UNDERGRADUATE PROGRAMS

• Bachelor of Science
• Minor
**What Is Health Services Administration?**

Health care is a business and requires good management to run smoothly. Health services administration is a term frequently used to refer to the management of health care services. It includes the management of health care operations, finances, personnel and facilities, as well as the laws and regulations governing health care delivery and efforts to improve efficiency and quality.

**Health Services Administration at UCF**

UCF’s undergraduate program in health services administration is an upper-division program leading to a bachelor of science. The curriculum provides students with the knowledge and skills necessary for entry-level management positions in all types of health care organizations. All core courses are available online and in the classroom. Participation in an internship is required. The program is certified by the Association of University Programs in Health Administration (AUPHA). A minor also is offered.

The undergraduate program also prepares students for study in advanced degree programs in health services administration or related disciplines.

**Course work includes:**
- U.S. health care systems
- health care finance
- health care economics
- principles of managed care
- community health
- health care law and ethics
- medical terminology
- epidemiology
- health care needs of the elderly

**Program Highlights**
- certified program
- required internship
- student organizations

**Employment of medical and health services managers is expected to grow by 23 percent from 2012 to 2022, faster than the average for all occupations.*

**Where Can I Get a Job?**

State, local and private hospitals are the largest employers of medical and health services managers, followed by physician offices, nursing care facilities, home health care services and outpatient care centers. The position titles and responsibilities vary depending on the size of the organization. In large hospitals, managers may assist executive administrators or oversee specific clinical or administrative areas. In small practices and clinics, they may manage all business aspects of the facility.

Graduates also find positions in public health departments and other government offices, and in health insurance companies. Others pursue careers in marketing and selling health devices and pharmaceuticals.

Completion of a master’s degree in health services administration often increases opportunities for advancement in the field.

**Possible job titles:**
- patient care services administrator
- medical office manager
- pharmaceutical sales representative
- human resources associate
- medical staff relations officer
- rehabilitation services manager
- assistant administrator for outpatient services
- community health manager
- nursing home administrator


For complete degree requirements, see the UCF Undergraduate Catalog at www.catalog.sdes.ucf.edu.