
<td>Marketing Communication (N6)</td>
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<td>Marketing Research (N6)</td>
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<tr>
<td><strong>ENGINEERING STUDIES</strong></td>
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<tr>
<td>NATED</td>
<td>STANDERTON CAMPUS</td>
<td>ERMELO CAMPUS</td>
<td>EVANDER CAMPUS</td>
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<tr>
<td>N4 - N6</td>
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**NB:** Please contact your nearest campus HOD's for more information on Engineering subjects and Courses.
Vision
- To be the leading college brand in South Africa

Values
- Excellent Services
- High performance teams
- Dedication and Commitment
- Innovation and Technology
- Integrity and Authenticity

GS College Pledge to:
- Provide greater access to vocational education.
- Improve participation levels in vocational education.
- Provide financial assistance to needy students.
- Provide high quality tuition so that students can meet their potential.
  - Ensure a safe learning environment for all students and staff.
- Be responsive to the training needs of the community, businesses and industry.
- Prepare students for the world of work. Assist students with placement (finding employment for students).
  - Guide students to be socially and morally responsible
  Link theory to practice in modern work or simulated environments.
GERT SIBANDE FET COLLEGE SKILLS CENTRES

The college's skills centres aim to develop youth and others in terms of short skills courses and learnerships. Training based on needs comprises of short skills courses and learnerships that are offered at the Skills Academy (Standerton) and Piet Retief Skills Centre. Skills training are also offered in Balfour, Volkrust, Carolina, Elukwatini and various sites across the Gert Sibande Region.

Skills Programmes Offered: Plumbing; Bricklaying; Carpentry; Painting; Welding; Computer training; Project Management; Needlework; Hand skills training; and Electrical skills.

Duration: minimum of 6 weeks

NB: Any other skills programmes needed by industries will be offered.

CONTACT DETAILS

CENTRAL OFFICE
Tel: (017) 712 9040
Fax: (017) 712 9059
Email: jmhlabane@gs4u.com

SKILLS ACADEMY
Tel: (017) 712 714 1594
e-mail: mswart@gs4u.com

BALFOUR CAMPUS
Tel: (079) 505 3242
Fax: (017) 712 9059
Email: winnie@gscollege.co.za

STANDERTON CAMPUS
Tel: (017) 712 2180
Fax:(017) 712 1417
Email: greefs@gs4u.com

PIET RETIEF SKILLS CENTRE
Tel: (017) 826 5703
Fax: (017) 826 5712

ERMELO CAMPUS
Tel: (017) 811 5824
Fax: (017) 819 2570
Email: erm-officeman@gs4u.com

EBANDER CAMPUS
Tel: (012) 632 2388
Fax: (017) 632 1863
Email: marscha@gsc4u.com

SIBANESETFU CAMPUS
Tel: (017) 887 9980
Email: pmuthuli@gscollege.co.za

PERDEKOP CAMPUS
Tel: (017) 712 9040
Fax: 712 9059
Email: jmhlabane@gs4u.com