Reports to the Presbytery of Florida
Fall Stated Meeting

December 2, 2014  9 a.m. CST/10 a.m. EST

Parkway Presbyterian Church
505 South Tyndall Parkway
Panama City, Florida 32404-6925
www.parkwaypcfl.org

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* Bylaws and Manual for 2nd reading provided separately
IMPORTANT INFORMATION
FOR CLERKS/PASTORS

Please share this information with your ruling elder presbytery commissioner(s):

Every ruling elder commissioner must have a form naming him/her as commissioner for the church, signed by the session moderator or clerk. This form is included in the docket mailing and also is available on the Presbytery’s website, www.presbyteryofflorida.com, under the “Meeting dockets/forms” tab on the site’s “Presbytery” page.

The commissioner must turn in that form, sign in on the appropriate list, and get a name tag. All three steps are important for ensuring your attendance is recorded in the official meeting minutes, so be sure to arrive about 30 minutes before the meeting starts in order to take care of this and any personal needs before the meeting is called to order. Minister members should sign in on the appropriate list and get their printed name tags.

These will help ensure accurate recording of the minutes, particularly the attendance, and a timely start of the meeting.

Hugh Hamilton, Moderator of the Presbytery of Florida
Directions to Parkway Presbyterian Church
505 South Tyndall parkway, Panama City, FL 32404-6925

From I-10:
If driving west:
- Take the US-231 S exit 130, toward Panama City. (0.3 mile)
- Turn left onto US-231 S/SR-75 S. (38.9 miles)
- Turn left onto N. Star Ave., . 0.6 miles past Cemetery Rd. If you reach Titus Rd., you've gone a little too far (6.7 miles)
- Turn right onto E Highway 22/SR-22. Continue to follow SR-22, which is 0.3 miles past Massachusetts St. J R's Rib Shack is on the corner. If you reach Harvey St., you've gone about 0.1 miles too far
- Turn left onto N. Tyndall Pky/US-98 E/SR-30A E. N. Tyndall Pky is 0.1 miles past Raven Ln. If you are on E. 3rd St and reach Camellia Ave., you've gone about 0.1 miles too far.
- Turn onto S. Tyndall Pky./US-98 W/SR-30A W. If you reach Lake Dr., you've gone about 0.1 miles too far (0.09 mile)
- Arrive at 505 S. TYNDALL PKY. If you reach Hickory St., you've gone a little too far.

If driving east:
- Take the FL-77 S exit 120 toward Panama City.
- Turn right onto FL-77 S (42.9 miles)
- Turn left onto E. 15th ST./US-98 E/FL-30A. Continue 5.9 miles. If you reach Carver Dr., you’ve gone a little too far.
- Make a U-turn onto S. Tyndall Pkwy/US-98 W/US-30A N/FL-30A. If you are on US-98 and reach Rebecca Ct., you’ve gone a little too far.
- Arrive at 505 S. TYNDALL PKY on the right.

From US-98:
- 505 S. TYNDALL PKY. is on US-98. If you reach Hickory St. driving north or Rebecca St. driving south, you've gone a little too far.
LUNCH MENU

Garden Salad
Chicken Cordon Bleu
Baked Cheesy Rotini
Rolls/Butter
Peach Cobbler
Banana Pudding
Tea & Water

$10 per person

NOTE: Child care provided

Overnight accommodations nearby (no special rates are offered)

<table>
<thead>
<tr>
<th>Hotel</th>
<th>Address</th>
<th>Phone</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comfort Inn</td>
<td>264 N. Tyndall Parkway, Panama City, FL 32404</td>
<td>850-215-5551</td>
<td>$89-$109 per night</td>
</tr>
<tr>
<td>Holiday Inn</td>
<td>5627 E. Highway 22, Panama City, FL 32404</td>
<td>800-465-4329</td>
<td>$81-$99 Per night</td>
</tr>
</tbody>
</table>
We strengthen, nurture, and connect congregations; We support and connect elders engaged in pastoral leadership; We inspire members to grow spiritually and model the love of Christ in service and witness; We lean forward to embrace change and develop creative outreach and outdoor ministries.

8:00– 8:55 CST  **Registration**

9:00 CST  ................................................................. Fall Meeting Convenes
Declaration of a Quorum................................................................. Hugh Hamilton
Adoption of the Docket (p. 1) ............................................................... Jeannie Dixon
Welcome from Parkway ................................................................. Ric Connor
Introductions ......................................................................................... Hugh Hamilton
  • First-time ruling elders, teaching elders, corresponding members, and visitors

9:15 CST  – Morning Worship/Prayer Service

10:00 CST
• Report from Synod (Joan Wooten, John Schuler; 20 minutes)
• Report from Rev. Dr. Dennis Reid, Thornwell Home for children
• Reports of Presbytery Staff/Officers
  • Coordinating Presbyter – Ted Land (pp. 2 – 4)
  • Stated Clerk – Jeannie Dixon (pp. 5 – 17)
  • Treasurer/Budget, Finance and Stewardship Team – Jim Davis

11:30 CST – Reports of Presbytery Teams
**For information only:**
• Preparation for Ministry Team (p. 18) ..................................................... Mary Vance
• Congregational Mission Support Team (pp. 18 – 19) ............................. Michael Moore
• Disaster Preparedness and Response (p. 19) ........................................... Scott Yant
• Dogwood Acres Ministry Team (pp. 20 – 21) ........................................... Ben Powell
  • Youth (p 21) ....................................................................................... Anghaarad Dees
• Presbyterian Women (p. 22) ................................................................. Sandra Winslett

12:00 CST  –  Lunch

**For action:**
• Ministry Team ..................................................................................... Randy Jackson
• Presbytery Leadership Team (pp. 23 – 25) ............................................. John Lown
  • Bylaws and Manual second reading (Provided separately)
• Commitment to Representation Team ................................................... Toya O’Hora

Adjournment and Closing Prayer

**Next Meeting:**  January 31, 2015 -- 9 a.m. CST/10 a.m. EST
First Presbyterian, Quincy, FL
Report from the Coordinating Presbyter

As I come to the end of my contract year with the Presbytery, I feel both a sense of accomplishment and a sense of frustration, both a sense of satisfaction and a sense of disappointment.

Four factors or events, all totally unexpected and beyond my control, affected this year in ways that I did not imagine when I took the position a year ago.

The first of those factors was the resignation of Kevin Veldhuisen on my first Monday in the office. I had looked forward to working with Kevin, but his decision to follow his wife, Anne, as she accepted a call to a full-time position with a church could not be faulted.

Though it was not in my position description, working with the Dogwood Acres Leadership Team, and particularly the search committee, to find a successor for Kevin became the focus of my first six months on the job. This culminated with the selection of the Reverend Doctor Jonas Georges as our camp director. It was amazing to see the Holy Spirit at work in calling Jonas to that work. I have continued to work closely with Jonas since his hiring, not so much with the operations of summer camp, but with visioning for the future of Dogwood Acres, and with administrative and personnel decisions.

The second event was the death of my brother, Robert, on November 13, less than two weeks after I began my work for the Presbytery. Apparently, Robert committed suicide after shooting his wife, Sue, twice as she slept. She is adamant that she was awakened by the shot that killed Robert and saw the muzzle flash of the two shots that struck her, but an extensive investigation by local, state, and federal law enforcement has found no trace of a third party in the house.

As I write these words a year after Robert’s death, Sue is once again a patient in Vanderbilt University Hospital in Nashville, where she has spent most of this time.

My brother’s death necessitated multiple trips to Tennessee, as I conducted a memorial service for him in December and an interment when his body was finally released by the Tennessee State Medical examiner in April. Needless to say, this has been a year of grieving and confusion for our entire family.

