# Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONAL ENRICHMENT</td>
<td>2</td>
</tr>
<tr>
<td>COMPUTER SKILLS</td>
<td>6</td>
</tr>
<tr>
<td>NON-CREDIT CLASSES ONLINE</td>
<td>8</td>
</tr>
<tr>
<td>PROFESSIONAL DEVELOPMENT/WORKFORCE</td>
<td>9</td>
</tr>
<tr>
<td>SHORT-TERM CAREER TRAINING</td>
<td>11</td>
</tr>
<tr>
<td>CENTER FOR CREATIVE RETIREMENT</td>
<td>13</td>
</tr>
<tr>
<td>WIOA/GED® PREP</td>
<td>18</td>
</tr>
<tr>
<td>REGISTRATION FORM</td>
<td>19</td>
</tr>
</tbody>
</table>

Itawamba Community College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Vice President of Student Services, 602 West Hill Street, Fulton, MS 38843, 662.862.8271.

Call 662.407.1500 for more information about classes and registration.
BEGINNING GOLF
ICC golf coach David Rather will teach you the four fundamental techniques for a beginning golfer. Learn the basic rules of golf and what club to use through classroom and individual instruction. Get your clubs, golf balls and shoes ready. With fall approaching, it’s time to learn this great and relaxing game. Finish with an 18-hole round on Big Oaks golf course.

Mar. 22-Apr. 12  T  5:30-7:30 p.m.  $69
June 2-23  Th  5:30-7:30 p.m.  $69

INTERMEDIATE GOLF
If you already play golf, this class will improve your short, middle and long game. Your swing will be videotaped to make individual improvements and to help you better control your wedges, long irons and driver. From tee to green, find out how to improve your score and play better golf.

April 14-May 5  Th  5:30-7:30 p.m.  $69

GOLF: IMPROVING YOUR SHORT GAME
This class includes the basics of chipping and pitching, the fundamentals of putting and bunker play. Learn how to turn three shots into two from 100 yards and how to avoid the dreaded three-putt.

June 7-21  T  5:30-7:30 p.m.  $45

ADVANCED CAKE DECORATING
Beginning Cake Decorating is a prerequisite to this class. Decorative approaches such as the basket weave design and intense rose making will be taught. Have you always wondered whether you could prepare a tiered wedding cake? Here is your chance to learn in this class.

Mar. 21-Apr. 11  M  6-8:30 p.m.  $59

SERVSAFE® CERTIFICATION TRAINING
The State Health Department requires this certification for at least one person in each establishment in which a food permit is required. This certification must be renewed every five years. Book and testing are included.

Jan. 16  S  8:30 a.m.-5:30 p.m.  $150
Mar. 26  S  8:30 a.m.-5:30 p.m.  $150
May 21  S  8:30 a.m.-4:30 p.m.  $150
July 16  S  8:30 a.m.-4:30 p.m.  $150

EVENTS 101: FROM START TO FINISH
Do you have a wedding in 2016? Are you planning a special birthday party? Are you hosting a dinner party at your house in the near future? This course will help take the stress out of all of the preparation for a successful party. You will learn the basics that will make these life events become more enjoyable and less stressful.

Mar. 8  T  6-8 p.m.  $25

DÉCOR MADE EASY: GEARING UP FOR SUMMER
Is your home décor-ready for summer? This class will help you update and upgrade your home décor for the summer months using items you already have. We’ll look at mantel decorations, table settings and make a simple centerpiece that you will take home. In addition, we’ll discuss and examine many more tips, styles and ideas. Give your home décor the upgrade it deserves for a fresh start.

Apr. 12  T  6-8 p.m.  $30
HEARTSAVER CPR (.5 CEUs)
The Heartsaver CPR course is taught according to the American Heart Association standards. It teaches the basic techniques of CPR and is intended for teachers, parents, corporate employees or security personnel. It is not intended for healthcare providers. Material must be studied in advance. Fee includes book. **CPR classes meet in the Multi-Purpose Building on ICC’s Tupelo Campus at 2176 S. Eason Blvd.**

- **Apr. 9** S 8 a.m.-1 p.m.  $15

HEALTHCARE PROVIDER CPR CLASS
This class, which is just for those who need to know how to perform CPR in a healthcare setting, applies to all those who deal directly with patients in medical settings, both in-hospital and out-of-hospital. **CPR classes meet in the Multi-Purpose Building on ICC’s Tupelo Campus at 2176 S. Eason Blvd.**

- **June 18** S 8 a.m.-4 p.m.  $35
- **July 16** S 8 a.m.-4 p.m.  $35
- **Aug. 8** S 8 a.m.-4 p.m.  $35
- **Aug. 22** S 8 a.m.-4 p.m.  $35

EMT-1/PARAMEDIC REFRESHER
EMT BASIC REFRESHER
TBA
Call 662.407.1500 for course information.

ESSENTIAL OILS
Essential oils are more than nice scents; these powerful plant extracts are your path to lifelong wellness. This class will help you discover the many uses of essential oils. The goal of the class is to expose you to an overview of oils and the therapeutic benefits they provide. In addition, you can sample the oils, try various recipes and ask lots of questions. The class fee includes a handbook.

