Minutes of meeting of UID Implementation Committee held under the chairmanship of Worthy Chief Secretary to Govt. of Punjab on 27/02/2013 at 11:30 AM in the committee room of Punjab Civil Secretariat, Chandigarh.

A meeting of UID Implementation Committee held under the chairmanship of Worthy Chief Secretary to Govt. of Punjab on 27/02/2013 at 11:30 AM in the committee room of Punjab Civil Secretariat, Chandigarh. The list of participants is attached as annexure ‘A’.

The following agenda points were discussed and decisions were taken thereof:

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<thead>
<tr>
<th>Agenda Point</th>
<th>Decision</th>
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<td>1) Review of progress of UID enrolments</td>
<td>• The Chairman reviewed the enrolment progress in the state. Nodal officer as well as DDG UIDAI briefed that around 55.7% of the population has been enrolled.</td>
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<td>i. Phase 1</td>
<td>• DDG, UIDAI, RO, Chandigarh informed the Chairman that enrolment activities in two districts namely Mansa and Pathankot are very slow. The committee directed that concrete steps should be taken to increase the number of enrollments and enrollment agencies be directed accordingly.</td>
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<td>a) Enrollments (Annexure 1.1)</td>
<td>• To increase the presence of Non State Registrars, the Chairman asked Principal Secretary, Finance and Planning to tie up with State Bank of Patiala as they have their head office in Punjab and this can help expedite the enrollment process in the state.</td>
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<td>b) Other issues (Annexure 1.2)</td>
<td>• Nodal officer brought to the notice of committee that there are complaints of EA CSS, EA Alankit and EA Diwakar that they subcontracted the work allotted to them. He also raised the issue of non delivery of DMS, Registrar and KYR’ packets by the Enrollment Agencies of Phase 1. He briefed that payments are pending for these agencies and asked for the view of Committee on this. DDG UIDAI stated that it has been learnt that State of Maharashtra has imposed the penalties on its vendors for loss of DMS/Data. It was decided that Nodal Officer will request UIDAI for Maharashtra papers on the issue. Subsequently the matter will be decided on file as per the written contract done with the vendors. If the need be, a sub-committee can be formed/ Legal Opinion can be taken at a later stage to take the view in this regard.</td>
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<td>ii. Phase 2</td>
<td>• During Phase I &amp; II, we invited financial bids from the vendors empanelled with UID. The rate per enrolment during Phase I was Rs. 32.99/- (Thirty Two and Ninety Nine Paisa) where as during Phase II, L1 rate was Rs.</td>
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<td>a) Enrollments (Annexure 1.3)</td>
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<td>b) Other issues</td>
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<td>iii. Combined status of District wise enrollments. (Annexure 1.4)</td>
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What can be done to expedite the new enrolments/update the existing information?

b) Development of Own resources as permanent stations are mandatory.
28.87/- (Rupees Twenty Eight and Eighty Seven Paise) per UID enrolment. The Enrolment Agencies for Phase II have not lived up to our expectations and have not provided the machines as required. After detailed deliberations, it was decided that permanent enrollment stations are essentially required for long term services like updating and e-Aadhaar delivery. Two pronged strategy will be followed in the state.

- It was decided that state can go for open tender to empanel local vendors. Since large number of parties would be eligible as the list would not be restricted to UID empanelled vendors, we can expect to lower/higher rates which can create anomaly in the market as existing vendors will be working at different rates. After deliberations, it was decided the state will, after studying Maharashtra model, invite tenders at L-1 rates i.e. Rs. 28.87/- (Rupees Twenty Eight and Eighty Seven Paise). The terms and conditions applicable to existing Enrollment Agencies (as per standard RFQ/Contract) will be applicable to these vendors also.

- In addition, Registrar UID Punjab will purchase 500-600 machines from its own resources and hand those over to the respective district Suwidha Societies which will maintain those machines as permanent enrollment centers at district and sub-division level. Detailed procedure for this engagement will be decided by a committee chaired by Registrar UID with Director DoGR and Nodal Officer UID Punjab as its members.

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### 2) Approval for deployment of State Resident Data Hub (SRDH) at NIC Data Centre and appointment of BSNL as Authentication Service Agency (ASA) for Govt. of Punjab.

- NIC has given a proposal of approx. 15 lacs per year for hosting SRDH in their Data Centre in Shastri Park, New Delhi. Administrative approval already given by CS. (Annexure 2.1)
- BSNL has given a proposal that includes approx. 2.2 lacs as the fixed annual cost for its services and 85 paise per transaction cost. (Annexure 2.2)

- Financial proposals for hosting SRDH at NIC Data Centre, New Delhi as well as engagement of BSNL for ASA were approved with a condition that additional agencies for ASA services should also be found from UID empanelled list to get competitive services. Nodal Officer assured to committee to engage into talks with other vendors for ASA Setup.

### 3) Provision of ‘Aadhaar’ field in all Suwidha Centre applications

- The committee approved the standardization of Application forms being distributed at Suwidha Centers with a direction to include Aadhaar and Enrollment ID as additional fields to be captured and directed Director DoGR to do

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(Annexure 1.5)

1. Specific roles of UID Punjab, Deputy Commissioners and Suwidha Centers.

   c) Direct Engagement of non-empanelled Local vendors to work on existing L1 rate/open bids.