A second personal matter was an abscess/ulcer on my left foot, which kept me in an orthopedic sandal for my first three months on the job, and for another month this summer. Thanks be to God and the folks at the wound care center in Chipley, that is healed and my mobility and energy levels are approaching normal.

The final event that impacted this year was the change from an in-house bookkeeper to an outside accounting firm. The change took longer than expected, and a complete accounting of all funds and balances has been difficult to secure. I have met almost weekly with our account representative, Wanda Cox, of Carr, Riggs, and Ingram, in Marianna. One of my main responsibilities as Coordinating Presbyter has been to serve as the “courier”, taking files, checks, etc. from Melissa Morgan in the Presbytery Office in Chipley, to Wanda, and then back again.

Among my accomplishments for this year, I have visited around a third of the churches and a third of the pastors in the Presbytery. One of my frustrations is that I have only visited a third. Scheduling is problematic. And I find myself making repeated visits to churches and pastors with critical needs. It is the old “squeaky wheel gets the grease” syndrome. I have focused on the smaller churches, the disconnected churches, the disenchanted churches, and hopefully, have made a difference in some of the places I’ve been.
A disappointment is that the visits to sessions foreseen as part of the Healthy Congregations program just can’t seem to get off the ground. Part of that is that many of our churches only have session meetings on Sunday after church, and have members who can’t drive after dark, and members who work the other six days.

I have also been a visible presence of the Presbytery of Florida, speaking to the youth gathered at Dogwood Acres, to the Annual Gathering of Presbyterian Women, and to the Bay County Presbyterian Men. I also met with our visiting delegation from our sister presbytery in Korea, and, along with Ben Powell of the DWA Team, addressed the students at the Presbyterian University Center in Tallahassee.

I attended both Board of Pensions retiree luncheons and have met individually with several of our retired ministers.

Though my job description specifically states that I am not staff to the Ministry Team, I have attended most of their meetings, and been a contact point both for teaching elders and churches in our Presbytery, and teaching elders outside our Presbytery looking for calls. I’ve met with a couple of pulpit nominating committees and helped several churches with their Ministry Information Forms.

Work with the Commitment to Representation Team has been time-consuming but not productive. It is difficult to get a quorum to do the work of the Team, and both the chair of that team, Sandra Martin, and her husband, Dan have had serious health problems this year. Finding persons to serve on the Presbytery Teams is important, and I’m looking to the Leadership Team to find us suitable replacements for those going off the CRT.

The Congregational Mission and Support Team is beginning to come into its own, realizing that it is THE program agency for the Presbytery. There is excitement over having a focus on the 1001 Worshipping Communities at our January Presbytery meeting, and the Team is seriously considering three sites to begin new worshipping communities. There is $157,000 in the bank for New Church Development, and it is my opinion that we need to use that money.

The Disaster Preparation and Response Team is coming together, and at the next meeting of Presbytery I hope we will hear from Kathy Broyard, the Director of FLAPDAN (Florida Presbyterian Disaster Assistance Network) about the recovery/rebuilding efforts in Escambia County, where more than 10,000 FEMA claims were filed, and where churches of our Presbytery are making plans to host volunteers who will be coming to help rebuild and repair the uninsured homes damaged by the April flooding. I have met with Kathy and the Presbyterian Disaster Assistance team, and we were able to secure grants for both of our Pensacola churches that were damaged in the floods.

The Stewardship, Budget and Finance Team is moribund, with only one member. But Treasurer Jim Davis and I have met with that one member and are developing a budget for 2015 based on past performance and future needs. I might add that I think Jim and I have an excellent working relationship.

My relationship with Melissa Morgan has also been excellent. She is a gem. Jim and I agreed to a hefty salary increase in 2014, which will carry over to next year’s budget. This is commensurate with her training, experience, and certification as an Administrator with APA, the Association of Professional Administrators of the PCUSA.

That group met in Albuquerque, New Mexico, in October, and Melissa was in attendance, along with Valerie Marlow of First Presbyterian of Marianna Along with Leslie Kelly of Sunny Hills, they will be
hosting the Florida Region APA meeting in May at Edgewater Resort in Panama City Beach, and I’m going to take a little credit for encouraging them to do that.

I attended the Eastern Region Board of Pensions Consultation in Philadelphia during the Spring, and what I learned there has helped to secure a significant grant for one of our retired ministers with significant financial needs.

I also attended the Synod of South Atlantic meeting and the executive forum which preceded it in September. Part of what was discussed at those meetings was the future of Synod Boundaries. The need to re-activate our Realignment/Reconfiguration Team is imminent.

I also attended the Hope Conference at Montreat, a Youth Conference at Montreat, and took the Art of Transitional Ministry (Interim Training) Week II at Zephyr Point Conference Center.

Balancing the needs of the Marianna church and the Presbytery of Florida is easy some weeks, not so easy others. The Marianna church is on a record pace for funerals this year, and that has been time-consuming.

I learned early on that spending eight hours a week in the Presbytery office is a waste of time and talent. I do come in to the office one day a week, but do not sit at the desk, I come for meetings, I go out from here to visit churches and pastors. The administrative work can be done in a lot less than eight hours, and the telephone and email work can be done from the Marianna church office or manse just as well as from here. My typical work week has one full day devoted to Presbytery work (eight to twelve hours depending upon travel time) and two to three hours five to six days a week handling administration and communication.

I have enjoyed my year as your coordinating presbyter, and should the Presbytery choose to renew my contract, I look forward to visiting the other two thirds of the churches this year. Should the Marianna church find a pastor, I would be open to increasing my hours to 40 per week from the present 20.

Ted Land, Coordinating Presbyter
Report from the Stated Clerk/Communications to Presbytery

1. Request from St. Andrews, Panama City

2. Report from Jeannie Dixon on the 2014 Polity Conference and Association of Stated Clerks’ Annual Meeting

3. Excepts of emails from Kris Valerius, Office of the General Assembly Records Coordinator, Churchwide Ministries, and Assistant Stated Clerk

4. Barnabus Leadership Group invitation and brochure

5. Presbytery of South Alabama Church Officer Leadership Training (COLT) letter and pamphlet

Dear Mrs. Dixon:

The congregation of the Saint Andrews Presbyterian Church of Panama City, Florida, would like to request the Presbytery to grant a waiver to the term limit imposed by the Book of Order G-2.0404, pending congregational approval and election.

Our membership has declined to 35 active members, mostly elderly people. We are finding it extremely difficult to get members willing to accept the nomination as Elders. One of our Elders, Jimmy Whisenant, is completing his 6 year term limit, but has agreed to serve another term if Presbytery will grant the waiver. His service has been a great asset to the Church and would be very hard to replace.

Our Church is without a full time Pastor, and members seem to be reluctant to accept responsibilities in a Church that is not growing. We anticipate this to be a “one time” request for a three year extension.

In Christ,

Francis Priester, Clerk of Session
Rev. Harvey Jenkins, Moderator of Session

Saint Andrews Presbyterian Church
I recently attended the polity conference in Louisville. About 200 stated clerks were in attendance (from presbyteries and synods) for the two day meeting. We gathered on Sunday evening for opening worship, with Stated Clerk Gradye Parsons preaching. Both the Moderator (Heath Rada) and Vice-Moderator (Larissa Kwong Abazia) gave welcoming remarks.