- **Feb. 20** S 9-11 a.m.  $25
- **Apr. 23** S 9-11 a.m.  $25

REFUSE TO BE A VICTIM®
Improve your personal safety strategies with the NRA’s Refuse To Be A Victim® Program. Experts agree that the single most important step toward ensuring your personal safety is making the decision to refuse to be a victim. That means you must have an overall personal safety strategy in place before you need it.

In this six hour course (three two hour sessions), you can learn the personal safety tips and techniques you need to avoid dangerous situations and avoid becoming a statistic. Hundreds of state, federal and local law enforcement officials across the country have implemented this program in their crime prevention policing initiatives. The seminar covers topics that pertain to both men and women and is appropriate for everyone from young adults to senior citizens. In addition, the program materials include a special teaching module for parents who want to discuss safety tips for children ages pre-school to college.

**Feb. 2, 11 & 18** T, Th  6-8 p.m.  **$45**

PREPARING FOR THE ACT
In this ACT exam prep class, instructors use three intensive classroom review methods in English, reading, science reasoning and math that focus on strategies for improving test-day performance and scores. Those methods include review of all concepts tested, tips for overcoming test anxiety and guides for “studying smart.” Pretest early and post-test later in the class using full-length ACT practice tests to measure performance and practice for the April test date. Students must bring their books to all sessions.

**Feb. 8 - Apr. 4** M 5:30-8 p.m.  **$100**

(skip March 14)

- **Feb. 13** (Eng./Read.) S 8 a.m.-3:30 p.m.  $50
- **Feb. 27** (Math/Sci.) S 8 a.m.-3:30 p.m.  $50
- **Mar. 26** (Eng./Read.) S 8 a.m.-3:30 p.m.  $50
- **Apr. 2** (Math/Sci.) S 8 a.m.-3:30 p.m.  $50
- **May 21** (Math/Sci.) S 8 a.m.-3:30 p.m.  $50
- **June 4** (Eng./Read.) S 8 a.m.-3:30 p.m.  $50
BUSINESS WRITING 101
Have you forgotten where to put the apostrophe? Confused about using commas? This class is a thorough but quick review of basic grammar skills with a focus on business communication. With a concentration on sentence construction, usage, mechanics and general grammatical problem areas, this class offers participants the chance to update and improve their communication skills with other businesses or within their own.

May 3  T  8:30-11:30 a.m.  $35

AUTOMOTIVE PAINT REFINISHING
If you want to learn automotive refinishing procedures and paint application techniques, sign up for this class. You will cover the process of automotive paint refinishing from start-to-finish involving the use of two- and three-stage paint. There will be classroom instruction and hands-on lab work.

Apr. 7-May 5  Th  6-9 p.m.  $125

GRANT WRITING 101 (.7 CEUs)
So…..your organization or institution wants to apply for a grant for the first time or you need to know how to do it better. Instructor Ruth Baker has written numerous successful grant applications as well as assisted other individuals and groups in seeking and obtaining grants. Grant funds for projects and programs are available for more than $85 billion in federal money, $8 billion in corporate money and more than $13 billion in foundation money. State and local governments also offer grants for use in certain categories. From start to finish in the grant writing process, this class will provide you the essentials and extra “tips” on how to write a successful proposal. Identifying funding agencies, developing the RFP, understanding why proposals are rejected and the importance of follow-up are all discussed in this class.

Apr. 9  S  9 a.m.-4 p.m.  $65  (lunch included)

BEGINNING SIGN LANGUAGE
This class is designed for those who have little or no experience in sign language but want to learn the basics. You will learn the non-verbal method of communication for the deaf and hearing impaired. The student book is included in the fee.

Apr. 7-May 5  Th  6-8 p.m.  $105

CONVERSATIONAL SPANISH 101 (1.5 CEUs)
In business, the classroom, in an emergency situation or just around town, being able to communicate effectively in basic Spanish is becoming very important as the demographics of the group change. If you complete this class, follow the instructor’s directions and study the material, you should have a basic understanding of conversational Spanish and the structure of the language. You will also dramatically increase your Spanish vocabulary. Learning the basics of Spanish can help you in your existing business or be a valuable addition to a résumé if you are applying for a new position.

TBA  6-8 p.m.  $89

BEGINNING GUITAR
You have always wanted to learn to play, but never took the time to learn. This introductory class includes basic chords, how to strum, chord progressions and more. All major and minor chords will be demonstrated, and students can learn to play many songs by learning chord progressions. Participants should bring their own guitar.

Mar. 21-May 8  M  6:30-8 p.m.  $95

PAINTING PARTY
Join us for an evening of painting and fun. In one class with instructor Leslie Gray, you will finish a 16” x 20” painting that you will be proud to hang in your home or give as a gift. You will experience a relaxing atmosphere as you paint step-by-step with acrylics. If you have never painted before or are an experienced painter, you will enjoy this class and take home a completed project. There will be plenty of assistance for beginners and plenty of freedom for those who are experienced. Look forward to a colorful night out! All supplies are included in the cost.

