Congratulations on purchasing your new Gala Tent™. Your Gala Tent™ will give you years of service and enjoyment if you follow these instructions carefully and take care of your Gala Tent™ correctly. Please read the instructions before attempting to erect your Gala Tent™ and save them for future reference.

INSURANCE

We highly recommend that your Gala Tent™ be insured against theft, adverse weather conditions and accidental damage. Damage through incorrect assembly, improper storage and adverse weather conditions are not covered under the manufacturers guarantee. This can be obtained by calling AJM Shopping on Tel: 0870 4994 256

IMPORTANT- CHECK YOUR EQUIPMENT

Check the contents of the boxes in advance of using your Gala Tent™ for the first time. We would recommend that you check that you have all the components at least 14 days prior to first using the product. Ensure that you are familiar with the erecting of the Gala Tent™ and that all parts are accounted for. You should familiarise yourself with the Marquee including any restrictions it may have for your particular use. A Gala Tent™ is a transportable structure, which under most circumstances will provide shelter against the elements. There are however extremes of weather for which allowance should be made.

SUITABILITY

Position: Sheltered
Weather: Fair/Moderate

Gala Tents™ are not guaranteed waterproof. We do however endeavour to make them as weatherproof as possible. Where necessary/possible we have welded the seams but on some seams this is not feasible. It is therefore possible that a small amount of leakage may occur in heavy rain. Treating all sewn seams with a seam sealant, which is available from AJM Shopping, can prevent this.

ASSEMBLY

Find a level piece of ground on which to erect your Gala Tent™. Ensure that you have enough help to lift the Gala Tent™ without straining yourself or the frame. We recommend two persons to erect the structure for guidance and safety.

1. Lay out the roof frame. Ensure all parts are in their correct positions and then assemble roof frame.
2. Lay the roof cover over the frame and attach using the bungee straps provided.
3. Using the required number of people, lift one side of the Gala Tent™ and insert the legs. Ensure that the holes in the poles are placed towards the bottom.
4. If you intend to use the end wall panels it is easier to attach these now, before the Gala Tent™ is at full height. Lift the other side of the roof, and attach the legs.
5. Eyelet screw fixing are included which screw in to the Joints, these are not required for erection of the structure, they are an extra useful tool should you wish to hang lighting or decorations lining etc inside your Gala Tent™

IT IS IMPORTANT THAT YOU TAKE CARE IN WINDY WEATHER CONDITIONS. IT MAY BE NECESSARY TO TIE DOWN YOUR GALA TENT™ AT ANY STAGE DURING THE ASSEMBLY.

1. Attach the sidewalls using the bungee straps.
2. Attach the pedestal feet to the bottom of all the legs using the bolts or screw fixing provided. These feet can be pegged down on soft ground or can be semi-permanently attached to a hard standing (fixings not supplied).
3. Peg down or attach to the ground bar the bottom of each side and end wall. (ground bar set optional extra)
4. Secure and level your structure with Tie Down Kits as necessary
SECURING
It is very important that this unit is secured against wind. We recommend the use of our Tie Down Kits, Anchor Kits and Ground Bar Sets (optional at extra cost). Although the unit is supplied with guide ropes and attachment points on the roof corners, we recommend that the unit be secured by attaching our Tie Town Kits and Anchor, ground bar set Kits to the frame.

FIRE PRECAUTIONS - REMEMBER, YOUR GALA TENT™ CAN BURN. FOLLOW THESE COMMON SENSE RULES

- When erecting, ensure there is a minimum distance of 6 metres between tents
- Do not place cooking, heating or lighting appliances near the sides or the roof of the Gala Tent™
- Always observe safety instructions for all appliances
- Keep exits clear and unobstructed

TAKING DOWN YOUR GALA TENT
Reverse the assembly instructions. TAKE GREAT CARE IN WINDY CONDITIONS AND ENSURE THAT YOU HAVE ENOUGH HELP TO PREVENT STRAIN ON THE FRAME.

DRY ALL PARTS AT THE EARLIEST OPPORTUNITY. DO NOT PUT AWAY WET.

YOUR GALA TENT™ IS NOT COVERED UNDER WARRANTY IF DAMAGE OCCURS DUE TO INCORRECT DISMANTLING, PACKING OR STORAGE

STORAGE
During long periods of inactivity and during the winter months, it is essential that the roof, walls and bungee straps are stored in a warm dry environment. Failure to do this may result in mildew damage to these parts.

Please note: Your Gala Tent™ is not covered under warranty if it is stored incorrectly.

CLEANING

Roof and walls: Clean with a soft cloth or brush using mild Fenwick’s detergent solution
Frame: Brush of dirt and then wash with soapy water. Dry thoroughly.

SPARE PARTS
Should you damage or lose any parts of your Gala Tent™, spares are available from AJM Shopping Ltd direct.
IMPORTANT: Please note that storm, adverse weather and accident damage and damage through incorrect dismantle, packing and storage is not covered by the warranty.