Monday morning began with morning prayer followed by the keynote speaker Phil Bergey of Design Group International. The theme was “trends in culture in churches or mid-councils”. I jotted down a lot of quotes:

- attendance is up and down – up in the mountains and down at the shore
- the new norm – when something happens at 9:30 AM and it changes the day for the majority of people
- boards/councils should spend a LOT less time with budgets and a lot MORE time with mission
- planning is more important than the plan
- rapid pace of change results in lack of brand loyalty
- partnering is a big trend; but sometimes partnerships make no sense – they are cute – they make us feel good – but they don’t “do” anything
- just because it is trending doesn’t mean you should partner; partner because it makes sense
- in a mobile society, what does it look like for the church to be mobile?
- technical problems have a known solution; adaptive challenges require learning; technical challenges require fixes
- don’t confuse stability with lack of movement or change
- transition and change are different; we vote for change; the living with that change is transition
- running the church is overwhelming being the church
- leaders should develop practices that give them an opportunity to reframe; if you miss opportunities to reframe you miss opportunities to be influential
- be attentive, mindful, present
- the systems we are leading take on our anxieties or our lack of reframing, we are missing opportunities to lead by reframing
- in order to lead a system into reforming, must remember WAIT (Wait → Why Am I Talking)

He also talked about Patrick Lencioni’s hierarchy of the five dysfunctions of a team and Otto Scharmer’s “Theory U” (we need to pause long enough to have inquiry and reflection; as you enter that space, you need to have an open heart; which leads to open mind; which leads to open will.)

On Tuesday, we attended a mission fair at the Presbyterian Center, with morning prayer and plenary.

During the plenary I learned that the Directory of Worship in the *Book of Order* is in a one-year period of study in preparation for some significant revisions. The information about this from General Assembly seems to have been lost in the information on other votes at GA! Please go to [http://www.pcusa.org/dfw](http://www.pcusa.org/dfw) for additional information and resources.
The afternoon was spent in workshops on various topics. About 20 workshops were offered, but we had to choose three.

The conference ended Tuesday evening with a wonderful worship service led by Sue Krummel (associate for Mid-Council Relations). If you ever have the opportunity to hear Sue preach, you should!

Wednesday began the annual meeting of the Association of Stated Clerks. The keynote speaker was Rev. Dr. Michael Lukens “Speaking on Bonhoeffer”. Rev. Dr. Lukens is a teaching elder and has been the stated clerk in the Presbytery of Winnebago since 1973; is also a retired professor of religious studies from St. Norbert College. The keynote filled the better part of the day and was a 6-hour version of a graduate course on Bonhoeffer. It was wonderful. Thursday morning was a time of discussion and sharing on changes in structure at the mid-council level.

The meetings provided a time of renewal of friendships, the making of new friendships, and learning on very timely topics. I welcome the opportunity to share further or answer your questions on this report.

Jeannie Dixon
Stated Clerk
Presbytery of Florida
From Kris Valerius
OGA Records Coordinator, Churchwide Ministries
Assistant Stated Clerk

**Important dates:**

Statistics of the Church (SOC) entry option available for both churches and presbyteries beginning

**Friday, December 5, 2014.**

**Thursday, February 19, 2015** - Last day the SOC entry option will be available to churches.

**Monday, March 9, 2015** – Last day the SOC entry option will be available for presbyteries. Normally the deadline is a Friday, and I often give you additional time. I’ve changed the date to Monday and there will be NO extension this year.

Many of you have been asking about the Clerks Questionnaire. This is produced by Research Services. It is not a GA- mandated form and is not a required form.

In the past, we provided a link on OGA's website, below the Stats login, for the Questionnaire. You will notice that the link is no longer available.

There have been many changes in the Research Services department, I'm sure the presbyteries and/or churches will hear directly from them in the near future.
The Barnabas Challenge

Dr. Jim Tozer used to say, “Our society is in need of a major spiritual impact. No small influence will do.” We all know our need. We all understand healthy vital well-led congregations are one of our Lord’s primary influences in our lives.

Some of us have begun to imagine how a fresh wave of the Spirit could move a tsunami of pastors and church leaders radically committed to growing as disciples of Jesus and developing as increasingly effective leaders in the service of our Lord. We began to ask, what would it mean, how could it happen, what would it take such that three to five hundred pastors and congregational leaders a year may be drawn into a movement of growing leaders for Christ’s church? We began to wonder how, if organizations like business and the military will take their leaders off the line and send them to schools of leadership, what such a school for pastoral leadership might look like. And we began to imagine ways to enhance the leadership capacity of pastors and others while they continued to serve their congregations.

Let me tell you a story. We have worked with hundreds of pastors and congregations with concepts designed to grow congregational vitality in our changing day. We repeatedly have seen vital flourishing congregations whose pastors and other leaders lead warmly and lead well. We also see many congregations treading water while the challenge of coping with difficult people and the sheer chaos of life neutralizes their leaders’ capacity to lead effectively.

Seeking to discern what this means we realized there are some things we knew and there are some things we wondered about pastors and other leaders.

We knew that most pastors have received little formal education and training in the art of leadership. We met Rosemary Ong who wrote her doctoral dissertation on the leadership development experiences of exemplary Roman Catholic parish priests. She learned that much like protestant pastors, such priests received virtually no leadership training in seminary. They had learned OJT – On The Job. You might say the exemplary pastors grew better from their experiences and the rest grew older! We wondered how we might stir all of us to grow as better leaders. We wondered by what process we might enhance the current leadership capacity of pastors and of other leaders in our congregations.

We knew, of course, that the finest leader in history and eternity is Jesus Christ. We knew the words of Jesus, “A disciple is not above his or her teacher but when fully trained is like the teacher.” We know the person who is apprenticed to Jesus, who grows as Jesus’ disciple, will grow to be like Jesus and therefore will grow as a leader. We realized growth in leadership requires three major elements: growing one’s own soul, growing one’s heart for people and growing in the art of leading.

We also knew our aim is not to turn pastors and other congregational leaders into the imitation of various well-known pastors and leaders of our day but to help them become better leaders in their own right. However competent you are as a leader at this moment, what would it mean for you to become more competent, more fruitful, more of what our Lord has designed you to be? What would it mean if you grow more into the leader Jesus calls you to be – an increasingly effective, excited, joy-filled leader offering the compassion, good news and justice of Jesus to the world around you?

We were aware of writings such as the seminal work of Barbara Kellerman, The End of Leadership, in which she argue that leaders face growing challenges since those who are led are showing an increasing loss of deference toward those who lead. In addition, she contends the leadership training industry is failing. There has never been so much leadership development training in all of human history and yet we aren’t producing more and better leaders.
Church consultant, Gil Rendle, highlights the complexity of our day. He says, “The tension between the interrelated functions of management and leadership is heightened in a time of great change when old practices do not serve well and when new directions are not solidified.” We are in a time of systemic, and complex adaptive change. Growing sound leaders has always been a challenge. It is more so today.

So knowing that growing leaders is a challenge to be navigated rather than to be simply solved and in a spirit of humility, we began to wonder.

- We wondered what if we take advantage of the pastor’s natural leadership laboratory, his or her own life in the home, congregation and community?
- We wondered what if we begin with the live-giving leadership concepts that others and we have learned over the last forty years?
- We wondered what if we devise a process to enhance the leadership capacity of pastors and the teams that are with them?
- We wondered what if we center the process on growing the soul of the pastor?
- We wondered what if we design an approach that by the Spirit’s grace may engage three to five hundred pastors and other church leaders every year?

We call it the Barnabas Leadership Group.

Barnabas is one of the finest leaders we are introduced to in the New Testament. His very name means, “Son of Encouragement!” We know Barnabas was a good man, full of the Holy Spirit and faith. Barnabas drew others alongside and grew them into remarkable transformational leaders. He was a devout, generous, courageous developer of people, a team-based leader of great vision and initiative. He represents of many wonderful leaders we find in the Bible including Priscilla and Aquila, Mary, Joanna, Suzanna, Peter, James and John. They had God’s heart for people and practiced the warm art of leadership.