Feb. 27  S  9 a.m.-noon  $35

Apr. 7  Th  6-9 p.m.  $35

WATERCOLOR PAINTING: A Basic Approach
This painting course offers students a chance to explore watercolor painting and expression at a beginning level. Students will learn about effective composition, color schemes and textural effects while exploring a variety of techniques. Subjects will include still-life, landscape composition and abstract composition. Participants will receive a supply list for the class.

Mar. 24-Apr. 28  Th  6-9 p.m.  $95
BEGINNING DRAWING:
A simple approach to drawing from life
This course will provide learners with basic life-drawing skills, techniques and concepts upon which to build. The course will consist of 6 individual lessons. Basic objectives include learning and practicing simple linear perspective, overlapping shapes, basic composition, value shading and multiple shading techniques.
Feb. 4-Mar. 10   Th   6-9 p.m.   $95

OLD FASHIONED CHAIR CANING
Learn the traditional skill of split reed chair caning at our one-day class. All you will need to bring is a chair such as an old fashioned “mule ear” ladder back and learn the technique of split reed caning. Chairs need round dowels on the front, back and sides of the seating area in order to wrap the reeds in a strong and durable herringbone weave chair bottom. Limit 10 students.
Mar. 26   S   10 a.m.-2:30 p.m.   $69
(lunch included)

SPLIT REED BASKET WEAVING
This fun one-day workshop will teach you the old pioneering skill of basket weaving using white oak split reeds. Bring patience and a “can-do” attitude, and you will leave class with an old-fashioned gathering basket made by your own hands. Limit 10 students.
Apr. 16   S   10 a.m.-2:30 p.m.   $69
(lunch included)

TOASTMASTERS
Toastmasters is a non-profit educational organization that teaches public speaking and leadership skills. The Toastmasters program will improve your communication skills and open doors in your personal and professional life. Through a small group format, members hone their speaking and leadership skills in a no-pressure atmosphere. Meeting participants evaluate each other’s presentations, give impromptu talks on assigned topics, conduct meetings and develop skills related to timekeeping, grammar and parliamentary procedure. Join us at Toastmasters and...
• Develop better speaking and presentation skills
• Learn to think quickly and clearly on your feet
• Build and practice leadership abilities
• Hone your listening skills
Meetings are held twice per month, and guests are welcome. A small dues payment is required if you choose to join Toastmasters Organization, which is a non-profit organization.
First & third Tuesday of each month
6-7 p.m.

BEGINNING GENEALOGY
Finding Your Folks
There is a Chinese proverb that says, “To forget one’s ancestors is to be a creek without a source, a branch without a root.” In our Beginning Genealogy class, you will explore the basics of family history investigation and how to begin the process of researching your genealogy. Learn where to find official records and look for clues to your family’s past. You will also learn how to organize your documentation and how to avoid beginning mistakes.
Feb. 20   S   9 a.m.-noon   $19

PHOTOGRAPHY

SIX WEEKS TO BETTER DIGITAL PHOTOS
If you have a new SLR camera or just want to increase your skill with a camera you already have, this class will help you. Highlights include setting up your camera, focal points, composition, cropping, f-stops, shutter speeds, ISO, white balance, all the modes and their purpose and why you should be using them. Once you have learned the basics, we’ll test ourselves by taking a trip to the field.
Feb. 1-Mar. 9   M   6-9 p.m.   $79

WEDDING PHOTOGRAPHY
Springtime is here, and that means weddings. This class can help you learn to do wedding photographs for friends or family. Learn about the styles of wedding photography, lighting techniques, poses for individuals and groups, creating depth in your pictures, working with wedding coordinators and taking pictures at the church and reception hall. Participants must have a digital camera or a 35mm camera and know how to operate it.
Feb. 27   S   8:30 a.m.-4:30 p.m.   $59
MASTERING YOUR SLR CAMERA (INTERMEDIATE)

This will be a hands-on class based in the field exploring different and challenging shooting opportunities. Examples may include taking photos inside a local church in dim lighting or outside in a park in bright sunshine (weather permitting). We’ll explore backlighting, natural light, reflectors, on-camera flash, low level lighting and much more. Learn with other photographers as you work with local models to hone your skills. *A beginning-level SLR operations class is a prerequisite to this intermediate-level class.*

Apr. 2  S  8:30 a.m.-4:30 p.m.  $59

BEYOND THE CAMERA

If you’ve mastered the basics of your camera and you are interested in developing a business using it, this class is for you. We’ll go beyond fstops and shutters to explore legal issues, contracts and releases, taxes, workflow, marketing and the role social media can play for a photographer. In addition, we’ll look at pricing strategies and packages.

Mar. 14-Apr. 18  M  6-9 p.m.  $79

DOCUMENTARY FILM COURSE

This foundational course in documentary filmmaking will give you the basic skills required to develop an idea into an effective and engaging film. You will learn to shoot and edit, pick the right music (or sounds) as an accompaniment and shape your finished product into a story that works dramatically and emotionally. Elements of the class will include interviewing, capturing high-caliber footage with budget equipment, storytelling, finding your audience, using film festivals to promote your film and using the Internet to showcase it.