   To allow anyone (minimum 50 machines).
application forms available at Suwidha centers.

ii. Request DoGR to work with UID Nodal Department to start Aadhaar authentication of existing services (being rendered through Suwidha Centers). The total cost in incorporating this will be very minimal (approx. 25-30 lacs) but this will result in huge benefits for citizens such as:
   a) No physical verification will be required for residents who are going through a bio-metric authentication via Aadhaar
   b) Immediate on the spot delivery of services to residents

4) All the departments may be requested to make the provision of capturing/storing Aadhaar in their existing applications and databases. They should also become sub AUAs of UID Punjab to get the authentication services in the coming future.

5) Finalization of 5 Departmental Schemes from the below list of shortlisted schemes which will be considered under ICT Proposal for Aadhaar enablement of departmental schemes to be submitted to UIDAI.

   i. PDS : Department of Food, Civil Supplies and Consumer Affairs (Pilot Proposed)
   ii. Arms License : Dept. of Home
   iii. Old Age Pension : Dept. of Social Security
   iv. Driving License / Vehicle Registration : Dept. of Transport
   v. Birth Registration : Dept. of Health
   vi. Property Registration : Revenue Department
   vii. Caste Certificates : Department of Welfare of SC and BC

6) Review of DBT schemes in three FI pilot districts.

   i. Current status of DBT in each district. [Annexure (6.1,6.2,6.3)]
   ii. Availability of funds for various schemes

   • The committee also desired that Aadhaar authentication of services given through Suwidha Centers should be started. He directed that UID Punjab will provide the necessary ICT infrastructure to start Aadhaar authentication services at Suwidha centers.
   • It was decided that Suwidha Centers will also provide services like e-Aadhaar and Data Updates for residents at a nominal cost which will be on the same lines as decided by CSC SPV.
   • It was decided that a committee chaired by Registrar UID and Director, DoGR, SIO and Nodal Officer UID as its members will discuss and finalize the services/schemes to be implemented from ICT funds. This committee will keep in mind all the lists of services given/identified by Suwidha Centers, Department of Governance Reforms as well as Right to Service Act. Committee will give its report in a fortnight.

   • Chairman explained the importance of DBT schemes and directed all the officers present to work hard to make them a success. DDG, UIDAI, RO, Chandigarh raised the issue of non-availability of funds for DBT schemes. The Chairman directed Principal Secretary, Finance and Principal Secretary, Welfare of SC and BC to take up
7) Standardization of the processes for rollout of DBT schemes in all districts of Punjab.
   i. Role of NIC
   ii. Central DBT Portal designed by NIC
      a) Further improvements required.
      b) Proposed Requirements (Annexure 2).
      c) UIDAI RO/CS Sir may intervene
      d) Assign specific roles to various stakeholders till that time.
   • Nodal Officer UID and SIO NIC apprised the Chairman about the no standard procedure/practice to work on these schemes due to which organized efforts are lacking in the field.
   • It was decided that a committee under Chairmanship of PS Governance Reforms, with Registrar UID, Nodal Officer UID and SIO NIC Punjab as its members will evaluate the requirements of the process standardization of DBT schemes rollout. Since NIC is in the process of making a Central Portal for DBT, the committee will give its recommendation to NIC Delhi for consideration. Till then, the process already going on in the field will continue and all the officials in the field including Departmental District heads, DIOs, Lead Bank Managers will assist the DCs in this work. Above committee shall meet at least once in every 10 days to review the progress so that the work could be finished before 1st April.

8) Date for the next State UIDIC Meeting
   • It was decided that the next meeting of the UIDIC will be held in April 2013. Nodal Officer can seek appointment on file.

The meeting ended with a vote of thanks to the chair.

Chief Secretary

PSP
2/3/2013
Annexure A

List of participants for UID Implementation Committee meeting dated 27/02/2013 held under the Chairmanship of Chief Secretary Punjab

1. Ms. Kusumjit Sidhu, CEO Punjab
2. Smt. Keshni Anand Arora, DDG, UIDAI, RO, Chandigarh
3. Sh. N.S. Kang, FCR
4. Sh. Karan A. Singh, PS Labour
5. Sh. M. S. Sandhu, FCRDP
6. Sh. Satish Chandra, PSF
7. Smt. Seema Jain, Jt. Secretary – MHA / Director Census Punjab
8. Sh. Hussan Lal, Secretary-SSWCD
9. Sh. Dilip Kumar, Director IT
10. Sh. Satwant Singh, Commissioner, Food Civil Supplies and Consumer Affairs
11. Dr. S.K. Raju, DRDP
12. Sh. Vijay Zade, Director of Governance Reforms
13. Sh. Amit Singhal ADG, UIDAI
14. Sh. Parminder Pal Singh Sandhu, Nodal Officer UID Punjab
15. Sh. V P Tyagi, Deputi Director UIDAI
16. Sh. Navneet Kukreja, SIO NIC Punjab
17. Sh. Vikramjeet Grover, Senior Technical Director – NIC Punjab
19. Sh. Vishal Sharma, SRP Punjab UID
20. Sh. Amanreet Singh, State UID PMU