The Barnabas Leadership Group is centered on growing the soul of the pastor and other leaders using a three-fold process of learning, leading and reflecting. We are very excited about this. We sense the movement of the Spirit. We know our society is in need of a major impact. No small influence will do.

Speaking of “We wondered what if,” we wondered what if you joined us? We invite you to come with us. To experience Christ in new ways. To be a part of a life-changing, life-giving journey. To bind yourself with others who share the journey. To take the adventure our Lord has for you.
THE BARNABAS LEADERSHIP GROUP

ENHANCING YOUR LEADERSHIP CAPACITY FOR MINISTRY

Are you the leader you would like to be?
Are you utilizing all your leadership gifts?
Would you like to improve the health and vitality of your congregation?

Come grow your leadership capacity to more fruitfully lead the people you serve. One key to the health and vitality of congregational life is pastors and leaders who are effective in their ability to lead in the midst of adaptive challenges of our day.

BOOST YOUR LEADERSHIP CAPACITY

Many of us have little formal study of the practice of leadership, especially in organizations as complex as congregations. Yet, every one of us has some level of leadership capacity and competence. The Barnabas Leadership Group aims to develop a greater capacity, capability, and fruitfulness in ministry leaders. The result is a marked increase in your leadership ability and a pronounced impact in your church.

Barnabas was a remarkable transformational leader in the early church. He was deeply devout, generous, a developer of people, a team-builder, and a visionary of great courage. Barnabas lived in a rapidly changing world similar to ours today. Our opportunity is to learn from Barnabas, Priscilla, Aquila, and other leaders we see in scripture, while incorporating key ideas from outstanding leaders of today.

PARTICIPANTS WILL COME AWAY EQUIPPED!

GROUP PARTICIPANTS WILL:

• Grow in their understanding of the essential practices of effective leaders and their application in today’s adaptive environment.
• Discover leadership strengths and areas for growth using relevant assessment instruments and Group-based feedback.
• Enhance the effectiveness of their leadership capacity with the specific leadership challenges of their current ministries while growing their congregation’s fruitfulness.
• Reinforce leadership competencies and capacities through online Peer Cluster discussions and Group gatherings. Additional input and support will be offered by Vital Churches Institute team members.
• Include pastors, associate pastors, Commissioned Lay Pastors (CLPs), Christian Educators, interested congregational leaders, and denominational regional leaders.

www.vitalchurchesinstitute.com | Vital Churches Institute | P.O. Box 3858 | Pittsburgh, PA 15236 | 412.246.4847 | 6-20-2012 | stan@vitalchurches.com
THE PLAN

PRACTICAL APPLICATION IN YOUR SETTING

*We learn to lead by leading.* - E. Stanley Ott

“Research from both secular and religious environments strongly suggests that the classroom model found in seminars and other academic settings is largely ineffective in developing leaders,” state Conger and Benjamin in *Building Leaders.*

The implications of this for pastors and church leaders are profound. The Barnabas Leadership Group engages participants in study, reflection, and specific experiences in the actual practice of leadership concepts where they serve. These experiences will be built upon by further reflection and additional leadership experiences.

One way to consider the church and its people is the three-dimensional perspectives of:

- Doxological (the God who loves us),
- Koinonial (the people of God),
- Missional (the work of the people of God).

The Barnabas Leadership Group will pursue all three dimensions as fields for the practice of fruitful ministry.

THE GROUP AT A GLANCE

The Group will meet for two days, twice a year, for two years as a *Guided Learning Community.*

Each Group gathering will combine direct instruction, reading assignments, and a reflection on leadership theory and the experienced results of using studied leadership practices in ministry.

PEER CLUSTERS BUILD SUPPORT

*Peer Clusters* will meet twice a year in person or through online video conferencing for mutual support, reflection, and reinforcement of the leadership concepts as practiced in multiple contexts.

The Barnabas experience combines outside expertise with the ingenuity, input, and inquiry of the participants.

READING ASSIGNMENTS

Participants will be asked to complete relevant survey instruments in addition to reading assignments of three to four books a year.

OPTIONAL MISSION TRIP

An optional “add on” is participation in a mission trip to Haiti where the needs of the people offer many opportunities to *learn to lead by leading.*
BARNABAS GROUP SYLLABUS

BARNABAS GROUP Gathering 1
GETTING A GRIP ON LEADERSHIP

• The changing nature of how leaders are perceived and how they function in American culture and in the church.

• The dimensions of leadership focusing on the person of the leader and ways to value those whom we lead.

BARNABAS GROUP Gathering 2
CLARIFYING VISION IN AN ADAPTIVE ENVIRONMENT

• Visional practices of discernment, ministry design, and decision-making that enable the design of fruitful ministry.

• Learning the difference between linear, straightforward planning and resolving non-linear, adaptive challenges.

BARNABAS GROUP Gathering 3
BECOMING THE LEADER WHO LEADS

• Moving and motivating people to embrace and accomplish vision through team-based leadership.

• Adaptive capacity that addresses adaptive challenges and the potential change and conflict issues that will arise.

• The essential practices of invitation, association, and persuasion.

BARNABAS GROUP Gathering 4
PASSING THE BATON

• Leading staff teams and harmonious ministry teams and groups.

• Using delegation and teams to share the work load.

• Matters of accountability and encouragement.

• Ways to reproduce in others the leadership capacities in you.
COSTS

PRESBYTERY-SPONSORED BARNABAS GROUP:

- Participant cost is $1,200 per year. The basic group includes twelve members or $14,400 per year. This includes seminar materials. Larger groups are welcome.

- The travel, lodging, and meal expenses for the two leader-coaches from the Vital Churches Institute.

- The travel costs for each participant and lodging and meal expenses of the meeting site. The cost of additional books and published materials as desired by each participant. Leadership assessment instruments - $140.

- Modifications may be made to the proposal depending on the needs and preferences of the presbytery.

Options:

- The travel, lodging, and honorarium of an additional theologian for one of the meetings, if desired.

- A ropes course, a mission trip to Haiti, or other adaptive experiences to create leadership learning opportunities may be added upon expression of interest, cost to be determined.

LEADERSHIP

PROVEN SUCCESS ACROSS DECADES OF MINISTRY

Primary leadership for this project will be E. Stanley Ott, Ph.D., President of the Vital Churches Institute along with other proven leaders in congregational vitality. Through the *Acts 16:5 Initiative*, Stan and the VCI team have worked with over thirty presbyteries and hundreds of congregations. They have also moved their own congregations to greater vitality using principles of the **Barnabas Leadership Group**. Now they bring you the richness of their experience with the best methods of ministry to impact your leadership capacity.

Additional consultants with expertise in theology and leadership will be introduced as fitting the particular Barnabas Group.

E. Stanley Ott Cell: 703.598.9536
Email: stan@vitalchurches.com
www.vitalchurchesinstitute.com
Dear Pastors and Clerks of Session,

The Presbytery of South Alabama is sponsoring a Church Officer Leadership Training (COLT) event on Saturday, January 10, 2015 which will be held at Government Street Church. The Brochure for this event is enclosed with this cover letter.

This will be an outstanding event, with Stan Ott serving as our keynote speaker. Many of you have heard of Stan and know the blessing he is to the Church. The Theme of this COLT is to help the leaders in your congregation become the very best leaders God is calling them to be. Stan’s Keynote is entitled “Under the Highest Leadership – Looking up to our Lord while looking out for God’s people.” That would be reason enough for you to come and to invite the leaders of your Church to come as well.

In addition, there will be a number of Seminars led by great leaders, including two led by Stan entitled “Leadership Matters – Ways to Grow as a Leader in and for your Congregation” and “Transforming Committees into Ministry Teams – In Order to Help Transform your Congregation.”