Mar. 5-Apr. 16  S  9 a.m.-4 p.m.  $150
(skip Mar. 19)

MICROSOFT EXCEL 2013 LEVEL I

(.7 CEUs available)

Learn to design, create and edit spreadsheets and basic charts, insert formulas, designate ranges and sort data in our level 1 class. If you deal with figures and charts, this tool can lessen and simplify your workload. Basic computer skills are required for this course.

Feb. 20  S  8 a.m.-3:30 p.m.  $65

MICROSOFT EXCEL 2013 LEVEL II

(.7 CEUs available)

This class will cover building templates, protecting data from input errors, linking files, creating macros, sorting lists, searching lists, using autofilter and many ways of displaying data. Microsoft Excel Level I or similar experience is required for this class.

Apr. 2  S  8 a.m.-3:30 p.m.  $65

MICROSOFT POWERPOINT 2013

(.7 CEUs available)

This class will help you in preparing exciting and colorful presentations before groups. Learn to use autocontent wizard and templates, format slide background and color scheme, draw objects, use word art and clip art, insert tables and charts, do transitions and run a slide. After this class, you should be able to make your presentations come alive using PowerPoint.

Apr. 9  S  8 a.m.-3:30 p.m.  $65
Basic Keyboarding

Basic Keyboarding is a class designed to help students develop speed and accuracy by learning the touch operation of alphanumeric/keyboard characters. Emphasis is placed on the mastery of the keyboard with proper keyboarding techniques to develop speed and accuracy.

Basic Photoshop Editing

Basic Photoshop is a class for beginners. Its step-by-step curriculum is designed to be easy to understand and follow. Students will learn how to resize photos, change color and convert to black and white, clone and erase, apply filters and how to cut and paste. The class will also introduce students to working in layers and using selective color.

Microsoft Word 2013

(Microsoft Word 2013

(Microsoft Word 2013

(Microsoft Word 2013

(Microsoft Word 2013

(Microsoft Word 2013

(Microsoft Word 2013

(Microsoft Word 2013

(Microsoft Word 2013

Basic Computer Skills

Microsoft Word 2013

This is a beginner level class designed to introduce basic computer skills and Microsoft Word 2013 software. You will learn the functions and operation of the mouse and keyboard in addition to the basic concepts of Word 2013 which include using ribbons, formatting, copy and paste, using spelling and grammar checks, Word Art, clip art, symbols, tables, opening, saving and printing documents. Classes meet on Mondays and Tuesdays from 5:30-8:30 p.m. for three weeks.

Basic Computer Skills

Microsoft Excel 2013

A beginners class that will introduce basic computer skills and Microsoft Excel 2013 software. You will learn the functions and operation of the mouse and keyboard in addition to the basic concepts of Microsoft Excel 2013 which include using ribbons, formatting a spreadsheet, copy and paste, charts, simple formulas, page layout and printing workbooks. Classes meet on Mondays and Tuesdays from 5:30-8:30 p.m. for three weeks.

Professional Development/Workforce Training

Ongoing training is vital to the success of area employers and essential to individuals who wish to remain competitive in the workforce. State workforce training funds are utilized to offer the classes at a reduced cost so employees can access affordable training locally.

Continuing Education for Engineers and Surveyors

Professional engineers and surveyors are required to accrue professional development hours. ICC provides a program once each semester to assist in fulfilling those requirements. All efforts are made to keep the program affordable while offering topics that have value to local engineers and surveyors.

IN THE WORKPLACE
The Achievement Center offers online learning choices...

**Education to Go** offers a large number of classes to meet personal, professional and fun needs. Most of the classes offer two sessions a week for six weeks unless otherwise indicated. The lessons are supplemented by interactive quizzes, assignments, tutorials and an online discussion area available over the Internet. Read your lessons and ask questions of the instructor at a time most convenient for you. The following are the subject areas in which classes are offered:

- Accounting
- Art, History, Psychology and Literature
- Basic Computer Literacy
- Business Administration
- Certification Preparation
- Child Care and Parenting
- Computer Applications
- Database Management and Programming
- Digital Photography and Digital Video
- Entertainment Industry
- Grant Writing and Nonprofit Management
- Graphic Design
- Healthcare Continuing Education
- Healthcare, Nutrition and Fitness
- The Internet
- Languages
- Law and Legal Careers
- Math, Philosophy and Science
- Personal Development
- Personal Enrichment
- Personal Finance and Wealth
- Sales and Marketing
- Start Your Own Business
- Courses for Teaching Professionals
- Test Preparation
- Web-Based Computer Programming
- Web Graphics and Multimedia
- Web Page Design
- Writing and Publishing

You’ll find full course descriptions and registration information at www.ed2go.com/icc.

Most classes are priced at $80 with a few exceptions. Continuing Education Units are provided at no extra charge.

**BENEFITS of Online Career Training**

- Learn in-demand job skills
- Start anytime

**Online Career Training**

Itawamba Community College, in partnership with ed2go (formerly Gatlin Educational Services), offers online open enrollment programs designed to provide the skills necessary to acquire professional level positions for many in-demand occupations.