Managed By Gala Tent™

AJM Shopping Ltd
Unit 1 Park Springs Industrial Estate, Springvale Road, Grimethorpe, Barnsley S72 7BQ
Tel: +44 (0) 870 499 4994 Fax: +44 (0) 0870 499 2447
### Items to Complement your Gala Tent™

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Marquee Ratchet Tie Down Kits</strong></td>
<td>These are ratchet straps (2 straps per kit) which run internally from the eave poles to a 12” heavy duty stake. They eliminate the need for external guide ropes and are suitable for soft ground conditions. The number shown in the Tie Down Kit column is the recommended quantity per structure.</td>
</tr>
<tr>
<td><strong>Gala Tent Ground Bar Set</strong></td>
<td>These easy to attach Ground bar Sets, give you Marquee added stability, especially when used on hard standings or soft ground surface. They link each leg together, creating a frame around the base to which the bottom of each wall can be attached using bungee straps, no more flapping walls! This makes the whole structure more level and stable. Individual sections can be left out to provide entry and exit points. The ground bars can be pegged to soft ground.</td>
</tr>
<tr>
<td><strong>Globe Lighting Set</strong></td>
<td>These garden globe light sets are ideal for outdoor events and special occasions, suitable to hang form a Marquee structure, garden furniture, patios, parasols etc. Cable is 5m to the first globe and aprox 1.5m to each globe thereafter.</td>
</tr>
</tbody>
</table>
| **SOFTEX - BREATHABLE GROUNDSHEET FLOORING**           | **Softex Breathable Groundsheet Flooring**  
  Very strong and durable and the colours have been matched to compliment the most up to date Marquees and Awnings. We are also the only supplier to provide this product in two widths, the most popular 2.5metres and new 3 metres, which are becoming more and more popular. |
| **Event Trestle Table**                               | This folding hardwearing table is suitable for indoor and outdoor use. Made from recyclable high-density blow moulded plastic and powder coated steel, they're easy to keep clean. This New range of furniture is ideal for trade shows or markets shows and benefits from its neutral appearance and sturdy construction. |
| **Event Chair**                                       | This folding hardwearing furniture is suitable for indoor and outdoor use. Made from recyclable high-density blow moulded plastic and powder coated steel, they're easy to keep clean. This New range of furniture is ideal for trade shows or markets shows and benefits from its neutral appearance and sturdy construction. Quick and easy to set-up, this range has a multitude of uses and potential from home, commercial to rental. |
| **Storage Bags**                                      | Storage bag for Marquee canopy & side panels, the ideal storage solution for your Marquee structure                                                                                                  |
| **Marquee Heater**                                    | Also ideal for awnings, gazebos, pagodas or any strong temporary structure. This easy to use radiant heater is designed to clamp to any strong structure from 12.5mm to 60mm diameter surface, which makes it ideal for awnings, marquees, gazebos etc. It is rated to IP23. It provides heat for you and your quests with no fumes or smell. |

Barbecues for all occasions and budgets are available to purchase from the official AJM Shopping website

All the above products to complement your Gala Tent™ can be purchased direct from AJM Shopping Limited  
Tel: 0870 4994 256 or shop online [www.ajmshopping.co.uk](http://www.ajmshopping.co.uk)
More Gala Tent™

The Original Gala Tent PE
Available in over 15 different sizes from 2m x 3m to 6m x 12m
You can now purchase an add on extension bay to extent your existing Gala Tent and make a bigger Marquee area.
Call staff for details: 0870 4994 256

The New Polyester PVC Gala Tent
Featuring new 240g PVC materials featuring wave drape design and galvanised framework, available in over 13 different sizes from 2m x 3m to 6m x 12m
Available in colours Beige or White

Flag Ship Structure The PVC Gala Tent
Size: 6m x 12m
Featuring 550g PVC Cover, 50mm galvanised framework
Very heavy duty - Available in White only
Comes complete with heavy duty ground bar set
This Marquee hires out at £750 per weekend

Pop up - Gala Shade
Available in 5 different sizes from 2.5m x 2.5m, 3m x 3m, 3m x 4.5m, 2.5m x 5m, and 3m x 6m
Gala Shade Pop Up Gazebo – The Most Durable Safety Shade In The World
Gala Shade is totally portable easy to assemble and an extremely WELL-BUILT! water resistant structure
Ideal promotional gazebo marquee for corporate & commercial business use.

Gala Swimming Pool Enclosure
SWIMMING POOL ENCLOSURE - A SCORCHER OF A SUMMER PRODUCT
This versatile multi-purpose structure was initially designed as a swimming pool enclosure, and as such it will accommodate a pool up to 15ft diameter with ample room to walk around.

Gala Gazebo
Gala gazebo pavilion garden marquee, available in 6m x 3m it offers enough space to be useful for any garden occasion and, being made of Rip-Stop PE water resistant anti-UV protection sheeting, it is strong enough to offer protection from the summer elements.

Market Stall Trade Counter 2m x 3m
Designed with consultation from market research from the people who use this type of structure "The Market Traders"
This stall is easily assembled due to the joints being fixed to the bar support pieces.
Features include a reverse sloping roof that ensures rain will drain behind the stall away from your potential customer
Cover: 270g Polyester PVC Coated, white colours, flame retardant materials

All the above products can be viewed and purchased from AJM Shopping Ltd
Tel: 0870 4994 256 or shop online www.ajmshopping.co.uk