Please look over the enclosed brochure and intentionally invite your elders and deacons, leaders of Presbyterian Women, and other leaders within your congregation to come on January 10th. I have been asked by some who are aware of this unique opportunity if they could invite those in their congregation who are leaders but not presently serving on the session or diaconate. I have also been asked by some who are elders and moderators of committees or mission teams if they could invite their entire mission team or committee to come. My answer is YES, YES, YES.

Invite all who would benefit from this event, and the more you invite, the more powerful will be the impact on your congregation. Attached to this email is a copy of the brochure for this event. Please make copies of the brochure as you need them, or if you need brochures from us, let us know.

Samford Turner
Executive Presbyter and Stated Clerk
Presbytery of South Alabama
Registration Form – COLT 2015

Name ____________________________
Church ____________________________
Phone ____________________________
E-mail Address ______________________

SEMINAR CHOICES:
CIRCLE ONE IN EACH UNIT

Unit 1 (10:30 AM – 11:20 AM)
1A Leadership Matters
1B Romancing the Book of Order
1C Sent: With a Word
1D The Gym in the Library

Unit 2 (11:30 AM – 12:20 PM)
2A Transforming Ministry Teams
2B Leadership and Wonder
2C Capable Youth, Capable Disciples
2D Always Being Reformed

EVENT COST $15.00 per person

Please make CHECKS payable to
Presbytery of South Alabama

Mail to: Presbytery of South Alabama
P O Drawer 2157 Daphne, AL 36526
(please note on your check COLT-2015)

FORMS ARE DUE BY Monday, January 5, 2015
Call 251-626-1915 for more information

COLT 2015
Presented by
The Visioning Division of
The Presbytery of South Alabama

Meet our Seminar/Workshop Leaders:
Stan Ott - (see description on the inside front flap)
Joseph Johnson – Pastor, Evergreen Presbyterian P.C., Dothan
Samford Turner – Presbytery Executive, South Alabama
Lauren Peters – Seminary graduate; Youth Director, Swift P.C.
Buzz Wilcoxon – Pastor, Spring Hill P.C., Mobile
George Sinclair – Pastor, Government Street P.C., Mobile
Terry Newland – Synod Executive, Synod of Living Waters

MAILING ADDRESS
Presbytery of South Alabama
P O Drawer 2157
Daphne, AL 36526

www.presbyteryofsouthala.cityslide.com

YOU ARE INVITED TO:
The Presbytery of South Alabama
COLT 2015
Church Officer & Leadership Training

Saturday, January 10, 2015
8:30AM – 12:30PM

Being the Best Leader
God Calls You to Be

Government Street Presbyterian
Seminar Choices – 50 min. each

UNIT 1 – Choose one from four

10:30 – 11:20

I. A. Leadership Matters – Ways to grow as a leader in and for your congregations.  Led by Stan Ott

In this seminar we will look at ways to enhance your leadership through practices of soul-care and ways to approach leadership in our day of rapid change.

I. B. Romancing the Book of Order

Led by Terry Newland

We Presbyterians often have a love/hate relationship with our Book of Order. So why are we infatuated with the BO? Let’s look at some of its most endearing attributes.

I. C. Sent: With a Word

Led by Joe Johnson

Reflecting on the Sending of the 70 in Luke 10:1-9, 17-20, we will consider the many ways the church can announce “Peace” beyond the walls of the church and the surrounding towns and villages.” Imagination and vision are the only requirements for participation.

I. D. The Gun in the Library

Led by Sanford Turner

This session is a reminder of difficult times in the church and how to love faithfully during those difficult times. Difficult times come and go while faithful, strong people and churches last.

UNIT 2 – Choose one from four

11:30 – 12:20

2. A. Transforming Ministry Teams – Led by Stan Ott

In this workshop we will look at ways to change committees into ministry teams and some of the practices of outstanding teams in the life of the church.

2. B. Leadership and Wonder – Led by George Sinclair

This session will explore the relationship between wonder and leadership which echoes the title of his new book, Walking in Wonder: Resilience in Ministry. Leaders get worn out, discouraged, or sometimes stray from the path. This workshop will consider how walking in wonder, enchanted by the awesome mystery of God, generates resiliency required for the journey of faithful leadership.

2. C. Capable Youth, Capable Disciples

Led by Lauren Peters

This is a seminar that speaks on equipping the whole church body to walk alongside youth. We will be discussing ways to create a foundation for our youth that empowers them to serve as disciples in the world.

2. D. Always Being Reforming – Led by Buzz Wilcoxon

As leaders in the church we are often asked “What exactly do Presbyterians believe?” Predestination, Original Sin, Total Depravity…that’s quite a mouthful. In this workshop we will briefly survey some of “what Presbyterians believe” and how Reformed theology shapes us as leaders.
Report from the Preparation for Ministry Team (PMT)

PMT provides care, guidance and oversight for inquirers and candidates who are preparing to become ministers. (Book of Order G-3.0307)

For information:

The following are in good standing with the PMT:

Inquirers:  Lori Prettyman (Trinity, Pensacola)  
Linda Pitts (Lafayette Tallahassee)  
Trinity Whitley (Faith Tallahassee)

Candidates:  Glenn Hodges (First, Tallahassee)

Candidates ready to receive a call:  
Michael Frandsen (Faith, Tallahassee)

For action:  No items.

Respectfully submitted,
Mary P. Vance, Chair

Other Team Members:  Anhgaard Teague Deese, John Erthein, Ken Overholt, Martha Ann McCaskill, Robert C. Palmer, III, Bruce Chapman

Report from the Congregational Mission Support Team (CMST)

CMST is responsible for but not limited to strengthening and supporting churches, planning opportunities for leadership development, leading the presbytery in transformation and revitalization opportunities, evangelism and developing ways for networking and connecting ministries, missions and resources among its churches.

For information:

CMST gave an additional $350 to United Ministries of Pensacola and $350 to Care and Share, Chipley, as a part of the 2-Cents-a-Meal grant program. The organizations had been funded at 50 percent of their request.

2-Cents-a-Meal grant request deadlines for 01 March and 01 October annually. Please ensure that this program gets publicized and supported throughout the Presbytery. We are able to support great ministries within our borders and beyond, thanks to the grants. However, the need currently outweighs the available funding.

Please contact the Presbytery office with your stories about what your local congregation has been doing via the 2-Cents-a-Meal program. These stories will help encourage congregations to become more involved AND to share the good news of what you are doing!
At the 31 January meeting, Vera White from the PC(USA) 1,001 New Worshiping Communities (http://www.pcusa.org/browse/resources-resource/ministries/1001/) will be speaking at our meeting and sharing wonderful new ways that the church is reaching out into the world and how we here in Florida Presbytery can be a part of this initiative. The CMST is truly excited about what opportunities are possible here in the Panhandle.

**For action:** No items.

Respectfully submitted,

Michael Moore, Team Chair

**Other Team members:** Mary Newman, Gary Cecil, Hailey Braden Lynch, Bill Mock, Dru Tyler, Debbie Gibson, Barbara Overholt, Linda Lade, Ellen Hicks

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**Report from the Disaster Preparedness and Response Team (DPRT)**

*DPRT is responsible for all matters relating to the preparation, mitigation, response and recovery from a disaster (natural, human-caused, or other) within, but not limited to, the bounds of the presbytery; especially one that affects one or more congregations.*

Disasters know no seasons. Hurricane season is soon to be over for 2014; but we must not be complacent. Disasters can occur at any time in the Deep South.

Is your church ready? Does your church have a disaster plan? I strongly encourage all churches, large or small, to have a plan and know how to engage it.

After a lot of researching, several principals are very important for an effective disaster plan: Prevention, Protection, Mitigation, Response and Recovery. Planning should be supported by leadership, consider ALL threats and hazards, consider all settings and all times, and provide for access and functional needs of the whole house of worship community.