These programs are designed by a team of professionals from each respective field, who work to provide you with an effective Web-based learning experience. Instructors/mentors are actively involved in your online learning experience. They respond to any questions or concerns, as well as encourage and motivate you to succeed.

Each program includes a set of lessons and evaluations; grades are a combination of the instructor/mentor’s evaluation of a student’s work and computer graded tests. We know you’ll appreciate the quality as well as the convenience of anytime, anywhere learning!

**Training areas include:**

- Sustainable Energy and Going Green
- Hospitality and Service Industry
- Management and Corporate
- Healthcare and Fitness
- Business and Professional
- IT and Software Development
- Media and Design
- Skilled Trades and Industrial

For all information and registration, www.careertraininged2go.com/icc.
HAZWOPER 24-HOUR CERTIFICATION
This course meets the minimum requirements in OSHA 29 CFR 1910.120 for training for emergency response to hazardous materials incidents. It is designed for general site workers who remove hazardous waste or who are exposed or potentially exposed to hazardous substances or health hazards. Topics include HAZWOPER regulations, safety and health plans, hazardous chemicals, safety hazards, air monitoring, medical surveillance, site control, decontamination, personal protective equipment and respiratory equipment.

Apr. 13, 14, 15 T-Th 8 a.m.-5 p.m. $239

HAZWOPER 8-HOUR REFRESHER
This course meets the requirements in OSHA 29 CFR 1910.120 for eight hours of annual refresher training for general site workers who remove hazardous waste or who are exposed or potentially exposed to hazardous substances or health hazards. Topics include HAZWOPER regulations, safety and health plans, hazardous chemicals, safety hazards, air monitoring, medical surveillance, site control, decontamination, personal protective equipment and respiratory equipment.

Mar. 24 W 8 a.m.-5 p.m. $65

FORKLIFT OPERATOR RECERTIFICATION
This class is for recertifying skilled forklift operators to stay within OSHA compliance.
Feb. 22 M 8-10 a.m. $25
Apr. 4 M 8-10 a.m. $25
May 16 M 8-10 a.m. $25

FORKLIFT TRAIN-THE-TRAINER (4 hours)
Forklift Train-the-Trainer classes include:
- Overview of program
- Types, features and physics
- Inspecting vehicle
- Operating the truck
- Load handling
- LPG for lift trucks
- Safety concerns
- Specific workplace training
- Certification upon completion
- Battery and charging

Mar. 7 M 8 a.m.-noon $50
Apr. 25 M 8 a.m.-noon $50

We are always looking for new and interesting class topics.
Got an idea for a class?
Let us know!

662.407.1500 PERSONAL ENRICHMENT 662.407.1500 PERSONAL ENRICHMENT
CUSTOMER SERVICE
In today’s service economy, customer service is a must for any organization. This class will focus on:
• Making customer service an attitude
• Meeting and beating customer’s expectations
• Being better, faster or different from your competition
• Creating customer loyalty
• Handling customer complaints
• Handling the irate customer
Apr. 21-22   Th-F   8:30-11:30 a.m.  $50

TEAM BUILDING
Building an effective team is vital for any organization that wants to be successful. Come to this class and learn to create a culture in the workplace that supports effective team building. Learn to:
• Create a supportive and positive atmosphere
• Give and receive praise
• Understand the team leader’s role
• Foster the group’s problem-solving skills
• Measure, recognize and reward team results
• Deal with difficult people
This class will provide an excellent foundation for those preparing to work in teams. It can also serve as a refresher for those who are currently team members to reinforce the basic principles of team building.
Mar. 24-25   Th-F   8:30-11:30 a.m.  $50

OSHA 10-HOUR CERTIFICATION FOR GENERAL INDUSTRY
This course is appropriate for workers, forepersons, job supervisors, inspectors, etc. involved in industry. Modules are based on General Industry safety standards and include introduction to OSHA, electrical safety, walking and working surfaces, exit routes, emergency action and fire prevention plans, materials handling/back injury prevention, flammable and combustible liquids, personal protective equipment, machine guarding, hazard communications or HAZCOM and blood borne pathogens. Registration deadline -- February 28.
   Feb. 25-26   Th-F   9 a.m.-3:30 p.m.  $50

OSHA 30-HOUR CERTIFICATION FOR GENERAL INDUSTRY
This course is appropriate for workers, forepersons, job supervisors, inspectors, etc. involved in industry. Modules are based on General Industry safety standards and include introduction to OSHA, electrical safety, walking and working surfaces, exit routes, emergency action and fire prevention plans, materials handling/back injury prevention, flammable and combustible liquids, personal protective equipment, machine guarding, hazard communications or HAZCOM and blood borne pathogens. Registration deadline - April 3.
   Apr. 14-15, 21-22   Th-F   8 a.m.-4:30 p.m.  $250

REMEMBER...
Be sure that your class, tour and other sessions make by registering early! The decision to run an experience is made just a few days before the date in most cases, though some must be made earlier. Last minute registration? Call first to check on availability.
NURSING ASSISTANT

This 12-week program prepares participants to take the exam to become a Certified Nursing Assistant. Upon successful completion of the program and the exam, nursing assistants may find employment with nursing homes, medical centers, home healthcare providers and clinics. Becoming a Certified Nursing Assistant provides an excellent foundation for those who want to advance in the nursing profession.