After listening to four webinars and attending two meeting, the message is real clear – Develop a disaster plan. If your church has a plan, please report it to the Presbytery office. I will help any church develop a disaster plan. Your church members and property are worth protecting and saving for our future.

Peace to all,

D. Scott Yant, Team Chair
Florida Presbyterian Disaster Preparedness Network (FLAPDAN) Vice President

**Other Team members:** Ray Sandacz, Ben Lynch, Harvey Mashewske
BOOKKEEPING AND BUDGET:
All indications are that DWA’s financial situation continues a slow but steady improved posture. We continue to work with Jim Davis and our accountant, Wanda Cox, to help with financial clarification and preparing for the 2015 budgeting process.

NEW COMPUTERS:
We have replaced our two very outdated computers and several of the key software programs. This will improve efficiency and will also enable us to update our website and make retreat and camp registration much easier for our guests.

BUILDING IMPROVEMENTS:
We continue to move through the very slow process of the rebuilding, or start-from-scratch construction, of the building that is known as “The New Bath House.” The purpose of the four bedroom building will be to house summer camp staff (nurse and chaplain, among others). We are working with a new architect (Doug Shuler) to help us better understand our limitations because of our budget, and come up with a new plan that is fact-based.

We have begun the visioning process of remodeling/upgrading each of the cabins. Look forward to hearing more about this exciting plan early next year.

ELVERY HOUSE:
We are looking for volunteers to replace and paint a few areas of exterior siding on the cottage, prior to landscaping. Thanks to Tracy Curenton for volunteering to head-up the landscaping project planning and implementation. If you are interested in helping with either the carpentry/painting or the labor for the landscaping, please contact Ben Powell at 850-875-3200 or bpwoodlands@comcast.net.

HOLIDAY SCHEDULE:
There are no guests planned to use the DWA facilities from Thanksgiving until after New Year’s. If your church is interested in using the camp during that period, and your group can be self-sufficient (there will be no staff on the property for that month), please contact the DWA office before Thanksgiving. We can arrange for a volunteer to greet and welcome your group and to show you around so you are familiar with the property and what the Camp has to offer.

VOLUNTEER PROGRAM:
As always, we are looking for people that are willing to serve in a number of areas around DWA. After the first of the year, we will announce a new approach for organizing groups of volunteers to better facilitate the various property and program needs.

SUMMER YOUTH CAMP:
The program and dates have been set for Summer Camp. Staff training begins on May 24 and camp runs from June 7 until July 31. The program theme is: “Power Up!! Living In the Spirit.” In addition, we are going to increase the Einstein Camps (targeted for children on the Autism spectrum with Asperger’s disorder) from two camps to three! Our enrollment campaign starts in early January.

FOR ACTION: No items.

Respectfully submitted,
Ben Powell, Team Chair

Other Team members:
Operation/Development: Ben Powell, Scott Morrison, Tommy Yates, Tracy Curenton, Bill Wert
Program: Susie Barber, Audrey Allman, Anghaarad Dees, Paige Wiselogel, Patty Arnett, Trinity Whitley
You Don't Want to Miss...

MARK YOUR CALENDARS
DYC '15 FOR YOUTH GRADES 6-12
February 20-22 at Dogwood Acres
$80.00 PER PERSON...REGISTRATIONS COMING SOON
With gratefulness for all our blessings, especially during this season of Thanksgiving, PW in our churches continue to be involved in a myriad of activities. PW Circles and Squares began Bible studies in September, nurturing faith through Bible study and prayer. The 2014-2015 Horizons Bible Study is: “Reconciling Paul, A Contemporary Study of 2 Corinthians”, by Elizabeth Hinson-Hasty. The majority of Circles use this Bible study.

PW events coming up include November’s Thank Offering, which has a theme taken from Hebrews 10:24, NRSV: Let us consider how to provoke one another to love and good deeds. The Churchwide goal is to raise $900,000.00, half which will fund projects within the United States, and half to fund international projects. Many churches will prepare and/or financially support and deliver meals for families in need at Thanksgiving.

The Coordinating Team met November 8 at First Church, Chipley, with Coordinators sharing excellent information during the business meeting of what is happening in their districts and regarding their various jobs. Historian Suzanne Hinman stressed the importance of receiving annual histories from each church in our presbytery. Contact Suzanne at halhinman@cox.net, or (850)456-3882 for information about this.

It was our pleasure to have Rev. Dr. Jonas Georges, Director, Dogwood Acres Retreat Center and Summer Camp, with us to share his journey to and vision for Dogwood Acres. It was very informative and well-received by all. The “We’ve Got A Story To Tell,” storytelling program and luncheon at Parkway Church, Panama City, and the workshop at First Church, Pensacola, “Prayer: The Tool Everyone Can Use – An Intercessory Prayer for Children Workshop,” featuring “Faces of Children” founder Chris Laufer from Midland, Texas, were successful and very meaningful to those who attended. Chris gave a very powerful sermon the next day during worship at First Church.

It was my privilege and honor to represent FL Presbytery at the Fall meetings of the Mission Haven, Columbia Friendship Circle Board of Trustees, and PW SOSA Coordinating Team. New officers for Mission Haven Board of Trustees were installed, including Sherl Morden as FL Presbytery Representative.

A brief summary of the meeting of the Synod of South Atlantic Coordinating Team in Atlanta includes: All CT meetings will be held in the Atlanta area, a central location for all presbyteries, which will reduce travel expenses. Each Presbytery will receive $500.00 for the sole purpose of sending delegates to the PW Churchwide Gathering, in Minneapolis, Minnesota, June 18-21 2015. The Theme is “One Body One Spirit,” and online information is available at www.presbyterianwomen.org/gathering. A video presentation, “Hispanic Latino PW of SOSA,” by women from Tropical FL Presbytery about their work was very informative and educational. The 2014 Christmas CD, Legacy Christmas, is available for consignment or purchase at $15. Order forms are available from legacychristmas.net. Sue McClew, our Global Exchange synod representative, Tampa Bay Presbytery, will be available in 2015, to give presentations of the team’s trip to Jamaica, Curacao and the Dominican Republic. Cost is for her travel expenses only. Contact Sandra Winslett, sandrarwinslett@cox.net, or (850)432-0890, for information.

May we live by the Spirit, bearing its fruits of love, joy, peace, patience, kindness, generosity, faithfulness, gentleness, and self-control, keeping Christ’s light in our hearts.

Sandra Winslett, Moderator, PW of the Presbytery of Florida
Report from the Presbytery Leadership Team (PLT)

PLT is responsible for engaging in ongoing shaping and reshaping of the life and mission of the presbytery by being responsive to the changing needs of the presbytery, the community, and the world.

For information:
The Presbytery Leadership Team met on Saturday, October 18, 2014, at the presbytery office with a quorum present, as well as staff members Jeannie Dixon and Ted Land. Michael Moore was also present for the Congregational Mission Support Team.

Joan Wooten led the group in a time of Bible study and prayer.

Ted Land presented his written report as Coordinating Presbyter, noting the various activities he has completed in the past year. His current contract expires on November 1, 2014. It was moved and seconded to extend his contract for November 1 – December 2, with the recommendation that the presbytery extend the contract for a year. This was approved.

The September 9, 2014 meeting of presbytery was reviewed:
- Concern was expressed over reports for information from both of our mission and program teams (DWA and CMST) being passed over in order to have an early adjournment. The discussion noted that this may be representative of some apathy currently seen in the presbytery. A concern was also expressed with the perception of presbytery as “legislative” not relational. The ITEMS FOR INFORMATION on the docket will be moved before ITEMS FOR ACTION in order to provide time for the presentation of these teams.
- Other observations from the meeting: We need to celebrate the work of our teams. We need to find a way to incorporate prayer throughout the meeting.
- Dogwood Acres Team will present information at the December meeting
- Congregational Mission Support Team will have a 45 minute presentation at the January 24, 2015 meeting (1001 New Worshipping Communities presentation plus time for discussion)
- The constitutional amendments to the Book of Order will be taken up at the January 24, 2015, meeting with the Belhar Confession presented at the April 28, 2015, meeting.
- Concern was expressed over the number of committee vacancies
- We will ask the host church to provide child care. Presbytery will pay for this if the host church cannot. A note will be placed in the docket “If you need child care for this meeting, please contact the host church”.

A few corrections to the By-Laws and Manual were given to Andy Jackson. He made those changes and prepared it for the second reading at this December presbytery meeting. Sessions will have received the documents by early November and were asked to start reviewing it prior to its presentation today.

Review of action on three stated meetings/year:
- It was agreed there was no consensus for one day of the week over another day of the week for presbytery meetings.
- Therefore, agreed to leave meeting dates “as is” with 4th Saturday in January, 4th Tuesday in April, and 2nd Tuesday in September. It was moved, seconded and APPROVED to change Section XIX of the Manual to strike “1st Tuesday in December” (as previously approved by
Presbytery). The Annual Stated Meeting will be in January (this is when new team members start their terms).

- Location – there seemed to be some energy around always meeting in the Central District. We will review at subsequent meetings of PLT the idea of all meetings in the central district

- Faith Church, Tallahassee, will probably extend an invitation for September 2015 meeting (or later); Dogwood Acres will probably issue an invitation for the April 2015 meeting;

**Reviewed action on district meetings:**

- The discussion and concerns raised at the September 2014 presbytery meeting about holding District Meetings in place of the fourth Stated meeting were reviewed. Among the questions raised:
  - How would we find people willing/able to plan and implement district meetings?
  - Is this a project looking for a need?
  - The district meetings would be “fellowship” groups, not official presbytery meetings; needs to be organic not mandated
  - Each PLT member was charged to contact churches in their district to get more information on the needs for district meetings and discuss the information received at the PLT’s January meeting.

**Session visitation program cancelled**

As reported at the last presbytery meeting, plans for team visitations to each church session have been cancelled. Ted Land will include in his work, as able, visiting Sessions and taking available members of the PLT with him. It has been very difficult to schedule.

**NEW BUSINESS**

- Port St. Joe/Wewahitchka request money for the Wewa roof ($5,000 requested toward a $25,000 expense). The Church Redevelopment Fund of the Presbytery is not set up to be used for property; they request if there are program funds from presbytery (which would allow the use of the other fund for other items). We have about $52,000 in church redevelopment funds {the Administrative Commission approved at the last presbytery meeting could help adjudicate the possibility of PSJ writing a check to pay for the repairs; naming that commission has not yet been completed}. There may be some Synod funds available for this; Ted has sent Dru Tyler the information on applying for that grant. **It was moved, seconded and approved** to allot $5,000 (pending other funding request outcomes) This would be pending approval of the Congregational Mission Support Team.

- The PLT needs to name several new members to the Commitment to Representation Team and the chair. Toya O’Hora was named Chair of the team. The vacancies have not yet been filled.

- Ted Land noted that Joe Dobson has resigned as chair and member of the Realignment Task Force. The Synod Boundary Consultation Team has work for this Task Force to complete. Michael Moore was elected to serve as chair.

**For action:**

1. **Recommended** that the presbytery extend the contract of Ted Land as Coordinating Presbyter for a year, from December 2, 2014 to December 1, 2015.
2. **Recommended** that Toya O’Hora (Lafayette, Tallahassee) be chair of the Commitment to Representation Team.

Class of 2015: Harvey Jenkins (TE); Jaunita Myers (Chipley, 1st)
Class of 2016: Angie Sheehey (Trinity, Pensacola)
Class of 2017: Jim Gibbs (Marianna 1st); Toya O'Hora, Chair (Lafayette, Tallahassee)

Respectfully submitted,

John Lown, Team Chair

**Other Team members:** Tom Borland, Jae Wan Chung, Danny Dieth, Bill Green, Hugh Hamilton, Andrew Jackson, Debbie Layton, Ruth Mashewske, Bill Rumph, Tom Stadsklev, Christy Williams, Sandra Winslett, Joan Wooten.
Guidelines for Presbytery Meetings

Thank you for your service as presbyters – and a special welcome to those who are first-time commissioners! Our work together as a Presbytery is a great privilege. We represent different points of view, interests, and levels of knowledge, but we all share a love for our church and a commitment to mission. Each one of us is valuable and stands to offer important perspectives on the issues before us.

When we meet, our goal is to make the best possible decisions for the life and ministry of our Presbytery. Therefore, to ensure that all points of view are heard and that we use our time well in the course of the day, the following points should be kept in mind:

1. Those who are eligible to vote on matters brought before the presbytery are member ministers, certified Christian educators who also are elders and session-appointed elder commissioners. (The number of commissioners each church is allotted is shown on the following page.)

2. Please use the microphones. This applies to everyone. You may think that you can project your voice and that you have no difficulty being heard, but there will always be someone who cannot hear what you want to say. As Moderator, I will ensure that the body waits for you and does not engage in debate while you make your way to a microphone.

3. When you speak to the assembly, please identify yourself by name, as minister or elder commissioner, and by church. Many people at a Presbytery meeting know each other well and see each other frequently, but there are others who are new and do not know those in attendance.

4. Please do not shout, “Call for the question!” when you want to move to limit debate. Instead, go to a microphone, wait to be recognized, and say, “I move the previous question.” This motion is not debatable, does not require a second, and requires a two-thirds majority.

5. If you wish to make a point of order, ask a question of privilege, or bring up a matter of business that cannot wait, you do not need to wait at a microphone. Please stand at your place and say, “Moderator, I rise to a point of order,” or “Moderator, I rise to a question of privilege.” The Moderator will recognize you, ask you to state your question or concern, and will deal with it immediately.

6. If you are not sure how to word a motion, please go to a microphone, wait to be recognized, and then explain to the Presbytery what you want to do. The Moderator will help you frame your motion.

7. Debate on all motions shall be limited to three minutes on all issues for discussion or action, alternating between speakers who are for or against the motion, in accordance with XI(3) of the Presbytery’s Bylaws.

Remember that Roberts Rules of Order is designed to be a help, not a hindrance – so don’t let it stand in the way of your full participation in the Presbytery meeting. Again, welcome – and God’s blessings to all as we undertake the work and ministry God has given us!