For more information about the next class, call 662.407.1500. **The cost of the program is $425.**

Steps for admission into the program are

- Complete the WorkKeys test at your local WIN Job Center and **score at least a silver level.**
- Bring your test results and complete a program application at the office of Continuing Education at ICC’s Belden Center (3200 Adams Farm Road, Belden).

PHLEBOTOMY TECHNICIAN

The phlebotomy technician short-term non-credit class prepares individuals to obtain blood and other specimens for laboratory analysis. Participants successfully completing the program will be eligible for employment as phlebotomy technicians in Mississippi hospitals, clinics, physicians’ offices and other healthcare settings and may be eligible to test for national certification as phlebotomy technicians. Successful completers will receive a certificate. For information about the next class, call 662.407.1500. **The cost of the program is $489.**

Steps for admission into the program are

- Complete the WorkKeys test at your local WIN Job Center and **score at least a silver level.**
- Bring your test results and complete a program application at the office of Continuing Education at ICC’s Belden Center (3200 Adams Farm Road, Belden).

---

**WorkKeys®**

**What is WorkKeys®?**

WorkKeys is an assessment that substantiates to employers that an individual possesses the basic workplace skills required for 21st century jobs. By taking the WorkKeys assessment, a person can earn a Career Readiness Credential (CRC) at the bronze, silver, gold or platinum level. Getting a CRC is not only a requirement for admission into our short-term career training programs, but it will also allow an individual to show prospective employers that he or she possesses the basic skills they are seeking. The three targeted skills include:

- *Reading for Information*
- *Applied Mathematics*
- *Locating Information*
**PHARMACY TECHNICIAN**

The pharmacy has emerged at the forefront of the current healthcare job market. An aging population requires more prescription medications, which translates into an increasing need for pharmacists and pharmacy technicians, who are an important part of the changing scene in today’s healthcare. The program goal is to provide trained pharmacy technicians who are ready to move into the job market at entry-level positions. The class also prepares participants to sit for the national certification exam. For information about the next class, call 662.407.1500. **The cost of the program is $299.** Steps for admission into the program are

- Complete the WorkKeys test at your local WIN Job Center and score at least a gold level.
- Bring your test results and complete a program application at the office of Continuing Education at ICC’s Belden Center (3200 Adams Farm Road, Belden).

**SMALL ENGINE REPAIR CERTIFICATE**

In this 16-session program, you can prepare for a career as you develop small engine repair skills in the following areas:

- Basic maintenance
- Recoil systems
- Fuel systems
- Ignition systems/electrical circuits
- Disassembling and rebuilding small engines

Successful completion of the program means that you will be ready for an entry-level technician position at an existing small engine repair business, or at some point, opening your own repair business. Successful completers will receive information about how to test for the nationally-recognized technician certification exam. **The cost of the program is $369.** For information about the next class, call 662.407.1500.

Feb. 5-May 21  Th  6-9 p.m.  $369

**BASES OF RESIDENTIAL WIRING**

Whether you want to become an electrician’s assistant or you want to learn to do very basic electrical wiring for your own use, consider this class. In this hands-on class, you will learn how to:
- Use a meter properly
- Change out and update receptacles
- Distinguish between a single pole switch, a three-way switch and a four-way switch
- Replace old switches without assuming the old switch was installed correctly
- Locate loose or bad connections
- Use troubleshooting techniques that will save you money and trips to the store.

**The cost of the program is $275.**

*For information about the next class, call 662.407.1500.*

**INTRODUCTION TO WELDING AND CUTTING**

The class is designed to give the student entry-level skills in welding and cutting. The intent is to prepare students to do the very basic GMAW and SMAW welding jobs that some industries and small businesses require. This class can also be useful to the small farmer or business owner who has many do-it-yourself projects. Different types of welding can be emphasized depending on the individual class. This class includes a basic introduction to oxy fuel cutting, welding safety, voltage regulation and setting wire feed speeds as well as a lot of “hands-on” practice. **The cost of the program is $369.** For information about the next class, call 662.407.1500.

Feb. 2-Mar. 3  T, Th  6-9 p.m.  $369
Orpheum Theatre, Memphis
A GENTLEMAN’S GUIDE TO LOVE & MURDER

Getting away with murder can be so much fun, and there is no better proof than the knock-’em-dead winner of the 2014 Tony Award® best musical, “A Gentleman’s Guide to Love & Murder.” The play tells the hilarious story of an aspiring heir to a family fortune who embarks on the ill-advised task of eliminating eight pesky relatives who stand in his way, all the while trying to juggle his mistress (who’s not just after love), his fiancé (and his cousin) and the constant threat of landing behind bars.

Our trip to Memphis will include live entertainment at the iconic Orpheum Theatre and a made-from-scratch incredible dinner at the Spaghetti Warehouse.