Hugh Hamilton, Moderator
### Number of Ruling Elder Commissioners per Church

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<td>Tallahassee</td>
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<td>1</td>
</tr>
<tr>
<td>Tallahassee</td>
<td>Covenant</td>
<td>1</td>
</tr>
<tr>
<td>Tallahassee</td>
<td>Faith</td>
<td>3</td>
</tr>
<tr>
<td>Tallahassee</td>
<td>Fellowship</td>
<td>1</td>
</tr>
<tr>
<td>Tallahassee</td>
<td>First</td>
<td>1</td>
</tr>
<tr>
<td>Tallahassee</td>
<td>Lafayette</td>
<td>1</td>
</tr>
<tr>
<td>Tallahassee</td>
<td>Trinity United</td>
<td>1</td>
</tr>
<tr>
<td>Wewahitchka</td>
<td>First</td>
<td>1</td>
</tr>
</tbody>
</table>
Parliamentary Motions Guide
Based on Robert's Rules of Order Newly Revised (10th Edition)

The motions below are listed in order of precedence. Any motion can be introduced if it is higher on the chart than the pending motion.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>§21 Close meeting</td>
<td>I move to adjourn</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>§20 Take break</td>
<td>I move to recess for</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>§19 Register complaint</td>
<td>I rise to a question of privilege</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>None</td>
</tr>
<tr>
<td>§18 Make follow agenda</td>
<td>I call for the orders of the day</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>None</td>
</tr>
<tr>
<td>§17 Lay aside temporarily</td>
<td>I move to lay the question on the table</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>§16 Close debate</td>
<td>I move the previous question</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>2/3</td>
</tr>
<tr>
<td>§15 Limit or extend debate</td>
<td>I move that debate be limited to ...</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
<td>2/3</td>
</tr>
<tr>
<td>§14 Postpone to a certain time</td>
<td>I move to postpone the motion to ...</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>§13 Refer to committee</td>
<td>I move to refer the motion to ...</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>§12 Modify wording of motion</td>
<td>I move to amend the motion by ...</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>§11 Kill main motion</td>
<td>I move that the motion be postponed indefinitely</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>§10 Bring business before assembly</td>
<td>I move that [or &quot;to&quot;] ...</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
</tbody>
</table>

Jim Slaughter, Certified Professional Parliamentarian-Teacher & Professional Registered Parliamentarian
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### Parliamentary Motions Guide
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#### Incidental Motions - no order of precedence. Arise incidentally and decided immediately.

<table>
<thead>
<tr>
<th>YOU WANT TO:</th>
<th>YOU SAY:</th>
<th>INTERRUPT</th>
<th>2ND?</th>
<th>DEBATE?</th>
<th>AMEND?</th>
<th>VOTE?</th>
</tr>
</thead>
<tbody>
<tr>
<td>§23 Enforce rules</td>
<td>Point of order</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>None</td>
</tr>
<tr>
<td>§24 Submit matter to assembly</td>
<td>I appeal from the decision of the chair</td>
<td>Yes</td>
<td>Yes</td>
<td>Varies</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>§25 Suspend rules</td>
<td>I move to suspend the rules which ...</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>2/3</td>
</tr>
<tr>
<td>§26 Avoid main motion altogether</td>
<td>I object to the consideration of the question</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>2/3</td>
</tr>
<tr>
<td>§27 Divide motion</td>
<td>I move to divide the question</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>§29 Demand rising vote</td>
<td>I call for a division</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>None</td>
</tr>
<tr>
<td>§33 Parliamentary law question</td>
<td>Parliamentary inquiry</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>None</td>
</tr>
<tr>
<td>§33 Request for information</td>
<td>Point of information</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>None</td>
</tr>
</tbody>
</table>

#### Motions That Bring a Question Again Before the Assembly - no order of precedence. Introduce only when nothing else pending.

| §34 Take matter from table | I move to take from the table ... | No | Yes | No | No | Majority |
| §35 Cancel previous action | I move to rescind ... | No | Yes | Yes | Yes | 2/3 maj. w/ notice |
| §37 Reconsider motion | I move to reconsider the vote ... | No | Yes | Varies | No | Majority |

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December 2, 2014
Key to Presbytery of Florida Acronyms and Abbreviations

BF&S  Budget, Finance & Stewardship Team (also BFS)  
BF&S is responsible for budget and fiscal control, property management and promotion of responsible stewardship.

CMST  Congregational Mission Support Team (formerly the Church Development and Evangelism and Compassion and Social Justice Committees)  
CMST is responsible for but not limited to strengthening and supporting churches, planning opportunities for leadership development, leading the presbytery in transformation and revitalization opportunities, evangelism and developing ways for networking and connecting ministries, missions and resources among its churches.

CP  Coordinating Presbyter (formerly the Executive Presbyter)  
The Presbytery’s CP/Head of Staff provides coordination, administration, and communication to promote the ministry and mission of the Presbytery of Florida.

CRE  Commissioned Ruling Elder (formerly Commissioned Lay Pastor)  
A CRE is a ruling elder whom the presbytery has commissioned to limited pastoral service as assigned by the presbytery. (Book of Order G-2.1001)

CRT  Commitment to Representation Team (formerly the Committee on Representation and Nominating Committee)  
CRT is responsible for the nomination process for elected positions for the presbytery, giving due consideration to diversity, geographical, and theological positions consistent with the reformed tradition.

DWA  Dogwood Acres  
The DWA team is responsible for all matters relating to short- and long-term planning, management, development, operations and programs connected with Dogwood Acres in conjunction with the short- and long-term goals for the presbytery that are recommended by Presbytery Leadership Team and adopted by the presbytery.

DPRT  Disaster Preparedness & Response Team  
DP&R is responsible for all matters relating to the preparation, mitigation, response and recovery from a disaster (natural, human-caused, or other) within, but not limited to, the bounds of the presbytery; especially one that affects one or more congregations.

HAE  Hunger Action Enabler  
The HAE leads the presbytery and its churches in addressing needs and issues in the five areas of the Presbyterian Hunger Program (PHP): Lifestyle Integrity, Education and Interpretation, Public Policy, Development Assistance and Direct Food Relief.

OGHS  One Great Hour of Sharing Offering  
OGHS supports Presbyterian Disaster Assistance, the Presbyterian Hunger Program and Self Development of People and is received by most congregations on Easter Sunday, Passion/Palm Sunday or both, although some receive it throughout Lent.
MIF
Ministry Information Form (formerly CIF – Church Information Form)
Form available online via PC(USA)’s Church Leadership Connection System, whereby churches, presbyteries, synods, seminaries and other partner institutions may provide information about positions they seek to fill.

MT
Ministry Team (formerly COM – Committee on Ministry)
The MT is composed of ½ teaching elders and ½ ruling elders to guide the presbytery’s teaching elders, commissioned ruling elders (CRE) and Christian Educators. (Book of Order G-3.0307)

PJC
Permanent Judicial Commission
The Presbytery’s PJC is composed of equal numbers of teaching and ruling elders plus one of either and acts as a court of appeal from sessions and exercises original jurisdiction in disciplinary cases against minister members of the presbytery (Book of Order D-5.0000)

PIF
Personal Information Form
Form available online via PC(USA)’s Church Leadership Connection System, whereby teaching elders who are seeking a call or not actively seeking but open to a call may provide information about their current, past and desired ministries.

PLT
Presbytery Leadership Team (formerly the Presbytery Council)
The PLT is responsible for engaging in ongoing shaping and reshaping the life and mission of the presbytery by being responsive to the changing needs of the presbytery, the community and the world.

PMT
Preparation for Ministry Team
(formerly CPM – Committee on Preparation for Ministry)
PMT provides care, guidance and oversight for inquirers and candidates who are preparing to become ministers. (Book of Order G-3.0307)

RE
Ruling Elder
A RE is a member of a congregation chosen by the congregation to discern and measure its fidelity to the Word of God and to strengthen and nurture its faith and life. (Book of Order G-2.0301)

SC
Stated Clerk of the Presbytery
The Stated Clerk, who must be a ruling elder or teaching elder, is elected for a definite term by the council to record the council’s transactions, keep its rolls of membership and attendance, maintain any required registers, preserve its records and furnish extracts of them when required by another council of the church. (Book of Order G-3.0104)

SDOP
Self Development of People Team
SDOP is responsible for the administration, interpretation, and implementation of the Self-Development of People Program of the Presbyterian Church (USA) within the Presbytery, in accordance with the mandate and criteria set forth by the 181st General Assembly.

TE
Teaching Elder
A TE, also called a minister of the Word and Sacrament, is committed to teaching the faith and equipping the saints for the work of ministry in a variety of ministries, as authorized by the presbytery; those called to a particular congregation are called “pastors”. (Book of Order G-2.0501)