Tuesday, February 9
Depart Belden 3:30 p.m.
$109

PETALS FROM THE PAST
JEMISON, AL

It will be springtime soon, and some of us will need a little help with our “green thumb” and some of us just like to stay on the go. Whatever your motivation, join us for a trip to Petals from the Past in Jemison, Alabama. Petals is a famous plant nursery that specializes in antique roses but also has an extensive selection of flowering plants, perennials, fruit trees, etc. We’ll take a tour of the facility, enjoy a box lunch while we attend a workshop on Fruit in the Home Garden and have time to shop.

Tuesday, March 29
Depart Belden 7 a.m.
$59
**PONTOTOC**

**The Land of Hanging Grapes**

Pontotoc’s nickname “Land of the Hanging Grapes” evokes images of a bountiful land rich in fruit and game. The history (and future) of Pontotoc is just as rich and fertile. The land around the town was originally the domain of the Chickasaw Indians who ceded their hunting grounds to the United States in the Treaty of Pontotoc Creek in 1832. Located near the crossroads of the Natchez Trace and the “Memphis Road,” it was a natural center for local commerce. Legendary storyteller and bear-killer Davy Crockett owned a corral near Pontotoc for a time and traded horses before his ill-fated trip to Texas. The Randolph community, just south of Pontotoc is the site of Mississippi’s only Amish settlement which farm and manufactures trade goods without the use of modern technology. And in recent years it has become a destination for antique shoppers.

Our visit to Pontotoc will include a visit to the museum, a driving tour, lunch, antique shopping around the square and a visit to the Amish community.

**Tuesday, May 24**

Depart Belden 8:30 a.m.  
$49

---

**Kentucky Bluegrass Country Tour**

Join us for a spring tour to the famous Bluegrass region of Kentucky, which will include all of the best that this scenic and historic region has to offer. We’ll stay at the famous Shaker Village Inn, and we will tour and learn more about Shaker Village, horse farms, barrel making (cooperage), bourbon distilleries as well as enjoy the idyllic scenery and unique culture of the region.

**Tuesday-Friday, May 10-13**

Tour includes 3 breakfasts, 1 lunch and 2 dinners  
$609-double  $709-single

---

---
An author of many books and a speech writer for FEDEX founder, Fred Smith, Stephen Williford has also assisted the legendary Bud Davis with writing his memoir, It’s Time! and Zig Ziglar, with writing his classic Steps to the Top. Stephen’s latest works, published in 2015 are Show and Tell, which is about public speaking, and Along the Way, which is a devotional. His varied interests include hiking in the Smokies, traveling in the west and floating on the Tennessee River. In addition, Stephen is a renowned public speaker, Eagle Scout, leadership consultant and proud dog owner.

**Wednesday, March 23**

Belden Center

2 p.m.

**INTRODUCTION TO WINDOWS 8**

This class is for those who have little or no experience with computers. You will learn about the components of the computer, work with the keyboard and learn to control the mouse. The instructor will help you understand storage mediums, the difference between kilobytes and gigabytes, the transition from floppy disks to flash drives, the letter A: to E:, work with you to personalize Windows 8 and help you place unwanted items in the recycle bin. You will also spend time creating and printing a letter. This class is a good confidence builder.

Feb. 8-11  M-Th  8:30-11:30 a.m.  $65

**SURFING THE INTERNET WITH SAFARI**

Apple users can learn to explore the Internet and World Wide Web with Web browser Safari. Topics will include customizing the browser, searching and bookmarks. The class includes tips and tidbits to help you become more proficient with the Internet. Use this class as an introduction to the Internet or as a refresher course for faster and more efficient use.

Mar. 1  T  8:30-11:30 a.m.  $19

**PHOTO MANAGEMENT FOR iUSERS**

This one-day class will focus on the photo app for iPhones and iPads. The main focus will be how to better manage photos by creating albums on your device, transferring photos onto the computer and then to an external storage medium. The class will also cover reviewing, sending and deleting photos and choosing and saving your wallpaper. As a prerequisite, participants should have completed either an iPhone or iPad class.

Apr. 26  T  8:30-11:30 a.m.  $19
GET THE MOST OUT OF YOUR iPhone
This four-session class will go over the basics of using your iPhone. The class will start with the main functions in Settings. We will explore popular default apps such as the Camera, Photos, Video, Notes, Calendar, Clock and Reminders. Participants will spend a class session on how to send messages, photos and videos through text. The class will conclude with how to download apps using Safari. This will be a small hands-on class that will truly help you get the most out of your iPhone. Class size is limited, so register early.

Mar. 22, 24, 29, 31  T-Th  8:30-11:30 a.m.  $49

INTRO TO iPAD
This interactive four-session class goes over the basic functions and applications of your iPad. Designed for those with a new iPad or those seriously considering purchasing one, topics in this course include settings, navigation functions, popular default apps, Safari, email and more. It is an amazing device once you learn how to use it properly and efficiently.

Apr. 12, 14, 19, 21  T-Th  8:30-11:30 a.m.  $49

iTUNES FOR BEGINNERS
Apple iTunes advertises itself as “everything you need to be entertained.” However, to be entertained by the app, you have to know how to download and use it. Participants in our new iTunes class need to have completed either a basic iPhone or iPad class and have accounts set up prior to class.

May 3  T  8:30-11:30 a.m.  $19

BEGINNING GENEALOGY
Finding Your Folks
There is a Chinese proverb that says, “To forget one’s ancestors is to be a creek without a source, a branch without a root.” In our Beginning Genealogy class, you will explore the basics of family history investigation and how to begin the process of researching your genealogy. Come to our workshop and learn where to find official records, look for clues to your family’s past, how to organize your documentation and how to avoid common mistakes.

Feb. 20  S  9 a.m.-noon  $19

ANCESTRY.COM
Research your genealogy from the comfort of home 24 hours a day with more than 20,000 databases and transcribed books and more added every day, available at Ancestry.com. Learn to use and make sense of the vast digitized network of census records, birth, death and marriage certificates and many other directories. Those interested should take “Beginning Genealogy” as a prerequisite.

Mar. 26  S  9 a.m.-noon  $19

LUNCH AND LEARN WITH SOCIAL MEDIA
Come to lunch and learn about social media! We’ll explore the benefits, the how-to and etiquette of Facebook, twitter and Instagram in separate sessions. If you’ve wanted a way to keep up and communicate with your grandchildren (or just want to impress your tech-savvy friends), come out for one session or all of them! Box lunch included.

Facebook  Tuesday, Mar. 8  11:30 a.m.- 1 p.m.  $19

Twitter  Tuesday, Apr. 5  11:30 a.m.- 1 p.m.  $19

Instagram  Tuesday, May 3  11:30 a.m.- 1 p.m.  $19

The purpose of the Center for Creative Retirement is to provide learning, fun and opportunity for growth for those who are 50 years plus. Tours, Reading Roundtable, computer classes and more are offered by the CCR! Take a look at what is offered for Spring 2016.
ICC offers Microsoft Word and Excel 2013 computer classes at the WIN Job Centers in Amory, Belden, Houston and Pontotoc. The classes meet on Mondays and Tuesdays from 5:30-8:30 p.m. for three weeks. To register for computer classes at your local WIN Job Center, please call:

**Amory WIN Job Center**  
662.256.5639

**Belden/Tupelo WIN Job Center**  
662.407.1200

**Houston WIN Job Center**  
662.456.1562

**Pontotoc WIN Job Center**  
662.489.1800
WIOA is the federal Workforce Innovation and Opportunities Act that offers basic employment services and the possibility of job training for those who meet the qualifications. Career assessments and one-on-one counseling are available to help eliminate employment barriers and choosing career options.

For more information about WIOA career services, visit the WIN Job Centers in Belden, Amory, Houston or Pontotoc.

Programs of WIOA are funded by The Mississippi Partnership Workforce Development Board and Three Rivers Planning & Development District, Inc.

WIN JOB CENTER - AMORY
1619 Hwy. 25
Amory, MS 38821
662.256.5617
Open Monday through Friday
8 a.m.-4:30 p.m. Closed for Lunch 12-1 p.m.

WIN JOB CENTER - BELDEN
3200 Adams Farm Rd.
Belden, MS 38826
662.842.4371
Open Monday, Tuesday, Thursday and Friday
8 a.m.-5 p.m. and Wednesday 8 a.m.-4 p.m.

WIN JOB CENTER - HOUSTON
210 S. Monroe St.
Houston, MS 38851
662.456.1561
Open Monday through Friday
8 a.m.-5 p.m. Closed for Lunch 12-1 p.m.

WIN JOB CENTER - PONTOTOC
182 Hwy. 15 North
Pontotoc, MS 38863
662.489.1800
Open Monday through Friday
8 a.m.-4:30 p.m. Closed for lunch 12-1 p.m.

ABE/GED®/ESL
Itawamba Community College

ICC’s Adult Education Department Provides:

• Basic Skills Assessment/Instruction
• GED® Prep Assessment/Instruction
• GED® Testing
• ASVAB Prep
• WorkKeys® Testing for Business, Industry, WIOA and GED® Prep
• Short-Term Non-Credit Career Training Classes

For information about GED® sites in ICC’s five-county district, call 662.407.1510.
Participant Registration Form

Please Print  Boxed Area Required

Last Name: ___________________________  First Name: ___________________________  MI: __________

Mailing Address: ________________________________________________________________

City: ___________________________  State: __________  Zip Code: ___________________________

Day Phone ___________________________  Evening Phone ___________________________

Email Address ____________________________________________________________________

COURSE INFORMATION

Course Name _____________________________________  Course Date ___________________________

Course Name _____________________________________  Course Date ___________________________

Course Name _____________________________________  Course Date ___________________________

PAYMENT INFORMATION

I am paying:

_______ By check payable to ICC. Payment is enclosed.

_______ Invoice company as indicated below:

   Name and address of company
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________

Company Purchase Order  Purchase Order # ___________________________

Please charge to my credit card:

   Master Card # ___________________________  Visa # ___________________________
   Exp Date ___________________________  Signature ___________________________

Mail or fax to:

Department of Continuing Education  Phone: 662.407.1500
Itawamba Community College  Fax: 662.407.1502
3200 Adams Farm Rd  Email: rakelly@iccms.edu
Belden, MS 38826
Itawamba Community College
Department of Continuing Education
3200 Adams Farm Rd.
Belden, MS 38826